

BOARD OF FIRE COMMISSIONERS

Marsha Berkbigler, Chair
Kitty Jung, Vice-Chair
Bob Lucey
Vaughn Hartung
Jeanne Herman

FIRE CHIEF

Charles A. Moore

ASSISTANT DISTRICT ATTORNEY

David Watts-Vial



Notice of Joint Meeting and Agenda TRUCKEE MEADOWS FIRE PROTECTION DISTRICT SIERRA FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, Sept 15, 2015

**Washoe County Administrative Complex, Commission Chambers
1001 E. Ninth Street, Reno, Nevada**

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “*Commissioners’/Chief’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioner Meetings has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd ; and <https://notice.nv.gov>.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- 9:00am
- *1. Salute to the Flag
 - *2. Call to order/roll call for each entity.
 - *3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
 - 4. Consent Items:
 - A. Approval of minutes from the Board of Fire Commissioners meeting on Aug 18, 2015.
 - B. Recommendation to approve for Unclassified Management and Non-Represented Confidential and Administrative employees a 3.0% Cost of Living Adjustment in base wage effective July 1, 2015. The Fiscal 2015/2016 impact is estimated at approximately \$19,064.
 - C. Approval of a Community Wildfire Protection Plan developed by the West Washoe Wildfire Preparedness Group.
 - *5 Presentation by the Veterans of Foreign Wars Post 10053
 - A. EMT of the Year, Captain Chris Black
 - B. Firefighter of the Year, Captain Wayne Cirone
 - *6. Fire Chief Report:
 - A. Report and discussion related to fire district operations
 - B. Commissioner Hartung Allocation of Discretionary funds for the EMS Program
 - C. Update on Volunteer Program Reform
 - 7. Discussion and possible approval of a resolution and to recognize, accept and adopt a fee schedule for the purposes of establishing a rate of pay for each employee and the share of any costs for equipment for the Districts which is attributable to a Medical Marijuana Establishment (MME) for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same.

8. Discussion and possible approval of the First Amendment to the Purchase and Sale Agreement for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 extending close of escrow to December 28, 2015.
- *9. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
- *10. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
11. Adjournment.

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

9:00 a.m.

AUGUST 18, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner

Nancy Parent, County Clerk
David Watts-Vial, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 9:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

15-0126F AGENDA ITEM 3 Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

15-0127F CONSENT ITEM 4 Approval of minutes from the Concurrent Meeting on June 15, 2015 and the Board of Fire Commissioners meeting on July 21, 2015.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that the Consent Agenda Item 4 be approved.

15-0128F AGENDA ITEM 5 Presentation of Truckee Meadows Fire Protection District new employees.

Charles Moore, Fire Chief, introduced the following new Truckee Meadows Fire Protection District (TMFPD) employees: Kim Paholke, Account Clerk; Gregory Cates, Firefighter Paramedic; Brandon Meredith, Firefighter Paramedic; Andrew Mann, Firefighter Paramedic; David Rathburn, Firefighter Paramedic; and Nikolaus Raw, Firefighter Paramedic. There were six new firefighter paramedics; however, one was not present. He stated with the addition of Ms. Paholke, the TMFPD was now self-contained with respect to their financial processes. He noted the TMFPD was operating at 100 percent as all positions had been filled.

AGENDA ITEM #4A

AUGUST 18, 2015

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15-0129F **AGENDA ITEM 6** Fire Chief Report: A) Report and discussion related to fire district operations. B) Report/update related to Station 14. C) Career Statistics' and Report for July 2015. D) Volunteer Statistics' and Report for July 2015.

Chief Moore mentioned California received a lot of federal resources to combat wildfires. He stated the County had been fortunate despite the lightning storms in the area and he was hopeful the County would reach the end of October without more fires. He noted as the area was getting drier, the County's fire indices were becoming critical. In response to Chair Berkbighler, Chief Moore indicated there were seven to eight TMFPD firefighters deployed across the western United States to assist in firefighting efforts.

Commissioner Hartung asked if statistics for the Wadsworth volunteer firefighters were available and if they had responded to calls outside of the Truckee Meadows. He stated it was important to acknowledge them for their good work.

Chief Moore indicated there were not any statistics regarding the Wadsworth volunteer firefighters as they had not yet responded to calls within the Truckee Meadows. He added the volunteer firefighters who operated the Wadsworth fire station agreed to service both the Truckee Meadows and the tribal areas.

Chief Moore stated TMFPD purchase of the property for Fire Station 14 would be completed in September. He mentioned the hiring of a design professional and obtaining a Special Use Permit. He expected Fire Station 14 to be occupied in about a year-and-a-half.

15-0130F **AGENDA ITEM 7** Presentation, discussion and possible direction to staff regarding an update on Computer Aided Dispatch (CAD) to CAD link between Reno, Washoe County, Sparks and REMSA dispatch centers.

Chief Moore stated completion of the Tiburon upgrade was required for the Regional Emergency Medical Service Authority (REMSA) to have the Computer Aided Dispatch (CAD) link with the City of Reno, City of Sparks and the County. He noted the ongoing programming for automatic aid was another reason the CAD link was delayed. Upon completion of both the Tiburon upgrade and the automatic aid agreement in October, the CAD link would enhance the ability for each entity to view information such as patient updates, improve firefighter safety, increase response effectiveness, and address law enforcement concerns.

Chair Berkbighler asked if the Tiburon upgrade was necessary for automatic aid. Chief Moore replied for automatic aid between the fire agencies to work efficiently it was necessary for the Tiburon upgrade to be completed.

Chief Moore, in response to Commissioner Hartung, said CAD would not work with Storey County since they did not have the Tiburon upgrade. Service calls to

Storey County regarding the East Truckee Canyon would have to be done manually. He also noted he would communicate with the Storey County Fire Chief, Gary Hames, regarding the Tahoe-Reno Industrial Center (TRIC) fire station being outfitted with CAD system and would report back to the Board in September.

Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 7 be accepted.

15-0131F **AGENDA ITEM 8** Presentation, discussion and possible action to accept a presentation from the 2015 Kids Fire Camp Leadership Committee.

Christopher Black, Truckee Meadows Fire Protection District (TMFPD) Captain, stated the Kids Fire Camp was a success. Participation in the camp increased from last year's number of 30 kids to 38 kids; however, the goal was to have 40 kids. He thanked the Commissioners, Chief Moore, the Parks Administration for donating the Camp WeChMe facilities, Camp WeChMe Park Ranger John Keesee, and the firefighter association members who had donated their time as camp counselors or donated supplies. A Kids Fire Camp video was shown which mentioned teaching 11 to 14 year olds about safety and rescue techniques, survival and emergency skills, and self-confidence. A DVD with the video was placed on file with the Clerk.

Commissioner Hartung and Commissioner Jung thanked the TMFPD firefighters and Local 3895 for their participation.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 8 be accepted.

15-0132F **AGENDA ITEM 9** Presentation, discussion and possible direction to staff regarding an update on District Ash Can Program.

Chief Moore displayed photographs of a home fire caused by charcoal briquettes and a home fire caused by oily rags. He stated such fires could be avoided by utilizing ash cans to safely store fireplace ash, charcoal briquettes and oily rags. The Truckee Meadows Fire Protection District (TMFPD) had 30 ash cans in stock and planned on ordering an additional 200 for distribution. He wanted to target senior citizens for ash can distribution and then make the left over ash cans available to the general public. He said the Ash Can Program was meant to heighten fire awareness. He also said a little knowledge plus a \$10 ash can could prevent thousands of dollars' worth of fire damage.

Commissioner Hartung stated he frequently utilized his ash can and it provided him with a level of comfort.

Chief Moore and Chair Berkbigler thanked Commissioner Hartung for initiating the Ash Can Program.

There were no Board member comments.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 9 be accepted.

15-0133F **AGENDA ITEM 10** Public Hearing and possible action to approve a Lease Agreement between Truckee Meadows Fire Protection and the United States Bureau of Land Management for property located at 1105 Longview Drive, Reno NV., APN 081-040-01.

The following was heard solely by the Sierra Fire Protection District Board of Fire Commissioners.

Chief Moore stated the Agenda Item should state the agreement was between the Sierra Fire Protection District (SFPD) and the Bureau of Land Management (BLM). He noted staff wanted to withdraw action on the lease since the BLM no longer had interest in leasing the property to the County.

David Watts-Vial, Legal Counsel, noted Nevada Revised Statute (NRS) 277.050 required the Board to conduct a hearing prior to leasing property. Since a hearing had already been scheduled, he recommended the Board open a hearing and then close it.

The Chair opened the public hearing by calling on anyone wishing to speak for or against the Lease Agreement.

In response to the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

15-0134F **AGENDA ITEM 11** Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

Chief Moore restated the agreement for automatic aid and Computer Aided Dispatch (CAD) programming would be completed by October. He thanked Marsha Cardinal from the Technology Services Department for her assistance in identifying the time it would take fire crews to travel to particular areas of the County. Her analysis would help the Truckee Meadows Fire Protection District (TMFPD) to determine how it deployed automatic aid.

Commissioner Lucey requested a report on the volunteer firefighter program at the next meeting.

Commissioner Jung thanked Chief Moore and staff for attending the Sun Valley Community forum. She said those in attendance received an ash can and a smoke detector.

15-0135F AGENDA ITEM 12 Public Comment

Cathy Brandhorst spoke about matters of concern to herself.

* * * * * * * * * *

9:41 a.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Michael Siva, Deputy County Clerk*



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 15, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt DE
HR N/A

DATE: September 1, 2015

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us

SUBJECT: Recommendation to approve for Unclassified Management and Non-Represented Confidential and Administrative employees a 3.0% Cost of Living Adjustment in base wage effective July 1, 2015. The Fiscal 2015/2016 impact is estimated at approximately \$19,064. (All Commission Districts)

SUMMARY

Recommendation to approve for Unclassified Management and Non-Represented Confidential and Administrative employees a 3.0% Cost of Living Adjustment in base wage effective July 1, 2015. The Fiscal 2015/2016 impact is estimated at approximately \$19,064.

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

October 22, 2013, the Board approved a 1% Cost of Living Adjustment in base wage effective July 1, 2013, a 1% PERS contribution in lieu of wage increase effective July 15, 2013, and a 1% Cost of Living Adjustment effective January 1, 2014 for Unclassified Management and Non-Represented Confidential and Administrative employees.

June 24, 2014, the Board approved a 1.5% Cost of Living Adjustment in base wage effective July 1, 2014 and a 1% Cost of Living Adjustment in base wage effective January 1, 2015 for Unclassified Management and unrepresented Confidential and Administrative employees.

BACKGROUND

The Board of Fire Commissioners periodically approves Cost of Living and other adjustments as funding is available and approves salary adjustments or concessions as needed to otherwise make adjustments to the budget.

On August 11, 2015 the Board of County Commissioners approved a similar increase for Unclassified Management and Non-Represented Confidential employees; Staff's recommendation to approve a Cost of Living adjustment will keep pay structure for both the District and the County at the same level.

FISCAL IMPACT

The fiscal 2015/2016 impact associated with this recommendation is estimated at approximately \$19,064 and sufficient funding exists in the General Fund budget.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve for Unclassified Management and Non-Represented Confidential and Administrative employees a 3.0% Cost of Living Adjustment in base wage effective July 1, 2015. The Fiscal 2015/2016 impact is estimated at approximately \$19,064.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve for Unclassified Management and Non-Represented Confidential and Administrative employees a 3.0% Cost of Living Adjustment in base wage effective July 1, 2015. The Fiscal 2015/2016 impact is estimated at approximately \$19,064."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT Board Meeting Date: September 15, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt DE
HR N/A

DATE: August 31, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Amy Ray, Fire Marshal
Telephone: (775) 326-6005, Email: aray@tmfpd.us
THROUGH: Charles A. Moore, Fire Chief
SUBJECT: Approval of a Community Wildfire Protection Plan developed by the West Washoe Wildfire Preparedness Group. (All Commission Districts)

SUMMARY

This Staff Report requests approval of a Community Wildfire Protection Plan (CWPP) developed by the West Washoe Wildfire Preparedness Group (WWWPG).

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities.*

PREVIOUS ACTION

None.

BACKGROUND

A wildfire event can be a costly and devastating event within a community. More homes are at risk from wildland fires as people continue to move into and build within the Wildland-Urban Interface (WUI). The Healthy Forest Restoration Act (HFRA) of 2003 was established to provide assistance to communities to prevent the impacts of a wildfire event within the community. The HFRA defines the minimum requirements for a CWPP to mitigate the wildfire risk to a community. Vegetation management and wildfire protection within the Wildland-Urban Interface areas can help reduce or eliminate the negative impact of a wildfire event. The HFRA, through the CWPP, encourages and empowers communities to take action to ensure that their homes are prepared and protected during a wildfire event, as staffing and resources may prevent the fire agencies from being able to put fire apparatus at every home for protection.

A successful tool to encourage the Vegetation management and wildfire protection within a community situated in a Wildland-Urban Interface area is the Community Wildfire Protection Plan (CWPP). Through the development and implementation of a CWPP, a community can reduce the risk of wildfire and provide a defensible and survivable space, with the ability to still enjoy the natural vegetation and features of the land within the WUI. The CWPP will also allow them to comply with the requirements for vegetation management and defensible and survivable space in the International Wildland-Urban

Interface Code, as adopted by Washoe County Code 60, NRS 472, 473, 474, 477, NAC 477 and SB-94 for the Lake Tahoe Basin.

The CWPP provides a mechanism for collaboration within a community and with local emergency response agencies for strategies and resources to establish and maintain healthy land management and fuel mitigation. This collaborative process encourages and clarifies the priorities of the community to protect life, property, critical infrastructure and valued resources. The CWPP allows the Community to prioritize and implement what it feels is a plan for mitigation and management of vegetation and create survivable space for the community should a wildfire event occur.

The homeowners within West Washoe Valley and the West Washoe Wildfire Preparedness Group have developed a CWPP for their community. They have worked with both Truckee Meadows Fire Protection District and the Nevada Division of Forestry to develop this plan. This plan outlines what the WWWPG community feels is important to manage the natural vegetation within the community and provide for wildfire protection. Their collaboration as a community and with local emergency response agencies has produced a document that they will use to implement wildfire mitigation strategies to provide defensible and survivable space within the community should a wildfire event occur. This CWPP will also enable the WWWPG to apply for State and Federal funding to support their goals for vegetation management and wildfire protection and move them forward to becoming recognized as a Fire Adapted Community within the Truckee Meadows Fire Protection District.

FISCAL IMPACT

There is no anticipated fiscal impact.

RECOMMENDATION

Staff recommends that the Board approve a Community Wildfire Protection Plan developed by the West Washoe Wildfire Preparedness Group.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

"I move to approve a Community Wildfire Protection Plan developed by the West Washoe Wildfire Preparedness Group."



COMMUNITY WILDFIRE PROTECTION PLAN

Provided for West Washoe Wildfire Preparedness Group (WWWPG)

Approval Date

September 15, 2015

CWPP CERTIFICATION

The West Washoe Valley Community Wildfire Protection Plan (CWPP) was developed in accordance with the guidelines set forth by the Healthy Forests Restoration Act (HFRA).

This CWPP:

1. Was collaboratively developed. Interested parties in the region of this CWPP have been consulted.
2. Identifies and prioritizes areas for hazardous fuels reduction treatments and recommends the types and methods of treatment to reduce the wildfire threat to values at risk in the area.
3. Recommends measures to reduce the ignitability of structures throughout the area addressed by the plan.

The following representatives of the entities required for CWPP approval mutually agree with and approve the contents of this Community Wildfire Protection Plan:

_____	_____
Marsha Berkbigler, Chair	Date
Truckee Meadows Fire Protection District Board of Fire Commissioners	

_____	_____
Charles Moore, Chief	Date
Truckee Meadows Fire Protection District	

_____	_____
Bob Roper, State Forester	Date
Nevada Division of Forestry	

CWPP PLANNING GROUP MEMBERS

The following individuals collaborated on the West Washoe Valley CWPP:

Name Mel & Robin Holland
Title Resident
Organization WWWPG

Name Paul & Ann Fisker
Title Resident
Organization WWWPG

Name Chuck & Jacki Falkenroth
Title Resident
Organization WWWPG

Name Bob & Sue Burke
Title Resident
Organization WWWPG

Name Ed Smith
Title Natural Resource Specialist
Organization UNR Cooperative Extension

Name Amy Ray
Title Fire Marshal
Organization Truckee Meadows Fire Protection District

Name Paul Carmichael
Title Fire Prevention Officer
Organization Nevada Division of Forestry

CWPP PURPOSE AND GOALS

CWPP PURPOSE AND GOALS

West Washoe Wildfire Preparedness Group's (WWWPG) mission is to mitigate the effect of wildfire by changing natural fuel characteristics including fuel volume, continuity and species composition in the West Washoe area. Needed structural changes to increase resistance to ignition will also be addressed. This will be achieved via government and individual property owner action. Community assistance grants will be sought to enhance these efforts.

Residents of West Washoe are acutely aware of the recent devastation of the Washoe Drive Fire (Jan. 2012) which began less than 1/2 mile north of our CWPP area. The Community was spared solely due to the prevailing northerly winds that day. The nearby King Fire (July 2014) was another reminder of how rapid and vast an area (more than 97,000 acres) wildfire can spread. The West Washoe area is a "high" wildland fire hazard zone as rated by the Fire Risk Rating map adopted by the State Forester for Washoe County under NRS 472. Therefore it behooves the community to take a proactive approach that encompasses education and continual action to reduce the collective vulnerability and increase the probability of survival by lowering the wildfire hazard level.

Over the past few years individual property owners and Nevada Division of Forestry have completed hazardous treatment projects in the area. The U.S. Forest Service (USFS) has done likewise. WWWWPG wishes to enhance this effort by seeking grants but more importantly by educating the community of the threat and actions we need to take in becoming a Fire Adapted Community.

The goals of the West Washoe Valley CWPP are to:

- ☒ Increase public understanding of the area's fire hazard, preparing for wildfire and living in a fire adapted ecosystem.
- ☒ Identify and prioritize areas for hazardous fuels reduction treatment
- ☒ Create and maintain a fire adapted human community.
- ☒ Continuously promote Living With Fire programs and materials that improve community wildfire awareness, safety and reduce structural ignitibility.
- ☒ Seek programs and resources which will assist owners in biomass disposal.
- ☒ Recommend measures to reduce ignitability of structures throughout

COMMUNITY DESCRIPTION

The West Washoe community is located between Washoe City and Carson City, west of Washoe Lake. The community consists of single family homes, ranches, and stables. The lot sizes range from less than 1 acre home sites (29 each) to middle size home sites, from 1 to 10 acres (283 each) to larger ranches over 10 acres (24 each). Figure 1 provides a project area location map. Land ownership is split approximately 50/50 between private on the valley floor & lower slopes. The upper slopes and canyons are managed by the USFS & State of Nevada with a total of approximately 10,000 acres. Figure 2 provides a land ownership map. There are two community organizations within the West Washoe community; Thunder Canyon HOA and the West Washoe Association, along with many CC & Rs for the small 3 to 10 lot developments

The climate is high desert with elevation from 5,040 feet on valley floor to over 5600 feet on mountain slopes, with slopes over 30 percent. The prevailing wind direction is from the Southwest and West, with down-slopes and cross slope winds, which are common during the afternoons during the summer. Topographic features include chimneys, narrow canyons, and steep mountain slopes. Funnel winds can cause extreme fire behavior.

The vegetation in the area is a combination of sagebrush, bitterbrush, Jeffrey pines, manzanita, rabbit brush, and perennial grasses. The community is classified as an intermixed interface where structures are scattered throughout the wildland, with no clear boundary between the wildland vegetation and the developed community. Residents are both full-time (approximately 60 %) and part-time (approximately 40%) with a total population of approximately 900 persons. The main roads into the community are Old Highway 395 (state route 429) and Franktown Road, both of which provide access to a majority of the homes. Both roads are greater than 24 feet wide, providing adequate space for two-way travel for suppression equipment. Many of the secondary roads on the west side of the community are also adequate for fire suppression activities. A few of the developments are accessed by single lane steep roads without turn-outs or cul-de-sacs. Most of the homes are built using modern non-combustible siding or stucco (See attachment 1 below for current code information). Some of the older homes have wood siding and/or wood shake roofs. The utilities range from overhead power lines to underground service, from natural gas to old propane and heating oil tanks. All of the homes and ranches use individual wells as their water supply except Thunder Canyon development, which has a central well and municipal water system. The two recreation areas are Davies Creek campground and Bowers Mansion County Park. Both are situated at the north end of the community, and are an area for large gatherings of people.

FIGURE 1
PROJECT AREA LOCATION



FIGURE 2
LAND OWNERSHIP FOR THE PROJECT AREA



COMMUNITY WILDFIRE RISK AND HAZARD ASSESSMENT

The West Washoe community is exposed to different fuel types, with risk levels classified as "Low, "High" and "Extra High". The 2005 RCI report classifies the community as High Hazard. See attachment 2 for the fire risk evaluation done at the end of 2014 by members of WWWWPG and NDF. Primary factors that determined the "High" hazard rating included the potential fire behavior related to topography and vegetative fuels, limited water sources within the community for fire suppression, and flammable roofing materials throughout the community.

Areas East of Franktown Road are rated as low fire hazard. The primary vegetation types include a mosaic of shrub land and irrigated pasture land. The primary shrubs are large overgrown sagebrush, bitterbrush, and rabbit brush, with cheat grass and bluegrass as ground fuels. The fuel load is approximately one to two tons per acre. The discontinuous distribution of shrubs, combined with annual harvest of pasture grasses, classifies the area as low risk.

The area West of Franktown Road, where there exists a transition into mixed coniferous forest, is rated as High Fire Hazard. Fuel types include sagebrush, bitterbrush, manzanita, snowbrush, and rabbit brush; with cheat grass and perennial grasses as ground fuel. Areas of dense brush accumulations can be found in the Stewart Ranch, Bryon Canyon Road area, and the site of the 1981 Little Valley Fire. The fuel load in this area is approximately two to four tons per acre.

The areas west of Franktown Road, starting at the mixed coniferous forest up the slopes of the hills, are rated as "Extreme" Fire Hazard Risk. The area is subdivided into two areas, one where the dominant trees are Jeffrey pines with little understory vegetation and the second area above the shrub transitions is a mixed coniferous forest of Jeffrey pines, White Fir and /or lodge pole pines, with large amounts of dead and down woody fuel. The first area is generally overstocked and has a high potential for disease and insect damage, which would add to the volume of hazardous fuel. The area has a fuel load of approximately ten to fifteen tons per acre. The second area has trees close to structures and a large amount of ladder and ground fuel which include cheat grass, perennial grasses, squaw carpet, pine needles, and pinecones. Some of the shrubs are four to eight feet tall which are considered ladder fuels and contribute to an extremely dangerous crown fire. The fuel load is approximately six to eighteen tons per acre.

The worst-case wildfire scenario would be a dry lightning storm with multiple strikes west of Franktown Road, above the residential areas, accompanied by the normal strong erratic winds which commonly occur simultaneously with thunderstorm activity. The strong winds from the Southwest or West could rapidly push a fire down slope into the residential area. The locations with the highest risk in this area are Winter's Ranch to just south of the Cliff Brothers Ranch, due to the high amounts of brush and over stocked Jeffrey pines stands, coupled with the lack of an adequate water supply.

CWPP PROJECTS AND ACTIVITIES

Table 1 presents fuel reduction projects for West Washoe Valley identified and prioritized by the CWPP planning group and Figure 3 portrays their location.

**TABLE 1
PRIORITIZED FUEL TREATMENT PROJECTS**

PROJECT	DESCRIPTION	
State land (S)	Fuel Reduction (Burning piles East of Franktown Rd. in Little Valley.)	
PRIORITY	STATUS	FUEL OWNER
High	Under Way	State of Nevada

PROJECT	DESCRIPTION	
USFS (F)	Fuel Reduction (Burning piles East of Franktown Rd. in Little Valley.)	
PRIORITY	STATUS	FUEL OWNER
High	Under Way	USFS

PROJECT	DESCRIPTION	
USFS (F)	Fuel Reduction (100 to 200 acres in Little Valley trimming lower branch tree and chipping.)	
PRIORITY	STATUS	FUEL OWNER
High	Proposed	USFS

PROJECT	DESCRIPTION	
Private (1)	Fuel Reduction (10 Maranatha NDF working with land owner thinning trees & brush removal. Work being done based on in-kind work.)	
PRIORITY	STATUS	FUEL OWNER
High	Approved	Private

PROJECT	DESCRIPTION	
Private (1)	Fuel Reduction (3225 Old US 395 NDF working with land owner thinning trees & brush removal. Work being done based on in kind work.)	
PRIORITY	STATUS	FUEL OWNER
High	Approved	Private

PROJECT	DESCRIPTION	
Private (1)	Fuel Reduction (3279 Old US 395 NDF working with land owner thinning trees & brush removal. Work being done based on in kind work.)	
PRIORITY	STATUS	FUEL OWNER
High	Approved	Private

PROJECT	DESCRIPTION	
Private (1))	Fuel Reduction (3285 Old US 395 NDF working with land owner thinning trees & brush removal. Work being done based on in kind work.)	
PRIORITY	STATUS	FUEL OWNER
High	Approved	Private

PROJECT	DESCRIPTION	
Private (3)	Fuel Reduction (5555 Franktown Rd. NDF working with land owner thinning trees & brush removal. Work being done based on in kind work.)	
PRIORITY	STATUS	FUEL OWNER
High	Approved	Private

PROJECT	DESCRIPTION	
Private (1-5)	Fuel Reduction (At our WILDFIRE COMMUNITY PREPAREDNESS DAY. Public meeting on May 2 have speakers addressing the importance of have trees thinned, ladder fuel under trees removed, and brush removed to slow/stop advancing wild fires.)	
PRIORITY	STATUS	FUEL OWNER
Medium	Under Way	Private

PROJECT	DESCRIPTION	
Private (1-5)	Fuel Reduction (Work with owner of property where fire assessment done end of 2014 shown to be at high risk during a wildfire. Explain how work they do can count as in kind work towards help from NDF help thinning trees and brush removal.)	
PRIORITY	STATUS	FUEL OWNER
Medium	Proposed	Private

PROJECT	DESCRIPTION	
Private (2-3)	A water pipeline is being contemplated this year to replace the 100 year old Lathrop ditch. When completed the pipeline will run approximately 3300' from the Cliff Ranch at 5545 Franktown Road to Orchard House LLC at 6185 Franktown Road. The grading work will create a path 10'-12' wide. It may offer a fire fuel break for this area. Turn-arounds will need to be constructed on private property for crew and brush trucks. WWWPG will work with NDF to seek written permission from private land owners if the pipeline proceeds. Time line for completion is within 2 years.	
PRIORITY	STATUS	FUEL OWNER
Medium	Proposed	Private

FIGURE 3
LOCATION OF THE FUELS MANAGEMENT PROJECTS

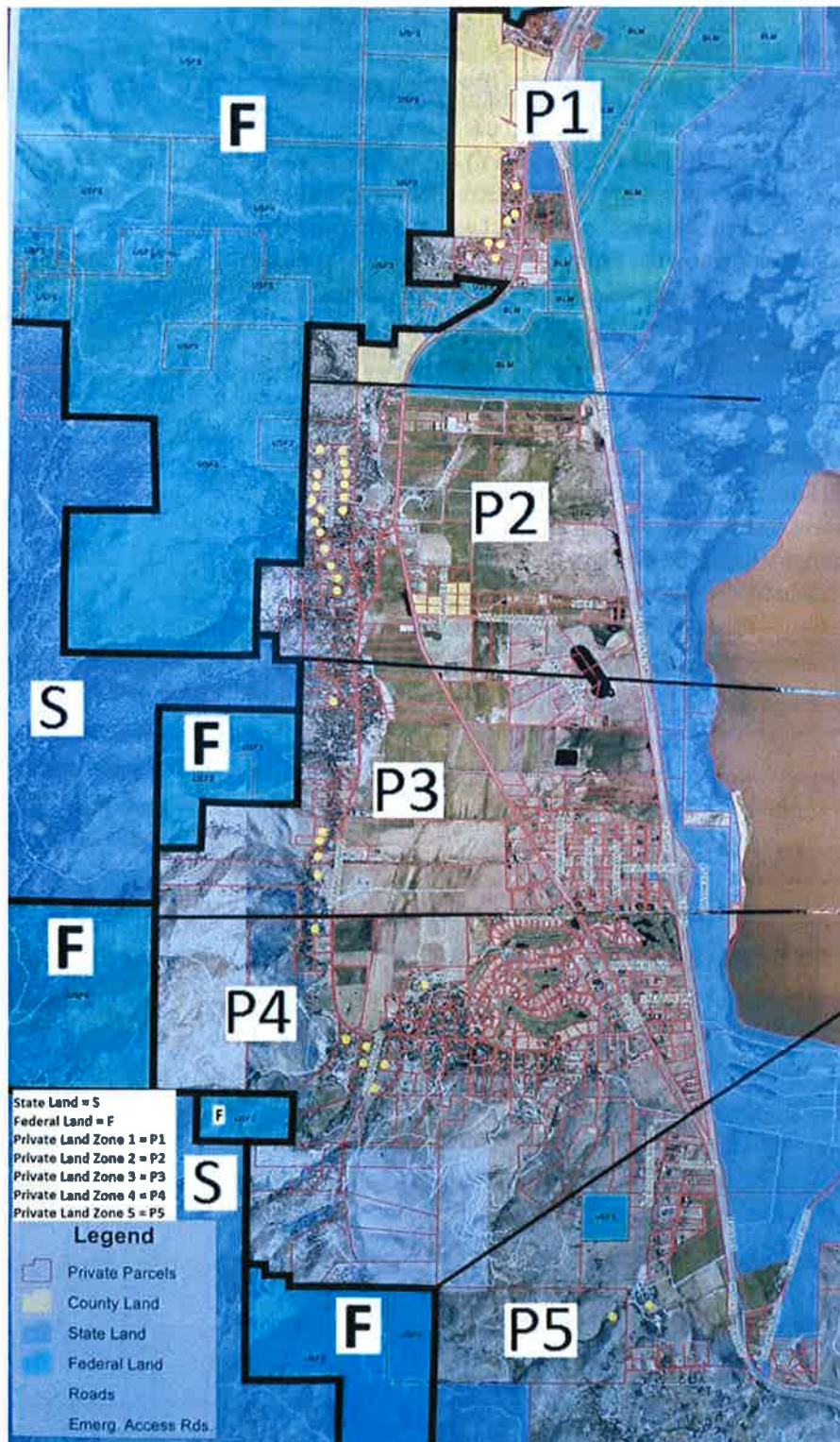


Table 2 presents projects and activities for West Washoe Valley aimed at reducing structural ignitions

**TABLE 2
PROJECTS AND ACTIVITIES THAT REDUCE STRUCTURAL IGNITIONS**

PROJECT/ACTIVITY	DESCRIPTION
Private (1-5)	Improve Defensible Space (At our WILDFIRE COMMUNITY PREPAREDNESS DAY) A public meeting on May 2 2015 we will have speakers addressing the importance in having 1.) defensible space around your house and what type of vegetation are more prone to spread fires to the homes it's against and 2.) structural modifications to homes that reduce the wildfire hazard (vents, wood roof replacement, etc.)
TARGET AUDIENCE	LEAD ORGANIZATION
Home owner	WWWPG

PROJECT/ACTIVITY	DESCRIPTION
Private (1-5)	Fuel Reduction (Work with owners of property where the fire assessment completed end of 2014 shown to be at a high risk during a wildfire. Explain how the type of vegetation and the amount of dry vegetation laying near or against the house increases the risk of the house burning.)
TARGET AUDIENCE	LEAD ORGANIZATION
Home owner	WWWPG

CWPP MONITORING AND EVALUATION

The West Washoe Valley CWPP is intended to be a living, dynamic document that will be monitored and revised on a regular basis. The planning group intends to meet bi-monthly to evaluate the progress of CWPP implementation and update as necessary.

LITERATURE CITED

Lighthall K. 2011. *Greater Bend Community Wildfire Protection Plan. Project Wildfire*. 44p.

Resource Concepts, Inc. 2005. *Nevada Community Wildfire Risk/Hazard Assessment: Washoe County. Prepared for the Nevada Fire Safe Council*.

Smith, E. G., S. A. Sistare and G. W. Nejedlo. 2010. *Fire Adapted Communities: The Next Step in Wildfire Preparedness — Washoe County. University of Nevada Cooperative Extension. Special Publication. SP-10-10*. 20 p.

LINKS TO CWPP RESOURCES

<http://www.cafirealliance.org/cwpp/>

http://fire.countyofventura.org/LinkClick.aspx?fileticket=DwFYyh_v55Q%3d&tabid=231

http://www.forestsandrangelands.gov/communities/documents/CWPP_Report_Aug2008.pdf

<http://www.projectwildfire.org/images/uploads/Bend%20CWPP%202011%20draft%203-1-11.pdf>

<http://www.stateforesters.org/files/cwpphandbook.pdf>

ACKNOWLEDGEMENTS

The Community Wildfire Protection Plan Template for Washoe County was produced by Ed Smith and Sonya Sistare, University of Nevada Cooperative Extension. Template design and Adobe® LiveCycle® expertise provided by Larry Barclay of Reno, Nevada. This project was funded by the Nevada Division of Forestry and USDA Forest Service in cooperation with the University of Nevada Cooperative Extension. For more information about the template contact the Living With Fire program at 775-336-0271.

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International Wildland Interface Code

Washoe County and Truckee Meadows Fire Protection District have adopted the 2012 International Wildland Interface Code (IWUIC), in compliance with NAC 477 and the State Fire Marshal. The IWUIC requires residents provide defensible and survivable space on their properties and provide fuel mitigation and maintenance. It also requires that any new construction, or additions to existing construction, be of ignition-resistant exterior construction in accordance with the hazard zone requirements, and the requirements for a conforming water supply for fire suppression. In addition, all structures shall be kept clear of dead vegetation and debris, have spark arrestors on all chimneys, and have access for emergency response.

Per the International Wildland Urban Interface Code (IWUIC), as adopted within Washoe County, the required defensible, or survivable space, is 30 feet in the "moderate hazard risk" areas, 50 feet within the adjoining "high hazard risk" areas, and 100 feet in the "extreme hazard risk" areas. The WWWFPG intends to maintain compliance with the requirements of the IWUIC with its continuation of fuels reduction projects within the community.

CHART OF FIRE RISK ON WEST WASHOE VALLEY

- A. FIRE RISK EVALUATION IS BASED ON FIVE RATING DISTRICTS, P1-P5.
REFER TO MAP - FIGURE 3.

THE RATING PROCESS WAS: TWO NON-FIRE RISK PEOPLE REVIEWED ALL ADDRESSES IN THE GROUP FOR "TREE" AND "BRUSH" RISK AS DESCRIBED IN "B." AT A LATER DATE, A NEVADA FORESTRY DIVISION (NDF) FIRE RISK EXPERT REVIEWED THE SAME PROPERTIES WITH THOSE TWO INDIVIDUALS. RATINGS WERE SIMILAR TO THE FIRST RATINGS, ALTHOUGH A BIT TOUGHER. THE NDF RATINGS ARE WHAT IS SHOWN ON ON THE ATTACHED DOCUMENT. IN ADDITION TO THE "TREE" AND "BRUSH" RATINGS, ANOTHER CATEGORY WAS ADDED FOR "CLEARING" AROUND THE HOUSE BEING IN NEED (NO RATINGS MADE ON "VACANT" PROPERTIES).

- B. CATEGORIES OF RISK INCLUDE "CLEARING" AROUND HOUSES, "TREE" RISK RELATED TO EXCESSIVE LARGE TREE POPULATION AND "BRUSH" RISK RELATED TO EXCESSIVE LOW GROWTH MATERIAL THAT HELPS IGNITE FIRES.
- C. A RATING WAS MADE FOR EACH CATEGORY AND ACCUMULATED TO PROVIDE AVERAGE FIRE RISK FOR EACH AREA. UNDER "RATING", THE AVERAGE COMBINED RATING IS SHOWN FOR EACH DISTRICT. THE "COMBINED RATING" WEIGHTS THE "AVERAGE SCORE" RANK AND THE "AVERAGE SCORE" TIMES THE NUMBER OF PROPERTIES RANK.

COMBINED RATING		SCORE BY SIZE	AVERAGE SCORE
2.5	41 LOTS = #2 =P1	192.7	4.7
2.6	51 LOTS = #3 =P2	244.8	4.8
2.4	22 LOTS = #1 =P3	127.6	5.8
4.0	39 LOTS = #5 =P4	191.1	4.9
3.4	11 LOTS = #4 =P5	55.0	5.0
TOTAL	164 LOTS		

- D. P4 HAD THE HIGHEST RATING (I.E. MOST FIRE RISK) AT AN AVERAGE SCORE OF 4.0
- E. P3 HAD THE LOWEST RATING (I.E. LEAST FIRE RISK) AT AN AVERAGE SCORE OF 2.4

NUMBER	STREET	REGION	CLEARING RISK	TREE RISK	BRUSH RISK
			OKAY=1 FAIR=2 POOR=3 VACANT=V	OKAY=1 FAIR=2 POOR=3 TERRIBLE=4	OKAY=1 FAIR=2 POOR=3 TERRIBLE=4
1	CASEY RANCH RD	P1	V	1	4
100	WINTERS CR LANE	P1	1	2	1
2	CASEY RANCH RD	P1	1	2	2
3	CASEY RANCH RD	P1	1	1	2
101	WINTERS CR RANCH	P1	3	2	2
102	WINTERS CR RANCH	P1	V	2	2
103	WINTERS CR RANCH	P1	V	2	2
104	WINTERS CR RANCH	P1	V	2	2
10	DAVIS CR CIRCLE	P1	3	3	2
20	DAVIS CR CIRCLE	P1	3	3	2
30	DAVIS CR CIRCLE	P1	1	2	2
1	DAVIS CR CIRCLE	P1	V	2	2
3005	OLD 395	P1	V	2	4
3055	OLD 395	P1	3	2	4
3105	OLD 395	P1	1	1	1
3135	OLD 395	P1	1	1	1
155	OLD MILL PLACE	P1	3	2	2
105	OLD MILL PLACE	P1	1	2	2

185	OLD MILL PLACE	P1	1	1	1
3138	OLD 395	P1	V	1	4
10	MARANATHA	P1	1	1	3
12	MARANATHA	P1	1	1	3
15	MARANATHA	P1	1	1	1
20	MARANATHA	P1	1	1	1
45	MARANATHA	P1	1	1	1
47	MARANATHA	P1	1	1	2
30	MARANATHA	P1	1	1	3
66	MARANATHA	P1	1	3	2
44	MARANATHA	P1	3	2	4
50	MARANATHA	P1	3	1	4
3279	OLD 395-MARANATHA	P1	3	3	2
3285	OLD 395-MARANATHA	P1	1	2	2
3283	OLD 395-MARANATHA	P1	1	2	2
3287	OLD 395-MARANATHA	P1	V	1	1
3227	OLD 395	P1	3	1	4
3230	OLD 395	P1	V	1	3
3235	OLD 395	P1	V	1	3
3240	OLD 395	P1	V	1	3
4045	OLD 395	P2	1	1	1
4105	OLD 395	P2	3	1	2
4145	OLD 395	P2	3	1	3
4205	OLD 395	P2	1	2	2
4505	OLD 395	P2	1	1	1
4705	OLD 395	P2	1	1	1

4755	OLD 395	P2	1	2	1
4780	FRANKTOWN	P2	1	1	1
4765	FRANKTOWN	P2	1	1	1
4785	FRANKTOWN	P2	1	3	1
4795	FRANKTOWN	P2	3	3	4
5	WILL SAUER	P2	V	2	4
10	WILL SAUER	P2	V	2	2
15	WILL SAUER	P2	V	2	1
20	WILL SAUER	P2	V	1	1
25	WILL SAUER	P2	V	2	1
40	WILL SAUER	P2	1	1	2
45	WILL SAUER	P2	V	2	2
50	WILL SAUER	P2	V	2	1
60	WILL SAUER	P2	1	1	1
65	WILL SAUER	P2	V	1	1
70	WILL SAUER	P2	V	1	1
75	WILL SAUER	P2	V	1	1
85	WILL SAUER	P2	1	1	1
90	WILL SAUER	P2	1	1	1
95	WILL SAUER	P2	V	1	1
100	WILL SAUER	P2	V	1	2
105	WILL SAUER	P2	V	4	2
205	WILL SAUER	P2	3	1	3
200	WILL SAUER	P2	1	1	2
4799	FRANKTOWN	P2	3	3	3
4841	FRANKTOWN	P2	3	3	3

2155	OLD RANCH RD	P2	3	2	2
2205	OLD RANCH RD	P2	1	1	1
2500	OLD RANCH RD	P2	3	1	3
2510	OLD RANCH RD	P2	V	1	4
2515	OLD RANCH RD	P2	V	1	4
2600	OLD RANCH RD	P2	1	1	2
2805	OLD RANCH RD	P2	1	1	1
2700	OLD RANCH RD	P2	1 ✓	1	2
2750	OLD RANCH RD	P2	V	3	1
2800	OLD RANCH RD	P2	V	3	4
2850	OLD RANCH RD	P2	V	3	2
2900	OLD RANCH RD	P2	3	3	3
2902	OLD RANCH RD	P2	V	4	3
2905	OLD RANCH RD	P2	3	1	3
3005	OLD RANCH RD	P2	3	1	3
3000	OLD RANCH RD	P2	3	1	3
4905	FRANKTOWN	P2	1	1	1
4955	FRANKTOWN	P2	3	3	4
4965	FRANKTOWN	P2	3	1	3
5255	FRANKTOWN	P3	1	1	2
5275	FRANKTOWN	P3	1	3	1
5305	FRANKTOWN	P3	3	2	2
5365	FRANKTOWN	P3	1	1	2
2100	JS BAR RANCH RD	P3	V	3	1
2150	JS BAR RANCH RD	P3	V	3	1
2205	JS BAR RANCH RD	P3	3	3	4

2255	JS BAR RANCH RD	P3	3	3	3
5545	FRANKTOWN	P3	1	2	3
5555	FRANKTOWN	P3	3	3	4
5559	FRANKTOWN	P3	3	2	4
5565	FRANKTOWN	P3	1	2	2
5560	FRANKTOWN	P3	1	1	3
5575	FRANKTOWN	P3	3	2	3
5900	FRANKTOWN	P3	V	2	2
5905	FRANKTOWN	P3	3	3	2
5910	FRANKTOWN	P3	V	1	1
6135	FRANKTOWN	P3	1	1	1
6155	FRANKTOWN	P3	1	1	1
6185	FRANKTOWN	P3	1	2	2
6205	FRANKTOWN	P3	3	2	4
6295	FRANKTOWN	P3	1	1	1
6405	FRANKTOWN	P4	1	1	1
6410	FRANKTOWN	P4	V	1	1
6755	FRANKTOWN	P4	1	1	1
6995	FRANKTOWN	P4	1	2	1
7000	BIG CANYON	P4	3	1	3
7002	BIG CYN/0 FRANKTOV	P4	V	1	1
7123	BIG CYN/FRANKTOWN	P4	1	1	1
7126	BIG CANYON	P4	1	1	1
7140	BIG CANYON	P4	V	1	4
7160	BIG CANYON	P4	1	1	1
7165	ASPEN CR/0 FRANKTO	P4	V	1	4

7180	ASPEN CREEK RD	P4	3	1	3
7150	FRANKTOWN	P4	3	1	3
7205	FRANKTOWN	P4	3	2	3
7225	FRANKTOWN	P4	3	1	3
7250	PINE CANYON RD	P4	1	2	1
7299	FRANKTOWN	P4	1	1	1
1	FRANKTOWN COURT	P4	1	1	1
2	FRANKTOWN COURT	P4	1	2	1
7345	FRANKTOWN	P4	1	1	1
7335	FRANKTOWN	P4	1	1	2
7375	FRANKTOWN	P4	1	1	1
7385	FRANKTOWN	P4	1	2	2
7390	BRYAN CANYON	P4	3	1	3
7395	BRYAN CANYON	P4	1	1	1
7400	BRYAN CANYON	P4	3	1	3
7405	BRYAN CANYON	P4	3	1	3
7410	BRYAN CANYON	P4	1	1	2
7420	BRYAN CANYON	P4	1	1	2
7430	BRYAN CANYON	P4	3	1	3
7445	BRYAN CANYON	P4	3	1	2
7525	MILL STATION RANCH	P4	3	2	3
7450	BRYAN CANYON	P4	3	1	3
7485	FRANKTOWN	P4	1	1	2
7405	FRANKTOWN	P4	3	1	3
7409	FRANKTOWN	P4	3	1	2
7445	FRANKTOWN	P4	3	1	4

7455	FRANKTOWN	P4	1	1	1
7465	FRANKTOWN	P4	1	1	2
	SERVICE BERRY (2)	P5	3	1	2
	BOBO (1)	P5	1	1	1
	L. POLECAT (8)	P5	2	1	2

Veterans of Foreign Wars



Certificate of Commendation

Awarded to

CAPT Christopher Black

In special recognition of exemplary service to humanity by administering emergency medical assistance.

In witness whereof we have hereunto set our hands and the official seal of the Veterans of Foreign Wars of the United States, this day of



Denise Eto Commander

Kenneth Forrer Adjutant

Veterans of Foreign Wars



Certificate of Appreciation

awarded to

CAPT Wayne Cirone

In special recognition and highest praise for alertness, personal courage, and ever efficient guardianship of life and property.

In witness whereof we have hereunto set our hands and the official seal of the Veterans of Foreign Wars of the United States, this
day of



Denise Estes Commanders

Kenneth Horner Adjutant



MEMORANDUM

September 11, 2015

To: Board of Fire Commissioners
Truckee Meadows Fire Protection District

Fm: Charles A. Moore, Fire Chief

Re: Fire Chief's Report and Statistics for August 2015

Attached are statistical summaries for career and volunteer operations and training for the month of August 2015.

Other updates are as follows:

1. Automatic Aid: All of the District's programming work for Automatic Aid dispatching is now complete on the TMFPD side. We made some adjustments with the City of Sparks and that programming is complete. I have provided the City of Reno with our maps which identify the aid areas where the City of Reno is closest. Reno will need to add a "CAD dot" to these areas in their programming and vice-versa. As of the date of this memorandum, contractual language for the agreement is still being worked on and the final form of the agreement will not be ready for Board action until either September 21 or 22 or perhaps September 29.
2. Wildfire Deployment: A TMFPD Brush engine returned from deployment approximately 10 days ago, however we still have 2 personnel assigned to overhead teams on out of state fires.
3. Automatic Chest Compression Devices: Commissioner Hartung has asked for research into selecting an automatic chest compression device, and upon the recommendation of a manufacturer, one will be selected for Station 17 Spanish Springs. Funding for the device is proposed from the Commissioner's discretionary funds. These devices have the ability to improve crew efficiency during a cardiac arrest by providing strong chest compression automatically. This will free up one firefighter to assist with other medical tasks and also ensure that compressions are consistent and remain strong by eliminating rescuer fatigue – particularly in remote areas. If evaluation of this unit is positive, I will consider additional units be added in the next fiscal year.



Battery

Operation Panel

Patient Strap

LUCAS™

Release Ring

Suction Cup with
Pressure Pad

Backboard

Stabilization Strap

LUCAS™

LUCAS™



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 15, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt DE
HR N/A

DATE: August 11, 2015

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Amy Ray, Fire Marshal
Telephone: (775) 326-6005, Email: aray@tmfpd.us

THROUGH: Charles A. Moore, Fire Chief

SUBJECT: Discussion and possible approval of a resolution and to recognize, accept and adopt a fee schedule for the purposes of establishing a rate of pay for each employee and the share of any costs for equipment for the Districts which is attributable to a Medical Marijuana Establishment (MME) for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same.

SUMMARY

Staff would like to request that the Board approve a resolution and to recognize, accept and adopt a fee schedule (attached as Exhibit A) for the purposes of establishing the rate of pay of each employee and the share of any costs for equipment for the Districts which is attributable to a MME for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities.*

PREVIOUS ACTION

Recently enacted legislation, AB 70, which became law on July 1, 2015, requires agencies of a local government which perform inspections, reviews or other tasks related to ensuring that a MME is in compliance with all applicable local governmental ordinances or rules pursuant to NRS 453A.326; and AB 70 requires an agency of a local government to maintain records of the hours its employees spend performing the inspections, reviews and tasks, the rate of pay of each such employee and the share of any costs for equipment for the agency which is attributable to the MME.

BACKGROUND

AB 70 provides that any revenue generated from a fee imposed by an agency of a local government for the inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules must be expended only to pay the costs of the agency to perform said inspections, reviews and tasks, and must not supplant any other support provided to the agency of a local government by the local government. The Districts both perform inspections, reviews or other tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules as described in AB 70. It is the Districts desire to adopt by resolution, and make uniform among them, a fee schedule establishing the rate of fees used to determine the rates of pay and

costs of equipment used by the Districts in performing the inspections, reviews and other tasks related to ensuring MME's are in compliance with all applicable local governmental ordinance or rules; and,

The Washoe County Board of Commissioners has already established a fee schedule which is used to determine the rate of pay and costs of equipment for inspections, reviews and other tasks performed by the Districts' personnel for non-MME entities. This accurately represents the rates of pay and the share of costs for equipment associated with the inspections, reviews and other tasks performed by the Districts' personnel attributable to MME's.

The Districts shall provide records of the costs associated with such inspections, reviews and other tasks attributable to a MME for payment of the fee imposed for the inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules as allowed and required by AB 70. Any revenue generated from a fee imposed for the inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules must be expended only to pay the costs of the District to perform said inspections, reviews and tasks, and must not supplant any other support provided to the Districts by the local government.

FISCAL IMPACT

There is not a negative fiscal impact as a result of this adoption, as they are fees imposed to pay the cost for the District to perform inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules, in accordance with AB 70.

RECOMMENDATION

Staff recommends that the Board approve a resolution and to recognize, accept and adopt a fee schedule for the purposes of establishing a rate of pay for each employee and the share of any costs for equipment for the Districts which is attributable to a Medical Marijuana Establishment (MME) for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

"I move approve a resolution and to recognize, accept and adopt a fee schedule for the purposes of establishing a rate of pay for each employee and the share of any costs for equipment for the Districts which is attributable to a Medical Marijuana Establishment (MME) for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same."

EXHIBIT A

Equipment Type	Billing Rate
Type I/II Engine	\$ 187.33
Type III/IV Engine	\$ 151.43
Water Tender	\$ 117.23
Patrol Truck - Type VI	\$ 93.86
Rescue	\$ 75.00
Heavy Rescue	\$ 175.00
Air Truck	\$ 142.00
Fuel Truck	\$ 75.00
Water Rescue Unit w/Boats	\$ 75.00
Hazmat Unit	\$ 212.50
Heavy Mechanic Truck	\$ 118.00
SUV/Pickup (1/2ton or less)	\$ 86.00
Pickup (3/4ton or more)	\$ 96.00
Mileage	\$ 0.58
UTV	\$ 150.00
Masticator	\$ 65.00
ALS Equipment	\$ 250.00
Ambulance	\$ 112.33
Chainsaw	\$ 5.00
Battalion Chief Regular Time	\$ 61.32
Battalion Chief Overtime	\$ 62.36
Battalion Chief Callback	\$ 87.26
Captain Regular Time	\$ 44.95
Captain Overtime	\$ 44.81
Captain Callback	\$ 62.70
Operator Regular Time	\$ 40.39
Operator Overtime	\$ 39.92
Operator Callback	\$ 55.86
Paramedic Regular Time	\$ 38.28
Paramedic Overtime	\$ 37.66
Paramedic Callback	\$ 52.70
Firefighter Regular Time	\$ 34.77
Firefighter Overtime	\$ 33.90
Firefighter Callback	\$ 47.44
SCBA Tester	\$ 38.00
SCBA Tester Overtime	\$ 56.00

Training Captain	\$ 44.95
Training Captain Overtime	\$ 44.81
Training Captain Callback	\$ 62.70

Equipment Type	Billing Rate
Command Vehicle	\$ 96.00
SUV/Pickup (1/2ton and Below)	\$ 86.00
Pickup (3/4ton and above)	\$ 96.00
POV	\$ -
Polaris UTV - Daily Rate	\$ 150.00
Mileage	\$ 0.58
Deputy Chief Regular Time	\$ 96.79
Deputy Chief Overtime	\$ 99.04
Deputy Chief Callback	\$ 138.57
Fire Marshal Regular Time	\$ 74.46
Fire Marshal Overtime	\$ 82.36
Fire Marshal Callback	\$ 105.09
Fire Chief	\$ 95.84
Logistics Captain Regular Time	\$ 66.96
Logistics Captain Overtime	\$ 67.05
Logistics Captain Callback	\$ 93.82
Mechanic Regular Time	\$ 44.05
Mechanic Overtime	\$ 50.74
Mechanic Callback	\$ 64.74
Admin BC Regular	\$ 85.84
Admin BC Overtime	\$ 87.30
Admin BC Callback	\$ 122.15
Fire Prevention Specialist Regular Time	\$ 52.50
Fire Prevention Specialist Overtime	\$ 56.53
Fire Prevention Specialist Callback	\$ 72.14

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

**RESOLUTION ADOPTING A
FEE SCHEDULE FOR INSPECTIONS, REVIEWS OR OTHER TASKS
PERFORMED BY TRUCKEE MEADOWS AND SIERRA FIRE
PROTECTION DISTRICTS WHICH ARE RELATED TO ENSURING
THAT MEDICAL MARIJUANA ESTABLISHMENTS ARE IN
COMPLIANCE WITH ALL APPLICABLE LOCAL GOVERNMENTAL
ORDINANCES OR RULES.**

WHEREAS, pursuant to NRS 474.460(2)(a), the Truckee Meadows Fire Protection District and the Sierra Fire Protection District (“the Districts”) are political subdivisions of the State of Nevada created by ordinance by the Washoe County Board of Commissioners; and,

WHEREAS, pursuant to NRS 474.470, the boards of fire commissioners for the Districts are charged with managing and conducting the business affairs for the Districts, and to perform all other acts necessary, proper and convenient to accomplish the purposes of NRS 474.460 to 474.540, created and operated in Washoe County, Nevada pursuant to NRS Chapter 474 as county fire districts; and,

WHEREAS, recently enacted legislation, AB 70, which became law on July 1, 2015, requires agencies of a local government which perform inspections, reviews or other tasks related to ensuring that a medical marijuana establishment (“MME”) is in compliance with all applicable local governmental ordinances or rules pursuant to NRS 453A.326; and

WHEREAS, AB 70 requires an agency of a local government to maintain records of the hours its employees spend performing the inspections, reviews and tasks, the rate of pay of each such employee and the share of any costs for equipment for the agency which is attributable to the MME; and,

WHEREAS, AB 70 requires an agency of a local government to provide the records created as described hereinabove not less than 30 days after the inspections, reviews or other related tasks have been performed; and,

WHEREAS, AB 70 requires a MME to pay a fee to an agency of a local government which provides the records of its costs of performance of the inspections, reviews and other tasks as described hereinabove to the MME in an amount equal to the actual costs of the agency to perform the inspections, reviews and other tasks; and,

WHEREAS, AB 70 allows an agency of a local government to charge a penalty of \$500 and assess interest on the fee at a rate of 7% per year commencing 30 days after receipt of the records described herein above; and,

WHEREAS, AB 70 provides that any revenue generated from a fee imposed by an agency of a local government for the inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules must be expended only to pay the costs of the agency to perform said inspections, reviews and tasks, and must not supplant any other support provided to the agency of a local government by the local government; and,

WHEREAS, the Districts both perform inspections, reviews or other tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules as described in AB 70; and,

WHEREAS, Districts desire to adopt by resolution, and make uniform among them, a fee schedule establishing the rate of fees used to determine the rates of pay and costs of equipment used by the Districts in performing the inspections, reviews and other tasks related to ensuring MME's are in compliance with all applicable local governmental ordinance or rules; and,

WHEREAS, the Washoe County Board of Commissioners has already established a fee schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, which is used to determine the rate of pay and costs of equipment for inspections, reviews and other tasks performed by the Districts' personnel for non-MME entities,

WHEREAS, the fee schedule attached hereto as Exhibit "A" accurately reflects and represent the rates of pay and the share of costs for equipment associated with the inspections, reviews and other tasks performed by the Districts' personnel attributable to MME's; and,

WHEREAS, the Districts have consolidated operations and the Truckee Meadows Fire Protection District is authorized to and does now perform all fire related and emergency medical services in both Districts including inspections, reviews and other tasks to assure MME compliance with local governmental ordinances or rules; and,

NOW, THEREFORE, BE IT RESOLVED that the Boards of Fire Commissioners for the Truckee Meadows Fire Protection District and the Sierra Fire Protection District hereby finds the fee schedule attached as Exhibit "A" accurately reflects the actual costs of the Districts for performing the inspections, reviews and other tasks necessary to ensure that a medical marijuana establishment ("MME") is in compliance with all applicable local governmental ordinances or rules.

BE IT FURTHER RESOLVED that, effective immediately, the Boards of Fire Commissioners do jointly hereby recognize, accept and adopt the fee schedule attached hereto as Exhibit "A," for the purposes of establishing the rate of pay of each employee and the share of any costs for equipment for the Districts which is attributable to a MME for costs associated with inspections, reviews and other tasks, and the fee which shall be paid by a MME to the Districts for such inspections, reviews and other tasks attributable to the MME for the same.

BE IT FURTHER RESOLVED that the Districts shall provide to a MME records of the costs associated with such inspections, reviews and other tasks attributable to the MME, not less than 30 days after the Districts perform the inspections, reviews and other tasks, for payment by the MME of the fee imposed for the inspections, reviews and tasks related to ensuring that

MME's are in compliance with all applicable local governmental ordinances or rules as allowed and required by AB 70.

BE IT FURTHER RESOLVED, that any revenue generated from a fee imposed for the inspections, reviews and tasks related to ensuring that MME's are in compliance with all applicable local governmental ordinances or rules must be expended only to pay the costs of the District to perform said inspections, reviews and tasks, and must not supplant any other support provided to the Districts by the local government; and,

BE IT FURTHER RESOLVED, the Districts may charge a penalty of \$500 and assess interest on the fee at a rate of 7% per year commencing 30 days after receipt by the MME of the records described hereinabove.

BE IT FURTHER RESOLVED by the Districts that Truckee Meadows Fire Protection District is hereby fully appointed and authorized to enforce this fee schedule in and on behalf of the Sierra Fire Protection District.

BE IT FURTHER RESOLVED that any records of the hours spent by the Districts' personnel in performing inspections, reviews and tasks related to ensuring that an MME is in compliance with all applicable local governmental ordinances or rules which were created prior to the date of this Resolution using the fee schedule attached hereto and which were provided to an MME not less than 30 days after the Districts' personnel performed any such inspections, reviews or tasks, but which provision of records occurred prior to the date of this Resolution, are hereby confirmed, the fees owed by any such MME which are based upon those records are confirmed, and any such fees are due and owing by the MME within the timelines as described herein and as provided for by AB 70.

ADOPTED this 22nd day of September, 2015 by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTAIN: _____

Marsha Berkgigler, Chair
Truckee Meadows Fire Protection District
Board of Fire Commissioners

ATTEST:

Nancy Parent, County Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 15, 2015

CM/ACM _____
Finance VVB
Legal DWV
Risk Mgt DE
HR N/A

DATE: September 3, 2015
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: 775.328.6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of the First Amendment to the Purchase and Sale Agreement for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 extending close of escrow to December 28, 2015. (All Commission Districts)

SUMMARY

This item is discussion and possible approval of the First Amendment to the Purchase and Sale Agreement dated June 16, 2015 for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 which, if approved, extends the close of escrow to December 28, 2015.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

On February 9, 2015 the Board authorized the Fire Chief in conjunction with the Washoe County District Attorney's office, and Washoe County Property Program Manager to enter into a negotiations and perform due diligence for the purchase and Sale Agreement for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 to be used as a replacement location to accommodate a new Fire Station #14.

On June 16, 2015 - the Purchase and Sale Agreement was executed by the District's Chair.

BACKGROUND

The seller requests an extension of time to close escrow to December 28, 2015. The Amendment to the Purchase and Sale Agreement is attached as "Exhibit A". The current date for the close of escrow is September 30, 2015. There are no other conditions associated with the amendment.

Approval of the amendment will not slow development of the proposed replacement fire station. Work is currently underway on the parcel map approval and selection of an architect for the development of plans for the special use permit application.

Acquisition of this parcel was approved by the Board who determined that the existing fire station is in need of replacement due to age and functional obsolescence. The current location is not ideal for the reason it is located in a highly congested retail center and is in the wrong location to serve the needs of Truckee Meadows property owners.

FISCAL IMPACT

This amendment will not have an impact beyond the previously approved amount at the June 16, 2015 Board of Fire Commissioners meeting.

RECOMMENDATION

Staff recommends approval of the First Amendment to the Purchase and Sale Agreement date June 16, 2015 for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 extending close of escrow to December 28, 2015.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion could be:

"I move to approve the First Amendment to the Purchase and Sale Agreement date June 16, 2015 for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 extending close of escrow to December 28, 2015."

**FIRST AMENDMENT
TO THE
PURCHASE AND SALE AGREEMENT**

This First Amendment to the Purchase and Sale ("First Amendment") is made as of September 15, 2015, by and between South Hills Investment Company ("Seller"), and Truckee Meadows Fire Protection or its Assignee ("Buyer"). This First Amendment amends and modifies the terms and conditions of that certain Purchase Agreement (the "Purchase Agreement") dated June 16, 2015, by and between Seller and Buyer.

All terms and conditions contained in the original Purchase and Sale Agreement remain the same with the exception of:

1. Close of Escrow. Close of Escrow shall be extended until December 28, 2015.

IN WITNESS WHEREOF, the undersigned have executed this Amendment as of the date first written above.

Seller:

Buyer:

By: _____
South Hills Investment Company

By: _____
Marsha Berkbigler, Chair
Truckee Meadows Fire Protection District