

BOARD OF FIRE COMMISSIONERS

Marsha Berkbigler, Chair
Kitty Jung, Vice-Chair
Bob Lucey
Vaughn Hartung
Jeanne Herman

FIRE CHIEF

Charles A. Moore

ASSISTANT DISTRICT ATTORNEY

David Watts-Vial



*****AMENDED*****

Notice of Joint Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT SIERRA FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, July 21, 2015

**Washoe County Administrative Complex, Commission Chambers
1001 E. Ninth Street, Reno, Nevada**

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “*Commissioners’/Chief’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioner Meetings has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd ; and <https://notice.nv.gov>.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

9:00am *1. Salute to the Flag

*2. Call to order/roll call for each entity.

*3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

4. Consent Items:

- A. Approval of minutes from Board of Fire Commissioners (BOFC) meeting May 18, 2015 and May 26, 2015 and from the BOFC Concurrent June 16, 2015 Meeting.
- B. Discussion and possible approval of an Interlocal Agreement between Washoe County Health District and Truckee Meadows Fire Protection District to provide storage and emergency operation of Portable Message Boards.
- C. Accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments.

*5. Fire Chief Report:

- A. Report and discussion related to fire district operations
- B. Career Statistics' and Report for June 2015
- C. Volunteer Statistics' and Report for June 2015

6. Authorize the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2015 through June 30, 2016 for an annual estimated premium of \$1,014,928.

The following Item # 7 will be heard solely by the Truckee Meadows Fire Protection District Board of Fire Commissioners

7. Approve of a Resolution requesting the state of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-250-45, including all improvements thereon, to allow for the provision of fire services as authorized within Nevada revised statutes 474.470.

The following Item # 8 will be heard solely by the Sierra Fire Protection District Board of Fire Commissioners

8. Approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on August 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District.
9. Discussion and possible approval of the annual performance evaluation for Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, and objectives, and possible increase in salary.
- *10. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
- *11. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
12. Adjournment.

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

MONDAY

8:30 a.m.

MAY 18, 2015

PRESENT:

Marsha Berkgigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner *

Nancy Parent, County Clerk
John Slaughter, County Manager
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 8:30 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

8:33 a.m. Commissioner Lucey arrived.

15-0062F AGENDA ITEM 2 – PUBLIC COMMENT

Agenda Subject: “Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no response to the call for public comment.

PUBLIC HEARING – BUDGETS

8:36 a.m. The Board convened as the Truckee Meadows Fire Protection District (TMFPD) Board of Fire Commissioners for the following agenda item.

15-0063F AGENDA ITEM 3

Agenda Subject: “Discussion and action on the Truckee Meadows Fire Protection District Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2015-16. This item may be continued on Tuesday, May 19, 2015 at 10:00 AM.”

AGENDA ITEM #4A

Fire Chief Charles Moore opened the public hearing for anyone wishing to speak for or against the budget. Hearing none, he closed the public hearing. He said there were three things the public needed to know about the Truckee Meadows Fire Protection District (TMFPD) budget. The TMFPD had no debt, was financially sound for the short-term as well as the long term, and they would maintain 100 percent staffing of all of the stations for the next year.

Vicky Van Buren, TMFPD Fiscal Officer, stated the TMFPD's total General Fund revenues were estimated at \$24,910,227, which included the approximate \$6.7 million payment from the Sierra Fire Protection District (SFPD) to pay for their operations. The total General Fund expenditures for the TMFPD/SFPD consolidation operations were budgeted at \$23,321,555 and the General Fund balance was at the Board's established 25 percent of the expenditure level, at approximately \$5.9 million. She explained the TMFPD's total expenditure for Fiscal Year 2015-16 for all governmental fund types was \$31,699,555 and for the Proprietary Funds, the total expenditures were budgeted for \$1,611,030. The changes from the tentative budget were due to finalizing the tentative estimates from revenues. The total changes were approximately \$9,000 to \$10,000.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion carried, it was ordered that Agenda Item 3 be adopted.

15-0064F AGENDA ITEM 4

Agenda Subject: "Discussion and action on the Sierra Fire Protection District Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2015-16. This item may be continued on Tuesday, May 19 at 10:00 AM."

8:36 a.m. The Board convened solely as the Sierra Fire Protection District (SFPD) Board of Fire Commissioners for the following agenda item.

Vicky Van Buren, Sierra Fire Protection District (SFPD) Fiscal Officer, stated their revenues had stabilized, the total General Fund revenues were budgeted at \$7,062,335 and the expenditures were budgeted at \$7,527,140, leaving a fund balance of approximately \$1.1 million. She reported there was a one-time capital expenditure budgeted for \$500,000 for building improvements at the Joy Lake Station. The total expenditures for the Fiscal Year 2015-16 SFPD budget for governmental fund types were \$8,172,140, and the changes from the tentative budget were due to finalizing the budget estimates.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion carried, it was ordered that Agenda Item 5 be adopted.

Commissioner Hartung commented that during the recent legislative session, the County would have the ability to combine the TMFPD and the SFPD. He questioned if the fund balance from SFPD would go into the fund balances with TMFPD. Fire Chief Charles Moore responded the first thing that would happen was the Board would need to administratively dissolve the SFPD and then the TMFPD would assume the border boundary of SFPD; resulting in only one District. He said the budgets would not blend until Fiscal Year 2016-17 and the question of how the budgets would meld would be answered at that time. Essentially, he explained, they were really one budget now.

Commissioner Hartung said operations were already being moved from one side to the other and it should be a seamless transition. Chief Moore concurred stating it would be a paper transition, but there would be some work to be done with the County Assessor and the County Treasurer to change the tax bills. Commissioner Hartung inquired if the name would remain the same. Chief Moore stated he was not planning to change the name. He said the cost of changing the name could amount to about \$80,000 and he saw no reason for that expenditure. He noted that in the event a regional district was formed, then there might be a reason to change the name. Commissioner Hartung asked if they would change the color of the trucks or change the logos. Chief Moore stated none of that would change because they were all marked as TMFPD. He noted the only change would be a transfer of some assets from SFPD to TMFPD. Commissioner Hartung stated he was just making sure there would be no budgetary issues when the two merged. Chief Moore stated there should not be anything other than staff time.

15-0065F AGENDA ITEM 5 – PUBLIC COMMENT

Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no public comment on this item.

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8:55 a.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Jaime Deller, Deputy County Clerk*

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

1:30 p.m.

MAY 26, 2015

CONCURRENT MEETING

PRESENT:

**Marsha Berkbigler, Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner**

**Nancy Parent, County Clerk
John Slaughter, County Manager
David Watts-Vial, Legal Counsel
Charles Moore, Fire Chief**

ABSENT:

Kitty Jung, Vice Chair

The Board convened at 1:38 p.m. in special session with the Board of County Commissioners and the Reno City Council in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

Paul Lipparelli, Legal Counsel, said due to the pending litigation between the City of Reno and the Truckee Meadows Fire Protection District, there should not be any discussion regarding the matters in litigation, which concerned accounting, workers' compensation and performance under the old Interlocal Agreement.

15-0083F AGENDA ITEM 2

Agenda Subject: "Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The Board of County Commissioners will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission, Truckee Meadows Fire Protection District Commission, Sierra Fire Protection District Commission, and Reno City Council as a whole."

George Newell said he was against any consolidation with the City of Reno due to the Warm Springs area now having a better response time, the service was

AGENDA ITEM #4A

MAY 26, 2015

CONCURRENT

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less costly, and all of the volunteers with the Warm Springs Volunteer Fire Department would be lost. He hoped everything would be kept like it was right now.

Jerry Gamroth advised the City of Reno submitted an amendment proposal to SB 185, which was never given to the citizens and was a ruse to go forward with consolidation by using regionalization as a buzzword. He said the Interlocal Agreement was unsatisfactory, expensive, and did not provide the best service in spite of previous comments. He stated he was involved in one emergency medical service (EMS) experience under the consolidated operation that was unsatisfactory and a second with the Truckee Meadows Fire Protection District (TMFPD), which was an outstanding response. He said the District was an excellent fire-service provider with Advanced Life Support (ALS) paramedics on every engine, and it needed to stay independent with a simple automatic aid agreement. He encouraged the Commission to contact the Assembly Committee indicating it supported SB 185 without any convoluted amendments. He said automatic aid should go forward for the protection of life and property.

Carol Fineberg said she was concerned about the potential consolidation/merger. She stated the TMFPD exemplified due diligence where money, staffing, and the volunteer program were all handled in an appropriate and efficient manner. She said she wished she could say the same for the City of Reno and the Sierra Fire Protection District having four people on every call, more Chiefs than already existed, no volunteers, and mandatory union firefighters, which sounded a lot like what had not worked in the past, and was why there was a TMFPD. She said she hoped for a mutual aid situation where the closest agency would respond to an emergency call and would bill the other agency for the time. She felt that would be fair, equitable and would best serve the people in the City of Reno and the County.

AJ Lyon stated she strongly endorsed what Ms. Fineberg said. She said it was time to use some common sense, and to say the volunteers could not be used lacked common sense.

Cliff Low stated the three Fire Protection Districts in unincorporated Washoe County were each a separate legal entity from the County and were not funded by the County's General Fund. He said the Districts were funded by dedicated revenues to provide emergency services to the geographical areas that paid those taxes. He stated the fact that the Board of Fire Commissioners was made up of the same people as the Board of County Commissioners did not change the fact that the TMFPD was a separate entity. He said he spoke about all of this at a recent Reno City Council meeting and about SB 185, but his comments were ignored. He said the TMFPD was not the County and it was not the County's fire department, but was a Fire District.

Ken Koeppel said he lived long enough to gain knowledge by experience. He stated an attempt to unify the Oakland, California public schools failed. He believed this would also fail because bigger was not always better. He said he was opposed to the City of Reno's amendment.

Robert Parker commented on the City of Reno's proposal for a Regional Fire Protection District and his reasons for being opposed to the proposal. A copy of his comments was placed on file with the Clerk.

Cathy Brandhorst spoke about issues of concern to herself.

15-0084F AGENDA ITEM 5

Agenda Subject: "Overview of current fire department organization, governance, funding and operation: a. Presentation, discussion and potential direction to staff on the City of Reno Fire Department and b. Presentation, discussion and potential direction to staff on the Truckee Meadows/Sierra Fire Protection Districts."

Dave Cochran, Reno Fire Department Interim Chief, conducted a PowerPoint presentation highlighting the Reno Fire Department's response and prevention, organizational structure and governance, organizational chart, staffing - personnel and stations, funding and budget, and the 2014 calls for service. A copy of the presentation was placed on file with the Clerk.

Commissioner Hartung asked how the calls were counted. Interim Chief Cochran said one incident number was assigned to each call regardless of the number of apparatus responding.

Fire Chief Charles Moore stated a lot had been said publically about the Truckee Meadows Fire Protection District (TMFPD) raising taxes and reducing services, and he hoped to clear the air with some facts regarding the TMFPD's finances. He said when the housing bubble burst in 2007 and there was a substantial decrease in assessed values, local governments had to determine how they would deal with that loss of revenue, which was shown on the District Overview slide. He said there had to be operational adjustments to match service delivery with revenues when 27 percent of the TMFPD's revenues were lost. He stated the TMFPD was unable to reach an agreement with the City of Reno on how to do that, which was why the contract was negated. He said 62 percent of the TMFPD's revenues came from property taxes and 28 percent from the consolidated tax (C-tax). He said no revenues were received from the County or the City of Reno. He discussed the City of Reno wanting to remove the annexation credit, which would add another \$1 million to the loss in revenue for the TMFPD, for a total of \$3 million. He said in 2015-16 the TMFPD revenue was within \$60,000 of the revenues in 2007-08, which he felt did not indicate there was a big tax increase. He said with respect to the loss of service, the District had to have flexible staffing, and the Union worked with the TMFPD to reach an agreement that four firefighters per engine would no longer be required.

Chief Moore stated all of the TMFPD's stations were fully staffed 100 percent of the time, had a projected ending fund balance of 25 percent at the end of 2015-16, all engines had at least one advanced life support (ALS) paramedic and at least three firefighters with a reserve firefighter being added occasionally. He said there were 144

volunteers, the TMFPD had no debt, the Hidden Valley Fire Station was opened, two new stations were constructed to replace old stations, they acquired six new Type 1 structural engines, three type 3 brush engines, a hazardous materials trailer, two water tenders were being purchased, and most of the handheld radio equipment was being replaced. He noted the passage of AB 333 would allow the Sierra Fire Protection District (SFPD) to be dissolved sometime in the next year and the TMFPD would assume the boundaries of the SFPD, so there would only be one taxing district. A copy of the presentation was placed on file with the Clerk

Chief Moore discussed the Insurance Service Office (ISO) rating and the breakdown of calls slides. He noted structure fires made up one-half of 1 percent of the total call volume and less than one-fourth of 1 percent required two in and two out, and he discussed how that was dealt with by using a transitional attack. He provided an example of how the TMFPD was really making a difference in people's lives due to having ALS paramedics. He said the Regional Emergency Medical Services Authority (REMSA) was largely concentrated in the core, while the TMFPD was concentrated in the outskirts. He stated sometimes a call from the TMFPD was in a best effort response-time zone for REMSA, which was why the change to a three-person crew with a paramedic was made.

Reno City Councilmember Paul McKenzie said the downturn caused a reduction in assessed property values and would that be returned as assessed values came back. Chief Moore said the tax rate was increased, but it did not increase the net amount of tax revenue but instead reduced the amount of the decline, and on average no one saw an increase on their tax bill. Councilmember McKenzie stated people felt it was a tax rate increase even if the increase offset the decreased values. He asked if the Fire Districts would return as the assessed values returned, so the citizens would not get a tax increase. Chief Moore said that was too far in the future for him to be able to answer the question. He said he did not see giving any of that back because there were other things to do.

Councilmember Brekhus said she had not been aware that the C-tax helped fund the TMFPD/SFPD. She asked if they had taxing authority or did the C-tax money flow through the County and was the C-tax only collected in the unincorporated areas. Vicki Van Buren, TMFPD Chief Fiscal Officer, advised it was distributed through the County and dedicated to the TMFPD/SFPD through the Department of Taxation, but she was not sure about the taxing authority. Robert Chisel, City of Reno Finance and Administration Director, said the portions of the C-tax were collected countywide and others were collected statewide and distributed to the entities identified by the Nevada Legislature. Reno City Councilmember David Bobzien said the formula for how the C-tax was distributed was complicated and it would be almost impossible to isolate it by geography. Reno City Councilmember Naomi Duerr stated Reno residents paid sales tax in the County and a portion of that tax went to the TMFPD. Mr. Chisel replied that was correct.

Councilmember Duerr said she understood going from a four-person to a three-person crew was driven by the budget, but she asked if a four-person crew was the

norm. Chief Moore said with the risks of the high-rise buildings in the downtown urban core, it was appropriate to have four-person crew, but it became less necessary in the outlying areas where most buildings were single-family structures and would not require a ladder truck. He felt the strategy to protect this area should be to use concentric rings with the resources concentrated in the downtown core but, as you moved towards the suburban and rural densities, it would drop to a three-person crew; and on the very rural fringe, volunteers would be used at least as a first response. He said as far as he knew the City of Reno was the only fire department in Northern Nevada that used a four-person crew.

Councilmember Duerr understood the City of Sparks' contract was for a four-person crew, but Sparks went to a three-person crew due to budget cuts. Chief Moore said that was what drove the TMFPD's crew size because, if that had not happened, it would have been necessary to close stations. He said because the TMFPD's stations were more spread out, the Board of Fire Commissioners decided to keep all of the fire stations open. Interim Chief Cochran said the City of Reno had an ISO rating of 2, which was driven by the four-person crew. He stated a four-person crew was the nationally recognized standard, which was a goal and not a requirement. Councilmember Duerr said rather than having a conversation about crew size, she would rather have a conversation about what was the best service to provide to keep people safe.

Reno City Councilmember Oscar Degado asked if Chief Moore supported SB 185. Chief Moore said the Board supported SB 185. Councilmember Degado said the City of Reno was opposed to SB 185 because they felt it was a Band-aid approach, and he was confused because the TMFPD was doing so well and were presenting they did not need the City of Reno's help. He asked if it was felt consolidation or automatic aid would support the TMFPDs overall mission as a Fire District or were we stepping into something we should not. Chief Moore believed automatic aid was what could be done right now to help the citizens. He stated there were places where the TMFPD could help the City of Reno and others where the City of Reno could help the TMFPD.

Reno Mayor Hillary Schieve asked what the District's startup costs were. Chief Moore stated it was documented in the Internal Auditor's report. Interim Chief Cochran stated the budgeted amount was about \$1.2 million, but he was not sure what the final cost was.

Commissioner Lucey noted the 2014 calls for service slide showed Stations 7, 11, and 19 had a significantly smaller number of calls. Interim Chief Cochran said those stations were in an area with a lower call volume, and Station 7 and 19 were browned out a portion of the time.

Commissioner Hartung asked if there were areas in the City of Reno that did not have fire hydrants. Interim Chief Cochran replied there were roughly 10,000 hydrants throughout the City of Reno. Commissioner Hartung asked how an immediate or delayed detection time fit into fighting a fire. Chief Moore said every fire was different, and getting more firefighters on the scene quicker would not always result in

less damage because when the fire was detected was the key. He said detection was the key to getting the fire department on its way and reducing the time between when the fire was detected and when the water was applied. He stated that was a variable, one that the fire departments and governments could not control except through technology. He stated that was why the TMFPD made a very diligent effort to get working smoke detectors into every home, because it was proven that surviving a fire doubled with a working smoke detector. He stated another factor affecting a fire was how many combustibles did a building contain or were accelerants applied. He said if accelerants were involved, the fire would be out of control by the time the firefighters could arrive. He stated more firefighters and a more robust response in every case would not always result in less damage. He advised fire departments could only respond when the fire was detected, and no matter the location, some fires were fully involved on arrival. He said if that was the case, there was not much that could be done except to confine the fire to the structure of origin or, if lucky, to the room of origin.

In response to Mayor Schieve's earlier question, Allison Gordon, Washoe County Internal Auditor, said the transition costs were \$1.4 million, which did not include the station development for Mogul or Hidden Valley. Mayor Schieve noted the amount for building the stations could be significant.

Councilmember Bobzien said the value of today was talking about how we could work together to better to serve everyone. He asked if we could come up with a plan and the funding, would we see some of the stations staffed with four-person crews. Chief Moore said staffing projections would see Sun Valley going to a six-person crew with an engine and a light rescue to handle a lot of Sun Valley's medical calls, which often came in simultaneously. He stated the employees worked hard and deserved higher wages, but the existing costs would go up, which would be very difficult to forecast. He believed the 3 percent increase was not that far off from simple inflation.

Mayor Schieve said we should be looking forward and not backward. She stated yesterday an Assemblywoman said the people did not care about our problems, but only wanted them fixed; and she agreed with that statement. She said this was the time for a positive new start and what had happened was water under the bridge. She stated dispatch needed to be looked at, because five different entities doing dispatch was detrimental to our citizens. She said it did not matter where the firefighters came from if someone had a fire, because it was about saving lives. She commended the Chiefs for doing a great job. Chief Moore said Mayor Schieve was correct with respect to dispatch. He stated having a regional dispatch would go a long ways to getting the fire trucks out the door faster. He felt there were great opportunities for improvement in the dispatch processes.

In response to the call for public comment, Sarah Chvilicek, Blue Ribbon Committee Chair, spoke about the work of the Committee and the Committee's recommendation on putting an automatic aid agreement in place before doing anything else, which would be in the best interests of the citizens. She said to achieve legitimate regionalization of services, there needed to be a fully independent Board with

autonomous authority for regional fire services. She stated there should be a discussion regarding time, costs, and providing an opportunity for flexible spending and staffing across the region. She said all discussions should be transparent.

Sam Dehne spoke about being in favor of the fire merger 15 years ago and against the breakup. He said Chief Moore did a fantastic job in putting together the new District.

Vicky Maltman spoke about the Volunteer Fire Department where she was raised in Pennsylvania that had 350 volunteer firefighters. She said she only had good things to say about the TMFPD and the volunteer fire fighters. She believed public service meant something, and she hoped everyone could come to an agreement that whoever got there first got there first, because the citizens did not care what the name on the responding vehicle was if there was a fire or a medical emergency.

Russell Earle thanked everyone for having a more open mind than they have had in the past. He said he spoke against deconsolidation three years ago. He stated the people were getting service, but there were areas that could be improved for the citizens of both the City of Reno and the County. He said the TMFPD was financially sound, but annexation created a patchwork of service over the years. He said there either needed to be a regional fire service or we needed to work together in a cooperative effort.

There was no action taken on this item.

15-0085F AGENDA ITEM 6

Agenda Subject: "Automatic Aid Overview: opportunities and challenges: a. Presentation, discussion and potential direction to staff on the City of Reno Fire Department and b. Presentation, discussion and potential direction to staff on the Truckee Meadows/Sierra Fire Protection Districts."

Dave Cochran, Reno Fire Department Interim Chief, conducted a PowerPoint presentation highlighting the automatic and mutual aid definitions, automatic aid location advantages, and automatic aid opportunities and challenges. He said at the end of the day it was about what was fair and cost effective to both jurisdictions. He stated the challenges were greater than the opportunities, which could be overcome, but as they were overcome the move would be more towards a regional model instead of an automatic aid model. A copy of the presentation was placed on file with the Clerk.

Reno City Councilmember Paul McKenzie said the City of Reno's engine companies were not set up to fight a fire without a fire hydrant. Interim Chief Cochran said all of the engines carried water just like the Truckee Meadows Fire Protection District's (TMFPDs) engines did. Councilmember Paul McKenzie asked how long a fire could be fought if the area had no hydrant. Interim Chief Cochran replied about five minutes at full volume. He said another engine would be right behind the first with another 750 gallons, but that would be inadequate for a structure that had a major fire.

Councilmember McKenzie said if there was a major structure fire, the Chief would have to send in a water tender to help support the engine. Chief Moore said dispatch notified the responders if there was a hydrant or not, and a water tender would not be sent if there was a hydrant. Councilmember McKenzie asked if the fire was in the County and the City arrived first, who would take command of the scene. Interim Chief Cochran replied the first arriving apparatus would take command, but typically the jurisdiction that owned the fire would ultimately take command. He said that was not spelled out in SB 185.

Councilmember McKenzie asked how often the jurisdictions and the County's volunteers trained together. Interim Chief Cochran replied they currently did not train together nor did the City of Reno train with the volunteers. He said that was one of the safety and cost issues. Councilmember McKenzie stated what he was getting at was the existing language in SB 185 did not give them the opportunity to sit down and resolve those issues, but the proposed amendment by the City of Reno would give us the change to hash those issues out.

Commissioner Hartung asked if any of the City of Reno's fire stations were browned out. Interim Chief Cochran said Stations 7 and 19 were not always open.

Reno City Councilmember Naomi Duerr said Southern Nevada had a unified dispatch and automatic vehicle locators (AVL). She stated she understood Storey County and Washoe County had automatic aid. Interim Chief Cochran said he was not aware of them having an automatic aid agreement, but only the one with the City of Sparks. He stated the City of Reno also had an automatic aid agreement with the City of Sparks. Councilmember Duerr asked if a unified dispatch was needed to have automatic aid. Interim Chief Cochran said unified dispatch was the best practice, but there were workarounds, but a unified dispatch meant the dispatchers operated with a common practice and system and every vehicle position was available by looking at a screen. He said unifying dispatch was being worked on, but he had no idea how long it would take to achieve. He said his hesitation in saying how long it would take was because he was not making the policy and financial decisions needed to get there.

Commissioner Lucey asked if SB 185 went into effect without the amendment, how difficult would it be to enact an automatic aid agreement. Interim Chief Cochran said if both parties came to the table to negotiate in good faith, an agreement could be done in 60 to 90 days. Commissioner Lucey said this meeting was about hashing out those issues and coming to some sort of resolution. He said this would be a step in working towards regionalization, but right now we were just talking about automatic aid.

Commissioner Hartung asked what training standards were used. Chief Moore replied the International Fire Service Training Association (IFSTA) was the standard every fire department used except for California. Commissioner Hartung asked if we had an automatic aid agreement with the City of Sparks. Chief Moore said that was correct and the TMFPD conducted training with the Sparks Fire Department. He stated on a daily basis either the TMFPD was providing fire and/or medical aid to the City of Sparks or vice versa. Commissioner Hartung said he thought Sparks' dispatch was

located with the Sparks Police Department. Chief Moore stated that was correct. Commissioner Hartung said the original agreement with the City of Reno was crafted before any members of this Board and the City Council were elected. He said it was a contractual arrangement and not a consolidation, and it seemed we all wanted the same thing, which was a safe, healthy, and secure community. He stated at the end of the day we needed to come to the table and decide what was best for the community and how agreements could be crafted that would protect the community.

Reno City Councilmember Neoma Jardon said with automatic aid came the frustration of multiple entities sending multiple pieces of equipment in response to a call and not sifting out what the most appropriate response would be and by whom. She asked if a unified dispatch would help get rid of the duplication. Interim Chief Cochran said by definition, automatic aid would result in two apparatus going to every call, which did result in a duplication of services where only one apparatus might be needed. Councilmember Jardon said if mutual aid could be requested prior to actually arriving on the scene, who could make that request. Interim Chief Cochran stated that was identified in the mutual aid agreement. He said there was no fixed formula, but was whatever the jurisdictions agreed to. He said the decision to call for mutual aid could be based on the nature of the call or the location. He stated if it was a structure fire, aid would be needed right away. He said the agreement with the City of Sparks was defined geographically.

Commissioner Lucey asked if SB 185 would negate the City of Reno and the TMFPD from working on solutions. Interim Chief Cochran said the concern was SB 185 only mandated the closest apparatus respond, which would trigger some challenges. He said if the City responded to a call in the County, that area of the City would be left unprotected. He said an agreement could build in a mechanism to provide for that situation but, as written, SB 185 did not provide the ability to negotiate that. Commissioner Lucey asked if there was anything regarding the City of Reno's firefighters union that would inhibit those negotiations if SB 185 was enacted as currently written. Interim Chief Cochran said he did not want to speak for Local Firefighters Union 731, but in his experience they had always been open to discuss any reasonable points.

Chair Berkbigler said she understood if dispatch was regional, the dispatcher would be the person to call out the nearest vehicle. Interim Chief Cochran advised technically the computer would call up the closest vehicle. Chair Berkbigler said the dispatcher would not be calling Reno's backup or the TMFPD's backup if only one engine was needed. She stated she was concerned about the example that automatic aid would result in more vehicles arriving on the scene. She felt automatic aid could not be done unless there was a unified dispatch, so the dispatchers could see what was going on. Interim Chief Cochran said with automatic aid two apparatus would respond, which typically would be needed for a fire but not for an emergency medical call. Chair Berkbigler asked even if dispatch only sent one apparatus. Interim Chief Cochran said that was transitioning into a regional department and not an automatic aid situation, because the jurisdiction having authority always responded. Chair Berkbigler asked if that could be worked into the agreement. Interim Chief Cochran said that would be up to the parties during the negotiations. Chair Berkbigler said she would prefer to have

legislation open enough to allow us to work together to do what would be best for our constituents.

Chief Moore said there had been automatic aid prior to July 1, 2012 between the City of Reno and the Sierra Fire Protection District (SFPD), which was largely exercised in the Boomtown area. He said often there were medical calls the SFPD station across the street would respond to. He stated the City of Reno was notified but, depending on the nature of the call, they often did not respond. He said prior to the contract with the City of Reno, there had been automatic aid between the TMFPD and the City of Reno, but there was no need to have automatic aid during the time of the contract because the City of Reno was running the service. He believed multiple resources did not need to be sent to an incident when only one was required and the requirement for a two-unit response was embedded in the labor agreements. He said the duplicate responses could be avoided if the labor unions agreed only one engine needed to be sent to a particular call.

Chief Moore said the map, which was placed on file with the Clerk, plotted every structure fire for the City of Reno and the TMFPD in 2013-14. He stated the TMFPD had 260 reports of structure fires, but only one third of the time was there actually a fire. He said 32 of those structure fires were closest to Reno. He stated the City of Reno responded to 643 reports of structure fires and the TMFPD would have been closer for 75 of them. He stated 90 percent of the structure fires were extinguished with the first hose being put on the fire. He said he did not see there would be an onerous burden on either department at least on structure fires. He stated automatic aid was offered to the City of Reno on a trial basis, because there were areas where the City could help us and we could help the City. He stated some homes in Hidden Valley were a hundred feet from the TMFPD's station and the TMFPD needed the City's help in Lemmon Valley. He said if emergency medical services (EMS) was included, there was a lot of good we could do for each other. He said if there was a fire station with a paramedic just a few feet away, not calling them was the wrong thing to do.

Chief Moore said the TMFPD built three fire stations within the last three years. He stated two were located in the County and Mogul, Station 35, was built only a few feet inside the City of Reno, because that location worked for providing the best response times into Verdi and into Caughlin Ranch. He said Station 14 in Damonte Ranch had been there for 30 years and the City built a station only a mile and a half away. He said the station in Stead was within the City of Reno's limits because of annexation, not because the station was built within the City. He stated the TMFPD intended to relocate Station 14 to an area that would better serve the County. He believed there would be some opportunity to look at overlap. He stated Fire Chief Hernandez testified the City of Reno would have to open a station in the south to provide automatic aid to the TMFPD, but the TMFPD had five fire stations south of the McCarran Loop while the City had one. He said the City would not have to go great distances to provide aid to the TMFPD. He stated the complexity of the boundaries was no one's fault but were simply how they had evolved. He felt automatic aid could be achieved quickly, both

in dispatch and reaching an agreement. He said once that was done, the conversation could continue about regionalization, but he believed automatic aid should be done first.

Commissioner Lucey asked Chief Moore the same question he asked of Interim Chief Cochran regarding the labor union. Chief Moore said he could not speak for the union, but he believed the union would be willing to discuss a single-unit response across the jurisdictions without getting anything back, but there could be something in the contract that could prohibit that from going forward. He said the contract did have an exclusive right to serve clause, but he felt that would not be an obstacle. Commissioner Lucey asked if the TMFPD trained with the City of Sparks. Chief Moore replied they did. Commissioner Lucey asked what the City of Sparks' Insurance Service Office (ISO) rating was. Chief Moore believed it was a 2. Commissioner Lucey asked if our ISO rating being a 3 affected training. Chief Moore said ISO was not that relevant to training. He stated ISO recognized that automatic aid agreements were a benefit, so they helped with the audit points with respect to the rating. He said everyone would benefit from having the additional audit points. Commissioner Lucey asked if the District had trained with the City of Reno when there was mutual aid. Chief Moore stated he was only aware of HAZMAT training being done. Commissioner Lucey said Interim Chief Cochran indicated automatic aid would create some challenges for the City of Reno and did Chief Moore see any challenges from his standpoint. Chief Moore said one was technological regarding dispatch, but he felt getting there was very close. He felt they needed to start training together and there had to be conversations regarding what the TMFPD would do when it was first on the scene and what they needed the City of Reno to do for the TMFPD. He said he agreed with Interim Chief Cochran that it would take 90 days to get dispatch up and running and drafting an agreement.

Mayor Schieve asked what the average response time was. Chief Moore replied it depended on the location, because some areas were far away in the rural fringes, but 90 percent of the time the TMFPD's response was within eight minutes. Interim Chief Cochran said the Reno's response time was 5.30 to 5.45 minutes. Mayor Schieve asked how Chief Moore decided when to call for mutual aid. Chief Moore stated a number of factors were used such as the number of 9-1-1 calls received by dispatch and by the caller providing information to the dispatcher about the level of involvement. He said normally four engines were sent to every structure fire and the decision to call for mutual aid could be based on information from dispatch that it was spreading to another house or to the wildlands. He said he believed in the last year the City of Reno had been called for help five times. Mayor Schieve asked what those response times were. Chief Moore replied he did not know. Mayor Schieve said the Hidden Valley response was 28 minutes, and she worried there was a hesitancy to call for help. She said she talked to a couple of the TMFPD's firefighters and they indicated they were told not to call the City of Reno, but to instead call Carson or other areas. She asked if that was true. Chief Moore said he did not believe that was true. He said the City of Reno and the TMFPD had a mutual aid agreement at the time of the Hidden Valley Fire, but mutual aid had to be requested by the command officer on the scene based on Reno's insistence. He said if there was a delay that was part of the reason why. He stated immediate suppression action was taken and the fire was darkened down, but when fire was seen coming out of

the attic, they knew there was a much larger fire. He said the fire was significant because of the delay in the time it took for Mr. West to notice the fire and call for help, which meant the fire had about a 15 minute head start. He said the garage was full of things that could burn, the fire wall between the garage and the attic was removed, and there was additional storage in the attic. When the fire commander saw the fire breached into the attic was when the decision was made to call for mutual aid. He said there was not an intentional decision made by staff to not call for mutual aid because of any possible animosity. He stated he instructed his staff when they needed help, they called for mutual aid. Mayor Schieve said maybe he could clarify that with staff, because they were confused as to what the protocol was. Chief Moore said the *Reno Gazette-Journal (RGJ)* did not report the incident correctly. Mayor Schieve said the City would do whatever we could. Chief Moore replied the District would to the same, because he was very anxious to get to an agreement on automatic aid.

Reno City Councilmember Jenny Brekhuis said the City of Reno's documentation said the request of Chief Officer to Chief Officer was requested by the TMFPD during the drafting of the document. Chief Moore replied that was not correct. She said Chief Moore mentioned the numbers on how often the TMFPD would be coming into the City of Reno regarding fires, but he also talked about cardiac arrests. She said the bill was about fires. She said even though the bill was limited to fires, the bigger vision would be having automatic aid for emergency medical. Chief Moore said there was nothing in the legislation as it was originally drafted that said more could not be done.

Councilmember Brekhuis felt volunteers had no place coming into the City of Reno, and would the bill bring them into the City. Chief Moore said there were volunteers who helped fight the Caughlin Ranch fire. Councilmember Brekhuis said for other than a conflagration, would volunteers be sent into Reno. Chief Moore said that was per the agreement. He explained volunteers were used as a force multiplier and a peak activity unit when there were weather events and to protect the rural fringe. He said there were not many volunteer stations in close proximity to the City's limits. He stated he had no problem with restricting volunteer response into the City, because it would take them 15 to 30 minutes to get to the station to respond.

Councilmember Brekhuis said the second finding on page 1 of the Blue Ribbon report noted there were some fire agencies in the region that were challenged financially regarding sustainability. She felt the report was not talking about the City of Reno, but was it talking about the TMFPD/SPFD, and if so, did the TMFPD need automatic aid to get the job done. Chief Moore believed the report was speaking about the labor agreements largely mandating crew sizes instead of the crew sizes being mandated by the elected officials. He said the Interlocal was negated because the TMFPD could not afford four-person crews throughout the system, but could afford three-person crews. He said when the TMFPD went to a three-person crew, the TMFPD became financially sustainable. Councilmember Brekhuis stated 900 units had a tentative map and would be located just before the turnoff to Washoe Valley. She advised the development could go final any day, and she asked if the TMFPD could serve that development. Chief

Moore replied the TMFPD had five career companies south of the McCarran Loop, and he was confident that development could be served. Councilmember Brekhus said she was concerned automatic aid would mandate the City of Reno having to service the new growth in the unincorporated County. Chief Moore urged the City Council and the Commissioners to study the locations on the map. He said where Reno's Station 12 could help the TMFPD would be on Geiger Grade. He stated the City would not have to go much further than that because the TMFPD's engines would be closer, but the TMFPD would call for mutual aid if the fire was large enough that the TMFPD could not handle it. He said he would call every fire department in Nevada to put out a fire if he had to, and he was not embarrassed to do that.

Commissioner Hartung thanked the volunteers for doing a phenomenal job, and he did not care if a volunteer or a career firefighter showed up if he was in need.

Councilmember Duerr said dispatch seemed to be the key in getting to automatic aid in an efficient manner. She stated she had not heard from the Reno Fire Department that their vehicles had AVL. Chief Moore said he meant all of the TMFPD's vehicles had them. He felt they were not too expensive to add to a vehicle.

Councilmember Duerr felt the amendment to the bill was needed so we would not get complacent if we achieved automatic aid. She said she would like to see us work together on locating the next fire station to be built, and it might be best to sit together and debate the pros and cons. Chief Moore felt that would be wise. Councilmember Duerr felt together we would be stronger, because there would be more firefighters and apparatus to pull from. She said the amendment to the bill gave some direction to continue meeting, but did not say consolidation, and instead discussed how to better manage our regional fire together. She stated often getting people to work together could reduce overhead. Chief Moore commented a regional department did not always mean less expensive, but it would be more efficient and would serve the citizens better. Councilmember Duerr did not feel we would be reducing the number of trucks or people, but wanted to provide the best service to the people possible.

Reno City Councilmember David Bobzien asked Chief Moore to discuss the automatic aid agreement with the City of Sparks. Chief Moore said he sat down with the Sparks Fire Chief and looked at areas where they could help each other, which was then translated into fire response zones and dispatch processes, while being limited to the areas where it made sense. He said he saw automatic aid with the City of Reno as being in limited areas, because it would be the closest fire truck.

Councilmember Bobzien said he wanted to bring this around to consideration of the amendment, which would send a message to the Legislature we could work together on this. Chair Berkbigher advised the amendment was not on the agenda and the Commission could not take a position on it. She noted the Commission did not have another meeting scheduled until June 9, 2015. Councilmember Bobzien said he understood and noted the City of Reno supported the amendment.

Paul Lipparelli, Washoe County Legal Counsel, confirmed the Board could not take a position as a Board since the amendment was not on the agenda. He said automatic aid was a listed item and there could be a discussion about how it should work from which people might be able to discern the various viewpoints of the Councilmembers and the Commissioners.

Nancy Parent, County Clerk, placed a copy of the City of Reno's proposed amendment on the record.

Councilmember Bobzien encouraged the individual elected officials to express their opinion regarding the amendment to the Legislature as they saw fit.

In response to the call for public comment, Cliff Low said the City of Reno would not pass muster on telling the truth at yesterday's Legislative Session. He said the problem was not that the TMFPD did not renew the Interlocal Agreement, but that the Reno City Council cancelled the automatic aid agreement that predated the Interlocal Agreement. He said the question was how Reno residents would benefit from another Interlocal Agreement or a consolidation with the TMFPD, and would that provide any benefits that would not be provided by simply entering into a well-designed and comprehensive automatic aid agreement.

Tom Garrison, Sparks Fire Chief, said the City of Sparks would be impacted by any decisions made. He stated there were some inaccuracies about automatic aid, which he felt would contaminate the ability to make a well-informed decision. He stated the first was the need for a consolidated dispatch. He said the City of Sparks and the TMFPD did not have a consolidated dispatch now and they were on two separate CAD systems, but they had a wholesome and very workable automatic aid agreement. He confirmed there were delays in dispatching due to them not being on the same system, so phone calls were made and resources were duplicated. However, things were changing because the City of Sparks would be on Tiburon like the City of Reno and the TMFPD, and new procedures could be put into place where each dispatch center could dispatch the other agency's units, which meant it would not be necessary to dispatch two vehicles to an EMS call. He stated it was not necessary to have AVL to do automatic aid, even though AVL was the best possible system, because they already had common radio frequencies. He said most of the agencies operations were similar and they already trained together. He stated all of those things were posed as obstacles to automatic aid, but they were not obstacles. He said the bill did not address negotiating the automatic aid agreement, but it did not prohibit it either. He stated we could design what we wanted and in a very short timeframe, because it took two weeks to design the TMFPD/City of Sparks automatic aid agreement. He said there would be many obstacles to consolidation, such as the governance structure, the staffing models, the differences in the labor agreements, and the funding models. He stated it would take a lot of time to put a consolidated fire department in place, but automatic aid could be put in place within a month. He asked everyone to fully understand what the real and the fake obstacles were before making a decision. He said automatic aid was the right thing to do and was the first step.

Malachy Horan said automatic aid should be the key focus, because it would impact many of the residents of Washoe County. He requested SB 185 be approved without amendments. He said it would take time to do the consolidation, because the water consolidation negotiations took five years between the County and the Truckee Meadows Water Authority (TMWA). He stated the City of Reno's and the TMFPD's funding sources were different and the City of Reno had significant unfunded liabilities. He said he would like to see the City of Reno have the cash in the bank to pay for those unfunded liabilities instead of someone who had no dealings on the issue having to pay for them. He said out of a \$70 million budget, the total savings would be \$320,000 if the merger happened. He stated he would not do a merger if that was the total savings that could be realized and, if the savings could not be found now, the savings would never be found in the future.

4:35 p.m. Chair Berkbigler left the meeting and Acting Chair Hartung assumed the gavel.

Sam Dehne said he was against the deconsolidation, but bringing in Chief Moore was one of the best things that happened. He stated the closest unit needed to go to the fire.

There was no action taken on this item.

15-0086F AGENDA ITEM 7

Agenda Subject: "Overview of Regional Fire Services: a. Presentation, discussion and potential direction to staff on the City of Reno Fire Department proposal for fire consolidation and b. Presentation, discussion and potential direction to staff on the Truckee Meadows/Sierra Fire Protection District proposal for fire consolidation, including but not limited to, an overview of the Blue Ribbon Committee on Regional Fire, 2014 -- Truckee Meadows-Sierra Fire Protection Districts/Washoe County, prepared by Emergency Services Consulting International (ESCI)."

Dave Cochran, Reno Fire Department Interim Chief, conducted a PowerPoint presentation highlighting the regional fire service delivery enhancements, the proposed regional staffing model, the current regional redundant service areas, and the proposed regional fire model cost.

4:45 p.m. Chair Berkbigler returned and assumed the gavel.

Interim Chief Cochran continued the presentation by highlighting the fire regionalization formation options and the governance and administration model. He said regionalization would result in a higher and more efficient level of service at no additional cost and with no loss of jobs. A copy of the presentation was placed on file with the Clerk.

Chief Moore said ordinary citizens spent a considerable amount of time studying regionalization over six months from an unbiased and local perspective. He stated they brought in the Regional Emergency Medical Services Authority (REMSA), the North Lake Tahoe Fire Protection District (NLTFPD), and all of the regional fire departments including Storey County and North Lyon. He stated the study concluded the first step should be automatic aid. He said there were formidable obstacles to get to the point where we could be fully regionalized. He stated some of the obstacles were imbedded in service levels and they were certainly the issues of governance, funding, and labor.

Commissioner Hartung asked Interim Chief Cochran about listing the 2015-16 Truckee Meadows Fire Protection District (TMFPD) budget as \$26,211,121, and he thought the budget as \$23.3 million. Michele Hobbs, Reno Fire Department Administrative Services Manager, said according to the TMFPD's State document, the budget was \$23.3 million. She said part of the costs included in looking at a regional model were the indirect costs for Human Resources, the District Attorney's Office, and so on for both the City of Reno and the TMFPD. She said to be self-sufficient, the Department would need to have legal services, personnel services, and all of the other costs required to be a self-supporting entity.

Reno City Councilmember Jenny Brekhus believed the consolidation of the fire services was not the answer, because it would lead to more fragmentation and uncoordinated governance for this region. She felt the City of Reno and the County needed to figure out what to do with the City of Sparks and Incline Village, so there would be one legislative body, which would provide the best results and was what the region deserved.

Commissioner Lucey asked what prompted the study besides the deconsolidation. Chief Moore said one of the most glaring issues was how many separate fire agencies the region had, because they were not necessarily coordinating their efforts. He stated doing a good job with fire response was not enough, because we also needed to do a good job with fire prevention and community outreach. He said it was obvious there were many agencies doing the same thing that there was duplication and overlap occurring.

Commissioner Lucey discussed the automatic aid advisory question on the ballot in 2012, which had a yes vote of 81 percent and 18 percent no. He asked if that ballot question was also part of this. Chief Moore said during the study everything was discussed and put in the proper order regarding the sequence of things that needed to happen to get from where we were at to what might be the ideal state of a regional department with one form of governance, an agreed upon service level, and a stable and fair funding source. He said they got to automatic aid first, because it would be a good first step and, when that was successful, then we could move on to the more difficult tasks.

Commissioner Lucey asked why the City of Reno did not participate in the Blue Ribbon Committee. Andrew Clinger, Reno City Manager, said the County was making the selections regarding who would be on the committee and if the City had been invited to participate in making those selections, the City would have been more than willing to participate. Commissioner Lucey asked if there was a study that both the County and the City of Reno participated in.

4:50 p.m. Chair Berkbigler left and Acting Chair Hartung assumed the gavel.

Reno Mayor Hillary Schieve said the City of Reno had a box full of studies, and that her issue was how many more studies needed to be done. Interim Chief Cochran stated the studies all concluded that a regional fire department was the best answer.

Reno City Councilmember Naomi Duerr said there was a study done during the consolidation that said it was working well. She stated it was hard to solve a problem if there was no understanding of what the problem was. Interim Chief Cochran said the consolidation seemed to work well. He said in response to the question if we could get there, his response was of course we could because we had been there already. Chief Moore responded finances were 99 percent of why the Interlocal could not be sustained. Councilmember Duerr said she was trying to understand the obstacle to consolidation. Chief Moore said the biggest obstacle was the cost of staffing. He stated if the TMFPD had not gone to flexible staffing, the projections were the TMFPD would be insolvent by this year. He said the flexible staffing enabled the TMFPD to keep all of the fire stations open; otherwise, three stations would have been closed, which would have been an issue because the stations in the north were located further apart. Councilmember Duerr asked if increasing revenues would provide an opportunity to provide a better level of service. Chief Moore said the District was working great with three-person crews, but he would like to have more firefighters. He stated he had to balance revenues and expenditures against the service levels, and it would cost 33 percent more to staff with four-person crews, which was money the TMFPD did not have.

Acting Chair Hartung said the thought process being put forward was a good one, but the process had to include the City of Sparks, the North Lake Tahoe Fire Protection District and the Reno-Tahoe Airport. He stated when businesses merged, a valuation had to be determined, which required each business to look at the valuation of the other business. He said all of the books must be open and examined by a third-party auditor. He said all of the variables needed to be known or it would be impossible to merge the entities, because there could be huge inequities on both sides. He stated he had no issue with regionalizing a lot of our resources, but what got in the way were people wanting to be in control. He said the question was could we get along. He stated if we could demonstrate we could work together, then everyone would want to climb on board with regionalization.

5:10 p.m. Chair Berkbigler returned and assumed the gavel.

In response to the call for public comment, Robert Parker spoke about the Reno Fire Department and the proposed consolidation. A copy of his comments was placed on file with the Clerk.

Cliff Low felt automatic aid was the answer and, if the automatic aid agreement was still in force, we would not be here today. He stated the City of Reno felt automatic aid meant their vehicles would be out of position, but he asked what was done now when multiple pieces of equipment were out dealing with an emergency. He believed the equipment was repositioned as needed to provide the best coverage possible.

Larry Simcoe said he agreed with Commissioner Hartung that everyone needed to talk to each other. He stated he worked for a fire department that started regionalizing in 1955 and resulted in a majority of the cities being under one umbrella. He said that was how to eliminate the duplication of services. He felt what was missing was the ability to communicate.

Cathy Brandhorst discussed issues of concern to herself.

There was no action taken on this item.

15-0087F AGENDA ITEM 8

Agenda Subject: "Discussion and potential direction by each governing board to its respective staff on possible dates and items for agendas for future Concurrent meetings relating to fire services."

The City of Reno made and approved a motion to direct staff to work on an automatic aid agreement that would define the areas of coverage, cost reimbursements, dispatch, and building the fire stations. Also, Mayor Shieve and Chair Berkbighler would get together and define the timelines to get everything accomplished.

Reno City Councilmember Neoma Jardon requested staff obtain the automatic aid agreement, financial statistics, and feedback on how the agreement worked with the City of Sparks.

Reno City Councilmember Oscar Degado said we should continue the discussion on consolidation along with the discussions on automatic aid. Andrew Clinger, Reno City Manager, said there should be direction to staff to work with the Truckee Meadows Fire Protection District (TMFPD) on the financial models and staffing levels. Councilmember Degado said that would require a second motion. Mr. Clinger said this item was set up for the Council and the Commission to set future dates for meeting on this issue.

The City of Reno made and approved a motion to direct staff to continue to work with Washoe County regarding the financial models and staffing levels for the regional model.

Mr. Clinger said if the next meeting was in a month, staff could come back with more meaningful information. Mayor Schieve said a lot of the work was already done, and the City's fire experts believed they could put everything together relatively quickly.

The City of Reno made and approved a motion to hold the next concurrent meeting on Monday, June 15, 2015 in the afternoon.

For the Truckee Meadows Fire Protection District/Sierra Fire Protection District Board of Fire Commissioners and the Board of County Commissioners, on motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried with Commissioner Jung absent, it was ordered that staff be authorized to meet with the staff from the City of Reno to outline the process of automatic aid and the timeline to implement it.

In response to the call for public comment, Cliff Low asked if the City of Reno should consider taking a new position on SB 185 based on their motion to enter into discussions regarding automatic aid.

Commissioner Hartung asked if the meeting on June 15th would be about the progress made on automatic aid or regionalization. Mr. Clinger replied it depended on the County's position because he heard a motion regarding automatic aid, but had not heard a motion to explore the viability of the financial and operational standpoint on regionalization. He said that could be a second item on the agenda if the County made that motion.

Commissioner Hartung felt that when having a discussion about true regionalization, we should at least invite all of our regional partners to get their feedback. He said he would like to have staff collectively have conversations about what regionalization could look like.

Councilmember Jardon said she would hate to have the talks about regionalization bogged down due to others not wanting to participate. She felt we should represent to them that we would work together, and they would hopefully choose to join us. Chair Berkbighler believed the motion was for the different staffs to get together to do what was just suggested. She felt an appropriate motion for the Commission would be to direct staff to discuss the issues around a regional fire department. Mr. Clinger said the direction he heard was to meet with TMFPD staff and the County Manager to dive into details of the model the City of Reno proposed and to work through any questions or issues. He felt that work should be done first and then the regional partners could be invited to the discussion. Paul Lipparelli, Washoe County Legal Counsel, said the County needed a motion on regionalization, because the first motion only covered automatic aid. He stated Reno's motion proposed using their proposal for the basis of the discussion, and the Commission might want to consider adding the recommendations from the Blue Ribbon Committee, so all of the options could be discussed.

For the Truckee Meadows Fire Protection District/Sierra Fire Protection District Board of Fire Commissioners and the Board of County Commissioners, on motion by Commissioner Hartung, seconded by Chair Berkbigler, which motion duly carried with Commissioner Jung absent, it was ordered that staff enter into a discussion to look at perimeters for a merger that could look like regionalization and include the Blue Ribbon study and information supplied by Chief Moore in the conversation.

Commissioner Hartung asked if June 15th would be too soon for staff to deal with regionalization, because there was a lot of information to sift through. Commissioner Lucey asked if the motion could be vague enough to allow having a concurrent meeting with the City of Reno regarding fire services in general. Mr. Lipparelli said this agenda item allowed giving direction on future dates for meetings. He felt the Board would not want to depart from the usual process for formulating agendas for concurrent meetings, and the direction to staff would be to follow that process to formulate the June 15, 2015 agenda.

For the Truckee Meadows Fire Protection District/Sierra Fire Protection District Board of Fire Commissioners and the Board of County Commissioners, Commissioner Hartung made a motion that ordered there would be a concurrent meeting on June 15, 2015 to discuss automatic aid and to have staff and the two Managers work together with respect to future dates for additional conversations. Mr. Lipparelli said that would not authorize discussing any other subject. Chair Berkbigler asked if the maker of the motion would be willing to amend the motion to say automatic aid and other fire services. Commissioner Hartung amended the motion. Chair Berkbigler seconded the amended motion, which duly carried with Commissioner Jung absent.

Councilmember Duerr complimented the County on its willingness to meet on these topics.

For the Truckee Meadows Fire Protection District/Sierra Fire Protection District Board of Fire Commissioners and the Board of County Commissioners, on motion by Chair Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioner Jung absent, staff was ordered to include dispatch issues as they related to fire services in the discussions.

15-0088F AGENDA ITEM 9

Agenda Subject: “Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The Board of County Commissioners will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission, Truckee Meadows Fire Protection District Commission, Sierra Fire Protection District Commission, and Reno City Council as a whole.”

Deborah Sheltra stated she would like to see the Commissioners oppose the City of Reno's proposed amendment, because it would gut the intent of SB 185. She spoke about the City of Reno not participating in the Blue Ribbon Task Force, the tax increase, and the City of Reno's lack of advanced live support (ALS).

Cathy Brandhorst spoke about issues of concern to herself.

* * * * *

5:58 p.m. There being no further business to come before the Board, on motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Jung absent, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Jan Frazzetta, Deputy County Clerk*

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)
SIERRA FIRE PROTECTION DISTRICT (SFPD)**

TUESDAY

9:00 A.M.

JUNE 16, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Bob Lucey, Commissioner

Jaime Deller, Deputy Clerk
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

ABSENT:

Jeanne Herman, Commissioner

The Washoe County Board of Fire Commissioners convened at 9:05 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

15-0100F AGENDA ITEM 3 Public Comment

There was no response to the call for public comment.

CONSENT ITEMS 4A THROUGH 4D

15-0101F 4A Approval of minutes from Board of Fire Commissioners meetings April 21, 2015 and May 19, 2015.

15-0102F 4B Approval of a Cooperative Agreement between the Truckee Meadows Fire Protection District and the Reno Sparks Indian Colony.

15-0103F 4C Approve a Resolution to donate a surplus used fire apparatus, one (1) 1995 Freightliner Type I Engine VIN# IFV6HLCBXML656164 in "as is" condition from the Truckee Meadows Fire Protection District to Washoe County; if approved, authorize the Chairman to execute Resolution for same.

AGENDA ITEM #4A

15-0104F **4D** Board of Fire Commissioners approval of a Memorandum of Understanding to permit IAFF Local 3895 the use of storage lockers for uniforms and apparel.

There was no response to the call for public comment on consent items.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Herman absent, it was ordered that the Consent Agenda Items 4A through 4D be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 4A through 4D are attached hereto and made a part hereof.

15-0105F **AGENDA ITEM 5** Fire Chief Report

Chief Moore stated the County was at two months with no structure fires, except for a mobile home fire in Sun Valley which did not count as a structure fire.

Commissioner Hartung asked Chief Moore to elaborate on the mutual aid for May when the County rendered aid to the City of Reno twice. Chief Moore explained that when two agencies showed up on one call they considered it mutual aid.

Erin Holland, TMFPD Purchasing Agent, clarified that the two incidents were vehicle accidents.

Chief Moore stated the Sparks Fire Chief gave him a summary of mutual aid between the City of Sparks and the TMFPD since July 1, 2012 through the end of 2014, and that summary would be passed on to the Board.

15-0106F **AGENDA ITEM 6** Authorize the renewal of the Property and Liability Insurance Policy for the Truckee Meadows Fire Protection District with the Nevada Public Agency Insurance Pool for one year beginning July 1, 2015 for an annual premium of \$116,387.32.

Chief Moore explained the premium represented a 5 percent increase which was largely due to the new fire stations and new apparatus in place. He believed the premium increase was justified and reasonable.

Commissioner Hartung asked what the dollar volume of the policy represented. Stephen Romero, Wells Fargo Insurance Services, stated the pool policy of 116 members carried a \$10 million liability limit (membership limit), and on the property side there was a \$300 million aggregate limit for all members. Mr. Romero added there was an increase this year for flood and earthquake coverage, which equaled \$150 million in coverage to all members. He explained that Wells Fargo did not expect entities to have a 100 percent total loss in a policy period. The \$300 million property coverage was based on a modeling, as was the \$150 million flood and earthquake coverage where the most concentrated areas of incidents were. He provided an example of a mass event during the

2007 – 08 policy period when eight to nine entities received a total loss of around \$9 million, which included the Fernley flood and the Wells earthquake.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried with Commissioner Herman absent, it was ordered that Agenda Item 6 be approved.

15-0107F **AGENDA ITEM 7** Authorize the Truckee Meadows Fire Chief, in conjunction with the Washoe County District Attorney's office and the Washoe County Property Program Manager, to begin negotiation on the potential acquisition of a subject property APN 021-461-27, for an Administration and Logistics Facility located at 4835 Longley Lane; further, if staff is able to achieve an acceptable acquisition price, authorize the Fire Chief to perform any due diligence as needed, including an appraisal and a survey, and if the acquisition is acceptable staff shall return to the Board of Fire Commissioners for review of the terms and final approval of the acquisition.

Chief Moore stated that the current logistics facility was "miserable", and they were looking for a long-term solution. He noted a facility on Longley Lane was suitable for what the TMFPD needed and for future light-fleet maintenance. He said he would propose moving the administrative staff away from the County building to the facility on Longley Lane when completed. He stated the current payment to the County was \$134,000 per year for the space they currently occupied in Building D of the County complex and the savings of that amount would offset the cost of the new facility over the long term.

Commissioner Lucey commented this would be of great benefit to the County and the TMFPD regarding the service and accessibility of all stations, and would grow the County's property portfolio in a beneficial way that was cost effective.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried with Commission Herman absent, it was ordered that Agenda Item 7 be approved.

15-0108F **AGENDA ITEM 8** Authorize the Fire Chief in conjunction with the Washoe County District Attorney's office, and Washoe County Property Program Manager to enter into a Purchase and Sale Agreement for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 to be used as a replacement location to accommodate Fire Station #14 located in the vicinity of Foothill Road and S. Virginia Street, and to authorize the

opening of escrow by deposit of the amount of \$50,000 as called for in the Purchase and Sale Agreement; fiscal impact not to exceed \$1,307,000 for acquisition.

Chief Moore reported Station 14 was a bit dilapidated and was located in a shopping center that was difficult to get in and out of. He stated the TMFPD had done due diligence on the acquisition of the new property by having an architect study the layout, and a topographic survey and utilities study completed.

Chief Moore mentioned there were changes in the Agreement which had been reviewed and agreed to by Legal Counsel and the seller. He stated the seller would like an additional \$50,000 to be placed in escrow after the due diligence period was completed July 31, 2015. The TMFPD had 45 days to complete the soils test in phase 1 and if any issues were found, the TMFPD could back out of the deal. He said if the Board authorized this item, the TMFPD would get started with the soils report and the phase 1 assessment. He stated the seller asked the TMFPD to accept the preliminary title report that was provided on May 27, 2015 as part of the contract, which was reviewed by Legal Counsel and Dave Solaro, Community Services Director. He said the seller would also like to do a 1031 Exchange, which needed to be stated in the Purchase and Sale Agreement (PSA).

Chief Moore said if the Board approved this item, they would move to acquire the land and begin the architectural planning on this station, and construction would start in a year to 18 months.

Commissioner Hartung asked Chief Moore if he was comfortable with the 45 days. Chief Moore stated he was since the TMFPD already completed its due diligence. Commissioner Hartung asked for clarification regarding the soils test, and if there was a contingency plan in place in case something happened beyond the control of either party. Chief Moore stated if the TMFPD found something that could really impact them then they could have a conversation with the seller, but there was nothing in the PSA that would provide a legal remedy or to continue the due diligence period.

Chair Berkgigler asked Chief Moore about the land the current fire station sat on. Chief Moore stated the developer of the shopping center was eager to acquire the existing fire station. He said the TMFPD wanted to maintain a presence there until the new facility was ready. He indicated the TMFPD would continue to stay in the current facility during the architectural planning and build-out of the new station, and would sell it back to the developer prior to its completion.

Commissioner Lucey commended Chief Moore regarding the time and effort that was put into this item.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Herman absent, it was ordered that Agenda Item 8 be approved.

15-0109F **AGENDA ITEM 9** Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda.

Chief Moore announced the Legislature passed a law related to fire sprinklers and said the law matched what the Board wanted to do in respect to the size of the residential structures required to have fire sprinklers. The Legislature set the minimum threshold at 5,000 square feet, so any home 5,000 square feet or larger would require sprinklers. He stated the Legislature allowed existing jurisdictions to maintain current codes, but he would like to discuss with each Commissioner what the current code said and the modifications he would like to propose. He advised we had to balance that with the requirements of the Wild Land Urban Interface Code, which could require sprinklers in high hazard areas for structures less than 5,000 square feet. He said he wanted to know what the Commissioners' desired. He stated if there was an amendment to the Wild Land Urban Interface Code, the TMFPD could bring any code amendments back to the Commissioners in a month or two.

Commissioner Hartung said he would like to sit with the Chief to give him his ideas, which revolved around having flexible two-man rescues that would assist with smaller incidents. He said that would give the TMFPD the ability to cover stations or to have a five-man crew in the event of a major structure fire, or to flex staff to create a seven-man crew. He said he also believed the TMFPD's paramedics should train with the Regional Emergency Medical Services Authority (REMSA) to ensure they stayed up on the latest technologies and were trained for "deeper" incidents. Commissioner Hartung stated the TMFPD crews were not seeing heart-attacks or those types of issues on a daily basis like REMSA did, so potentially the TMFPD could work with REMSA to help with the staffing issues, which would create a symbiotic relationship.

Chair Berkbigler supported Commissioner Hartung's statements, and indicated she was going to speak to Chief Moore about placing a two-man rescue crew in areas where there were many medical events; such as, Sun Valley, Hidden Valley, and/or Spanish Springs. She stated she would like Chief Moore to investigate the two-man crew idea further.

Commissioner Hartung clarified the flexed staff would not be housed in a particular station and there could be peak hours when the two-man crews could be flexed in and out. Chief Moore replied there was data the TMFPD could easily obtain from their incident reporting software that could be used to study peak periods and locations. Commissioner Hartung stated the highest number of incidents for emergency medical services (EMS) calls occurred in Sun Valley and Spanish Springs.

Commissioner Jung added the reason for that was those were “best effort” areas for REMSA and the County was subsidizing REMSA by providing the coverage in those areas. She stated the County had spent many resources in “best effort” areas, which REMSA should be providing, so the taxpayers were paying double.

Chief Moore added to Commissioner Jung’s comments stating there was a process with the County Health Department to re-draw the “best effort” areas and he would report back regarding how the discussions were going. Commissioner Jung stated that “best effort” should be based on density and not on how a private, non-profit company could make more money.

15-0110F AGENDA ITEM 10 Public Comment

There was no public comment on this item.

* * * * * * * * *

9:58 a.m. There being no further business to come before the Board, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

Minutes Prepared By:
Michael Siva, Deputy County Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt. DE
HR _____

DATE: July 7, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of an Interlocal Agreement between Washoe County Health District and Truckee Meadows Fire Protection District to provide storage and emergency operation of Portable Message Boards. (All Commission Districts)

SUMMARY

This item is an Interlocal Agreement between Washoe County Health District and Truckee Meadows Fire Protection District to provide storage and emergency operation of portable message boards for use during public health events and/or emergencies.

Strategic Objective supported by this item: *Safe, secure and healthy communities*

PREVIOUS ACTION

The Board approved a similar agreement which expired on May 24, 2012.

BACKGROUND

This Agreement supports the Washoe County Health District's Public Health Preparedness program objective to provide redundant communication with the public in Washoe County through expansion of AM radio broadcast during exercises and/or public health events and/or emergencies. The Health District desires to partner with the Truckee Meadows Fire Protection District to store and activate in emergency operation the VoiceStar CMS-T300 Series Portable Changeable Message Sign and Highway Advisory Radio equipment.

Truckee Meadows Fire Protection District agrees to ensure a secure and protected location for the radio equipment; provide access to a 120v power source when necessary should the internal solar panel/battery source be dysfunctional; ensure/provide 24/7 right-of-way to Health District staff, including clearance for a tow vehicle to hitch and relocate the radio equipment; provide rudimentary maintenance of the solar panels to include snow, ice, or debris removal that may inhibit the operability of the solar units to recharge the system's batteries; activate emergency operation of the radio equipment when notified by the Health District; and ensure that any operation of the Highway Advisory Radio is done in compliance with all applicable requirements of the Federal Communications Commission including but not limited to message content, transmission location and station identification.

FISCAL IMPACT

There are no additional fiscal impacts to the current budget.

RECOMMENDATION

Staff recommends approval of the Interlocal Agreement between Washoe County Health District and Truckee Meadows Fire Protection District to provide storage and emergency operation of Portable Message Boards.

POSSIBLE MOTION

A possible motion could be, *"I move to approve the Interlocal Agreement and authorize the Chair to execute the Agreement."*

INTERLOCAL AGREEMENT

This Interlocal Agreement contains the terms of agreement between the Washoe County Health District hereinafter referred to as Health District and the Truckee Meadows Fire Protection District (TMFPD) herein referred to as the Fire District, and entered into pursuant to Chapter 277 of the Nevada Revised Statutes.

Whereas, the Health District has the equipment, staff, and program infrastructure for public health preparedness in order to provide timely, accurate, and credible public health information throughout Washoe County during declared emergencies or other events affecting public health and safety; and,

Whereas, the Fire District's goal is to assist the Health District in providing such information during times of need; and,

Whereas, the Health District is authorized to provide for Reno, Sparks and Washoe County organization, mobilization, coordination and direction of medical and health services, both public and private, during a declared health emergency. Such authority is granted by the Nevada Revised Statutes: Chapter 439 - Public Health and Safety.

Now, therefore, in consideration of the mutual promises contained herein, the parties agree as follows:

The Health District agrees to:

1. As deemed necessary deliver to a specified location determined by the Health District and the Fire District one (1) VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
2. Provide training to specified Fire District personnel at location, date(s) and time(s) determined by the Fire District on the usage and maintenance of the aforementioned VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio as required by the Fire District.
3. Provide notification to Fire District on duty Battalion Chief prior to any authorized agency picking up of VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio for the purpose of deployment.
4. The Health District will not require the Fire District to move or relocate the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio during an event, as portable signage would be placed on roadways to inform the public to tune in to the appropriate channel.

The Fire District agrees to:

1. Ensure a secure and protected location for the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
2. Provide access to a 120v power source when necessary should the internal solar panel/battery source of the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio be dysfunctional; and,
3. Ensure/provide 24/7 right-of-way to Health District staff, including clearance for a tow vehicle to hitch and relocate the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio; and,
4. Provide rudimentary care of the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio solar panels to include snow, ice, or debris removal that may inhibit the operability of the solar units to recharge the system's batteries; and,
5. Activate AM Radio Play List of the VoiceStar CMS-T300 Series Portable Changeable Message Sign & Highway Advisory Radio when notified by the District.
6. Relocate, program and activate the reader board so that it may be more visible to motorists as deemed necessary by Fire District officials.
7. Ensure that any operation of the Highway Advisory Radio is done in compliance with all applicable requirements of the Federal Communications Commission including but not limited to message content, transmission location, and station identification.

The parties will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. To the extent applicable, actual contract damages for any breach shall be limited by NRS 354.626.

The parties mutually agree to:

Indemnify, hold harmless, and defend each other, their officers, agents and employees, from and against any demands, claims, liabilities, and damages of any kind or nature arising out of the negligent acts, errors and omissions in the performance of these services.

This Interlocal Agreement may be modified at any time by written agreement signed by both parties.

This Interlocal Agreement will take effect on July 1, 2015 and shall remain in effect until June 30, 2016. This Agreement will automatically be renewed for two successive one-year periods on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. The automatic renewal provision of this section shall not affect the right of the parties hereto to terminate the Agreement as provided below.

Either party may terminate this Interlocal Agreement by giving the other party written notice of the intent to terminate. The notice must specify a date upon which the termination will be effective, which date may not be less than 30 calendar days from the date of mailing or hand delivery of the notice.

All notices required under this Agreement shall be in writing and mailed, postage prepaid, addressed to the designated representative of the respective parties:

COUNTY: Chief Charles A. Moore
Truckee Meadows Fire Protection District
Washoe County Manager's Office
P.O. Box 11130
Reno, Nevada 89520

DISTRICT: Kevin Dick
District Health Officer
Washoe County Health District
P.O. Box 11130
Reno, Nevada 89520

This Interlocal Agreement shall be entered into in Washoe County, State of Nevada, and shall be construed and interpreted according to the law of the State of Nevada.

Neither party may assign or subcontract any rights or obligations under this Interlocal Agreement without prior written consent of the other party.

This Interlocal Agreement constitutes the entire agreement between the parties with regards to the subject matter herein and supersedes all prior agreements, both written and oral.

DISTRICT BOARD OF HEALTH

By: 
Kitty Jung, Chair

Date: 12-28-15

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

By: _____
Chair

Date: _____



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt. DE
HR _____

DATE: July 8, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments. (All Commission Districts)

SUMMARY

Accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

On June 9, 2015, the Board of County Commissioners approved a grant in the amount of \$13,122 to Truckee Meadows Fire Protection District in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229.

BACKGROUND

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District in the amount of \$65,610 total or \$13,122 per Commission District. The funds appropriated are to support needs for all Washoe County residents. The recipient must be a non-profit organization and shall not provide any personal or private benefit for the Commissioners. The Commissioner of District 5 elected to support a grant to Truckee Meadows Fire Protection District [\$13,122] to support renovations to the Station 229, Palomino Valley Volunteer Station, located at 6015 Ironwood Road, Reno, NV for restroom facilities to ensure accessibility in accordance with the Americans with Disabilities Act (ADA) compliance and upgrades to the station. Improved ADA accessibility will provide an additional public meeting space for the community and for the Citizens Advisory Board program. Any costs associated with the renovations that exceed the grant award will be covered by the District.

FISCAL IMPACT

The grant funds [\$13,122] were approved for distribution to Truckee Meadow Fire Protection District by the Board of County Commissioners on June 9, 2015. Sufficient funding exists in the District FY15/16 budget to cover any costs associated with the renovations that exceed the grant award for this project.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to accept [\$13,122] grant from Washoe County in support of renovations and improvements to the Palomino Valley Volunteer Fire Station 229 and direct Finance to make the necessary budget adjustments."



MEMORANDUM

July 9, 2015

To: Board of Fire Commissioners
Truckee Meadows Fire Protection District

Fm: Charles A. Moore, Fire Chief

Re: Fire Chief's Report and Statistics for June 2015

Attached are statistical summaries for career and volunteer operations and training for the month of June, 2015.

Other updates are as follows:

- A. The matter of consolidation of Sierra and Truckee Meadows Fire Protection Districts will be brought to the Board of County Commissioners on August 11th. As the first step, adoption of a resolution will be recommended to authorize public hearings. If the Board approves the resolution, then public hearings by way of ordinance will follow in August.
- B. On Saturday June 6, the District hosted an open house for the Galena and Saint James communities to discuss wildfire preparedness encourage sign up for "Code Red" notifications and answer homeowner questions. The event was attended by approximately 30 homeowners.



AGENDA ITEM #5A

- C. UNR Cooperative Extension hosted a “Living with Fire” event for the Washoe Valley Community at Volunteer Station #301 on May 2 UNR Extension Cooperative. The Franktown side of the valley is working to develop a Community Wildfire Protection Plan.

On July 18, the District will assist UNR with presentation of the Living with Fire Program to the Palomino Valley Community.

- D. On Saturday July 11, the District hosted a staff meeting for all Volunteers to update them on program reformation topics and to take their input. The meeting was attended by about 60 volunteers.

- E. The District has taken delivery of a new Type 1 structural engine which will be placed in service at Spanish Springs Station 17. Radios are being installed on 7/14 with loose equipment to follow. I anticipate about 2-3 weeks of preparation work before it goes into service. This engine is identical to the other engines the District purchased over the last two years which serves to standardize equipment location and function, and simplify training.





TRUCKEE MEADOWS FIRE PROTECTION DISTRICT MONTHLY REPORT

June 2015

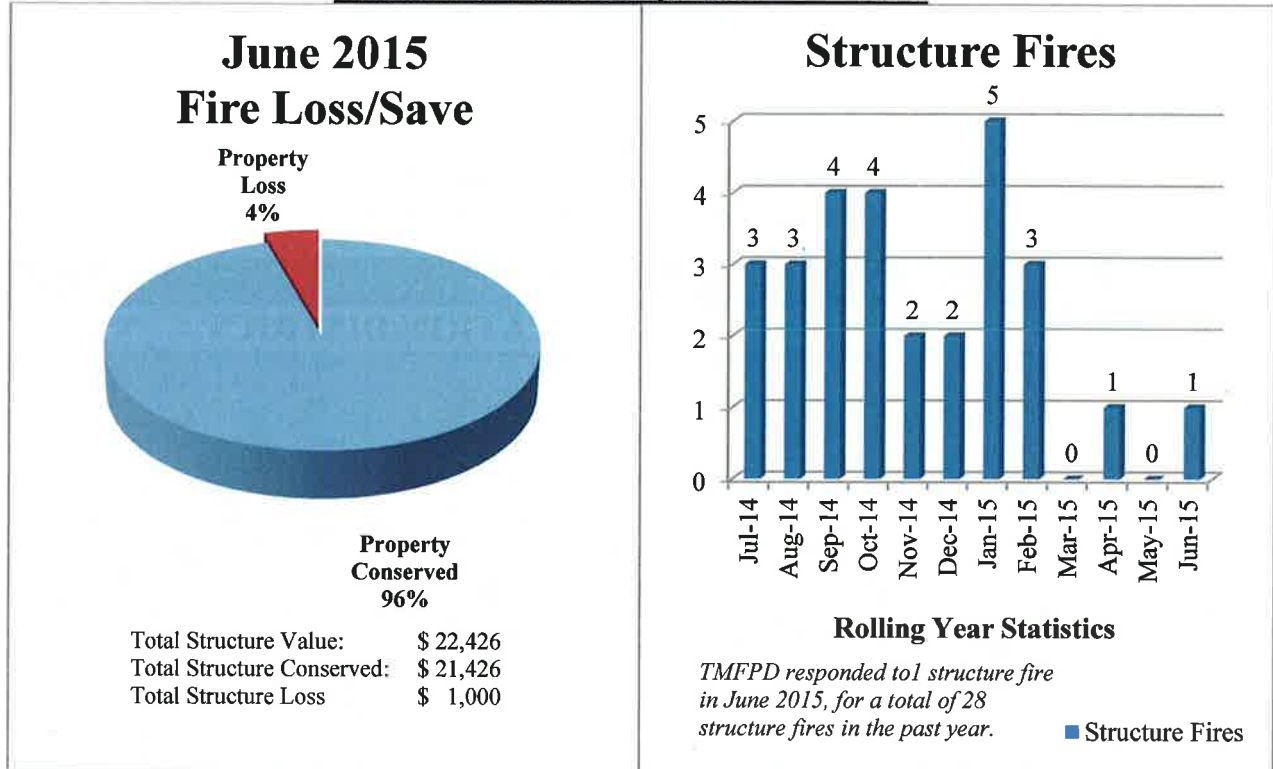
The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
INCIDENT TYPE	STATION/DISTRICT												
	13- Stead	14- Damonte Ranch	15- Sun Valley	16- E. Washoe Valley	17- Spanish Springs	18- Cold Springs	30- W. Washoe Valley	35- Verdi/Caughlin	36- Arrowcreek	37- Hidden Valley	39- Galena Forest	Other	TOTAL
Structure Fire					1	1					1		3
Wildland Fire	5		1	2	5	1		1			1	4	20
Vehicle/Trash/Other Fire	3		1		2	3				4			13
Emergency Medical Services	61	36	162	23	100	37	6	18	15	25	3	1	487
Motor Vehicle Accident	8	3	12		5	3	4	3	3	1	2	4	48
Rescue											1		1
Haz-Mat/Hazardous Condition	3		1		1	1			1	1			8
Public Assist	7	5	23	9	6	6	2	5	2		2		67
Good Intent Call	18	3	14	1	21	7	1	7	2	18	5	1	98
Activated Fire Alarm	1	2	4		3	1	1	2	2	3		1	20
Severe Weather Related						2		1				1	4
Other						1							1
JUNE 2015 TOTAL	106	49	218	35	144	63	14	37	25	52	15	12	770
JUNE 2014 TOTAL	73	65	167	37	144	57	4	38	31	36	10	30	692

In the month of June, 2015 the TMFPD responded to 771 incidents, for a cumulative total of 8,265 incidents in the past twelve months.

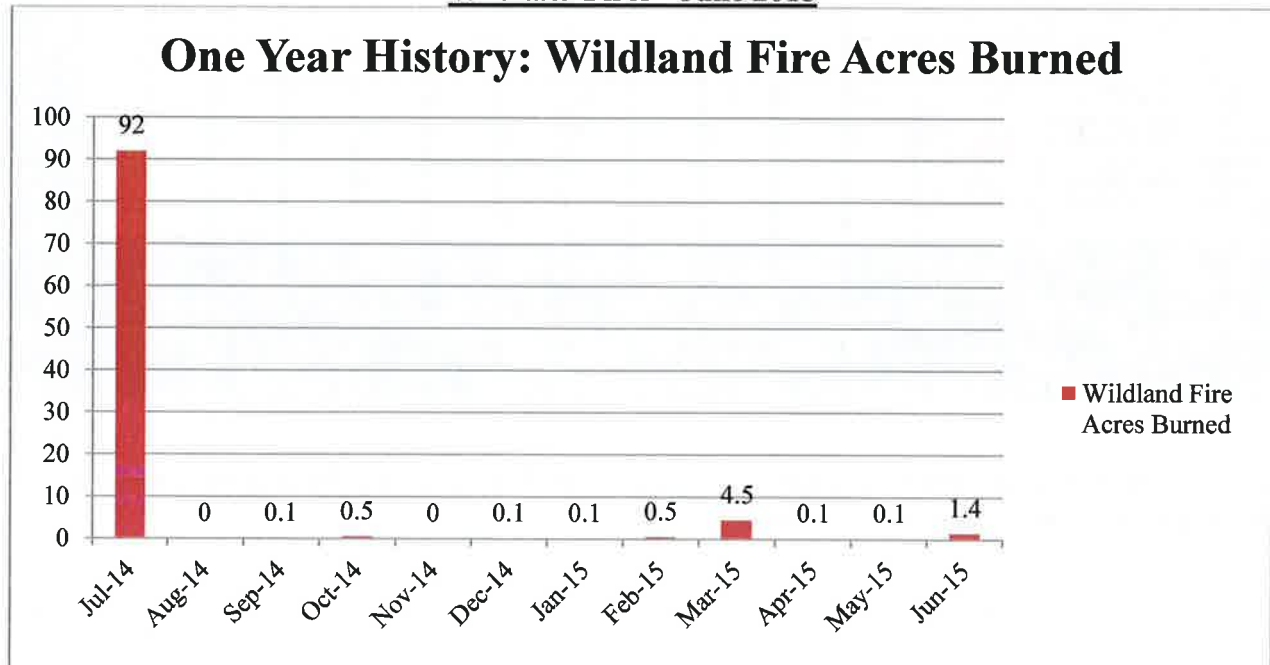
AGENDA ITEM #5B

Fire Loss to Value Comparison – June 2015



**Includes incidents only in Truckee Meadows Fire Protection District. Mutual Aid and Automatic Aid calls are excluded from this graph.*

Wildland Fires - June 2015



In the month of June 2015, .1 acres were burned. As of June 30, 2015, 99.4 acres burned in the past twelve months.

Mutual Aid Given and Received - June 2015

Mutual Aid Given & Received by Department		
DEPARTMENT	AID GIVEN	AID RECEIVED
Bureau of Land Management	2	4
Carson City FD	0	1
Eastfork FD	0	0
Nevada Division of Forestry	0	0
North Lake Tahoe FPD	1	1
North Lyon County FPD	0	1
Pyramid Lake Fire	0	1
Reno FD	3	0
Reno/Sparks Indian Colony	3	0
Sierra County, CA	0	0
Sparks FD	3	2
Storey County FPD	0	5
Truckee Fire, CA	0	0
US Forest Service	3	1
TOTAL	15	16

The TMFPD received aid 16 times from neighboring agencies and provided aid 15 times based on NFIRS reporting standards. Additional responses to/from the TMFPD may have occurred but did not meet the NFIRS definitions for automatic or mutual aid. Only incidents where representatives from two or more entities are on scene together qualify as aid given or received by an agency. When one entity handles an incident for another jurisdiction without assistance, the incident is not classified as auto/mutual aid according to NFIRS, and neither are responses where one entity cancels its response prior to arriving at the incident.

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5	Herman
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2	Lucey
Station 39 – Galena Forest	2	Lucey

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Extrication Motor Vehicle Accident – Station 30 (West Washoe Valley); I-580 NB at Bellevue Rd

Commissioner District 2

Mutual Aid was received from Carson City Fire

On June 13th at 02:12 hours, crews were dispatched to an extrication accident on I-580 1 mile north of the Bellevue on ramp. Five passenger vehicles were involved in the accident with 4 occupants requiring extrication. Five additional occupants had self-extricated. Two patients were transported via two Careflight helicopters, and the third patient was transported via Remsa ground ambulance. One fatality was reported on the scene. Once the patients were transported and the vehicles on scene were secured, all apparatus were released by NHP.

2 TM Engines, 1 TM Battalion Chief and 1 Carson Engine responded to this incident.

**Structure Fire – Station 17 (Spanish Springs); San Diego Ct
Mutual Aid was provided to Sparks Fire**

On June 18th at 14:18 hours, TM E-17 was dispatched to a double structure fire in Sparks. Crews arrived on scene with multiple Sparks Fire units to find two residences on fire. It appeared that the fire started from an outdoor barbecue, catching the adjoining fence and a large tree on fire. With windy conditions the fire spread to both houses very quickly. Crews worked exterior fire attack on the first structure, and once that fire was knocked down they moved to exterior attack on the attic of the north structure. Once both fires were knocked down, crews went back into the south residence for overhaul. Once completed crews turned the scene over to Sparks Fire at 15:43 hours.

1 TM Engine and multiple Sparks Fire apparatus responded to this incident.

**Structure Fire – Station 18 (Cold Springs); Blackbird Dr
Commissioner District 5**

On June 18th at 17:02 hours, crews were dispatched to a structure fire in District 18. Crews arrived to find the resident just arriving home to find smoke coming from underneath the structure. Crews were assigned fire attack where the skirting and underside framework were burning. Crews removed the skirting from around the mobile home and knocked the fire down, confirming there was no further extension. Crews conducted overhaul operations and were released.

2 TM Engines, 1 TM Water Tender, and 1 TM Battalion Chief responded to this incident.

**Wildland Fire – Washington Fire; Markleeville, CA
Mutual Aid provided to the USFS**

On June 20th at 18:30 hours, the Sierra Front Team was activated for a Timber Fire located south of Markleeville, CA. 1 TM Battalion Chief and 1 TM Captain responded to the incident and were assigned to the Sierra Front Incident Management Team as Operation Chiefs. They arrived on scene and assisted with establishing a command structure of the incident. An operational plan was developed and put into place on June 21, 2015 at 0600 hours. Due to extreme fire behavior, low fuel moisture, high temperatures and strong winds the fire burned 6,000 acres during its first burn period, and eventually grew to nearly 18,000 acres. Due to the fire complexity a Great Basin Type II Incident Management Team was requested. The Sierra Front Team transitioned with the GB IMT on June 22, 2015. TMFPD additionally had 1 Brush Engine respond to this incident on June 20th at 19:45 hours with 4 members of TMFPD (a Captain, an Operator, a Firefighter and a Firefighter Paramedic) staffing the Brush apparatus and responding to the fire as a single resource. On the fire the crew performed structure protection, established several progressive hoselays, and supported the operations of several handcrews while they performed a burnout operation. The crew was on scene of the fire assigned to a variety of assignments for approximately 10 days.

1 TM Brush Engine, 1 Captain and 1 Battalion Chief responded to this incident.

Structure Fire – Station 39 (Galena Forest); Pinion Drive, Incline, NV
Mutual Aid Provided to NLTFPD
2 in/2 out Required

On June 21st at 07:12 hours, Station 39 received a mutual aid request to cover NLTFPD Station 13 as they were engaged in a working structure fire. While responding to cover the NLTFPD District 13, the fire progressed and Engine 39 was redirected to Pinion Drive to assist NTLFPD battle the structure fire. TM crews provided secondary water supply, gaining access to the attic and remained on scene for several hours performing salvage and overhaul work.

1 TM Engine responded to this incident.

Wildland Fire – Station 35 (Mogul); White Fir St at River Park Ct
Commissioner District 1
Automatic Aid Provided to Reno/USFS

On June 21st at 12:25 hours, TMFPD and RFD were simultaneously dispatched to reports of a wildland fire near Mogul and Caughlin Ranch, above Mayberry Park. High winds prevented an initial air attack and created dangerous conditions that prevented crews from access via road. Once conditions allowed for air support, crews were able to access the fire from the top side and significant progress was made toward containment. The fire was controlled the following day, burning 103 acres primarily south of the Steamboat Ditch and west of the Hunter Creek drainage. No structure damage or injuries were reported. Jurisdiction was determined to be shared between Reno and USFS.

3 TM Brush Engines, 1 TM Battalion Chief and 1 TM Safety Officer responded to this incident. RFD responded with several brush trucks and structure engines for structure protection. USFS, NDF, BLM, NDF and Sparks Fire also responded with a combined total of 17 engines. Air resources included RAVEN, Air Attack, 1 Heavy Air Tanker, and 1 Single Engine Air Tanker (SEAT).

Vehicle Fire/Wildland Fire – Station 37 (Hidden Valley); I-80 Westbound, Mile Marker 36 (Derby Dam area)
Commissioner District 2
Automatic Aid received from Storey County Fire, Pyramid Lake Fire, BLM, USFS

On June 22nd at 11:09 hours, crews were dispatched to a possible semi-truck fire at I-80 and Derby Dam. TM Crews arrived to tie in with Storey County Fire crews actively fighting the fire from a fully involved semi-truck/trailer, with fire spreading into the wildland. BLM and USFS responded to assist with the wildland component of the fire, which was knocked down at

approximately ¼ acre of sage and grass. NDOT was requested to bring a loader to remove and spread out the burning cargo of the trailer in order for crews to suppress the smoldering contents. During these suppression efforts, Engine 36 was diverted from actively working this fire and dispatched to a motor vehicle accident at I-80 and Painted Rock. Engine 37 was also diverted from actively working the fire and dispatched to a medical call at I-80 and Orchard. Remaining crews continued with suppression efforts and the last fire apparatus turned the scene over to NHP at 15:35 hours.

2 TM Engines, 1 TM Water Tender, 2 TM Brush Trucks, 1 TM Training Officer, 1 TM Battalion Chief, 1 Peavine Volunteer Rescue, 1 Storey County Engine, 1 Pyramid Lake Water Tender, 1 Pyramid Lake Patrol, 1 BLM Engine, and 1 USFS Engine, responded to this incident.

EMS with Back Country Rescue – Station 39 (Galena Forest); Whites Creek Trail Commissioner District 1

On June 24th at 12:44 hours, TMFPD, Remsa and the HASTY team were dispatched to a medical emergency on Whites Creek Trail. Crews hiked in to the location of the patient, nearly a mile off trail, and provided patient care until the HASTY Team arrived. Once HASTY Team was on scene crews extracted the patient and secured the patient into the stokes basket for transport to the Incident Command Post. Patient care was transferred to Remsa and resources were released at 14:14 hours.

1 TM Engine, 1 TM Battalion Chief, 1 HASTY crew, and 4 Remsa personnel responded to this incident.

Hang Glider Crash – Station 39 (Galena Forest); Slide Mountain Commissioner District 1 Automatic Aid Received from NLTFPD

On June 26th at 13:23 hours, crews were dispatched to a report of a hang glider down near the Slide Mountain Ski area. The crash site was located in a remote location of the mountain, near the area of the mudslide of 1983. Due to the remote location firefighters hiked in for an hour until RAVEN could arrive on scene with a hoist crew. Unified command was established and crews had to manage the scene around a wedding and reception that was occurring at the Slide Mountain Lodge, where two large busses of guests were due to show up. Unfortunately upon arrival the victim was found to be deceased due to traumatic injury. Incident goals were switched from rescue to recovery. Rescue resources were slowly released as crews recovered the victim for the Coroner's office. The victim was transported to Bowers Mansion in lieu of the Slide Lodge Parking Lot due to the wedding party there.

2 TM Engines, 1 TM UTV, 1 TM Training Captain, 1 TM Battalion Chief, NLTFPD Brush Truck, 1 NLTFPD Medic and Squad, HASTY Team, RAVEN and Careflight all responded to this incident.

Lightning Plan – District Wide

On June 27th at 17:00 hours a large thunder storm developed over the Truckee Meadows. Numerous lightning strikes over the next 3 hours generated 13 brush fires responses within the TMFPD area. Most of these fires were extinguished at less than .10 of an acre. 1 fire was .20 acre. None of the fires exceeded initial attack. In addition to the 13 wildland fire responses, we responded to an additional 40 incidents for a total call volume of 53 calls for the 24 hour period.

All TM Career Stations and the following VFD Departments responded to this incident: South Valleys VFD, Verdi VFD, Cold Springs VFD, Peavine VFD, Red Rock VFD, Gerlach VFD, Silver Lake VFD and Palomino Valley VFD.

Wildland Fire – Station 17 – (Spanish Springs); Eagle Canyon Dr Commissioner District 4 Automatic Aid Provided to BLM

On June 30th at 13:33 hours, crews were dispatched to a wildland fire between Hungry Valley and Spanish Springs. Crews arrived to find an acre burned with a moderate rate of spread. Air support provided suppression efforts, slowing the progression. Fire progression was stopped at approximately 10 acres of BLM land.

4 TM Brush Trucks, 2 TM Water Tenders, 3 Single Engine Air Tankers (SEATs), BLM and RAVEN responded to this incident.

Training

- Completed the Training Academy for new hires
- Water Entry Team: Rescue Training
- Hosted regional TRIAD Haz Mat Training: Damming and Diking Spills
- Traffic Incident Management System Training with Sparks Fire
- AIRTRAC Advanced Airway EMS Training for all shifts
- Monthly HAZMAT training
- Wildland Practical Drills
- Initiated Hydrant Testing and Maintenance
- Hosted 3 Advanced Cardiac Life Support classes for Paramedics
- EMS Training: Musculoskeletal Injuries
- EMS Training: Heat Illness and Emergencies
- New FireFighter/Paramedics: Class B Drivers Tests

Accomplishments

- Pre-Wildfire Season Community Safety Discussion – Station 39 (Galena Forest)
- Public Education/Show and Tell at Sun Valley Elementary School for Pre-K Students
- Hosted a Station Tour at Station 35 (Mogul) for Verdi Volunteers
- Public Education and Engine 15 Tour at Sun Valley Community Movie in the Park Night
- Initiated and Completed Emergency Medical Response Classes for VFDs
- Radio Exchange/Upgrade and Review for Career and VFD
- Training Captains traveled to Gerlach and conducted Annual SCBA Testing, Infectious Control Class, and N-95 fit testing for Gerlach VFD

Recognition of Noteworthy Actions

- 2nd Annual Kids' Fire Camp at Camp WeCheMe



VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

June 2015

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
VOLUNTEER RESPONSE: INCIDENT TYPE	STATION/DISTRICT												
	220 - 321 - Cold Springs VFD	221 - Silver Lake VFD	223 - Lemmon Valley VFD	227 - South Valley VFD	229 - Palomino Valley	237 - South Valleys VFD	240 - Red Rock VFD	242 - Gerlach VFD	301 - South Valleys VFD	331 - Peavine VFD	351 - Verdi VFD	381 - Galena VFD	TOTAL
Structure Fire									1				1
Wildland Fire				1		2	2		1				6
Vehicle/Trash/Other Fire	3												3
Emergency Medical Services	2		1		2		3		1	2			11
Motor Vehicle Accident	3	1			1		1	1					7
Rescue													0
HazMat/Hazardous Condition									1				1
Public Assist	1	1								1			3
Good Intent Call	2	2				1	1	1		1			8
Activated Fire Alarm						1	1			1			3
Severe Weather Related										1			1
Lightning Plan	1	1		1	1	1	1	1	1	1			10
Other													0
JUNE 2015 TOTAL	12	5	0	2	2	4	5	9	3	5	7	0	54

In the month of June, 2015 the Truckee Meadows Volunteers responded to 44 incidents and 1 Lightning Plan.

AGENDA ITEM #5C

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Incidents:

Vehicle Fire/Wildland Fire – Station 37 (Hidden Valley); I-80 Westbound, Mile Marker 36 (Derby Dam area)

Commissioner District 2

Automatic Aid received from Storey County Fire, Pyramid Lake Fire, BLM, USFS

On June 22nd at 11:09 hours, crews were dispatched to a possible semi-truck fire at I-80 and Derby Dam. TM Crews arrived to tie in with Storey County Fire crews actively fighting the fire from a fully involved semi-truck/trailer, with fire spreading into the wildland. BLM and USFS responded to assist with the wildland component of the fire, which was knocked down at approximately ¼ acre of sage and grass. NDOT was requested to bring a loader to remove and spread out the burning cargo of the trailer in order for crews to suppress the smoldering contents. During these suppression efforts, Engine 36 was diverted from actively working this fire and dispatched to a motor vehicle accident at I-80 and Painted Rock. Engine 37 was also diverted from actively working the fire and dispatched to a medical call at I-80 and Orchard. Remaining crews continued with suppression efforts and the last fire apparatus turned the scene over to NHP at 15:35 hours.

2 TM Engines, 1 TM Water Tender, 2 TM Brush Trucks, 1 TM Training Officer, 1 TM Battalion Chief, 1 Peavine Volunteer Rescue, 1 Storey County Engine, 1 Pyramid Lake Water Tender, 1 Pyramid Lake Patrol, 1 BLM Engine, and 1 USFS Engine, responded to this incident.

Lightning Plan – District Wide

On June 27th at 17:00 hours a large thunder storm developed over the Truckee Meadows. Numerous lightning strikes over the next 3 hours generated 13 brush fires responses within the TMFPD area. Most of these fires were extinguished at less than .10 of an acre. 1 fire was .20 acre. None of the fires exceeded initial attack. In addition to the 13 wildland fire responses, we responded to an additional 40 incidents for a total call volume of 53 calls for the 24 hour period.

All TM Career Stations and the following VFD Departments responded to this incident: South Valleys VFD, Verdi VFD, Cold Springs VFD, Peavine VFD, Red Rock VFD, Gerlach VFD, Silver Lake VFD, and Palomino Valley VFD.

TRAINING AND ACTIVITY

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Cold Springs VFD	CECBEMS Heat Illness and Emergencies	1	1	1
	CECBEMS Musculoskeletal Injuries Basic	1	1	1
	Apparatus inventory and familiarization at Station 220	4	3	12
	Business meeting and potluck at Station 321	7	2	14
	Extrication review of tools and procedures	5	2.5	12.5
	Station 321 maintenance and equipment inventory	5	2	10
	RT-130	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #1)	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #2)	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #3)	1	2	2
	The First Responder's Role in Fire Investigation	1	.5	.5
Cold Springs Total				59
Galena VFD	RT-130: Annual Wildland Fire Safety Refresher (MOD #3)	1	2	2
Galena VFD Total				2
Gerlach VFD	CECBEMS Pediatric Emergencies Basic	1	2	2
	CECBEMS Pharmacology Advanced	1	2	2
	Yearly Infection Control Training with N95 Fit Testing	9	4	36
	Infection Control Test-2015	9	.5	4.5
Gerlach VFD Total				44.5
Lemmon Valley VFD (formerly Peavine)	CECBEMS Heat Illness and Emergencies	1	1	1
	CECBEMS HIV/AIDS Awareness	2	2	4
	CECBEMS Medical, Ethical, and Legal Issues	2	1	2
	Covered 6 Min of Safety topic for the day (Escape Routes), covered 10's & 18's	5	2	10
	Covered weekly 6 Min of Safety topic (Thunderstorms). Discussed firefighter safety during thunderstorms. Discussed the affect severe weather can have on a wildland fire.	6	2	12
	Discussed the new channel line up for the 800mHz radios, practiced changing banks, Discussed proper radio etiquette.	4	1.5	6

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Lemmon Valley VFD Cont'd (formerly Peavine)	Each member demonstrated the correct way to perform a DMV Pre Trip Inspection; Discussed TMFPD's policies on operating apparatus in Emergency and Non Emergency situations; Performed weekly apparatus checks.	5	2	10
	Ebola Infection Control	1	.5	.5
	Fire Shelters	1	2	2
	Fleet Program Defensive Driving Strategies for Emergency Vehicle Operators	1	1	1
	Hazard Communication	1	1	1
	NFPA 1500 Bloodborne Pathogens Safety	1	1	1
	NFPA 1500 Respiratory Protection	1	1	1
	RT-130	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #1)	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #2)	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #3)	1	2	2
	RT-130: Annual Wildland Fire Safety Refresher (MOD #4)	1	2	2
Lemmon Valley (formerly Peavine) VFD Total				61.5
Palomino Valley VFD	Responded to Lightning Plan, one fire response and spent time familiarizing and inspecting Brush 229	2	4.25	8.5
	Emergency Medical Responder	1	60	60
	Respiratory Protection	1	1	1
	RT-130: Annual Wildland Fire Safety Refresher (MOD #2)	1	2	2
Palomino Valley VFD Total				71.5
Red Rock VFD	Ebola Infection Control	2	.5	1
	Measles Review	2	.5	1
	TargetSolutions User Overview Video	2	.25	.5
	The First Responder's Role in Fire Investigation	1	.5	.5
Red Rock VFD Total				3
Silver Lake VFD	CECBEMS Airway Management Basic	1	1	1
	CECBEMS Bleeding and Shock Basic	1	1	1
	CECBEMS Cardiac Emergencies Basic	1	1	1
	First Responder Operations Level Refresher (MOD #1)	1	2	2
	Lock-Out / Tag-Out	1	1	1
	NFPA 1021 Pre-Incident Planning	1	1	1
	NFPA 1500 Respiratory Protection	1	1	1
Silver Lake VFD Total				8

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
South Valleys VFD	Emergency Medical Responder	4	60	240
South Valleys VFD Total				240
Verdi VFD	CECBEMS Emergency Response to Terrorism (MOD #1)	1	1	1
	CECBEMS Emergency Response to Terrorism (MOD #2)	1	1	1
	CECBEMS Heat Illness and Emergencies	1	1	1
	Progressive hose pack deployment and reloading, building training hose packs, training with wildland hose appliances.	3	2	6
	Progressive hose pack deployment, training with wildland hose appliances, hydrant ops for new members, hand tool use for new members, operators practiced pumping during hose pack deployment.	6	3	18
	Wildland drill with Verdi Brush 351 and Patrol 351	6	3	18
	Driving Safety	1	1	1
	Ebola Infection Control	1	.5	.5
	Emergency Medical Responder	2	60	120
	Fleet Program Defensive Driving Strategies for Emergency Vehicle Operators	1	1	1
	Hazard Communication	1	1	1
	NFPA 1500 Bloodborne Pathogens Safety	1	1	1
	NFPA 1500 Driving Safety	1	1	1
	NFPA 1500 Hazard Communication	1	1	1
	NFPA 1500 Respiratory Protection	1	1	1
Verdi VFD Total				172.5



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt. DE
HR _____

DATE: July 7, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Authorize the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2015 through June 30, 2016 for an annual estimated premium of \$1,014,928. (All Commission Districts)

SUMMARY

Staff is recommending that the Board authorize the payment of the workers' compensation insurance for the District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT) for one year beginning July 1, 2015.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

December 9, 2014, the Board authorized the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2014 through June 30, 2015.

BACKGROUND

The Nevada Public Agency Insurance Public Agency Compensation Trust (PACT) was organized in 1996 to provide adequate, affordable workers' compensation insurance coverage to Nevada municipalities. PACT members include counties, cities, school districts, special districts, and towns. The PACT was designed to permit local government entities to band together and share in the provision of essential services.

As the lead agency for its volunteer stations, TMFPD became a member of PACT when its volunteer fire stations joined PACT in 2002. As such, the District has been a member of PACT since 2002 but did not have career staff until the consolidation occurred with SFPD. As such, the District pays the workers' compensation costs for the volunteers, auxiliary members, seasonal personnel, and the career staff following the consolidation with SFPD.

The PACT provides long-term, stable workers' compensation insurance for the District. The annual payment for FY15/16 is estimated at \$1,014,928. Payments are to be made quarterly with the 4th quarter payment including a true-up based on an actual payroll audit done during the fiscal year.

FISCAL IMPACT

The annual cost is estimated at \$1,014,928 payable in quarterly installments. This is an estimate as the fourth quarter will be a true-up based on an actual payroll audit conducted during the year. Sufficient funding for the premium expenditure exists in the FY15/16 General Fund budget.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners authorize the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2015 through June 30, 2016 for an annual estimated premium of \$1,014,928.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to authorize the payment of the workers' compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for the period of July 1, 2015 through June 30, 2016 for an annual estimated premium of \$1,014,928."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DE ✓
Risk Mgt. DE
HR _____

DATE: July 7, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 326-6000, E-mail: cmoore@tmfpd.us
SUBJECT: Approve a Resolution requesting the State of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-250-45, including all improvements thereon, for the purpose of fire protection and related safety services. (Commission district 2)

SUMMARY

This Staff Report requests approval of a Resolution requesting the State of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-250-45, including all improvements thereon, for the purpose of fire protection and related safety services.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

Transfers of real property from the State of Nevada occurred with the creation of the Truckee Meadows Fire Protection District.

BACKGROUND

TMFPD requested transfer of the property located at 16133 Mt. Ranch Road from the State of Nevada to the District in late 2014. Sierra Fire Protection District, along with Truckee Meadows Fire Protection District has been using the facility for storage of equipment for the past few years. AB 34, which became law on July 1, 2015, authorized the State Land Registrar to transfer all the interest of the State of Nevada in the property described herein to the Truckee Meadows Fire Protection District.

TMFPD will utilize the land and existing structure to further the needs of the District as the land has been utilized for fire services for many years.

FISCAL IMPACT

The land transfer will be without payment or compensation from TMFPD to the State and will be conveyed in an "As Is Condition".

RECOMMENDATION

It is recommended that the Board approve Resolution requesting the State of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-

250-45, including all improvements thereon, for the purpose of fire protection and related safety services.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

"I move to approve a Resolution requesting the State of Nevada transfer to the Truckee Meadows Fire Protection District the property located at 16133 Mt. Ranch Road, APN 150-250-45, including all improvements thereon, for the purpose of fire protection and related safety services."

RESOLUTION

A RESOLUTION REQUESTING THE STATE OF NEVADA TRANSFER TO THE TRUCKEE MEADOWS FIRE PROTECTION DISTRICT THE PROPERTY LOCATED AT 16133 MT. RANCH ROAD, APN 150-250-45, INCLUDING ALL IMPROVEMENTS THEREON, FOR THE PURPOSE OF FIRE PROTECTION AND RELATED SAFETY SERVICES.

WHEREAS, Truckee Meadows Fire Protection District has utilized a certain parcel of real property in Washoe County located at 16133 Mt. Ranch Road, Assessor's Parcel Number 150-250-45, commonly known as "the Mount Rose Fire Station" for many years to provide fire services to the residents on the Mt. Rose Corridor; and

WHEREAS, the property is currently owned by the State of Nevada, Division of Forestry, which has expressed support for the transfer of the property to the Truckee Meadows Fire Protection District to ensure the on-going occupancy and maintenance for the subject parcel; and

WHEREAS, due to the desire to have legal ownership of the subject parcel transferred to Truckee Meadows Fire Protection District, the Nevada State Lands Division, during the most recent Legislative Session, acting on behalf of the Division of Forestry, requested Board of Fire Commissioners' action evidencing the interest and support of this parcel transfer; and

WHEREAS, Nevada Revised Statutes 474.470 (7) authorizes the Board of Fire Commissioners to "acquire real or personal property necessary for the purposes of the District"; and

WHEREAS, AB 34, which became law on July 1, 2015, authorized the State Land Registrar to transfer all the interest of the State of Nevada in the property described herein to the Truckee Meadows Fire Protection District, provided the District pays for all costs of transfer and take the property subject to restrictions described in AB 34 which include that the property be used for services for fire protection and related public safety services, prohibiting the fire protection district or any successor in title from transferring the property without the consent of the State of Nevada, and providing for the reversion of title to the property to the State of Nevada upon the breach of any of these restrictions; and

WHEREAS, Truckee Meadows Fire Protection District understands and agrees the conveyance of the property is subject to the reservations and restrictions of the AB34 and agrees to accept the land subject to the same,

NOW, THEREFORE, be it so resolved by the Truckee Meadows Fire Protection District Board of Fire Commissioners as follows:

1. On the basis of the recitals stated above the Board of Fire Commissioners (“the Board”) hereby declares it is in the best interests of the District and its residents to request transfer of the property commonly known as the “Mount Rose Fire Station” and all of the related improvements to the Truckee Meadows Fire Protection District.
2. The transfer is hereby requested to be made without any payment or compensation to or from the Truckee Meadows Fire Protection District, except for the costs related to the transfer of the real property which must be borne by the District.
3. The transfer request is hereby made with immense gratitude and appreciation towards the current property owner for the past use of this property.
4. The Chair or authorized representative of the Board of Fire Commissioners shall deliver to the State of Nevada, Lands Division and the Division of Forestry for its consideration and approval this Resolution requesting transfer of the property; and
5. Truckee Meadows Fire Protection District staff are authorized to take such other and further action as may be required to effectuate and finalize the transfer of the property to the District.

ADOPTED this 21st day of July, 2015 by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Marsha Berkbighler, Chair
Truckee Meadows Fire Protection District
Board of Fire Commissioners

ATTEST:

Nancy Parent, County Clerk



SIERRA FIRE PROTECTION DISTRICT

STAFF REPORT Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt. DE
HR _____

DATE: July 8, 2015
TO: Sierra Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on August 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District. (Commission District #1)

SUMMARY

This item is to Approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on August 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District.

Strategic Objective supported by this item: *Safe, secure and healthy communities*

PREVIOUS ACTION

No previous action.

BACKGROUND

The District relocated and reassigned Peavine Volunteers to the Lemmon Valley Station after Lemmon Valley Volunteers disbanded on June 30, 2015. BLM expressed an interest in leasing the fire equipment storage barn at Peavine for its operations and equipment.

The facility recommended for lease consists of truck bays approximately 60 feet by 40 feet.

The term of the lease is recommended at three years for an amount of \$1,500.00 per month, not including utilities - except trash pickup.

There is a provision within the lease that transfers this lease to Truckee Meadows Fire Protection District upon the dissolution of Sierra Fire Protection District.

FISCAL IMPACT

This lease will generate \$1500.00 per month in revenue to the District for the term of the lease.

RECOMMENDATION

Staff recommends the Board approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on August 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

"I move to approve a Resolution of the Sierra Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 1105 Longview Drive, Reno, NV APN 081-040-01 to the United States Bureau of Land Management for a minimum of \$1500.00 per month and to set a public meeting on august 18, 2015 at 9:00 a.m. at which objections to the lease may be made by the electors of the Sierra Fire Protection District."

RESOLUTION

A RESOLUTION OF THE SIERRA FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS DECLARING ITS INTENT TO LEASE PROPERTY AT 1105 LONGVIEW DRIVE, RENO, NV APN 081-040-01 TO THE UNITED STATES BUREAU OF LAND MANAGEMENT FOR A MINIMUM OF \$1500.00 PER MONTH AND TO SET A MEETING ON AUGUST 18, 2015 AT 9:00 A.M. AT WHICH OBJECTIONS TO THE LEASE MAY BE MADE BY THE ELECTORS OF THE SIERRA FIRE PROTECTION DISTRICT.

WHEREAS, NRS 277.050 allows for the leasing of real property by one public agency to another public agency for a term not to exceed 99 years for such consideration as is authorized by the public agency; and,

WHEREAS, the Sierra Fire Protection District and the United States Bureau of Land Management are public agencies as defined in NRS 277.050(1); and,

WHEREAS, the Sierra Fire Protection District desires to lease to the Bureau of Land Management the real property and buildings affixed thereto for a period of 3 years, for a minimum amount of \$1500.00 per month and pursuant to the terms of the proposed lease attached hereto; and,

WHEREAS, pursuant to NRS 277.050(5), before ordering the lease of such property, the Sierra Board of Fire Commissioners is required, in a regular open meeting, by a majority vote of its members, to adopt a resolution declaring its intention to lease the aforementioned property, and,

WHEREAS, notice of adoption of this Resolution and notice of the meeting set for Tuesday August 18, 2015 at 9:00 at which objections to the lease may be heard must be published in a newspaper of general circulation in Washoe County, not less than twice, on successive days, with the last publication to be not less than 7 days before the date of the public meeting,

NOW THEREFORE be it resolved by the Sierra Board of Fire Commissioners as follows:

1. The Board hereby declares its intent to lease the property at 11005 Longview Lane, Reno, NV APN 081-040-01 for a minimum of \$1500.00 per month, or such amount as may be determined by the Board to be appropriate, .

2. A meeting shall be held on Tuesday August 18, 2015 at 9:00 a.m. at which objections to the lease may be made to the Board by the electors of the Sierra Fire Protection District.

3. District staff are hereby directed to publish notice of adoption of this Resolution, including the attached lease, and to publish notice of the meeting set for Tuesday, August 18, 2015 at 9:00 a.m. at which objections to the lease may be heard. Such notice shall be published in a newspaper of general circulation published in Washoe County, not less than twice, on successive days, with the last publication to be not less than 7 days before the date of the public meeting.

ADOPTED this 21th day of July, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Marsha Berkbigler, Chair
Sierra Fire Protection District Board of Fire
Commissioners

ATTEST:

Nancy Parent
Washoe County Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: July 21, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt. DE
HR _____

DATE: July 21, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of the annual performance evaluation for Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, and objectives, and possible increase in salary. (All Commission Districts)

SUMMARY

This item is the annual performance evaluation for the Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, objectives. The annual performance evaluation is required in the original Employment Agreement and Amendment Number One to the Employment Agreement, both of which are attached hereto.

Strategic Objective supported by this item: *Safe, secure and healthy communities*

PREVIOUS ACTION

Charles A. Moore was appointed as Fire Chief of Truckee Meadows Fire Protection District by the Board of Fire Commissioners pursuant to NRS 474.470 and 474.500, inclusive, at its regular meeting on February 28, 2012 and entered into an employment agreement dated March 15, 2012, with the first day of employment commencing on April 2, 2012.

On October 28, 2014, the Board of Fire Commissioners approved Amendment No. 1 to the Employment Agreement between Truckee Meadows Fire Protection District Board of Fire Commissioners and Employee.

On May 19, 2015 the Board approved a list of evaluators for a 360 evaluation of the Fire Chief and directed that the evaluation be distributed.

BACKGROUND

This item is to conduct the annual performance evaluation of the Truckee Meadows Fire Protection District Fire Chief for the period of April 2, 2014 through April 2, 2015.

Pursuant to Article 7 (EVALUATIONS) of the Employment Agreement:

The TMFPD Board of Fire Commissioners, with Employee's input, agrees to adopt

AGENDA ITEM # 9

priorities and expectations for Employee and the Board agrees to do so each year thereafter so long as this Agreement is in effect. Below is a suggested list of priorities and expectations for the Board's consideration:

- A. Complete Merger of Sierra and Truckee Meadows Fire Districts.
- B. Recommend a possible boundary adjustment to the northern areas of Township 22.
- C. Volunteer program reform
- D. Complete and implement Automatic Aid agreements prior to October 1, 2015.
- E. Complete a mutual aid agreement with REMSA
- F. Amend the TM/WC Interlocal Agreement
- G. Update Sierra County California fire aid agreement
- H. Continue work on facilities improvements (Logistics warehouse and Station 14).
- I. Complete strategic plan for response and automatic aid along I-80 corridor.

Pursuant to Article 3.A of Amendment #1 to the Employment Agreement:

Employee's salary shall be equal to the gross amount of the Employee's current salary as of April 2, 2014 plus 5%. Such increase shall be paid retroactively to April 2, 2014. On each anniversary of the effective date of this Agreement, the Board shall consider Employee's performance and may award an increase in pay to Employee.

Employee, as an exempt employee under Fair Labor Standards Act, shall not be entitled to overtime pay.

The annual salary of Employee may be adjusted by a vote of the Board consistent with the cost-of-living adjustment provided to all other unclassified and non-represented employees of the District. In addition, following the evaluation conducted pursuant to Paragraph 7, Employee's salary may be increased for merit by up to 5% of Employee's then current salary.

For your consideration in the review, the attached material is provided as part of this agenda item:

- 2012 to 2015 Employment Agreement
- Amendment Number 1 to the Employment Agreement
- 360 Degree Evaluation list of names
- 2015 Performance Survey Results

The Board is encouraged to discuss the work priorities and confirm, add, or subtract from the recommended list.

FISCAL IMPACT

Funds for a salary adjustment, if any, were included in the FY 15/16 budget.

RECOMMENDATION

It is recommended for possible approval of the annual performance evaluation for Truckee Meadows

Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, objectives, and possible increase in salary.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion could be:

"I move to approve the annual performance evaluation for the Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals, objectives"

Should the Board desire to take action to increase the Fire Chief's salary, a possible addition to the motion would be:

"and to increase his salary by [a cost of living increase in the amount of _%_ and award a merit increase of _%."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

Fire Chief Charles Moore 360 Evaluation List

The list of names is as follows:

1. East Truckee Canyon CAB Chair Bambi Van Dyke – blvandyke@gmail.com
2. South Truckee Meadows/Washoe Valley CAB Chair Patricia Phillips – pataphillips@yahoo.com
3. North Valleys CAB Chair Francine Donshick – f.donshick@att.net
4. Northern Nevada Builders Association Jess Travers – jesst@thebuilders.com
5. WC Communications and Engagement Manager Nancy Leuenhagen – nleuenhagen@washoecounty.us
6. WC Public Information Officer Chris Ciarlo – cciarlo@washoecounty.us
7. TMFPD Deputy Fire Chief Tim Leighton – tleighton@tmfpd.us
8. TMFPD Fiscal Officer Vicki Van Buren – ylvanburen@tmfpd.us
9. TMFPD Administrative Assistant Sandy Francis – sfrancis@tmfpd.us
10. TMFPD Purchasing Agent Erin Holland – eholland@tmfpd.us
11. Sparks Fire Department Chief Tom Garrison - tgarrison@cityofsparks.us
12. North Lake Tahoe Fire Protection District Chief Mike Brown – mbrown@nltfpd.net
13. Storey County Fire Chief Gary Hames – ghames@storeycounty.org
14. Pyramid Lake Paiute Tribe Emergency Response Coordinator Don Pelt – DPelt@plpt.nsn.us
15. Channel 2 KTVN News Director Jason Pasco – jpasco@ktvn.com
16. Channel 8 KOLO News Director Stanton Tang – stang@kolotv.com
17. Local 3895 President Ian Satterfield – president@iaff3895.org
18. Washoe County Manager John Slaughter – jslaughter@washoecounty.us
19. WC Management Services Director Al Rogers, – arogers@washoecounty.us
20. WC Emergency Manager Aaron Kenneston – akenneston@washoecounty.us
21. TMFPD Volunteer Program Assistant Maureen O'Brien – mobrien@tmfpd.us
22. REMSA President/CEO Jim Gubbels - jgubbels@remsa-cf.com

360-Degree Performance Survey Results

for

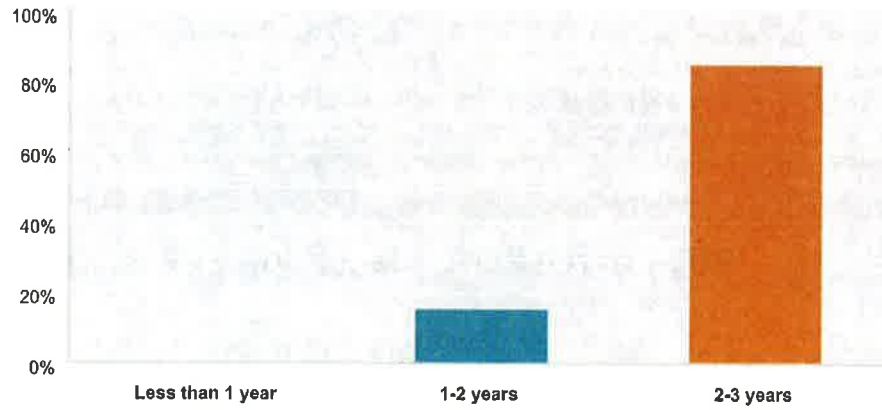
**Charles A. Moore, Fire Chief
Truckee Meadows Fire Protection District**

July 21, 2015

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q1 How long have you worked with this employee?

Answered: 13 Skipped: 1

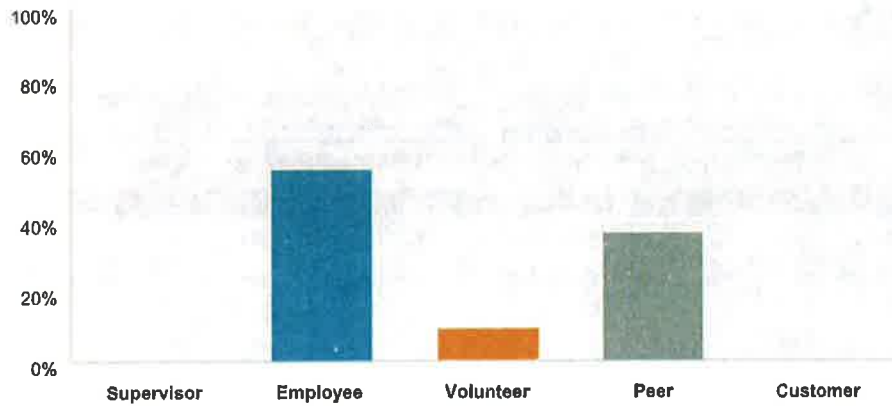


Answer Choices	Responses
Less than 1 year	0.00% 0
1-2 years	15.38% 2
2-3 years	84.62% 11
Total	13

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q2 What is your relationship to this employee?

Answered: 11 Skipped: 3



Answer Choices	Responses	
Supervisor	0.00%	0
Employee	54.55%	6
Volunteer	9.09%	1
Peer	36.36%	4
Customer	0.00%	0
Total		11

COMMENTS: What is your relationship to this employee?

Showing 1 response

Union

6/22/2015 7:00 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q3 LEADERSHIP: Select the appropriate rating for each skill.

Answered: 13 Skipped: 1

	Exceeds Requirements	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Innovation	33.33% 4	58.33% 7	8.33% 1	0.00% 0	12	1.75
Effective verbal communication	58.33% 7	25.00% 3	16.67% 2	0.00% 0	12	1.58
Ability to develop creative solutions	53.85% 7	46.15% 6	0.00% 0	0.00% 0	13	1.46
Commitment to community service	66.67% 8	25.00% 3	8.33% 1	0.00% 0	12	1.42
Demonstrates organizational commitment	58.33% 7	41.67% 5	0.00% 0	0.00% 0	12	1.42
Demonstrates the drive and energy to achieve established goals	58.33% 7	25.00% 3	8.33% 1	8.33% 1	12	1.45
Fosters a climate of cooperation	50.00% 6	33.33% 4	16.67% 2	0.00% 0	12	1.67
Ability to motivate employees	41.67% 5	16.67% 2	16.67% 2	25.00% 3	12	1.67
Ability to motivate volunteers	25.00% 3	41.67% 5	8.33% 1	25.00% 3	12	1.78
Accessibility to employees, volunteers	63.64% 7	18.18% 2	0.00% 0	18.18% 2	11	1.22
Addresses difficult issues	54.55% 6	27.27% 3	18.18% 2	0.00% 0	11	1.64
Ability to make difficult decisions regarding employees	33.33% 4	41.67% 5	8.33% 1	16.67% 2	12	1.70
Dedication to providing the highest quality customer service	66.67% 8	33.33% 4	0.00% 0	0.00% 0	12	1.33

COMMENTS: Leadership

Showing 9 responses

1. He continually strives to make TMFPD an organization that not only the employees are proud to serve under but that the communities are confident and proud to be protected by TMFPD. He truly wants what is best for the community and District
6/30/2015 1:48 PM
2. Chief Moore has been more open with me in the past two months to discuss cooperation and better working relationships between our agencies.
6/24/2015 1:56 PM
3. I cannot make comment on the employee relations and Volunteer areas.
6/24/2015 1:32 PM
4. Effective Verbal Communication: More interactive with employees. Be more of an active listener. Perhaps a line Culture Survey. Commitment to community service: There are gaps in service that could be improved by increasing prevention and hire an EMS chief to develop fire based ems. Demonstrates the drive and energy: We have a strategic plan however we are unaware of what has been accomplished or not. Motivate Employees: Very policy driven no motivation through leadership. Attend a leadership training with union members as team. Addresses difficult issues: It appears that county has limited his ability to lead the department.
6/22/2015 7:56 PM
5. The meets requirements for the ability to motivate Volunteers is because it would be extremely difficult for any individual to motivate the volunteers currently associated with TMFPD. Hence the reason for the volunteer reformation program.
6/18/2015 4:40 PM
6. He does an exceptional job. There exist extremely difficult circumstances that make cooperation and innovation very difficult.
6/17/2015 10:15 PM
7. I have worked for TMFPD for a year and a half, and I think the Chief does an outstanding job. He juggles many competing priorities and is always professional, polite, and focused on moving the District forward. I feel very fortunate both in that I work for the organization and that I work for this Chief. I believe the same of the guys in the field. When you look at recruitments throughout the region, other firefighters want to work here. REMSA crews want to work here. You don't see our crews trying to sign up somewhere else. I think that says a lot about the leadership in this organization.
6/17/2015 5:24 PM
8. Very dedicated, tries very hard to keep his word and does so.
6/16/2015 9:23 PM
9. Chief Moore is truly a communications leader in Northern Nevada and stays transparent through his responsive communications to the public, media, commissioners and staff.
6/16/2015 3:36 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

**Q4 PROBLEM-SOLVING & DECISION-
MAKING : Select the appropriate rating for
each skill**

Answered: 12 Skipped: 2

	Exceeds Requirements	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Identifies issues	50.00% 6	50.00% 6	0.00% 0	0.00% 0	12	1.50
Communicates issues	50.00% 6	25.00% 3	25.00% 3	0.00% 0	12	1.75
Ability to develop creative solutions and problem solving strategies	41.67% 5	50.00% 6	8.33% 1	0.00% 0	12	1.67
Engages others in finding solutions	58.33% 7	33.33% 4	8.33% 1	0.00% 0	12	1.50
Reviews decisions and revises plans if necessary	41.67% 5	58.33% 7	0.00% 0	0.00% 0	12	1.58
Explains rationale behind decisions	41.67% 5	58.33% 7	0.00% 0	0.00% 0	12	1.58
Ability to make unpopular decisions and communicate rationale	58.33% 7	25.00% 3	8.33% 1	8.33% 1	12	1.45
Comfortable with change/uncertainty, shows flexibility, adaptability and teamwork	58.33% 7	25.00% 3	16.67% 2	0.00% 0	12	1.58

COMMENTS: Problem Solving & Decision Making

Showing 4 responses

1. I would like to improve one on one communication with agencies prior to items being presented to the Fire Board.
6/24/2015 1:56 PM
2. Communicates Issues: Lack of general communication to union leadership has lead to confusion and misunderstanding. Perhaps Union / Fire Chief retreat to develop communication lines. Chief meets requirements in regards to change and uncertainty however due to lack of communication teamwork needs improvement.
6/22/2015 7:56 PM
3. I'm very impressed with the progress the District has made under Chief Moore's leadership. He is pleasant to work for and does a good job of articulating the logic and necessity of District plans and decisions. He invites input from all levels of staff and incorporates that input. He stays focused on what is best for the District, changing course as needed to keep moving forward.
6/17/2015 5:24 PM
4. I have worked with Chief Moore since he was hired by the Board of Fire Commissioners 3 years ago. During that time, he has consulted me on dozens of TMFPD issues and asked for collaboration and help to effectively message those issues.
6/16/2015 3:36 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q5 COMMUNITY RELATIONS: Select the appropriate rating for each skill.

Answered: 12 Skipped: 2

	Exceeds Requirements	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Represents the Fire District in a positive manner	83.33% 10	16.67% 2	0.00% 0	0.00% 0	12	1.17
Provides information and education on issues	50.00% 6	25.00% 3	16.67% 2	8.33% 1	12	1.64
Works closely with the community to address issues	50.00% 6	50.00% 6	0.00% 0	0.00% 0	12	1.50
Is an advocate for the Fire District	91.67% 11	8.33% 1	0.00% 0	0.00% 0	12	1.08
Seeks community input	50.00% 6	41.67% 5	0.00% 0	8.33% 1	12	1.45
Is accessible to community members to address issues and concerns	58.33% 7	33.33% 4	0.00% 0	8.33% 1	12	1.36
Seeks to improve/enhance service delivery to community	50.00% 6	50.00% 6	0.00% 0	0.00% 0	12	1.50
Provides forums for community to inform/engage	50.00% 6	33.33% 4	8.33% 1	8.33% 1	12	1.55
Meets community expectations for fire and fire based EMS service delivery	41.67% 5	50.00% 6	0.00% 0	8.33% 1	12	1.55
Provides community outreach and fire prevention programs for schools, families	58.33% 7	16.67% 2	25.00% 3	0.00% 0	12	1.67

COMMENTS: Community Relations

Showing 3 responses

1. N/A: We are unaware or have not been told of any of these community relations.
6/22/2015 7:56 PM
2. I think the Chief does a fantastic job in the media and with the public. He is very well spoken and professional, very approachable, and when I tell people where I work I always hear positive responses.
6/17/2015 5:24 PM
3. Chief Moore and the TMFPD staff need an outreach coordinator and public information officer dedicated to their own staff. There is only so much time in the day for Chief, his Deputy Chief and other fire investigators to answer media, present at CAB meetings and post social media/and other messages to their website.
6/16/2015 3:36 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q6 BOARD RELATIONS: Select the appropriate rating for each skill.

Answered: 12 Skipped: 2

	Exceeds Requirements	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Provides information and education on issues	54.55% 6	45.45% 5	0.00% 0	0.00% 0	11	1.45
Develops balanced assessment of policy options	45.45% 5	45.45% 5	0.00% 0	9.09% 1	11	1.50
Demonstrates dedication to the Fire District	66.67% 8	33.33% 4	0.00% 0	0.00% 0	12	1.33
Is an advocate for the Fire District	75.00% 9	25.00% 3	0.00% 0	0.00% 0	12	1.25
Seeks Board direction regarding issues and challenges	58.33% 7	33.33% 4	0.00% 0	8.33% 1	12	1.36
Demonstrates fiscal responsibility	50.00% 6	33.33% 4	8.33% 1	8.33% 1	12	1.55
Effectively communicates with individual board members	50.00% 6	16.67% 2	0.00% 0	33.33% 4	12	1.25
Demonstrates understanding between policy versus operational issues	50.00% 5	40.00% 4	0.00% 0	10.00% 1	10	1.44
Is accessible to Board Members	66.67% 8	8.33% 1	0.00% 0	25.00% 3	12	1.11

COMMENTS: Board Relations

Showing 3 responses

1. NA: We are not aware.
6/22/2015 7:56 PM
2. The Chief is dedicated to making the Board look good. He is intent on providing the absolute most accurate information, and every month in his reports, he has staff work diligently to ensure he has facts and statistics to fully support everything he presents. When he is contacted by a Board member, he literally drops what he is doing, and immediately assigns staff to whatever needs done to address that member's request.
6/17/2015 5:24 PM
3. Separating the TMFPD meetings out to a specific day and time will help improve all of the areas above over the next year. Glad to see this happen with the TMFPD agenda.
6/16/2015 3:36 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q7 RELATIONSHIP WITH OTHER COUNTY DEPARTMENTS: Select the appropriate rating for each skill.

Answered: 11 Skipped: 3

	Exceeds Requirements	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Accessible to county staff	63.64% 7	18.18% 2	0.00% 0	18.18% 2	11	1.22
Responsive to county staff	63.64% 7	18.18% 2	0.00% 0	18.18% 2	11	1.22
Working relationships with other county, state or federal fire agencies	72.73% 8	9.09% 1	9.09% 1	9.09% 1	11	1.30
Working relationship with other agencies such as animal control, Washoe County Sheriff, Washoe County School District, Department of Emergency Management	63.64% 7	9.09% 1	18.18% 2	9.09% 1	11	1.50
Cooperation and teamwork with other agencies	54.55% 6	36.36% 4	9.09% 1	0.00% 0	11	1.55
Addresses issues with other agencies	45.45% 5	45.45% 5	9.09% 1	0.00% 0	11	1.64

COMMENTS: Relationships with Other County Departments

Showing 4 responses

1. We would like to strengthen our communication with Chief Moore and have more discussions before presentations and decisions are presented to the Fire Board
6/24/2015 1:56 PM
2. NA: We are not aware
6/22/2015 7:56 PM
3. In my role I primarily see interaction with Public Works, GIS, HR, etc and the Chief maintains good relationships. County Departments certainly avail themselves to support the District, and I feel he does the same. He is accommodating and collaborative with internal and outside agencies, and avails his staff to fulfill requests of all kinds; with crews visiting schools and providing station tours, hosting trainings for volunteers and other agencies, etc. He offered up his staff to be the regional point of contact for Federal procurements for other fire agencies.
6/17/2015 5:24 PM
4. Chief Moore is a great collaborator on issues and consistently asks for feedback and support during contentious issues/and or meetings.
6/16/2015 3:36 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

**Q8 PROFESSIONAL KNOWLEDGE: Select
the appropriate rating for each skill.**

Answered: 11 Skipped: 3

	Exceeds Requirments	Meets Requirements	Needs Improvement	N/A	Total	Weighted Average
Has current knowledge of national trends and advances	72.73% 8	27.27% 3	0.00% 0	0.00% 0	11	1.27
Demonstrates thorough knowledge of current fire and EMS services operations	81.82% 9	9.09% 1	9.09% 1	0.00% 0	11	1.27
Demonstrates commitment to enhance professional knowledge and capability	72.73% 8	9.09% 1	9.09% 1	9.09% 1	11	1.30

COMMENTS: Professional Knowledge

Showing 1 response

1. Not exactly sure if the "needs improvement" in professional knowledge have been demonstrated or communicated.

6/22/2015 7:56 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q9 VISION & PLANNING: Please provide your comments regarding this skill.

Answered: 7 Skipped: 7

#	Responses	Date
1	Consistently ahead of the curve In planning out TMFPDs future	6/30/2015 1:48 PM
2	In the short time Chief Moore has been here he has moved the district from an idea of a department that was operating with "hand-me down" equipment that many expected to fail within months, to a very highly functioning all hazards fire department the community is very proud of. Vision, planning and execution is how this was accomplished.	6/24/2015 10:55 PM
3	needs to express his vision for the future of TMFPD. Let neighboring agency's know what his plan is.	6/24/2015 1:32 PM
4	Strategic plan has been completed however implementation has not been communicated or seen.	6/22/2015 7:56 PM
5	Sets the conditions for future success, understands strategic thinking.	6/17/2015 10:15 PM
6	Chief Moore has done a great job of keeping the District lean while professional through planning and modifying plans as the economic and political landscape changes. He has an excellent grasp of the big picture now and in the long term, and is an excellent fiscal steward for the District.	6/17/2015 5:24 PM
7	We as a community have been more than lucky to have someone as Chief Moore look out for our interests.	6/16/2015 9:23 PM

2015 TMFPD Fire Chief, Charles Moore - Feedback Survey

Q10 Please recommend key areas for development during the next rating period.

Answered: 9 Skipped: 5

#	Responses	Date
1	to be consistent in all aspects	6/30/2015 1:49 PM
2	Continue to make tough decisions regarding volunteers.	6/24/2015 10:55 PM
3	Improve in proactive communications, and be comfortable in reaching out.	6/24/2015 1:57 PM
4	Out Reach, Communication for the future of TMFPD. Establish a working relationship with RFD. Auto Aid and customer service plan for all customers. Push down the customer service message to all members of his Team. TMFPD chiefs should be a positive example for the community. It starts with the Fire Chief.	6/24/2015 1:35 PM
5	Leadership, teamwork, follow through, positional autonomy and communication.	6/22/2015 8:01 PM
6	Continued emphasis on solving difficult interagency regional service issues.	6/17/2015 10:16 PM
7	I say keep up the good work.	6/17/2015 5:24 PM
8	Continue to look out for Washoe County first and foremost. Cannot thank Chief Moore enough.	6/16/2015 9:25 PM
9	Continue to work on Volunteer Fire Department changes and bringing the model up to best practices nationally. Develop an outreach coordinator and/or public information officer to help proactively message the TMFPD efforts.	6/16/2015 3:38 PM

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT is made and entered into this 15th day of March, 2012, by and between the Truckee Meadows Fire Protection District Board of Fire Commissioners, hereinafter referred to as "TMFPD" or "Employer", and Charles Moore, an individual, hereinafter referred to as "Employee", both of whom do hereby agree as follows:

WHEREAS, Employer in a public meeting held on February 28, 2012, expressed its desire, following interviews of several candidates, to appoint Moore as its Fire Chief and directed TMFPD staff to negotiate the terms of the instant agreement with Moore; and

WHEREAS, TMFPD staff met with Moore on February 29, 2012, to negotiate the terms of the instant agreement; and,

WHEREAS, it is the desire of TMFPD to provide certain benefits, and to describe certain conditions of employment, and working conditions of Employee as set forth herein; and,

WHEREAS, it is the desire of Moore to accept employment as Fire Chief of TMFPD as set forth herein,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. DUTIES OF EMPLOYEE

TMFPD hereby appoints Employee and Employee agrees to serve as Fire Chief for the TMFPD and as such will perform the duties and have the responsibilities as set forth by law, and to perform other legally permissible and proper duties as the Board of Fire Commissioners shall from time to time assign. The effective date of this Agreement shall be April 2, 2012 .

2. TERM AND TERMINATION

A. TERM

This Agreement is effective for three years beginning April 2, 2012, and terminating at 11:59 p.m. April 1, 2015, unless sooner terminated at the will of Authority or Employee as provided herein.

B. TERMINATION BY EMPLOYEE

Employee may terminate this agreement at any time for any reason by giving 30 days notice. TMFPD may pay Employee up to 30 days pay and benefits in lieu of the notice and require immediate termination of employment. Employee shall not be entitled to severance pay of any kind should Employee terminate the agreement.

C. TERMINATION BY EMPLOYER

Employer may terminate this Agreement at any time and for any reason with or without cause by giving 30 days notice. Employer may, at its sole option, pay Employee up to 30 days salary in lieu of the notice and require immediate termination of employment. Except as described herein, Employee shall be entitled to 6 months' salary only as severance pay, which shall be in addition to the aforementioned 30 day in lieu of notice payment for immediate termination of employment.

Employee shall not be entitled to severance pay if Employer terminates Employee, in part or in total, for conviction of a crime other than a misdemeanor traffic citation not involving alcohol or drugs, or if Employee engages in conduct which constitutes a violation of law or policy governing the conduct of public officers. Nor shall Employee be entitled to severance pay at the conclusion of the term of this Agreement.

D. DUTIES AND RIGHTS UPON TERMINATION

Upon termination of employment, Employee shall (i) immediately cease doing any business of the Employer, (ii) leave the premises and (iii) return all equipment, files, documents, keys, identification cards, credit cards, and property belonging to Employer. If Employee is given pay in lieu of notice as described above, Employee shall remain available for consultation during the pay in lieu period.

3. SALARY

Employee shall be paid a gross salary of \$126,500.00. On each anniversary of the effective date of this Agreement, the Board shall consider Employee's performance and may award an increase in pay to Employee.

Employee, as an exempt employee under the Fair Labor Standards Act, shall not be entitled to overtime pay.

The annual salary of Employee may be adjusted by a vote of the Board consistent with the cost-of-living adjustment provided to all other unclassified and non-represented employees of the District. In addition, following the evaluation conducted pursuant to Paragraph 7 below, Employee's salary may be increased for merit by up to 5% of Employee's then current salary.

4. BENEFITS

Employee's compensation and benefits shall not be reduced at any time during the term of this Agreement except (i) to the degree that TMFPD requires an across the board reduction of salaries; (ii) if Employee is incapacitated and cannot perform his duties hereunder and has exhausted available leave; or (iii) as a result of disciplinary action for professional malfeasance, violation of law, or violation of the policies or directives of Employer.

5. EXCLUSIVE EMPLOYMENT

Employee agrees that in the absence of approval in advance, the TMFPD shall be his sole employer and that Employee shall not engage in any other employment of any kind, including independent contractor work. Employee may consult with his most recent previous employer until December 2012. Employee warrants that any such consulting will not occur during regular business hours or otherwise interfere with the performance of his duties as Fire Chief of TMFPD.

6. RETIREMENT

Employer shall pay the employee's contribution to the Nevada Public Employees Retirement System (PERS) in the same fashion as unclassified, non-represented employees of the District. Any increases or decreases in the PERS contribution rate to Employer are shared equally by the Employer and the Employee as described in NRS 286.421 and as dictated by the PERS System.

Employee understands and agrees that his classification as a "regular" or "police/fire" member of the PERS system will be determined by PERS alone, that the District has no ability or duty to alter or challenge any such determination, and Employee agrees to abide by any such determination by PERS.

Both Parties agree that should Employee be determined to be a "police/fire" member of PERS that contribution rates will be adjusted retroactively if allowed by PERS. Both Parties agree that PERS' failure to allow a retroactive payment will not result in a duty to pay additional compensation or retirement payment of any kind.

7. EVALUATIONS

A. The TMFPD Board of Fire Commissioners, with Employee's input, agrees to adopt priorities and expectations for Employee and the Board agrees to do so each year thereafter so long as this Agreement is in effect. The Board's adoption of priorities and expectations for Employee shall coincide with Employee's evaluation as provided in Paragraph B below. The priorities and expectations may be added to or deleted as the TMFPD Board may from time to time determine, in consultation with Employee.

B. Each year prior to or as near as possible to the anniversary date of this Agreement, the TMFPD Board of Fire Commissioners will review and evaluate Employee's performance in accordance with the provisions of the Open Meeting Law. Employee shall contact the Chair of the Board at least 30 days in advance of his anniversary date to schedule the evaluation. The evaluation shall be based upon priorities and expectations as developed as provided in Paragraph A above. The evaluation process will be jointly developed and mutually agreed upon by Employer and Employee.

8. VEHICLE AND USE

Employee will be issued a District vehicle and Employee may use the vehicle in accordance with District policy.

9. NOTICES

When required by the Agreement, notice by Employee shall be in writing and shall be by personal service on the Chair of the TMFPD Board of Fire Commissioners, or sent by regular mail to the Chair, in which case notice shall be deemed effective on the date of mailing.

When required by the Agreement, notice by Employer shall be by personal service on Employee, or sent by regular mail to Employee, in which case notice shall be deemed effective on the date of mailing.

10. HEALTH INSURANCE:

Employer shall pay 100% of Employee premium and, should Employee elect dependent coverage, Employer shall pay 50% of the premium for such coverage.

11. LIFE INSURANCE:

Employer will purchase \$25,000 of life insurance for Employee.

12. LEAVE:

A. Employee shall accrue 120 hours per year of sick leave at a rate of approximately 4.615 hours per pay period.

B. Eligibility for paid vacation begins (6) months from date of employment with the Truckee Meadows Fire Protection District. Vacation time is earned on a graduated basis:

0 - 3 Years	96 Hours
3 - 5 Years	136 Hours
5 - 10 Years	152 Hours
10 - 15 Years	176 Hours
15 - 20 Years	192 Hours
20 + Years	200 Hours

No more than 240 hours of vacation leave may be carried forward at the end of the calendar year.

C. Employee shall be entitled to 11 paid Holidays per year pursuant to NRS 236.015.

D. Employee shall not be entitled to Comp time.

18-101

13. PROFESSIONAL DEVELOPMENT

A. To the extent allowed by law and as may be consistent with the Employer's budget and travel ordinance, Employer hereby agrees to budget for and to pay the travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of the Employee and to adequately pursue official and other functions of Employer, in an amount to be determined solely by the TMFPD.

B. To the extent allowed by law and as may be consistent with the Employer's budget and travel ordinance, Employer, also agrees to budget and to pay for the travel and subsistence expenses of employee for short course, institutes, and seminars for his professional development and for the good of the Employer, in an amount to be determined solely by the TMFPD. The Employer agrees to pay for reasonably necessary required emergency medical technician or paramedic certification expenses. All reasonably required safety equipment shall be provided at the expense of the employer.

14. LABOR RELATIONS

Employee shall not have the ability to enter into "side agreements" with any of the Labor Associations recognized by the TMFPD.

15. WAIVER

Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement

16. APPLICABLE LAW AND EXCLUSIVE FORUM

The Parties agree that this Agreement is entered into in the State of Nevada and shall therefore be governed by the laws of Nevada without resort to conflict of laws principles. The Parties also consent to jurisdiction in the state and federal courts of Nevada and agree that such courts shall have exclusive jurisdiction over disputes arising out of the interpretation of this Agreement.

17. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable by a court of competent jurisdiction, the Parties shall, if possible, agree on a legal, valid, and enforceable substitute provision that is as similar in effect to the deleted provision as possible. The remaining portion of the Agreement not declared illegal, invalid, or unenforceable shall, in any event, remain valid and effective for the term remaining unless the provision found illegal, invalid, or unenforceable goes to the essence of this Agreement.

18. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the Parties and may only be modified by a written amendment signed by the Parties hereto.

19. AMENDMENT

This Agreement may only be modified in a writing signed by all Parties hereto and executed with the same formalities as this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement this 15th day of March, 2012.

EMPLOYEE

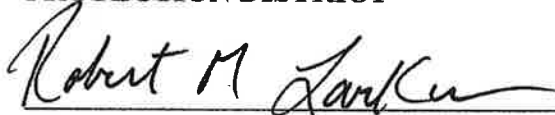


Charles Moore

3.15.12

Date

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

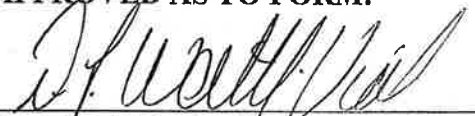


Chairman

3-15-2012


Date

APPROVED AS TO FORM:



Assistant District Attorney
Deputy

ATTEST:



Washoe County Clerk



**AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT BETWEEN
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT BOARD OF FIRE
COMMISSIONERS AND CHARLES MOORE**

This Amendment to the EMPLOYMENT AGREEMENT dated March 15, 2012 by and between the Truckee Meadows Fire Protection District Board of Fire Commissioners hereinafter referred to as "TMFPD" or "Employer" and Charles Moore, hereinafter referred to as "Employee" is made and entered effective July 22, 2014, both of whom do hereby agree as follows:

WHEREAS, Employer in a public meeting held on June 24, 2014 expressed its desire, following an evaluation of Employee, to extend the term of the EMPLOYMENT AGREEMENT for three (3) years; and,

WHEREAS, Employer in a public meeting held on June 24, 2014 acted to adjust the salary of the Employee by 5% retroactive to July 1, 2014; and,

NOW THEREFORE, with full incorporation of all recitals set forth above, it is agreed between the parties to amend the Interlocal Agreement as follows:

A. Paragraph 2. (A). of the EMPLOYMENT AGREEMENT shall read as follows:

2. **TERM AND TERMINATION**

A. This Agreement is effective until 11:59 p.m. April 1, 2018 unless sooner terminated at the will of the Employer or Employee as provided herein.

B. Paragraph 3 of the EMPLOYMENT AGREEMENT shall read in its entirety as follows:

3. **SALARY**

Employee's salary shall be equal to the gross amount of the Employee's current salary as of July 1, 2014 plus 5%, which increase shall be paid retroactively to July 1, 2014. On each anniversary of the effective date of this Agreement, the Board shall consider Employee's performance and may award an increase in pay to Employee.

Employee, as an exempt employee under Fair Labor Standards Act, shall not be entitled to overtime pay.

The annual salary of Employee may be adjusted by a vote of the Board consistent with the cost-of-living adjustment provided to all other unclassified and non-represented employees of the District. In addition, following the evaluation conducted pursuant to Paragraph 7 below, Employee's salary may be increased for merit by up to 5% of Employee's then current salary.

C. All other terms and conditions of the Interlocal Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties have set their hands with the intent to be bound.

EMPLOYEE

Charles Moore

Date

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

David Humke, Chair

Date

ATTEST:

Washoe County Clerk

APPROVED AS TO FORM:

Assistant District Attorney