

## **BOARD OF FIRE COMMISSIONERS**

Marsha Berkbigler, Chair  
Kitty Jung, Vice-Chair  
Bob Lucey  
Vaughn Hartung  
Jeanne Herman

## **FIRE CHIEF**

Charles A. Moore

## **ASSISTANT DISTRICT ATTORNEY**

David Watts-Vial



### **Notice of Joint Meeting and Agenda** **TRUCKEE MEADOWS FIRE PROTECTION DISTRICT** **SIERRA FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Tuesday, July 21, 2015**

**Washoe County Administrative Complex, Commission Chambers**  
**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “\*Commissioners’/Chief’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioner Meetings has been posted at the following locations: Washoe County Administration Building (1001 E. 9<sup>th</sup> Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Central Library (301 South Center Street) and

Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2<sup>nd</sup> Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd) ; and <https://notice.nv.gov>.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (\*) next to it is an item for which no action will be taken.

- 9:00am \*1. Salute to the Flag
- \*2. Call to order/roll call for each entity.
- \*3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Consent Items:
- A. Approval of minutes from Board of Fire Commissioners (BOFC) meeting May 18, 2015 and May 26, 2015 and from the BOFC Concurrent June 16, 2015 Meeting.
  - B. Discussion and possible approval of an Interlocal Agreement between Washoe County Health District and Truckee Meadows Fire Protection District to provide storage and emergency operation of Portable Message Boards.
  - C. Accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments.
- \*5. Fire Chief Report:
- A. Report and discussion related to fire district operations
  - B. Career Statistics' and Report for May 2015
  - C. Volunteer Statistics' and Report for May 2015
6. Authorize the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2015 through June 30, 2016 for an annual estimated premium of \$1,014,928.

***The following Item # 7 will be heard solely by the Truckee Meadows Fire Protection District Board of Fire Commissioners***

7. Approve of a Resolution requesting the state of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-250-45, including all improvements thereon, to allow for the provision of fire services as authorized within Nevada revised statutes 474.470.

***The following Item # 8 will be heard solely by the Sierra Fire Protection District Board of Fire Commissioners***

8. Approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on August 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District.
9. Discussion and possible approval of the annual performance evaluation for Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, and objectives, and possible increase in salary.
- \*10. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
- \*11. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
12. Adjournment.