

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair
Marsha Berkgigler, Vice Chair
Kitty Jung
Vaughn Hartung
Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, September 19, 2017

**Washoe County Administrative Complex, Commission Chambers
1001 E. Ninth Street, Reno, Nevada**

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “*Commissioners’/Chief’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioner Meetings has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street) and Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd ; and <https://notice.nv.gov>.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

9:00 am *1. Salute to the Flag

*2. Call to order/roll call

*3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

*4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

5. Consent Items: FOR POSSIBLE ACTION

A. Approval of minutes from the July 18, 2017 meeting.

B. Discussion and possible approval of a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District.

C. Recommendation to retroactively approve (to September 1, 2017) a 5 year Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics.

D. Recommendation to approve expenditures for an Employee and Volunteer Family Picnic and Appreciation Event in an amount not to exceed \$5,000.

6. A. Accept a donation of \$100.00 from Veterans of Foreign Wars Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. FOR POSSIBLE ACTION

B. Accept a donation of \$1,000.00 from Burrows Paper Corporation in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. FOR POSSIBLE ACTION

- *7. I.A.F.F. Local 3895 Report
- 8. Proclamation- Fire Prevention Month. FOR POSSIBLE ACTION
- 9. A. Discussion and possible direction to staff on the Fire Chief Report to include the following items related to fire district operations: FOR POSSIBLE ACTION
 - 1. Run card matrix and response zone map for Fire Response Zone 3001.
 - 2. Annual Operating Plan for Mutual Aid between Carson City Fire Department and Truckee Meadows Fire Protection District.
 - 3. Ash can distribution summary.
 - 4. Photos of air burner "burn box".
 - 5. Volunteer status and census.B. Career Statistics and Report for May and June 2017.
C. Volunteer Statistics and Report for May and June 2017.
- 10. Discussion and possible direction to staff regarding an analysis of the response to a 2016 structure fire in Verdi. (All Commission Districts) FOR POSSIBLE ACTION
- 11. Recommendation to approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000. FOR POSSIBLE ACTION
- 12. Discussion and possible action to create a Deputy Chief of Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification. FOR POSSIBLE ACTION
- *13. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
- 14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220.
- *15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)**

TUESDAY

9:00 a.m.

JULY 18, 2017

PRESENT:

Bob Lucey, Chair
Marsha Berkgigler, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner

Nancy Parent, County Clerk
David Watts-Vial, Deputy District Attorney
Charles Moore, Fire Chief

ABSENT:

Kitty Jung, Commissioner

The Board convened at 9:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

17-115F AGENDA ITEM 3 Public Comment.

Mr. Ed Pitchford provided a handout which was distributed to the Board and placed on file with the Clerk. He expressed frustration at the feedback received from the Board regarding Verdi fire protection and stated there had only been only one meeting with Fire Chief Charles Moore. He requested feedback on his previous suggestion to use the company Rain for Rent to place 42,000 gallon water tanks in rural areas. He felt the budget focused too much on new equipment and did not address the need for additional manpower, especially at Station 351.

Mr. Cliff Low requested Agenda Item 5B be pulled from the consent agenda so there could be discussion on it.

17-116F AGENDA ITEM 4 Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

Fire Chief Charles Moore highlighted Agenda Item 5C, which cancelled the August 15 Board of Fire Commissioners meeting. Commissioner Herman repeated a \$5,000 offer she made at the previous Board of County Commissioner meeting for water tanks from Rain for Rent.

AGENDA ITEM #5A

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Commissioner Hartung stated a Spanish Springs resident tried to get an ash can but his fire station was out of them. He asked Chief Moore to ensure there were ash cans at every station. He suggested someone prepare a video expressing all proper uses for ash cans, not just for barbeques, but also for the storage of oily rags. Chair Lucey thanked firefighters for the long hours they put in over the prior two months.

Based on Commissioner Hartung's suggestion, Chair Lucey stated there would be a discussion on Consent Agenda Item 5B.

CONSENT ITEMS

- 17-117F** **5A** Approval of minutes from the June 20, 2017 meeting.
- 17-118F** **5B** Discussion and possible approval of a Cooperative Agreement to include a corresponding Annual Operating Plan between Truckee Meadows Fire Protection District and Carson City Fire Department.
- 17-119F** **5C** Notice of Cancellation of the August 15, 2017 meeting.

Fire Chief Charles Moore read Agenda Item 5B and noted the agreement was fairly consistent with other mutual aid agreements with regional partners. He stated Carson City had a close proximity to Franktown Road and the area south of Bellevue Road. In addition to mutual aid, the agreement allowed for automatic aid, so all calls in that area would automatically go out to Carson City as well. He noted Carson City brought a fire engine and an Advanced Life Support (ALS) ambulance to each structure fire and brush fire. Because mutual aid agreements existed between the Regional Emergency Medical Services Authority (REMSA), Carson City, and the Truckee Meadows Fire Protection District (TMFPD), if REMSA needed aid from the TMFPD but they were on a call, an ALS ambulance could be requested from Carson City. He remarked the TMFPD and the Carson City Fire Department often met for incidents near the County line.

Commissioner Hartung asked if there was a limit to the areas where the Carson City Fire Department and the TMFPD would respond to each other's calls. Chief Moore responded on the mutual aid provision only there was no limit to the range of coverage; Carson City was called to help in the Cold Springs fire. As for the automatic aid provision, when certain addresses popped up on dispatch's screen, they would know to contact the Carson City dispatcher automatically with no effort on the part of the incident commander. He noted that was done for any incidents near Station 52 in Carson City.

When asked if the TMFPD was limited in the number of Carson City units that could be requested, Chief Moore said no but commented Carson City was limited in that it only had three stations; deploying all three engines would deplete Carson City's resources. He added Carson City sent significant resources to the Little Valley Fire and

then back-staffed, a practice the TMFPD also did when their services were requested elsewhere.

Commissioner Hartung inquired whether the TMFPD was limited in terms of coverage area for providing automatic aid to Carson City. Chief Moore answered there was no automatic aid provision from the TMFPD to Carson City, though he offered Carson City the use of the TMFPD's forthcoming ALS ambulance at the Bowers station if needed. Commissioner Hartung asked if the Carson/REMSA agreement limited where patients were transported to. Chief Moore deferred to Division Chief Joe Kammann who replied patients in non-acute cases would determine where they would be transported while patients with severe trauma would be transported to the nearest facility. Chief Moore responded to Commissioner Hartung's last query by saying there were no limitations to how many vehicles the TMFPD would send to Carson City; if they requested three engines, the TMFPD would send three engines.

Commissioner Berkbigler asked if the rates laid out in the staff report were similar to those with the City of Sparks. Chief Moore replied the rates for Carson City were similar to those with all the other agencies within the Sierra Front Mutual Aid Network.

On the call for public comment, Mr. Cliff Low stated agreements of this nature were great but expressed surprise at the automatic aid provision. He questioned how the different agencies would operate if they were notified of incidents simultaneously. He pointed out the TMFPD's billing rates were substantially lower than those of Carson City. While he did not want to see the agreement delayed, he expressed concern about the timeliness of fire response and suggested both fire chiefs create a revised annual operating plan to address the concerns about automatic aid.

Chair Lucey requested a report about how run cards would be calculated in all districts especially regarding automatic and mutual aid. Commissioner Berkbigler sought an explanation as to why the TMFPD charged a lower rate for services and Commissioner Hartung added they should charge in full for each service. When asked by Commissioner Hartung about the use of Automatic Vehicle Location (AVL), Chief Moore said he did not know if Carson City used it, but he indicated only the dispatching agency could see the location of its dispatched engines.

On motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Jung absent, it was ordered that the Consent Agenda Items 5A through 5C be approved. The Cooperative Agreement pertinent to Consent Agenda Item 5B is attached hereto and made a part of the minutes thereof.

17-120F AGENDA ITEM 6 I.A.F.F. Local 3895 Report

Ian Satterfield, President of the International Association of Firefighters (IAFF) Local 3895, thanked the wives and families of the firefighters for the sacrifices they made. He anticipated more activity from Local 3895 after fire season.

Commissioners Berkbigler, Hartung, and Herman expressed gratitude to Mr. Satterfield and all of Local 3895. Mr. Satterfield stressed it was not only the firefighters of Local 3895 who were working hard but all staff and he thanked them.

Chief Moore indicated his staff had not had time to put together the presentation on drones because of the wildfires. Based on the advice of Deputy District Attorney David Watts-Vial, Chair Lucey pulled Agenda Item 7 from the meeting and said it would be brought back on a later agenda.

17-121F AGENDA ITEM 8 Discussion and possible direction to staff on the Fire Chief Report to include the following items related to fire district operations:

1. Update on Recent Wildfire activity
2. Update on Verdi Fire Protection
3. Update on the Volunteer Program to include TMFPD's support of Gerlach

Fire Chief Charles Moore referred to the presence of several members of the Type 2 Team, the unit which was instrumental in suppressing the Long Valley and Cold Springs fires. He noted a different Type 2 Team helped suppress the Winnemucca and Aspen fires. He displayed a graph showing a correlation between the amount of precipitation received locally and the acreage burned the following two years. He mentioned the following year's fire season could also be significant. He thanked the County's regional partners: the cities of Reno, Sparks, and Carson City, East Fork Fire Protection District, Storey County, Truckee California, and Lake Tahoe Regional chiefs. He praised the robust mutual aid system and thanked state and federal partners, as well as the Nevada Division of Forestry (NDF). He introduced Incident Commander of the Long Valley Fire Chris Fogle.

Mr. Fogle introduced members of his team and members of the Bureau of Land Management (BLM) team. He stated the Long Valley Fire began on July 11 and burned around 30,000 acres during the first two burn periods. His team took over the fire on the 14th. He stated there were eight to ten thousand acres of fire spread each day since the 14th due to hot weather and high winds. He stated the National Weather Service designated the incident a potentially dangerous situation, a designation typically given only to floods, hurricanes, or tornadoes. He displayed a map showing areas where the fire was controlled. He said the fire was about 40 percent contained and anticipated completing the containment lines within the following two shifts depending on changes in weather or fire growth. The fire encompassed more than 87,000 acres and 898 personnel had been assigned to fire; the cost of the fire was currently \$7.8 million. He

displayed a graph showing the size of the fire each day, noting the biggest challenge of the incident was the amount of growth per day. He spoke about the relationships and cooperation with BLM, the NDF, and the Truckee Meadows Fire Protection District (TMFPD), as well as the Pyramid Lake Paiute Reservation, the Nevada Highway Patrol, and Washoe County sheriffs.

When asked by Commissioner Berkbigler about the cause of the fire, Mr. Fogle replied it was still unidentified and BLM was taking the lead on the investigation. Commissioner Herman thanked them. Chief Moore stated without the resources of the Type 2 Team in the Cold Springs fire he was unsure if the outcome would have been the same.

Chief Moore stated he was discussing options with Community Services Department Division Director of Engineering Dwayne Smith for Verdi fire protection. He noted Verdi was one of the communities such as Wadsworth and Palomino Valley which were located away from core services. He commented Verdi never had a system by which water could be distributed for fire protection because it was developed as a rural community. In rural areas the challenge was not a lack of water; it was the inability to transport water to a fire. In a municipality, fire hydrants were spaced 1,000 feet apart and fire pumpers carried 1,000 feet of hose that connected to hydrants, giving them an almost inexhaustible supply of water. He stated even if the TMFPD developed another fire station firefighters would still not have enough water to suppress a home that was 40 percent involved in fire, which would take 50,000 gallons or more.

Chief Moore mentioned Reno had annexed most of the areas around Verdi and had development planned; municipal water systems were usually implemented when development came. He remarked municipal water was coming to Verdi but he did not know when that would happen. He said Reno planned to build a fire station there and questioned whether it made sense for Washoe County to build one there as well.

In terms of how to get water distributed to Verdi, Chief Moore explained one solution was a stand pipe, which was typically used vertically to get water to high-rise buildings. Chief Moore proposed using one horizontally to deliver water, which would transport non-potable water underground and connect to hydrants. He stated this option would be expensive and short-term if municipal water was developed within five years. A second option would be to install dry cisterns and tanks through the community, making water available to Verdi. Chief Moore stated Mr. Pitchford's idea of utilizing 42,000 gallon tanks from Rain for Rent would still present the challenge of transporting water from the tanks to the fire. He said in order to improve fire protection in Verdi they had to consider prepositioned cisterns or tanks.

Mr. Smith stated his task was to evaluate the technical elements associated with Chief Moore's ideas, such as any construction constraints, benefits and cons, and costing for each alternative. Additionally he was looking into funding sources that could bring the ultimate option to fruition. He added there were constraints in a rural community that did not have the infrastructure established in more developed city areas.

Commissioner Hartung drew a parallel between fire and stormwater concerns and said it would be unfair for one part of the County to pay for stormwater utilities for other parts. Similarly, while he was respectful of Verdi's fire issues, he noted each district had significant fire concerns. He suggested creating Special Assessment Districts for those areas to benefit the residents who chose to live outside the scope of municipal services. Commissioner Berkbigler agreed and noted some areas in her district bordered the City of Reno, meaning some areas of unincorporated Washoe County paid for fire service while their neighbors did not. She said any support the County provided for Verdi should also apply to other areas in the County since it would be unfair to ask residents of the South Valleys to pay for Verdi's fire protection. She stressed they needed to do what they could to protect Verdi but questioned who would protect the growth happening in the City of Reno. She pointed out since it was an annexation issue it might be a question for the Board of County Commissioners. Chair Lucey clarified the unincorporated residents could be left supporting the cost of protecting Reno homes.

Commissioner Hartung referenced a point made during public comment that the temporary tanks would be removed after fire season and commented that structure fires happened all year. He emphasized supplying water to the outlying areas required a more permanent solution. Commissioner Herman added that was why it was suggested to use Rain for Rent as a temporary fix until the Truckee Meadows Water Authority (TWMA) arrived with development.

Chief Moore announced one of the positives of the wildfire activity was an increase in volunteering, and he indicated they were processing many new applications. He stated six people in Gerlach completed their Emergency Medical Technician training and were progressing on their wildfire training. He remarked there was a 2,000 acre fire that barely touched on Washoe County lands but five volunteers from Gerlach responded and kept the fire in check. He commended retired Captain Ross Rydding who was traveling to Gerlach four times a week to engage the volunteers.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 8 be accepted.

17-122F **AGENDA ITEM 9** Discussion, approval and authorization of the District's support of the Board of County Commissioners consideration of a County-wide ban on Target shooting, except at dedicated shooting ranges, for the duration of fire season.

Fire Marshal Amy Ray stated there were several shooting-related fires in the district and adjoining districts and recommended the Fire Board support a ban on shooting except at designated shooting ranges for the duration of the fire season. Commissioner Berkbigler supported the idea and suggested making it a permanent ban

since fire season could last longer than one year. She noted while some people would still shoot, this gave the County recourse.

Ms. Ray answered Commissioner Hartung's queries stating that the U.S. Forest Service placed a shooting ban on federal lands and the Bureau of Land Management (BLM) imposed restrictions on steel jacket bullets and exploding targets on their lands. Commissioner Hartung expressed regret that a ban would punish safe shooters along with unsafe ones but noted the risk was too great to not impose a ban. He commented Wal-Mart was selling fireworks and stressed the Board should try to control all variables as best they could.

On the call for public comment, Mr. Cliff Low listed the effects of wildfires: property and animal loss, personal injury and death, air quality, the death of wildlife and habitat, and the financial cost to taxpayers. He added there were insidious costs like the diversion of limited resources and firefighter fatigue. He questioned whether the County was speaking to other counties or to Governor Jerry Brown of California, as well as the Nevada Division of Forestry and BLM. He implored the Board to be creative and do everything it its power to reduce the causes of fires.

Commissioner Berkbigler moved to ban all target shooting except at dedicated shooting ranges for the duration of the fire season. Deputy District Attorney David Watts-Vial pointed out the item was not to ban anything but to recommend authorization of the District's support of the Board of County Commissioners' consideration of a ban. Chair Lucey noted the mover and the seconder agreed.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioner Herman voting "no" and Commissioner Jung absent, it was ordered that Agenda Item 9 be approved and authorized.

BLOCK VOTE – 10, 11, 12, 13, and 14

17-123F **AGENDA ITEM 10** Recommendation that the Board of Fire Commissioners ratify Fiscal Year 2017 reimbursements from the Washoe County, Nevada OPEB Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums in the amount of \$230,890.81.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 10 be ratified.

- 17-124F** **AGENDA ITEM 11** Recommendation to approve change orders for additional work in the amount of \$38,870.57 for the remodel of Galena Station #39 located at 4000 Joy Lake Road, Reno, NV from Houston Smith Construction as defined in Attachments.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 11 be approved.

- 17-125F** **AGENDA ITEM 12** Recommendation to approve extra work authorizations in the amount of \$21,480 for Civil Design services between Truckee Meadows Fire Protection District and CFA, Inc. to provide professional services as defined in the following attachments: Extra Work Authorization dated May 10, 2017 and the Proposal for Construction Staking dated March 15, 2017.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung absent, which motion duly carried, it was ordered that Agenda Item 12 be approved.

- 17-126F** **AGENDA ITEM 13** Approve the purchase of one hundred thirty-five (135) Self Contained Breathing Apparatus and associated equipment from MES in the amount of \$842,275.19.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 13 be approved.

- 17-127F** **AGENDA ITEM 14** Discussion and possible approval to create six additional full-time Firefighter/Paramedic positions.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Herman, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 14 be approved.

- 17-128F** **AGENDA ITEM 15** Discussion and possible approval of the annual performance evaluation for Truckee Meadows Fire Protection District Fire Chief including (but not limited to) discussion regarding results, goals,

and objectives and amendments to the terms of the chief's contract based on the evaluation to include possible changes to compensation and benefits.

Human Resources Administrator for the Truckee Meadows Fire Protection District (TMFPD) Dena Wiggins reminded the Board they approved a list of evaluators for Fire Chief Charles Moore's 360 degree evaluation. She noted the period for his evaluation was from April 2016 to April 2017 and mentioned the evaluation was included in the staff report.

When asked by Commissioner Hartung how Chief Moore's compensation package compared to that of the Fire Chiefs of Sparks and Reno, Ms. Wiggins replied it was within the salary range of both given the larger acreage of the District. Chief Moore stated no adjustment to his compensation was necessary.

Commissioner Hartung moved to accept the report. There was additional discussion about a potential Cost of Living Adjustment (COLA) for Chief Moore since all other bargaining units received one. Commissioner Hartung, Commissioner Berkbigler, and Chair Lucey praised the Chief's work ethic and expressed appreciation that Chief Moore did not request a pay increase. Chair Lucey added that, in addition to running the department and protecting citizens, Chief Moore represented northern Nevada at the legislative session; he supported the three percent COLA.

Chief Moore indicated since the COLA implemented on July 1 was for all County employees, his salary already reflected the increase. He commended everyone in his department from battalion chiefs to fire paramedics to office staff for their support. Commissioner Berkbigler stated the Board should honor the Chief's request not to receive an additional raise.

The motion to approve a COLA for Chief Moore was rescinded.

On the call for public comment, Mr. Sam Dehne spoke about law enforcement and fire protection, firefighting C130s planes, and the salaries of City of Reno employees.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 15 be approved.

17-129F AGENDA ITEM 16 Announcements/Reports.

Fire Chief Charles Moore stated he sent notifications to 888 addresses in Verdi about a public meeting to be held at the Commission Chamber on July 26 to discuss the Lakeview fire and improvements to the water system in Verdi. Chair Lucey indicated he would attend.

When asked by Commissioner Berkbigler about the status of the General Improvement District (GID) study, Deputy District Attorney David Watts-Vial replied it was in progress. Chair Lucey requested a future agenda item about run cards and dispatch to evaluate how dispatch was working throughout the County.

17-130F **AGENDA ITEM 17** Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters and negotiations.

Fire Chief Charles Moore announced there would be no closed session.

17-131F **AGENDA ITEM 18** Public Comment.

Mr. Patrick Schickler was called but was not present to speak.

Mr. Sam Dehne spoke about an open meeting law complaint he filed, the attorney general, and *The Reno Gazette Journal*.

Mr. Cliff Low asked the Commissioners to examine what they could do to reduce the number of wildfires. He wondered if suggestions had been sought from the Fire Marshal or from County staff. He expressed concern about wildfires and requested the Board take bold action with other government agencies.

* * * * *

10:24 p.m. There being no further business to discuss, the meeting was adjourned without objection.

BOB LUCEY, Chair
Truckee Meadows Fire
Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

Minutes Prepared By:
Derek Sonderfan, Deputy County Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 19, 2017

Fire Chief CM

Finance CV

Legal DWV

Risk Mgt. DE

HR DW

DATE: August 29, 2017

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us

SUBJECT: Discussion and possible approval of a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District. (All Commission Districts)

SUMMARY

Discussion and possible approval of a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

None.

BACKGROUND

Approval of the Mutual Aid Agreement will continue the practice of sharing critical resources in a timely and cost efficient manner. The agreement also outlines common expectations, operating protocols, shared responsibilities, and mutual aid parameters during incidents involving the Truckee Meadows Fire Protection District and the Air National Guard.

FISCAL IMPACT

There is no fiscal impact to this item.

RECOMMENDATION

It is recommended that the Board approve a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District."

MUTUAL AID IN FIRE EMERGENCY SERVICES (US)

This Mutual Aid Agreement (the "Agreement"), is made and entered into this 1st day of June 2017, between the Secretary of the Air Force (the "Air Force") acting by and through the Commander, *Nevada Air National Guard* pursuant to the authority of 42 U.S.C. § 1856a and the *Truckee Meadows Fire Protection District ("TMFPD")*. Together the Air Force and TMFPD are hereinafter referred to as the "Parties".

WITNESSETH:

WHEREAS, each of the Parties hereto maintains equipment and personnel for the suppression of fires and the management of other emergency incidents occurring within areas under their respective jurisdictions; and

WHEREAS, as set forth in 42 U.S.C. § 1856 the term 'fire protection' includes personal services and equipment required for fire prevention, the protection of life and property from fire, firefighting, and emergency services, including basic medical support, basic and advanced life support, hazardous material containment and confinement, and special rescue events involving vehicular and water mishaps, and trench, building, and confined space extractions; and

WHEREAS, the Parties hereto desire to augment the fire protection capabilities available in their respective jurisdictions by entering into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, obligations and agreements herein established, the Parties hereby agree as follows:

- a. The authority to enter into this Agreement is set forth in 42 U.S.C. § 1856a, and 15 U.S.C. § 2210, the regulations implementing same at 44 Code of Federal Regulations Part 151 and Air Force Instruction 32-2001, *The Fire Protection Operations and Fire Prevention Program*.
- b. This Agreement shall serve as the agreement between the Parties for securing to each mutual aid in fire protection services as defined above.
- c. On request to a representative of the Nevada Air National Guard fire department by a representative of the TMFPD, fire protection equipment and personnel of the Nevada Air National Guard Fire Department will be dispatched to any point within the area for which the TMFPD normally provides fire protection services as designated by the representatives of the TMFPD Fire Department.
- d. On request to a representative of the TMFPD by a representative of the Nevada Air National Guard Fire Department, fire protection equipment and personnel of the TMFPD will be dispatched to any point within the jurisdiction of the Nevada Air National Guard Fire Department as designated by the representative of the Nevada Air National Guard Fire Department.

e. Any dispatch of equipment and personnel by the Parties pursuant to this Agreement is subject to the following conditions:

(1) Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested and shall specify the location to which the equipment and personnel are to be dispatched, but the amount and type of equipment and the number of personnel to be furnished shall be determined by the responding organization. The requesting organization shall ensure access to site for the responding organization.

(2) The responding organization shall report to the officer in charge of the requesting organization at the location to which the equipment is dispatched, and shall be subject to the orders of that official.

(3) The responding organization shall be released by the requesting organization when the services of the responding organization are no longer required or when the responding organization is needed within the area for which it normally provides fire protection.

(4) Hazardous Materials incident response shall include the response to, and control and containment of any release or suspected release of any material suspected to be or known to be hazardous. Where the properties of a released material are not known, it shall be considered hazardous until proven otherwise by the requesting organization using all technical resources available. Cleanup and removal of contained hazardous materials shall be the responsibility of the requesting organization.

(5) In the event of a crash of an aircraft owned or operated by the United States or military aircraft of any foreign nation within the area for which the TMFPD normally provides fire protection services, the chief of the Nevada Air National Guard Fire Department or his or her representative may assume full command on arrival at the scene of the crash.

(6) Where local agencies do not assign an incident safety officer, an Air Force representative will be assigned to act as the incident safety officer for Nevada Air National Guard Fire Department to observe Air Force operations.

f. Each Party hereby agrees that its intent with respect to the rendering of assistance to the other Party under this Agreement is not to seek reimbursement from the Party requesting such assistance. Notwithstanding the above, the Parties hereby recognize that pursuant to the Section 11 of the Federal Fire Prevention and Control Act of 1974 (15 U.S.C. § 2210) and Federal regulations issued there under (Title 44 of the Code of Federal Regulations, Part 151), TMFPD is permitted to seek reimbursement for all or any part of its direct expenses and losses (defined as additional firefighting costs over normal operational costs) incurred in fighting fires on property under the jurisdiction of the United States. Furthermore, under the authority of 42 U.S.C. § 1856a, and pursuant to any applicable state or local law each Party hereby reserves the right to seek reimbursement from the other for all or any part of the costs (defined as additional firefighting costs over normal operational costs) incurred by it in providing fire protection services to the other Party in response to a request for assistance.

g. Both Parties agree to implement the National Incident Management System during all emergency responses on and off installations in accordance with National Fire Protection Association (NFPA) Standard 1561.

h. Each Party waives all claims against the other Party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement. This provision does not waive any right of reimbursement pursuant to paragraph f above.

i. All equipment used by TMFPD in carrying out this Agreement will, at the time of action hereunder, be owned by it; and all personnel acting for TMFPD under this Agreement will, at the time of such action, be an employee or volunteer member of TMFPD.

j. The rendering of assistance under the terms of this Agreement shall not be mandatory; however, the Party receiving a request for assistance shall endeavor to immediately inform the requesting Party if the requested assistance cannot be provided and, if assistance can be provided, the quantity of such resources as may be dispatched in response to such request.

k. Neither Party shall hold the other Party liable or at fault for failing to respond to any request for assistance or for failing to respond to such a request in a timely manner or with less than optimum equipment and/or personnel, it being the understanding of the Parties that each is primarily and ultimately responsible for the provision of fire protection services needed within their own jurisdictions.

l. Should a dispute arise between the Parties under or related to this Agreement, the Parties agree that within 30 days after notice of the dispute from one Party to the other, the Parties shall attempt to resolve the dispute through negotiations. If such negotiations reach an impasse, the Parties agree that within 60 days after Notice of an impasse, they shall attempt to resolve the matter through any method or combination of non-binding alternative dispute resolution (ADR) methods available under the Administrative Dispute Resolution Act of 1996, Pub. L. No. 104-320 (codified at 5 U.S.C. §§ 571-583). The cost of any third party neutral shall be divided equally between the Parties, and the selection of any third party neutral shall be by agreement of the Parties. If such ADR proceeding does not result in resolution of the dispute, the Parties may separately pursue any remedy available to a Party under the law. However, both Parties agree that the initiation of formal litigation does not preclude further attempts at resolving the dispute through alternative dispute resolution methods. Both Parties agree that the terms of this clause shall be considered the "Administrative Remedies" that must be exhausted, prior to institution of any formal litigation.

m. All notices, requests, demands, and other communications which may or are required to be delivered hereunder shall be in writing and shall be delivered by messenger, by a nationally-recognized overnight mail delivery service or by certified mail, return receipt requested, at the following addresses:

Truckee Meadows Fire Protection District
1001 East Ninth Street,
Building D, 2nd Floor
Reno, Nevada 89520

Nevada Air Guard
152 AW/CES/CEF
1776 National Guard Way
Reno, Nevada 89502

TERMS OF THE AGREEMENT

n. This Agreement shall become effective on the date of the last signature to the Agreement and will remain in effect for 5 years from that date (the "Term") and automatically renews annually for a term of 20 years. Either Party may unilaterally terminate this Agreement during the Term by sending notification of its intent to terminate to the other Party at least one hundred and eighty (180) days in advance of the proposed date of termination. Such notification shall be in the form of a written submission to the other Party.

o. Upon becoming effective, this Agreement shall supersede and cancel all previous agreements between the Parties concerning the rendering of assistance from one to the other for the purposes stated in this Agreement.

p. The modification or amendment of this Agreement, or any of the provisions of this Agreement, shall not become effective unless executed in writing by both Parties.

q. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, The Parties have caused this Agreement to be executed by their duly authorized representatives on the dates shown below:

TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT

THE UNITED STATES OF AMERICA
by the Secretary of the Air Force

By: _____

By: _____

Bob Lucey
Chair Board of Fire Commissioners

Eric Wade, Col
Commander, 152d Airlift Wing

Date: _____

Date: _____

Felix Castagnola, COL, USA
USP&FO for Nevada

William R. Burks, Brig Gen, USAF
The Adjutant General, NVMD



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 18, 2017

Fire Chief CM

Finance CV

Legal DWV

Risk Mgt. DE

HR DW

DATE: August 28, 2017

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Charles A. Moore, Fire Chief

Phone: (775) 328-6123 Email: cmoore@tmfpd.us

SUBJECT: Recommendation to retroactively approve (to September 1, 2017) a 5 year Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics. (All Commission Districts)

SUMMARY

Recommendation to retroactively approve (to September 1, 2017) a 5 year Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

March 26, 2012 The Board of Fire Commissioners approved a 5 year Affiliation Agreement between TMFPD and TMCC.

BACKGROUND

TMCC currently has several programs and classes related to public safety including numerous firefighter classes, a firefighter academy, EMT Basic, Advance EMT, and Paramedic courses among others. A component of some of these classes is a field internship where students can be exposed to actual emergency incidents to apply their knowledge and test their skills and abilities. In order to offer these internships to students, TMCC must have agreements with local public safety agencies for students to do ride-a-longs, and be exposed to the elements of real world emergencies. All assigned interns would have pre-defined limitations and operate under the constant supervision of District staff

TMCC has requested renewal of the previous affiliation with the District which expired on August 31, 2017. The renewal of this agreement between TMCC and TMFPD will allow TMFPD to continue to provide a place where Paramedics and EMT's can gain experience towards their educational goals. Furthermore, student firefighters would have opportunities for internships with the District. The District has successfully recruited from these students for career and volunteer positions in past years. The District's support of TMCC's programs benefits the District and community through providing competently trained students who later serve the region with their acquired skills

FISCAL IMPACT

No moneys exchange hands between TMFPD and TMCC or students of the program.

RECOMMENDATION

It is recommended that the Board approve a Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion could be:

"I move to retroactively approve (to September 1, 2017) a 5 year Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics."

AFFILIATION AGREEMENT

For Clinical Education (EMT/Paramedic/Fire and Rescue)

Education Affiliation Agreement for Placement of Institution Students in a Clinical Experience at

Truckee Meadows Fire Protection District (TMFPD)

This Agreement is made between the Board of Regents of the Nevada System of Higher Education on behalf of Truckee Meadows Community College, 7000 Dandini Blvd. SIER 202d, Reno, Nevada, 89512, hereinafter referred to as "Institution"

and Truckee Meadows Fire Protection District, physically located at

1001 E 9th St., Reno, NV 89512 hereinafter referred to as "Facility."

RECITALS

- A. Facility is the operator of a Fire Protection District; and
- B. Facility has the capability to provide a site for EMT, Paramedic, Fire and Rescue teaching and practical experience; and,
- C. Facility has made it a professional responsibility to assist in the educational experience of students by providing a clinical program; and,
- D. Institution is currently conducting EMT, Paramedic, Fire and Rescue programs for which it desires to obtain the assistance of Facility to further the training and experience Institution's students can receive toward their educational objectives; and,

TERMS

In consideration of the mutual promises and conditions contained in this Agreement, Institution and Facility agree as follows:

1.0 Purpose, Term, and General Policy of the Affiliation

- 1.1 Institution and Facility agree to affiliate and cooperate for their mutual benefit in order to provide a high standard of services to the public and to provide research and training programs for students, as well as greater service than would be possible without affiliating, through this Clinical Program. Each party may continue to provide professional or Facility services outside of this affiliation,
 - 1.1.1 This agreement terminates any and all prior agreements between the Facility and Institution in existence at this time regarding the training of Institution's students for any purpose. This agreement is the sole agreement governing the placement of any of Institution's students with Facility.

- 1.2 This Agreement is for a term of 5 (years) beginning on 09 / 01 / 2017 and may be renewed by mutual written consent of the parties for 1 year.
- 1.3 Facility seeks to achieve the following goals with this Agreement:
 - 1.3.1 To improve the quality of care while providing an environment conducive to education;
 - 1.3.2 To establish an affiliate clinical program consistent with the values and needs of Facility.
- 1.4 Institution seeks to achieve the following goals with this Agreement:
 - 1.4.1 To provide its students with the necessary clinical experience to prepare them for EMT, Paramedic, Fire and Rescue careers;
 - 1.4.2 To provide its students and faculty with the opportunity to stay current in the EMT, Paramedic, Fire and Rescue field; and
 - 1.4.3 To enhance and maintain strong ties to local Facility.
- 1.5 Neither party intends for this Agreement to alter in any way their respective legal rights or their legal obligations to one another, the students and faculty assigned to Facility, or to any third party.
- 1.6 Facility retains final responsibility for all aspects of patient care and assumes the responsibility to perform procedures that a student has not performed if the faculty cannot assume the responsibility.
 - 1.6.1 Institution faculty members may provide supervision and observation to students placed under this agreement, including ride alongs. During such supervision and observation, Facility may permit Institution faculty members to provide such patient services at Facility as deemed necessary by Facility for teaching purposes.
- 1.7 Both parties and their employees shall conduct themselves in compliance with all applicable federal, state, and local laws, rules, and regulations and in compliance with the standards, rulings, and regulations as well as their own respective institutional rules and regulations.

2.0 Annual Operating Plan

- 2.1 The parties agree that each year they shall set forth a written operating plan which shall include:
 - 2.1.1 The names and a table of organization showing all Institution and Facility physicians and employees who are participating in this Clinical Program;
 - 2.1.2 The duties of all persons providing services for the Clinical Program listed in section 2.1.1;
 - 2.1.3 A description of all resources of Facility to be utilized by Institution;
 - 2.1.4 A description of all resources of Institution to be utilized by Facility;
 - 2.1.5 A list of the reports and records which the parties determine must be prepared for the Clinical Program;
 - 2.1.6 Description of the quality assurance program to be followed by Institution and Facility;
 - 2.1.7 The clinical education programs to be provided and the starting and ending dates for each program;

- 2.1.8 The number, names, clinical assignment opportunities, and clinical assignment schedule for the students;
- 2.1.9 The name of the individual for each party who shall have authority to act for and on behalf of each party in all matters relevant to this Affiliation Agreement.

3.0 Curriculum

- 3.1 It shall be Institution's responsibility to:
 - 3.1.1 Establish and maintain for this clinical placement, curriculum standards and educational policies that meet Institution standards and applicable licensing and accreditation requirements.
 - 3.1.2 Administer, organize, and operate the overall clinical placement educational program;
 - 3.1.3 Provide course outlines to Facility that include objectives, goals, and classes for each course providing clinical experience;
 - 3.1.4 Provide Facility with a copy of the Student Handbook, if any that sets forth the rules governing student behavior.
- 3.2 It shall be Facility's responsibility to:
 - 3.2.1 Allow faculty and students to select and arrange Facility learning experiences that meet clinical objectives;
 - 3.2.2 Orient Facility staff to the curriculum and encourage an atmosphere conducive to learning;
 - 3.2.3 Provide Institution faculty with written policies, procedures, standards of care and protocols of Facility, which Institution acknowledges shall govern Institution students and faculty involved in the clinical program;
 - 3.2.4 Maintain its operating license and accreditation by the applicable entities.

4.0 Program Coordination

- 4.1 Institution and Facility agree to work together to establish and maintain a quality Clinical Program. Facility agrees to take an active role in suggesting or establishing education policy, curriculum, and course content.
- 4.2 Institution shall provide a faculty member, who will serve as liaison with Facility personnel,
- 4.3 Institution and Facility agree to provide representatives to form a Liaison Committee to meet regularly to fashion, discuss, evaluate, and make recommendations to revise the Clinical Program experience at Facility. Institution agrees upon request to provide representatives from Institution faculty to serve on Facility committee(s) relevant to the Clinical Program.
 - 4.3.1 Institution representatives on the Liaison Committee shall be:
Darryl Cleveland, Director, Public Safety Department, or his /her designee.
 - 4.3.2 Facility's representatives on the Liaison Committee shall be:
Joe Kammann, Division Chief, TMFPD, or his /her designee.

- 4.4 Institution and Facility agree to cooperate in planning hours of practice and selecting areas of clinical services so that all programs can benefit.
- 4.5 Neither party, nor any joint committee, shall have the power to obligate Institution or Facility resources, or commit either to any particular action.

5.0 Clinical Faculty and Staff

- 5.1 It shall be the responsibility of Institution to:
 - 5.1.1 Employ and assign to this Clinical Program only those employees who are State-licensed;
 - 5.1.2 Employ for this Clinical Program only administrative and instructional staff who meets the applicable qualifications;
 - 5.1.3 Discipline, terminate, reassign, and reinstate such personnel in its reasonable discretion;
 - 5.1.4 Provide Facility with a faculty responsibility description;
 - 5.1.5 Assign to the Clinical Program only faculty who agree to follow Facility rules and regulations even though they are not Facility employees;
 - 5.1.6 Define a faculty dress code that meets the approval of Facility;
 - 5.1.7 Provide representatives from Institution's faculty to serve on Facility committee(s) at the request of Facility;
 - 5.1.8 Provide evidence of appropriate specialty certification for each of its provided faculty members.
- 5.2 It shall be the responsibility of Facility to:
 - 5.2.1 Provide Institution faculty with written policies, procedures, standards of care and protocols of Facility;
 - 5.2.2 Employ medical, administrative, and direct patient care staff who are currently licensed to practice in their discipline in the State and who are qualified either through experience and/or academically to uphold and demonstrate standards of their discipline and care as established by Facility;
 - 5.2.3 Provide staff to assist students with clinical assignments.

6.0 Student Records and Student Participation in the Facility Clinical Program

- 6.1 Institution shall provide and maintain the applicable records and reports required by the Facility for conducting the Clinical Program.
- 6.2 Facility agrees to complete evaluations and student records developed by Institution concerning student participation and performance in the Clinical Program.
- 6.3 The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA"), and that student permission must be obtained before releasing specific student data to anyone other than Institution. Institution agrees to provide guidance to Facility with respect to complying with FERPA.

6.4 It shall be Institutions responsibility to:

- 6.4.1 Send to Facility for clinical experience only those students who have met all Institution requirements and qualifications and who agree to follow Facility rules and regulations;
- 6.4.2 Submit to Facility, before the Clinical Program is to begin, the names of the affiliating students, the dates and the assigned areas, and update that into the final registration list after Institution's add/drop registration period ends;
- 6.4.3 Ensure that students attend a Facility orientation session during the first month of clinical experience at Facility;
- 6.4.4 Notify students of their assignments with Facility;
- 6.4.5 Provide Facility, Institution faculty, and the students with a copy of the written Institution rules and responsibilities that apply to the student in the Clinical Program;
- 6.4.6 Define the mechanisms for students reporting on- and off-duty;
- 6.4.7 Define and help enforce student dress codes that meet the approval of Facility;
- 6.4.8 Provide Facility with documentation that the students have successfully completed the following prerequisites, tests, and training deemed necessary for placement in the Clinical Program:
- 6.4.9 Upon request and in compliance with FERPA, provide responsible Facility officials with such student records as will adequately disclose the prior education and related experiences of prospective student participants.

6.5 It shall be Facility's responsibility to:

- 6.5.1 Advise Institution of the number of students who can be accommodated at Facility;
- 6.5.2 Provide orientations to acquaint students with Facility facilities, policies, procedures, Facility faculty and staff, and the needs of individuals and/or groups with whom the students will be working;
- 6.5.3 Provide written evaluations to students during the academic term and after the conclusion of the academic term;
- 6.5.4 Provide emergency treatment in the event of accident or illness to students while in Facility for the Clinical Program, such care to be provided at the students' expense;
- 6.5.5 Maintain administrative and professional supervision of students insofar as their presence and program assignments affect the operations of the facility and its care, direct and indirect of patients.

6.6 Institution and Facility agree:

- 6.6.1 That any student who becomes injured or ill shall receive medical diagnosis and attention;
- 6.6.2 That any Student who does not meet the health criteria established by Facility cannot be assigned to Facility. Facility has the right, at any time, to request health status reports on students;
- 6.6.3 That neither the Institution nor Facility will be responsible for the ultimate performance of students at Facility.

6.7 Student participation in Clinical Program shall be for 1 to 2 academic terms.

6.8 The students shall not be compensated for their participation in the Clinical Program.

7.0 Clinical Facilities

7.1 The Facility agrees to provide:

7.1.1 Adequate facilities for the Clinical Program;

7.1.2 Space for reference materials for students;

7.1.3 With its best efforts, conference rooms, classrooms, dressing rooms, and locker space for students and Institution faculty involved in the Clinical Program.

8.0 Relationship Between the Parties

8.1 Institution and its employees (physician and non-physician) shall not be employees of Facility, and shall not hold themselves out as employees of Facility. Nothing in this Agreement is intended or shall it be construed to create a joint venture relationship, a lease, or a landlord/tenant relationship.

8.2 Employees of Facility shall not be considered and shall not hold themselves out to be employees of Institution.

8.3 Each party shall be solely liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security, and other taxes or benefits on behalf of its employees.

8.4 Neither party shall engage in direct purchasing or otherwise contract any liability on behalf of, or charge the credit of, the other.

8.5 Should the Internal Revenue Service or any other governmental agency question or challenge the independent contractor status of Institution, Facility, or its employees, both Facility and Institution, upon receipt by either of them of notice, shall promptly notify the other party and afford the other party the opportunity to participate in any government agency discussion or negotiations irrespective of whom or by whom such discussions or negotiations are initiated.

8.6 Facility shall supervise, retain and exercise the final authority in the appointments, reappointments, revocations, amendments to, and suspensions of practicing privileges and of membership on Facility staff.

8.7 Institution shall retain and exercise the final authority in the appointments, reappointments, revocations, amendments to, and suspensions of its faculty/employees, in accordance with Institution policies and procedures.

9.0 Insurance

9.1 Facility shall, at Facility's sole expense, procure, maintain, and keep in force for the duration of this Agreement the following insurance conforming to the minimum requirements specified below. Unless specifically noted herein or otherwise agreed to by Institution, the required insurance shall be in effect prior to the commencement of work by Facility and shall continue in force as appropriate until the latter of:

9.1.1 Final acceptance by Institution of the completion of this Agreement; or

9.1.2 Such time as the insurance is no longer required by Institution under the terms of this Agreement.

9.2 Any insurance or self-insurance available to Institution shall be excess of and non-contributing with any insurance required by Facility. Facility's insurance policies shall apply on a primary basis. Until such time as

the insurance is no longer required by Institution, Facility shall provide Institution with renewal or replacement evidence of insurance no less than thirty (30) days before the expiration or replacement of the required insurance. If at anytime during the period when insurance is required by this Agreement, an insurer or surety shall fail to comply with the requirements of this Agreement, as soon as Facility has knowledge of any such failure, Facility shall immediately notify Institution and immediately replace such insurance or bond with insurance or bond meeting the Agreement's requirements.

Facility will not waive and intends to assert all available NRS Chapter 41 defenses and liability limitations in all cases including but not limited to NRS 41.032, NRS 41.03475, and NRS 41.035.

9.2.1 Workers' Compensation and Employers Liability Insurance Facility shall provide proof of workers' compensation insurance as required by NRS 616B.627 or proof that compliance with the provisions of Nevada Revised Statutes, Chapters 616A-D and all other related chapters is not required.

9.2.2 Commercial General Liability Insurance

a. Minimum limits required:

\$1,000,000 General Aggregate

\$1,000,000 Products & Completed Operations Aggregate

\$1,000,000 Personal and Advertising Injury

\$1,000,000 Each Occurrence

b. Coverage shall be on an occurrence basis and shall be at least as broad as ISO 2001 form CG 00 01 10 01 and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, and liability assumed under contract.

9.2.3 Business Automobile Liability Insurance

a. Minimum limit required: \$5,000,000 combined single limit per occurrence for bodily injury and property damage.

b. Coverage shall include owned, non-owned, and hired vehicles.

c. Coverage shall be written on ISO form CA 00 01 10 01 or a substitute providing equal or broader liability coverage.

9.2.4 Professional Liability/Errors & Omissions Insurance

a. Minimum limit required: \$1,000,000 per Claim.

b. Minimum limit required: \$3,000,000 Annual Aggregate.

c. Retroactive date: Prior to commencement of the performance of this Agreement.

d. Discovery period: Three (3) years after termination of Agreement.

e. A certified copy of this policy is required.

9.2.5 Umbrella or Excess Liability Insurance

- a. May be used to achieve the above minimum liability limits.
- b. Shall be endorsed to state it is "As Broad as Primary Policies."

9.2.6 General Requirements

- a. Deductibles and Self-insured Retentions: Insurance maintained by Facility shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by Institution. Such approval shall not relieve Facility from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by the Institution's Risk Manager.
- b. Approved Insurer: Each insurance policy shall be:
 - i) Insured by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made; and
 - ii) Currently rated by AM. Best as "A- IX" or better.

- 9.3 Institution shall maintain, at its own cost and expense, professional liability insurance covering Institution as an entity and each of its provided physicians/employees and students against professional liability (malpractice) claims, in the minimum amount of one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) aggregate. Evidence of such insurance shall be provided to Facility upon request. This provision shall in no way be considered a waiver of Institution's right to raise the defense of sovereign immunity under NRS 41.0305 to NRS 41.039, which right Institution specifically reserves. Torts claims against physicians/employees are limited to \$100,000.00 per cause of action by the provisions of said professional liability insurance and by NRS 41.035.
- 9.4 Institution shall carry Workers Compensation and Employers Liability Insurance as required by NRS 616B.627 or provide proof that compliance with the provisions of Nevada Revised Statutes, Chapters 616A-D and all other related chapters, is not required.
- 9.5 Institution shall maintain self-insurance to cover the Institution's liability under NRS Chapter 41. Coverage shall include liability arising out of bodily injury, wrongful death, and property damage.

10.0 Access

- 10.1 Facility agrees to provide Institution and its insurer access and authority to investigate on site and to obtain such information from Facility as may be required to defend the Institution and its officers or employees from claims or litigation arising from activities under this Agreement.

11.0 Termination of the Agreement

FUNDING OUT CLAUSE: Facility reasonably believes that funds can be obtained sufficiently to make all payments during the term of this Agreement. If the Facility does not allocate funds to continue the function performed by the Contractor obtained under this Agreement, this Agreement shall be terminated when appropriated funds expire, without penalty, charge or sanction to the Facility.

- 11.1 This Agreement may be terminated without cause upon providing at least 30 days' written notice to the other party prior to the beginning of the next academic term. Such termination must not affect students affiliated with Facility for the academic term in which notice is given.

- 11.2 This Agreement may be terminated for cause by the non-offending party, as follows:
- 11.2.1 In the event Institution or Facility fails by omission or commission in any substantial manner to provide the services in accordance with this Agreement; or
 - 11.2.2 In the event either party becomes insolvent or has a bankruptcy petition filed against it; or,
 - 11.2.3 In the event either Institution or Facility or their staff fail to perform their duties hereunder causing imminent danger to patients or materially and adversely affecting the licensure or accreditation status of Facility or Institution.
 - 11.2.4 Such termination shall be effective upon written notice to the other.
- 11.3 This Agreement may be terminated by either party if the other party has substantially defaulted in the performance of any other obligation under this Agreement, if the terminating party first gives thirty (30) days written notice of the default, and the defaulting party has an additional ninety (90) days to cure the default, provided the defaulting party is proceeding to cure with diligence and has given written assurances to the non-defaulting party of the intent to cure.
- 11.4 Upon termination of this Agreement, neither party shall have any further obligations hereunder except for obligations accruing prior to the date of termination, obligations that are expressly extended beyond the term of this Agreement including indemnification, and obligations made by Facility with respect to any student.

12.0 Non-Discrimination and Compliance with Laws

- 12.1 The parties agree in this clinical program to comply with all the federal, state, local, and institutional laws, ordinances and rules applicable to Institution, and specifically agree not to unlawfully discriminate on the basis of a person's age, disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related condition), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race, or religion and to comply with all anti-discriminatory laws and policies which Institution promulgates and to which Institution is subject. Where discrimination is found to have occurred, the parties will act to stop the discrimination, to prevent its recurrence, to remedy its effects, and, if appropriate, to discipline those responsible.

13.0 Withholding

- 13.1 With respect to employee compensation for services provided in connection with this Agreement, each party shall indemnify the other for their own employees' withholding taxes, workers compensation, and other employment-related taxes.

14.0 Entire Agreement Modification

- 14.1 This Agreement contains all the terms between the parties and may be amended only in writing signed by both parties.

19.0 Paragraph Headings

- 19.1 The paragraph headings in this Agreement are used only for ease of reference and do not limit, modify, construe, or interpret any provision of this Agreement.

IN WITNESS WHEREOF, the authorized representative(s) of Facility and of Institution hereby execute this Agreement.

Board of Regents of the Nevada System
of Higher Education on behalf of Truckee
Meadows Community College

Facility
TMFPD Board of Fire Commissioners

By:

By:

Signature

Date

Printed name:

Signature

Date

Printed name:

Bob Lucey

Vice President of Academic Affairs

Title:

Chair



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 19, 2017

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt. DE
HR DW

DATE: September 8, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve expenditures for an Employee and Volunteer Family Picnic and Appreciation Event in an amount not to exceed \$5,000. (All Commission Districts)

SUMMARY

This is a request that the Board of Fire Commissioners approve expenses associated with providing food and other supplies for an employee and volunteer family picnic and appreciation event in an amount not to exceed \$5,000.

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

On September 20, 2016 the Board of Fire Commissioners approved expenditures for a Firefighter Recognition Event held on November 4, 2016.

BACKGROUND

This will be the 2nd annual employee and volunteer appreciation event to recognize the efforts by our career and volunteer firefighters.

Staff is recommending an employee and volunteer family picnic and appreciation event at Bowers Mansion Park for the afternoon hours. Employees and volunteers will be recognized for their service to the community. The tentative date of the event is Saturday, October 14, 2017.

This is a request that the Board of Fire Commissioners approve expenses associated with providing food and other supplies for an employee and volunteer appreciation event in an amount not to exceed \$5,000.

FISCAL IMPACT

There is sufficient funding available within the approved FY 2017/2018 General Fund budget.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve expenditures for an Employee and Volunteer Family Picnic and Appreciation Event in an amount not to exceed \$5,000.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve expenditures for an Employee and Volunteer Family Picnic and Appreciation Event in an amount not to exceed \$5,000."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 18, 2017

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt. DE
HR DW

DATE: August 28, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Accept a donation of \$100.00 from Veterans of Foreign Wars Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. (All Commission Districts)

SUMMARY

Accept a donation of \$100.00 from Veterans of Foreign Wars (VFW) Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

The Board of Fire Commissioners has accepted donations on several occasions in the past.

BACKGROUND

The Veterans of Foreign Wars Post 10053 desires to show their appreciation to Truckee Meadows Fire Protection District for all they have done to protect and serve the communities within Washoe County and the surrounding areas. This donation will be presented to the Board of Fire Commissioners by the VFW Post 10053 at the September 19, 2017 Meeting.

FISCAL IMPACT

The \$100.00 check will be placed into the District's General fund to be used to support the District operations.

RECOMMENDATION

It is recommended that the Board accept a donation of \$100.00 from Veterans of Foreign Wars Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution.

POSSIBLE MOTION

Should the Board agree with staff recommendation, a possible motion could be:

"I move to accept a donation of \$100.00 from Veterans of Foreign Wars Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 18, 2017

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt. DE
HR DW

DATE: August 28, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Accept a donation of \$1,000.00 from Burrows Paper Corporation in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. (All Commission Districts)

SUMMARY

Accept a donation of \$1,000.00 from Burrows Paper Corporation in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

The Board of Fire Commissioners has accepted donations on several occasions in the past.

BACKGROUND

The Burrows Paper Corporation desires to show their appreciation to Truckee Meadows Fire Protection District for all they have done to protect and serve the communities within Washoe County and the surrounding areas. This donation will be presented to the Board of Fire Commissioners by The Burrows Paper Corporation at the September 19, 2017 Meeting.

FISCAL IMPACT

The \$1,000.00 check will be placed into the District's General fund to be used to support District Operations.

RECOMMENDATION

It is recommended that the Board accept a donation of \$1,000.00 from Burrows Paper Construction in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution.

POSSIBLE MOTION

Should the Board agree with staff recommendation, a possible motion could be:

"I move to a donation of \$1,000.00 from Burrows Paper Construction in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution."

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS

~PROCLAMATION~

- WHEREAS,** Truckee Meadows Fire Protection District Board of Fire Commissioners are committed to ensuring the safety and security of all those living in and visiting our county; and
- WHEREAS,** all Washoe County residents are encouraged to create a map of their home , marking two exits from each room and a path to a safe location from each exit; and
- WHEREAS,** children should be taught how to escape on their own, in case an adult cannot assist them; and
- WHEREAS,** home fire drills should be practiced twice a year, both during the day and night, to allow everyone to practice using pre-designated exits; and
- WHEREAS,** home addresses should be clearly marked and easy to locate for emergency personnel; and
- WHEREAS,** once you get out of a burning building, stay outside; and
- WHEREAS,** The 2017 Fire Prevention Week theme, “Every Second Counts – Plan 2 Ways Out!” effectively serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing twice a year;

THEREFORE, The Board of Fire Commissioners does hereby proclaim October 2017 as

~Fire Prevention Month~

and urges all citizens to develop a home fire escape plan with all members of the household and practice it twice a year.

Dated this 19th Day of September, 2017

Robert Lucey, Chair
Truckee Meadows Fire Protection District
Board of Fire Commissioners



MEMORANDUM

September 12, 2017

To: Board of Fire Commissioners
Truckee Meadows Fire Protection District

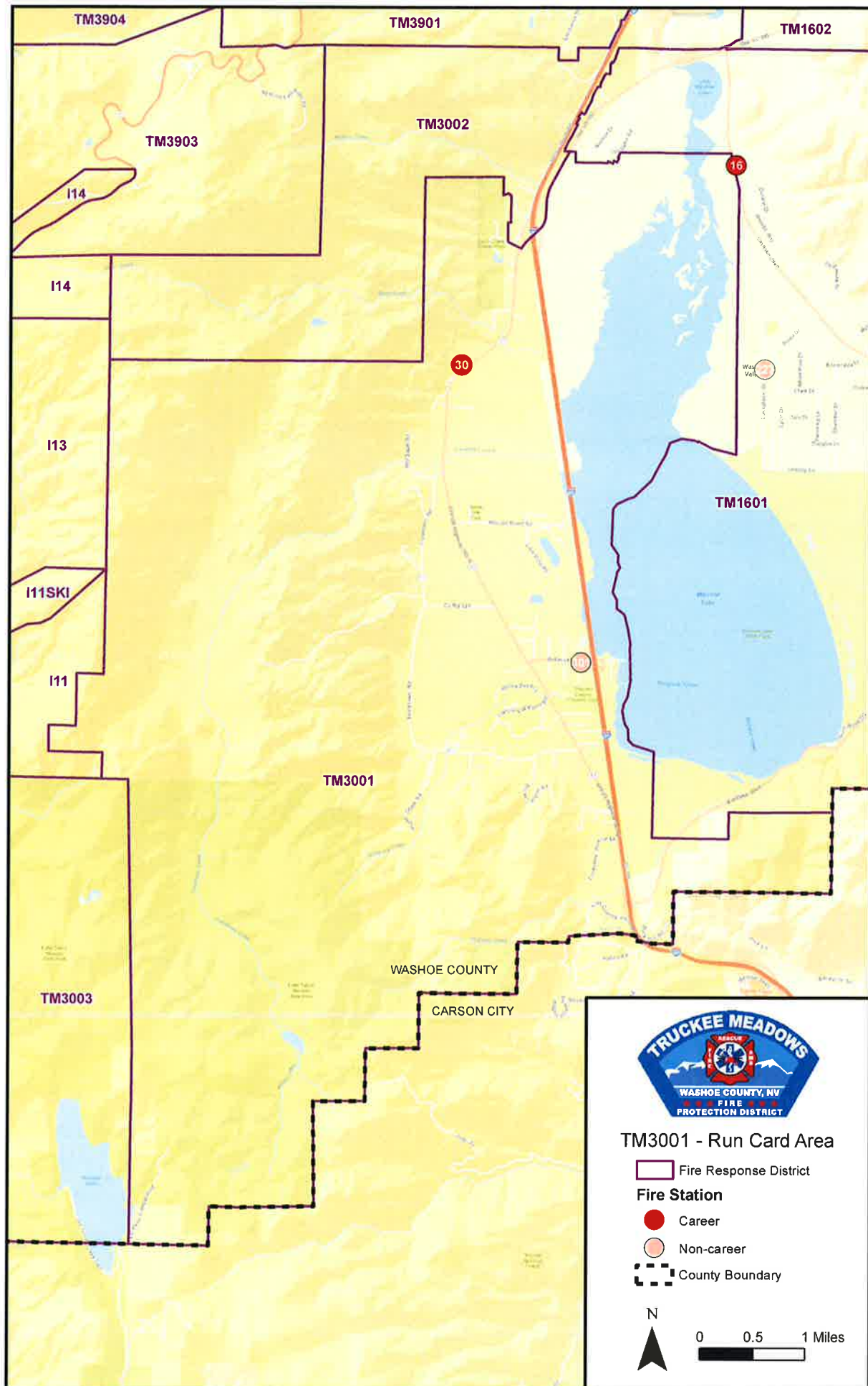
Fm: Charles A. Moore, Fire Chief

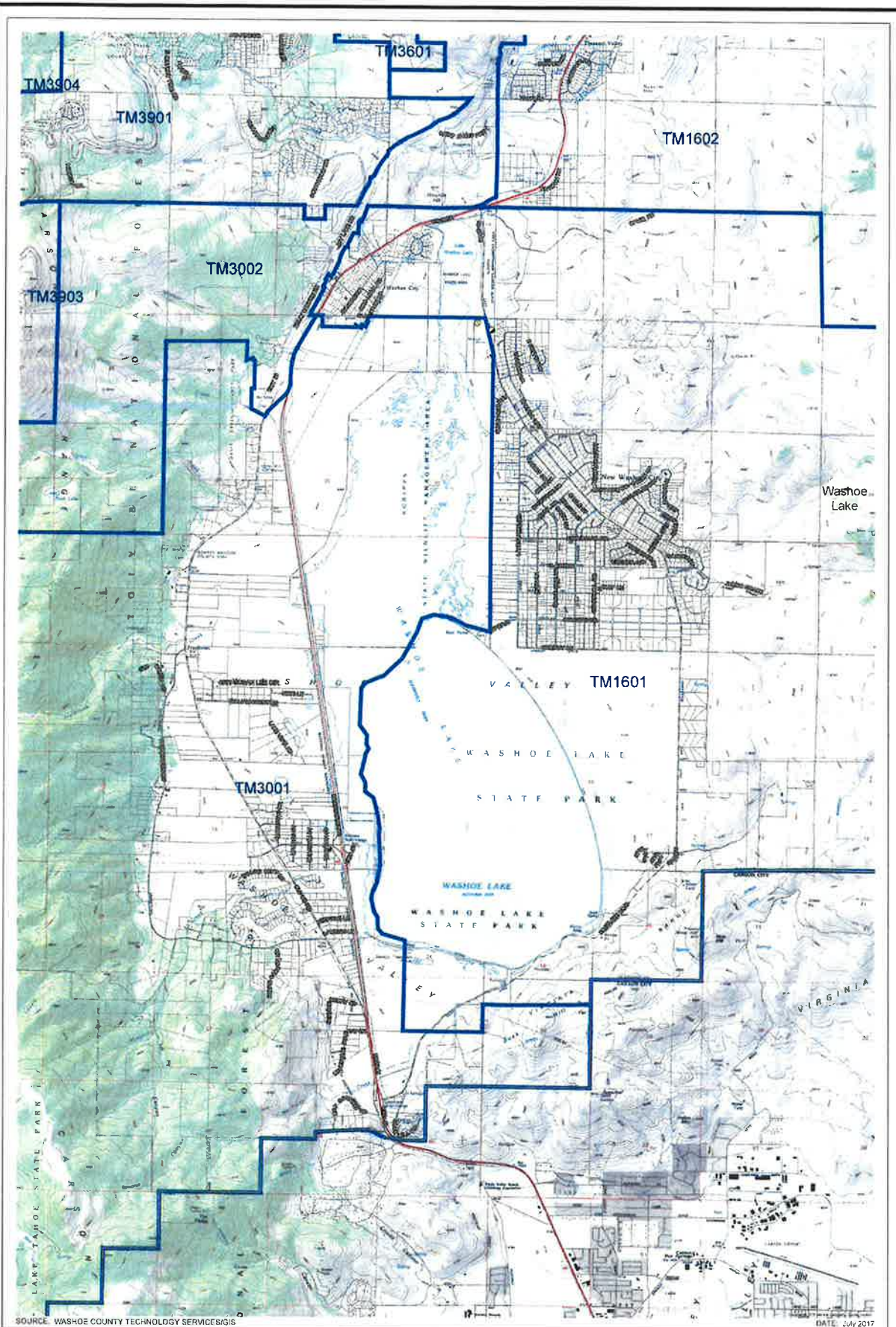
Re: **Fire Chief's Report**

Attached is a report summarizing fire district operations for the month of May 2017. I have added the following documents to this Memorandum to support discussions on issues under this agenda item:

- Item 1: Run card matrix and response zone map for Fire Response Zone 3001.
- Item 2: Annual Operating Plan for Mutual Aid between Carson City Fire Department and Truckee Meadows Fire Protection District.
- Item 3: Ash can distribution summary.
- Item 4: Photos of air burner "burn box".
- Item 5: Volunteer status and census.

9A.1





Washoe Valley

ES11GIS Fire Response Districts Tiburon

Washoe County Emergency Manager
Mr. Adam M. Kennedy
775-337-5555 VOIC
775-337-8897 FAX
AKK@washoeccnv.com



**REGIONAL
EMERGENCY MANAGEMENT**

NOTE: THE SCALE AND CONFIGURATION OF ALL INFORMATION ON THIS MAP ARE APPROXIMATE ONLY AND ARE NOT TO BE USED AS A BASIS FOR DESIGN OR SURVEY WORK. REPRODUCTION IS NOT PERMITTED WITHOUT PRIOR WRITTEN PERMISSION FROM THE WASHOE COUNTY TECHNOLOGY SERVICES DEPARTMENT.



TRUCKEE MEADOWS FIRE DEPARTMENT
-CAD 7-
CALL 'CLASS/RESPONSE' TYPES

CLASS:	CALL TYPE:
A	Normal/Default Response Class ➤ All call types except those specified below
B	Brush Response ➤ BRUSH1, BRUSH2, WILD1, WILD2, WILDH
C	Water Rescue Response ➤ WATER1, WATER2
D	Rescue Response – all non-water rescues ➤ RESCUE
E	Extrication Accident Response ➤ ACCEX
F	Hazardous Materials Response ➤ HAZ1, HAZ2
G	Medicals ➤ EMS
H	Injury or Unknown Injury Accident ➤ ACC, ACCF

9A-1

URM Pattern Report - District 30

6/23/2016 8:35 AM

Class	Run Card	Service	Priority	Pattern	Misc Info
A					
	TM3001	F	1A	E	
	TM3002	F	1A	E	
	TM3002	F	2A	BC E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE
	TM3001	F	2A	BC E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE
	TM3001	F	3A	BC E E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE
	TM3002	F	3A	BC E E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE
	TM3002	F	4A	BC E E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3001	F	4A	BC E E E E E @TMSAFE @SOVVOL @CCFD	MUTUAL AID TO TMFPD FROM CARSON CITY FD OR 1 ENGINE BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
B					
	TM3001	F	1A	B	
	TM3002	F	1A	B	
	TM3002	F	2A	BC B B B @SOVVOL @TMSAFE @USFS	AUTO AID WITH USFS/MINDEN
	TM3001	F	2A	BC B B B @SOVVOL @TMSAFE @USFS	AUTO AID WITH USFS/MINDEN
	TM3001	F	3A	BC B B B B @SOVVOL @TMSAFE @USFS @CCFD	AUTO AID WITH USFS/MINDEN MUTUAL AID FROM CARSON CITY FIRE FOR 1 BRUSH
	TM3002	F	3A	BC B B B @SOVVOL @TMSAFE @USFS @CCFD	AUTO AID WITH USFS/MINDEN MUTUAL AID FROM CARSON CITY FIRE FOR 1 BRUSH
	TM3002	F	4A	BC B B B B @SOVVOL @TMSAFE @USFS @CCFD	AUTO AID WITH USFS/MINDEN MUTUAL AID FROM CARSON CITY FIRE FOR 1 BRUSH
	TM3001	F	4A	BC B B B B @SOVVOL @TMSAFE @USFS @CCFD	AUTO AID WITH USFS/MINDEN MUTUAL AID FROM CARSON CITY FIRE FOR 1 BRUSH
C					
	TM3001	F	1A	E	
	TM3002	F	1A	E	
	TM3002	F	2A	BC E E @SOVVOL @HASTY	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE)
	TM3001	F	2A	BC E E @SOVVOL @HASTY	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE)
	TM3001	F	3A	BC E E E @SOVVOL @HASTY	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE)
	TM3002	F	3A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3002	F	4A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3001	F	4A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FROM RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
D					
	TM3001	F	1A	E	
	TM3002	F	1A	E	
	TM3002	F	2A	BC E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3001	F	2A	BC E E @SOVVOL @HASTY	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE)
	TM3001	F	3A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3002	F	3A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3002	F	4A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
	TM3001	F	4A	BC E E E @SOVVOL @HASTY @TMSAFE	PGH HASTY (ALPHA PAGE HASTY TEAM FOR RESCUE) BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
E					
	TM3001	F	1A	BC E E @SOVVOL	
	TM3002	F	1A	BC E E @SOVVOL @TMSAFE	
	TM3002	F	2A	BC E E E @SOVVOL	

URM Pattern Report - District 30

6/23/2016 8:35 AM

TM3001	F	2A	BC E E E @SOVVOL	
TM3001	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3001	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES

F

TM3001	F	1A	E	
TM3002	F	1A	E	
TM3002	F	2A	BC HAZ E E @SOVVOL @TMSAFE	
TM3001	F	2A	BC HAZ E E @SOVVOL @TMSAFE	
TM3001	F	3A	BC HAZ E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	3A	BC HAZ E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	4A	BC HAZ E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3001	F	4A	BC HAZ E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES

G

TM3001	F	1A	E	
TM3002	F	1A	E	
TM3002	F	2A	BC E E @SOVVOL	
TM3001	F	2A	BC E E @SOVVOL	
TM3001	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3001	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES

H

TM3001	F	1A	E @SOVVOL	
TM3002	F	1A	E @SOVVOL	
TM3002	F	2A	BC E E @SOVVOL	
TM3001	F	2A	BC E E @SOVVOL	
TM3001	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	3A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3002	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES
TM3001	F	4A	BC E E E @SOVVOL @TMSAFE	BC WILL REQUEST SPECIFIC ADDITIONAL RESOURCES

**Annual Operating Plan
between
Truckee Meadows Fire Protection District
and
Carson City Fire Department**

CARSON CITY FIRE DEPARTMENT

EQUIPMENT

Equipment responding to an incident on an equipment resource order ("E" number) will be billed for hours worked as indicated on the Crew Time Report/Shift Ticket and will include travel time and personnel costs.

Structure Engine (Type 1 or 2) (Type 1 Staffed with 4, Type 2 staffed with 3)	\$418/hr
Brush Engine -Type 3 through Type 6 (Staffed with 2-3)	\$322/hr
Water Tender (Staffed with 2)	\$265/hr
Squad/Air Unit (Staffed with 2)	\$265/hr
Haz Mat Unit (No staffing -vehicle only)	\$245/hr
Ambulance (ALS) (Staffed with 2)	\$260/hr

PERSONNEL

Personnel responding to an incident on an overhead resource order ("O" number) will be billed on a portal to portal basis. Vehicles used by overhead personnel will be billed on a daily rate (calendar day) and do not include mileage. Portions of one day will count as a full day. The rate schedule for vehicles is listed below.

Chief Officer	\$92/hr
Captain	\$60/hr
Driver/Operator	\$54/hr
Firefighter/Paramedic	\$54/hr
Firefighter	\$49/hr
Investigator/Inspector	\$69/hr

VEHICLES

Sedan	\$45/day + \$.535/mile
Pickup (1/2 ton or smaller)	\$55/day + \$.535/mile

Van \$65/day + \$.535/mile
Pickup (3/4 or larger) & SUV \$80/day + \$.535/mile

CONTACT PERSONS AND PHONE NUMBERS

Sean Slamon, Fire Chief
(775) 283-7722
(775) 842-1549 cell

STATION LOCATIONS

Station #51 -777 S. Stewart Street, 89701
Station #52 -2600 College Parkway, 89706
Station #53 -4649 Snyder Avenue, 89701
Station #54 (Seasonal wildland station) -2222 W. College Parkway, 89703

DUNS NUMBER

782889851

TAX ID NUMBER

88-6000189

MAILING ADDRESS

Carson City Fire Department
777 S. Stewart Street
Carson City, NV 89701
Phone: (775) 887-2210
Fax: (775) 887-2209

FREQUENCIES TO BE USED

RX	TX	RX Tone	TX Tone	USE
154.4300	153.8450	71.9	71.9	Main
154.1450	154.1450	NIA	NIA	Tac 1
155.6850	155.6850	NIA	NIA	Tac 2

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

BILLING RATES

All rates based on actual cost to the Fire Protection District. Billed rate will be at the actual cost and may be different than the rate quoted in this document.

APPARATUS RATES

Equipment responding to an incident on an equipment resource order ("E" number) will be billed for hours worked as indicated on the Crew Time Report/Shift Ticket and will include travel time. Equipment is not included in portal to portal pay provisions; however usage will be reimbursed at the rate indicated in the rate schedule.

• Structure Engine - Type I	\$190.00/hr.
• Brush Engine - Type III	\$170.00/hr.
• Water Tender	\$170.00/hr.
• Patrol Truck – Type VI	\$100.00/hr.
• Rescue	\$75.00/hr.
• Heavy Rescue	\$175.00/hr.
• Air Truck	\$150.00/hr.
• Fuel Truck	\$75.00/hr.
• Water Rescue Unit w/Boats	\$75.00/hr.
• Hazmat Unit	\$225.00/hr.
• Heavy Mechanic Truck	\$125.00/hr.

SUPPORT VEHICLE AND EQUIPMENT RATES

Medical Equipment: Reimbursement will be made for expendable medical supplies such as drugs, IV fluids, cardio electrodes, etc. A pre-incident and post-incident inventory, approved by the Incident Commander, will be required for reimbursement request submitted with the billing package. If a pre and post-incident inventory cannot be obtained, an invoice of supplies consumed signed by the Incident Commander will suffice.

- ALS, Durable Medical Equip. Kit \$250.00/day

County or Fire District Owned Vehicles:

• Command Vehicle	\$96.00/day plus \$0.53.5 per mile
• SUV/Pickup (½ ton and below)	\$86.00/day plus \$0.53.5 cents per mile
• Pickup (¾ ton and above)	\$96.00/day plus \$0.53.5 cents per mile
• Polaris UTV order)	\$150.00/day (must be ordered via resource
• Privately Owned Vehicle	\$0.53.5 cents per mile
• Masticator additional	\$115.00/hr. plus fuel costs or \$44.00/hr.
• Ambulance	\$125.00/hr.

PERSONNEL RATES

Backfill (for 56 hour personnel only) personnel and their invoices amounts will be shown on the same invoice as incident personnel. Backfill dates will be noted. All personnel are charged consistent with the District's current labor agreements and/or resolutions as approved by the Board.

40 Hour Rate	Regular	OT	CB OT
Chief	74.63		
Deputy Chief	TBD		
Division Chief	71.40	107.10	
Battalion Chief	59.66	89.49	125.21
40 Hour Rate	Regular	OT	CB OT
Logistics Chief Officer	45.61	68.41	95.72
Fire Marshal	56.28	84.42	107.72
Fire Prevention Specialist I	38.44	57.66	73.57
Fire Prevention Specialist II	38.44	57.66	73.57
Fleet Manager	56.28	84.42	107.72
Fire Mechanic	38.44	57.66	73.57
Fire Mechanic/Logistics Assistant	34.50	51.75	66.03
Training Captain	46.94	70.41	98.51

56 Hour Rate	Regular	OT	CB OT
Battalion Chief	42.62	63.93	89.45
Training Captain	30.48	45.72	63.97
Captain	30.48	45.72	63.97
Operator	27.16	40.73	56.99
Paramedic	25.62	38.43	53.77
Firefighter	23.05	34.58	48.38

BILLING ADDRESS

Truckee Meadows Fire Protection District
P.O. Box 11130
1001 E. Ninth Street
Reno, NV 89520-0027

CONTACT INFORMATION

Charles A. Moore, Fire Chief
(775) 328-6123 Mobile (775) 313-8903

Cindy Vance, Chief Fiscal Officer
(775) 326-6070

Administrative Office
(775) 326-6000 Fax (775) 326-6003

DUNS NUMBER

006811244

TAX ID NUMBER

EIN # 38-3856902

STATION LOCATIONS**Career Stations**

Station #13 – 10575 Silver Lake Rd., Stead,
Station #14 – 12300 Old Virginia Rd., Reno
Station #15 – 110 Quartz Ln., Sun Valley
Station #16 – 1240 E. Lake Blvd., Washoe Valley
Station #17 – 500 Rockwell Blvd. Spanish Spring
Station #18 – 3680 Diamond Peak Dr., Cold Springs
Station #30 – 3905 Old Hwy 395, Washoe Valley
Station #35 – 10201 W. 4th St., Mogul
Station #36 – 13500 Thomas Creek Rd., Reno
Station #37 – 3255 W. Hidden Valley Dr., Reno
Station #39 – 4000 Joy Lake Rd., Reno

Volunteer Stations

Station #221 – 11525 Red Rock Rd., Silver Lake
Station #223 – 130 Nectar St., Lemmon Valley
Station #225 – 400 Stampmill Dr., Wadsworth
Station #227 – 3010 Lakeshore Blvd., Washoe Valley
Station #229 – 6015 Ironwood Rd., Palomino Valley
Station #301 – 345 Bellevue Rd., Washoe Valley
Station #351 – 165 Bridge St., Verdi

COMMUNICATION

RX	TX	TONE	USE
158.745	158.745	N/A	TM LOCAL
158.745	159.390	107.2	TM SLIDE
158.745	159.390	118.8	TM PEAVINE
158.745	159.390	136.5	TM VIRGINIA PEAK
158.745	159.390	127.3	TM GERLACH
158.880	158.880	N/A	TM Tac 1
158.940	158.940	N/A	TM Tac 2

IN WITNESS WHEREOF, the parties hereto have caused this Annual Operating Plan between Carson City Fire Department and Truckee Meadows Fire Protection District to be executed as of the day and year herein below

Truckee Meadows Fire Protection District


Bob Lucey, Chair
Truckee Meadows Fire Protection District
Board of Fire Commissioners

July 18, 2017
Date

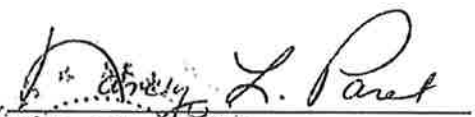
Carson City Fire Department



Sean Slamon, Fire Chief
Carson City Fire Department

7-14-17
Date

ATTEST:

ATTEST:


Washoe County Clerk


Carson City Clerk





2017 ASH CAN PROGRAM (updated 9/12/17)

	<u>Number of Ash Cans</u>
<u>Truckee Meadows Fire Protection District</u>	
District 13	15
District 14	3
District 15	7
District 16	3
District 17	7
District 18	15
District 30	2
District 35	10
District 36	5
District 37	0
District 39	3
Total	70
Residential Community of Gerlach	24
North Lake Tahoe Fire Protection District	0
Residential Community of Reno	42
Residential Community of Sparks	5
Total	71
Grand Total	141

9A.4





9A.5

Truckee Meadows Fire Protection District
Status Summary Volunteer Program August 2017

Stations	Operational Volunteers	Support Volunteers	Recruitment Onboarding Process
North Valleys			
Lemmon Valley 223	10	1	4
Silver Lake 221	8	3	3
Palomino Valley Auxiliary 229	4	7	4
Verdi 351	9	0	4
South Valleys 227/301	16	6	4
Gerlach 242*	7	2	1
Red Rock 240*	10	3	0
Administrative Office	0	4	1
Totals	64	26	21

**District Volunteers at Washoe County Fire Services Station*

Status Summary Reserve Program August 2017

Reserves	Operational	Recruitment Onboarding Process
Totals	7	4

IS YOUR HOME PROTECTED



**In Conjunction with Fire Prevention Month,
Truckee Meadows Fire Protection District is
Promoting the Survivable Defensible Space Assessment Program**

- TMFPD is offering a FREE home defensible space assessment to help you be proactive in protecting your family and property from wildfire.
- Trained assessors from the District will perform an assessment of your property with you on-site and provide guidance, tips and resources to educate you about areas in and around your home that are more vulnerable to wildfire.
- This is a FREE public service brought to you by TMFPD. Information and recommendations that assessors provide to residents are based on established mitigation practices and are suggestions for a safer community.
- Visit our website to fill out a form to request one:
<https://www.washoecounty.us/tmfpd>

Questions:

Truckee Meadows Fire Protection District

Email: info@tmfpd.us

Phone: 775-326-6000



TRUCKEE MEADOWS

FIRE PROTECTION DIST.

Fire Prevention Open House
Saturday, October 14th
10am-12pm

Come and join the Firefighters for Fire Prevention Day
Tour the Fire Stations and Fire Trucks
All are Welcome!!

Silver Lake
Station 221
11525 Redrock Rd.

Verdi
Station 351
165 Bridge St.

Palomino Valley
Station 229
6015 Ironwood Dr.

Lemmon Valley
Station 229
130 Nectar St.

Sun Valley
Station 15
110 Quartz Ln.

Spanish Springs
Station 17
500 Rockwell Blvd.

Arrowcreek
Station 36
13500 Thomas Creek Rd.





TRUCKEE MEADOWS FIRE PROTECTION DISTRICT MONTHLY REPORT

May 2017

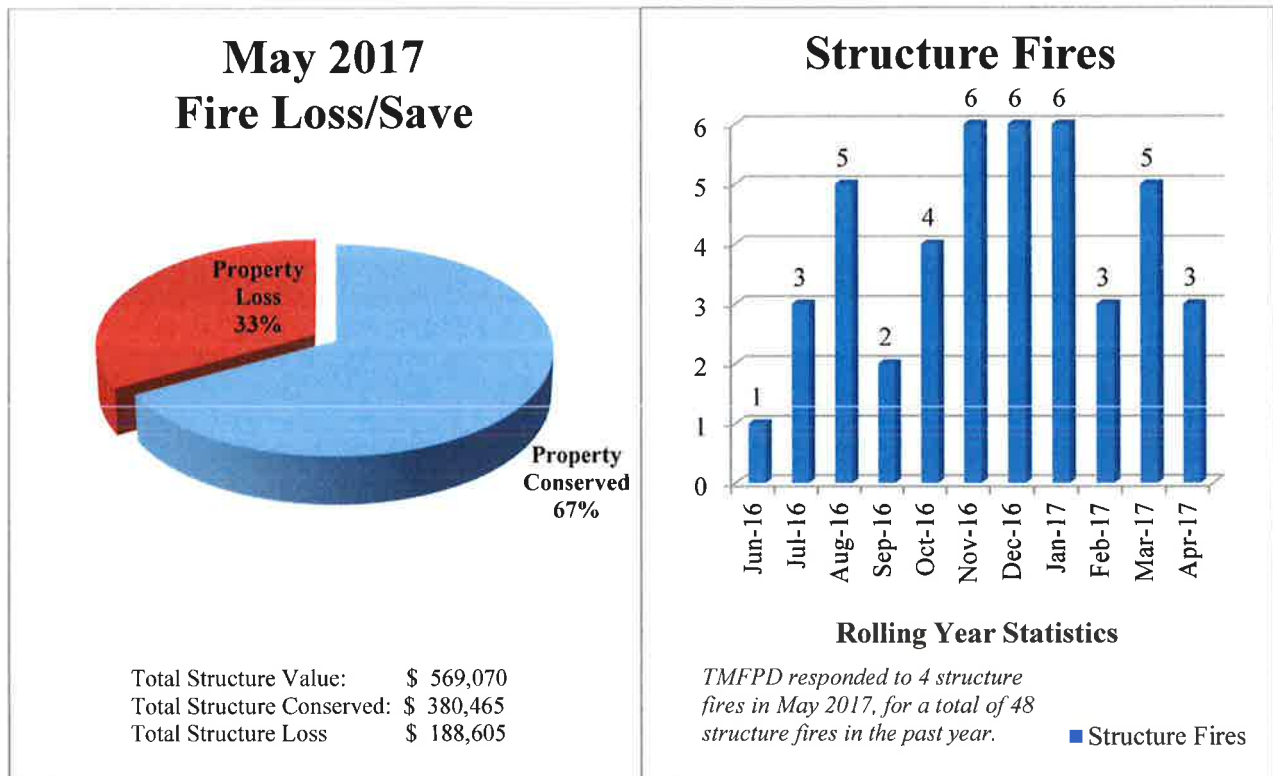
The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
INCIDENT TYPE	STATION/DISTRICT												
	13- Stead	14- Damonte Ranch	15- Sun Valley	16- E. Washoe Valley	17- Spanish Springs	18- Cold Springs	30- W. Washoe Valley	35- Verdi/Caughlin	36- Arrowcreek	37- Hidden Valley	39- Galena Forest	Other	TOTAL
Structure Fire		1			1								2
Wildland Fire			2	1	4					1	1		9
Vehicle/Trash/Other Fire	3	1	6		1	1	1		1				14
Emergency Medical Services	57	39	174	26	103	61	5	34	31	20	6	2	558
Motor Vehicle Accident	3	2	10	1	8	5	3	5	3	3	2	1	46
Rescue					1	1				1			3
Haz-Mat/Hazardous Condition	2	1	2		2	1		2	1				11
Public Assist	9	1	22		11	2	1	1	1	1		1	50
Good Intent Call	16	5	30	2	34	8	3	2	5	26	6		137
Activated Fire Alarm	1	6	6		2	4		5	1	3	2		30
Severe Weather Related								1				1	2
Other													0
MAY 2017 TOTAL	91	56	252	30	167	83	13	50	43	55	17	5	862
MAY 2016 TOTAL	88	68	204	24	162	62	11	34	40	38	13	5	749

In the month of May 2017, the TMFPD responded to 862 incidents, for a cumulative total of 9,986 incidents in the past twelve months.

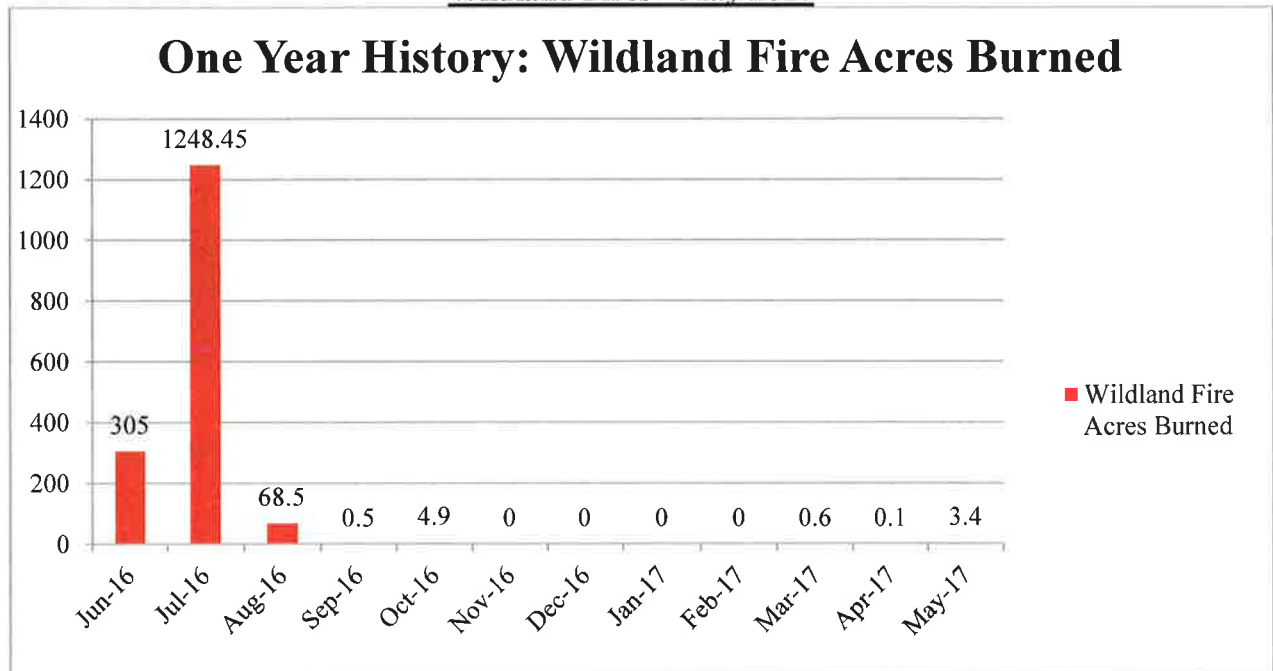
AGENDA ITEM # 9B

Fire Loss to Value Comparison – May 2017



**Includes incidents only in Truckee Meadows Fire Protection District. Mutual Aid and Automatic Aid calls are excluded from this graph.*

Wildland Fires - May 2017



In the month of May 2017, 3.4 acres were burned. As of May 30, 2017, 1631.45 acres burned in the past twelve months.

Mutual Aid Given and Received - May 2017

Mutual Aid Given & Received by Department		
DEPARTMENT	AID GIVEN	AID RECEIVED
Bureau of Land Management	2	2
California Department of Forestry	0	0
Carson City FD	0	0
Central Lyon County FD	2	0
Eastfork FD	0	0
Nevada Division of Forestry	0	0
North Lake Tahoe FPD	0	0
North Lyon County FPD	0	1
Pyramid Lake Fire	0	1
Reno FD	3	4
Reno/Sparks Indian Colony	0	0
Sierra County, CA	0	0
Sparks FD	4	5
Storey County FPD	0	3
Truckee Fire, CA	3	0
US Forest Service	0	0
TOTAL	14	16

The TMFPD received aid 16 times from neighboring agencies and provided aid 14 times based on NFIRS reporting standards. Additional responses to/from the TMFPD may have occurred but did not meet the NFIRS definitions for automatic or mutual aid. Only incidents where representatives from two or more entities are on scene together qualify as aid given or received by an agency. When one entity handles an incident for another jurisdiction without assistance, the incident is not classified as auto/mutual aid according to NFIRS, and neither are responses where one entity cancels its response prior to arriving at the incident.

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Structure Fire – Station 17 (Spanish Springs); 945 Ruddy Court

Commissioner District 4

Aid from Sparks Fire

On May 1st at 11:11 hours, crews responded to a structure fire in District 17. Upon arrival, Engine 17 found a single family dwelling with smoke visible in the attached garage as well as inside the structure. Crews pulled an attack line and were able to limit the fire to the garage. No injuries were reported during this incident. The cause of the fire is under investigation.

4 TM Engines, 1 TM Battalion Chief, and 1 Sparks Fire Engine responded to this incident.

**Structure Fire – Station 14 (Damonte Ranch); 10049 Cassazza Ranch Road
Commissioner District 2**

On May 23rd at 13:53 hours, crews responded to a well involved 2nd story fire in a residence. Crews arrived on scene and initiated a transitional attack from the exterior before proceeding interior. Visibility was zero due to smoke conditions on the 2nd floor, however crews were able to locate the seat of the fire and contain it to the bedroom of origin. Heavy smoke damage resulted throughout 2nd floor with fire damage limited to the bedroom. The remainder of the home was protected from any additional damage.

1 TM Battalion Chief, 4 TM Engines, 1 TM Training Captain, 1 RFD Engine responded to this incident.

**Wildland Fire – Station 37 (Hidden Valley); 101 Lincoln Hwy, Wadsworth
Commissioner District 4**

Automatic aid from PL Fire

Mutual Aid from PL Fire, NLCFPD, SCFPD and BLM

On May 24th at 16:40 hours, crews responded to a report of a wildland fire behind the Conestoga Mobile Home Park that was threatening structures. Pyramid Lake Fire units were first to arrive and reported multiple structures with fire involvement and 25 acres burning. Based on the size-up, the TMFPD Battalion Chief requested 1 additional TM Brush truck (full response already enroute), 1 Type III from SCFPD, 1 Type III from NLCFPD, 1 additional TM Chief Officer, 2 helicopters, 4 hand crews, 2 Type I engines, a full response from Minden, and a response from NDF. Upon arrival, the fire was found to be less than 3 acres, contained within the roads surrounding the parcel, in light fuels with minimal fire activity. There was 1 outbuilding (shed) actively burning with some flame impingement on several trailers that had been extinguished by multiple bystanders with garden hoses. The response was reduced and the fire was mopped up by multiple units. Final acreage was mapped 2.15 acres.

2 TM Battalion Chiefs, 2 TM Chiefs, 4 TM Brush Engines, 1 TM Water Tender, BLM 3333, 1 NLCFPD Brush Engine, 1 SCFPD Brush Engine, 1 PL Engine, 1 PL Water Tender, 1 PL Brush Engine, and Lemmon Valley Volunteers responded to this incident.

**Wildland Fire – Station 15 (Sun Valley); 440 Sun Blest Circle
Commissioner District 5**

On May 27th at 16:31 hours, crews responded to a wildland fire threatening a structure in District 15. Engine 15 was the first arriving unit and reported a small vegetation fire involving a tree, light grass, and threatening one residential structure. The fire was quickly confined to a 50 X 50 spot. An energized power line snapped and fell to the ground and energized a chain link fence affecting two other residences. The energized line sparked several small fires that were confined. The homeowners were advised to shelter in place until the line was de-energized by NV Energy. Remsa arrived on scene and evaluated one patient for smoke inhalation.

Crews mopped up the fire and checked the home for any extension. Once cleared, all resources were released and no injuries were reported by TMFPD personnel.

4 TM Engines, 1 TM Training Captain and 1 TM Battalion Chief responded to this incident.

**Wildland Fire – Station 17 (Spanish Springs); Mountain Lion Drive
Commissioner District 5**

On May 28th at 13:18 hours, crews responded to a wildland fire. Homeowner was burning weeds in his garden and the wind picked up causing the fire to get out of control. Fire burned just under 1 acre on private property, no damage to any structures, only vegetation.

2 TM brush trucks, 1 TM command vehicle, 1 TM rescue vehicle and 10 TM personnel responded to this incident.

**Body Recovery – Station 37 (Hidden Valley); 12400 Mustang Ranch Road
Commissioner District 4**

On May 31st at 13:52 hours, units were dispatched to a possible body in the water near Mustang Rd Exit. Two persons, while hiking, located the body near the shoreline. Law enforcement from both Washoe and Storey Counties were dispatched. TMFPD crews arrived on scene and hiked into the location. A Storey County Sheriff's Deputy advised that there was no rescue, only a recovery. TMFPD units were cleared in lieu of WCSO SAR and Crime Scene investigators. This case is a grim reminder that not only are the waters extremely life threatening, the victim was carried downstream a significant distance until being caught up in vegetation and debris along the river banks.

1 TM Engine and 1 TM Battalion Chief responded to this incident.

Training:

- Annual Wildland Refresher
- EMS – Femur Fractures
- EMS – Managing MCI
- SCBA Air Consumption Drill
- NFPA 1021 Public Education Programs
- OSHA Lock-out/Tag-Out
- TRIAD Monthly Hazmat Drill
- Multi-engine Company Wildland Drill with Sparks Fire and BLM
- Captain Level HR Training
- Water Entry Team Technician Training
- Water Rescue Operational Training

Accomplishments:

- Yearly Hose Testing
- Career Day – Palmer Elementary School
- Junk the Junipers at Station 221
- TMCC Ride A-Long Program
- Wildland Awareness Community Event at Station 36
- Wildfire Awareness Community Event at Arrowcreek
- Wildland Awareness Community Event at Bartley Ranch



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT MONTHLY REPORT

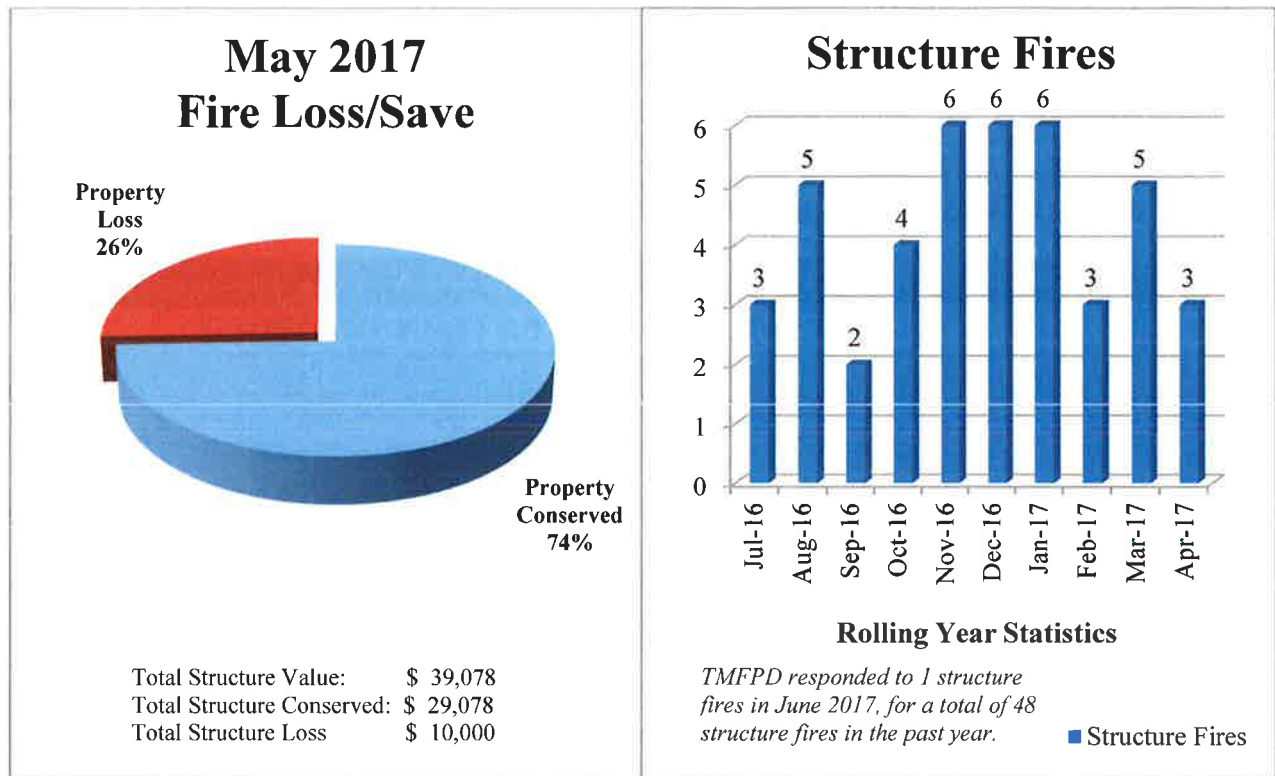
June 2017

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
INCIDENT TYPE	STATION/DISTRICT												
	13- Stead	14- Damonte Ranch	15- Sun Valley	16- E. Washoe Valley	17- Spanish Springs	18- Cold Springs	30- W. Washoe Valley	35- Verdi/Caughlin	36- Arrowcreek	37- Hidden Valley	39- Galena Forest	Other	TOTAL
Structure Fire	2	1											3
Wildland Fire	3	1	5		6	1	1	7		4			28
Vehicle/Trash/Other Fire	3	2	7		2			3		1	1		19
Emergency Medical Services	49	34	188	17	104	61	9	23	34	18	5		542
Motor Vehicle Accident	6	1	11		4	6	2	7	2	1	1		41
Rescue	1				1			4		2			8
Haz-Mat/Hazardous Condition	1	1	3		6	3		1	2	2			19
Public Assist	6	1	18	1	10	2		3	2		1		44
Good Intent Call	14	8	27	2	36	8	5	17	2	39	9		167
Activated Fire Alarm		2	2	2	6	2		8	5	2	1		30
Severe Weather Related													0
Other	1												1
JUNE 2017 TOTAL	86	51	261	22	175	83	17	73	47	69	18	0	902
JUNE 2016 TOTAL	97	51	226	26	155	85	20	58	39	76	22	1	856

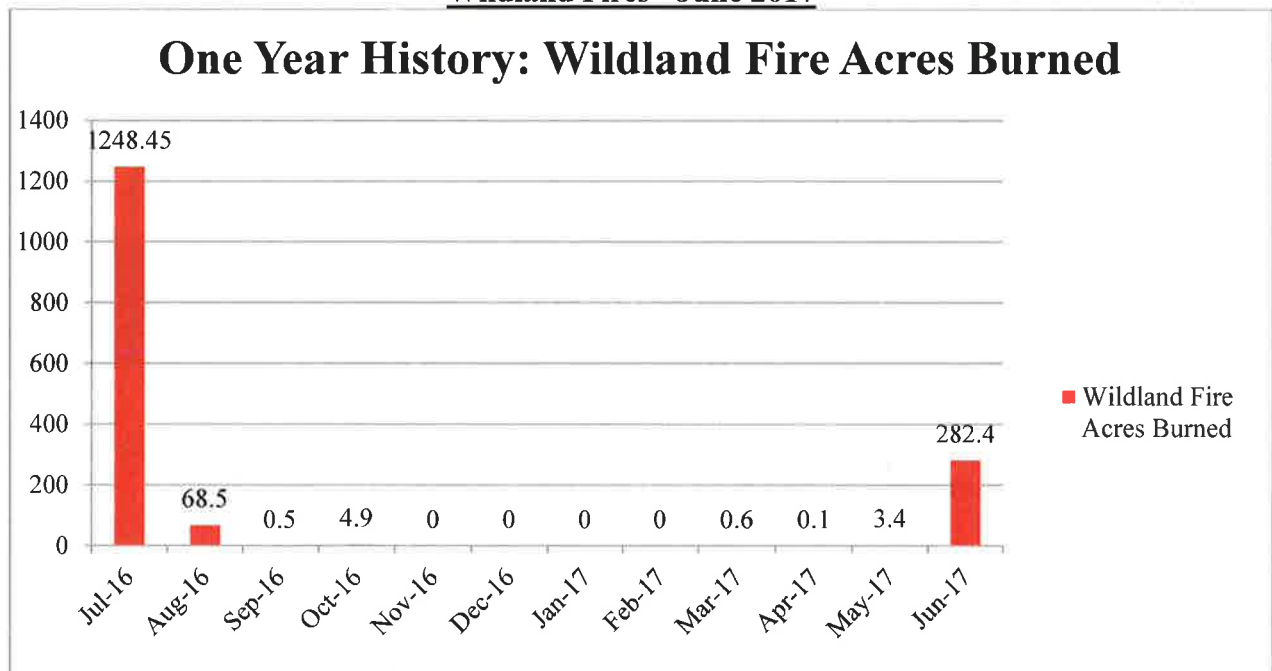
In the month of June 2017, the TMFPD responded to 902 incidents, for a cumulative total of 9,931 incidents in the past twelve months.

Fire Loss to Value Comparison – June 2017



**Includes incidents only in Truckee Meadows Fire Protection District. Mutual Aid and Automatic Aid calls are excluded from this graph.*

Wildland Fires - June 2017



In the month of June 2017, 282.4 acres were burned. As of June 30, 2017, 1608.85 acres burned in the past twelve months.

Mutual Aid Given and Received - June 2017

Mutual Aid Given & Received by Department		
DEPARTMENT	AID GIVEN	AID RECEIVED
Bureau of Land Management	6	1
California Department of Forestry	0	0
Carson City FD	0	2
Central Lyon County FD	0	0
Eastfork FD	1	0
Nevada Division of Forestry	0	2
North Lake Tahoe FPD	0	2
North Lyon County FPD	1	2
Pyramid Lake Fire	3	3
Reno FD	8	4
Reno/Sparks Indian Colony	0	0
Sierra County, CA	0	0
Sparks FD	2	2
Storey County FPD	9	1
Truckee Fire, CA	2	0
US Forest Service	1	4
TOTAL	33	23

The TMFPD received aid 23 times from neighboring agencies and provided aid 33 times based on NFIRS reporting standards. Additional responses to/from the TMFPD may have occurred but did not meet the NFIRS definitions for automatic or mutual aid. Only incidents where representatives from two or more entities are on scene together qualify as aid given or received by an agency. When one entity handles an incident for another jurisdiction without assistance, the incident is not classified as auto/mutual aid according to NFIRS, and neither are responses where one entity cancels its response prior to arriving at the incident.

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e., a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Structure Fire – Station 13 (Stead); 14 Webb Circle

Commissioner District 5

In and out required

Automatic Aid provided to Reno Fire

On June 2nd at 04:52 hours, crews assisted RFD with a structure fire in a non-hydranted area. Crews arrived on scene and pulled a backup line from Reno's Engine and helped to suppress the fire and with salvage and overhaul.

1 TM Engine and 1 TM Water Tender responded to this incident.

**Wildland Fire – Station 35 (Mogul); 450 Leventina Canyon
Commissioner District 5
Automatic Aid to USFS**

On June 4th at 18:54 hours, crews responded to a reported wildland fire at 450 Leventina Canyon. Upon arrival, crews found a 2 to 3 acre fire burning behind structures. The fire was burning in an old burn scar and moving to the east at a slow rate of spread. Access to the fire was limited due to it being located above the road. A hose line was layed into the fire and the fire was contained at 5.82 acres. The fire was located on USFS jurisdiction lands. The cause of the fire was target shooting.

2 TM Battalion Chiefs, 3 TM Brush Engines, 1 TM Training Captain, 2 TM Water Tenders, Verdi Volunteers, USFS, BLM, SFD and RFD responded to this incident.

**Wildland Fire – Station 14 (Damonte Ranch); Desert Way
Commissioner District 2**

On June 7th at 19:39 hours, crews responded to a wildland in the area of Desert Way in District 14. B-14 was the first arriving unit and reported approximately 5 acres involved in grass and moderate sagebrush with a moderate rate of spread burning upslope. The fire was contained at 7.6 acres. Once the fire was mopped up, all TM resources were released at 12:30 a.m. BLM and Eastern Sierra handcrews continued to monitor the fire throughout the night. TM resumed command of the fire at 09:00 hours and monitored the fire until it was placed into patrol status at 18:30 hours. No injuries were reported during the incident.

5 TM Engines, 1 TM Rescue Unit, 2 TM Water Tenders, 1 TM Training Captain, 1 TM Battalion Chief, South Valleys Volunteers, and 46 NDF personnel responded to this incident.

**Wildland Fire – Station 37 (Hidden Valley); 1-80 @ MM25
Commission District 4
Automatic Aid from Storey County**

On June 14th at 23:01 hours, crews responded to a brush fire along I-80 near Mustang started by a trailer that lost a tire. The sparks caused several fires along approximately a 100 yard section of land next to the highway. Units from TM & SCFPD suppressed the fire and contained it at approximately 3 acres, while Silver Lake Volunteers provided a water tender to support suppression efforts.

1 TM Battalion Chief, 2 TM Brush Engines, 1 TM Engine, 1 TM Water Tender, Silver Lake Volunteers, and 2 SCFPD Brush Engines responded to this incident.

Structure Fire – Station 13 (Stead); 8716 Aquifer Way
Commission District 5
2 in/2 out Required

On June 17th at 5:32 hours, crews responded to a reported structure fire at 8716 Aquifer Way. Upon arrival, crews found a fully involved attached garage. A transitional fire attack was made. The fire was contained to the garage with smoke and water damaged to the house. All of the occupants escaped the fire. No injuries were reported.

4 TM Engines, 2 TM Battalion Chiefs, and Silver Lake Volunteers responded to this incident.

Auto Extrication – Station 37 (Hidden Valley); Canal Rd/Painted Rock
Commission District 4
Recovery
Automatic Aid provided to Storey County

On June 17th at 8:28 hours, crews responded to a reported train vs vehicle below a canal maintenance road south of the Truckee River. Upon arrival crews determined that the driver, who had rolled his vehicle over the cliff and landed on the railroad tracks, was deceased prior to the vehicle being struck by the train. Crews from TMFPD and Storey County Fire worked together to extricate the victim and recover the body for the coroner.

1 TM Engine, 1 TM Heavy Rescue, and 1 TM Battalion Chief responded to this incident.

Wildland Fire – Station 35 (Mogul); 2100 Garson Rd.
Commissioner District 5/1
Automatic Aid given to Reno Fire

On June 18th at 13:00 hours, crews reported a wildland fire burning on the extension of Garson Road. Dispatch advised that Reno Fire was dispatching a second alarm to the incident. Reno advised this was in TM's jurisdiction, and TM requested a full brush alarm with additional apparatus from Reno Fire. The fire was 2-3 acres in grass and brush with a rapid rate of spread. Crews notified Reno that the fire was in Reno's jurisdiction and established command, requesting air support and established two divisions in order to set up structure protection on Quillici Ranch Rd, where the fire was threatening homes and moving into timber. Multiple air resources from NDF and Washoe County Raven provided support with fighting the fire, along with a DEM Type 1 Strike Team.

4 TM Brush Engines, 2 TM Water Tenders, 2 TM Battalion Chiefs, Silver Lake Volunteers, and multiple agencies including Sparks, Storey County and NDF responded to provide aid to Reno Fire for this incident.

**Wildland Fire – Station 35 (Mogul); 2100 I-80
Commissioner District 5
Automatic Aid provided to Reno Fire**

On June 20th at 19:18 hours, crews assisted RFD with a wildland fire caused by a blown transformer next to the Boomtown Casino. Winds pushed the fire into the brush and grass next to the casino. Engine 35 had command of the incident until RFD arrived on scene and assumed command. No buildings or infrastructure were damaged.

1 TM Engine, 1 TM Water Tender and Verdi Volunteers responded to this incident.

**Water Rescue – Station 35 (Mogul); Crystal Peak Park
Rescue Required**

On June 21st at 15:14 hours, crews responded to a water rescue at Crystal Peak Park. Dispatch reported two victims in the water from a raft that had overturned. Engine 35 was the first arriving unit and reported one victim out of the water with the second victim was last seen holding onto some willows near the shore. Crews from TMFPD, RFD, WC Search and Rescue, and Raven searched the river by boat and shore for a approximately 3 hours, but were unable to locate the second victim. The search was suspended until the next day 6-22-17. The first victim was treated and released by Remsa at the scene.

3 TM Engines, 2 TM Battalion Chiefs, 1 TM Training Captain and 2 TM Chiefs personnel responded to this incident.

Training:

- Joint TMFPD/REMSA Fire Training
- Captain Level HR Training
- SCBA Air Consumption Drill
- Lockout Tagout Training
- Water Entry Team Training

Accomplishments:

- TMFPD Kids Camp



VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

May 2017

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type									
STATION/DISTRICT									
VOLUNTEER RESPONSE: INCIDENT TYPE									TOTAL
	221-Silver Lake VFD	223 - Lemmon Valley VFD	225 - Wadsworth (Pyramid Lake VFD)	227, 237, 301 - South Valleys VFD	229 - Palomino Valley Auxiliary	240 - Red Rock VFD	242 - Gerlach VFD	351 - Verdi VFD	
Structure Fire		1							1
Wildland Fire		2							2
Vehicle/Trash/Other Fire							2		2
Emergency Medical Services		3	1			4			8
Motor Vehicle Accident			1				2		3
Rescue									0
HazMat/Hazardous Condition							1		1
Public Assist		3				1			4
Good Intent Call					1	4	2		7
Activated Fire Alarm									0
Severe Weather Related									0
Lightning Plan									0
Other									0
MAY 2017 TOTAL	0	9	0	2	0	1	9	7	28

In the month of May, 2017 the Truckee Meadows Volunteers responded to 28 incidents. (Wadsworth Volunteers operate under Pyramid Lake Volunteer Fire Department. Incidents listed for the Wadsworth Volunteer Station 225 are specific to responses in the Truckee Meadows Fire Protection District boundary, and do not include responses into tribal territory.)

AGENDA ITEM # 9C

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

**Wildland Fire – Station 37 (Hidden Valley); 101 Lincoln Hwy, Wadsworth
Commissioner District 4
Automatic aid from PL Fire
Mutual Aid from PL Fire, NLCFPD, SCFPD and BLM**

On May 24th at 16:40 hours, crews responded to a report of a wildland fire behind the Conestoga Mobile Home Park that was threatening structures. Pyramid Lake Fire units were first to arrive and reported multiple structures with fire involvement and 25 acres burning. Based on the size-up, the TMFPD Battalion Chief requested 1 additional TM Brush truck (full response already enroute), 1 Type III from SCFPD, 1 Type III from NLCFPD, 1 additional TM Chief Officer, 2 helicopters, 4 hand crews, 2 Type I engines, a full response from Minden, and a response from NDF. Upon arrival, the fire was found to be less than 3 acres, contained within the roads surrounding the parcel, in light fuels with minimal fire activity. There was 1 outbuilding (shed) actively burning with some flame impingement on several trailers that had been extinguished by multiple bystanders with garden hoses. The response was reduced and the fire was mopped up by multiple units. Final acreage was mapped 2.15 acres.

2 TM Battalion Chiefs, 2 TM Chiefs, 4 TM Brush Engines, 1 TM Water Tender, BLM 3333, 1 NLCFPD Brush Engine, 1 SCFPD Brush Engine, 1 PL Engine, 1 PL Water Tender, 1 PL Brush Engine, and Lemmon Valley Volunteers responded to this incident.

TRAINING AND ACTIVITY

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Lemmon Valley #223	Lock-Out/Tag-Out	1	1	1
	Driver's License Class "C" with "F Endorsement Written Test	1	1	1
	SCBA Air Consumption Drill	2	2	4
	Daily Training – Wildland Practical Drill with B18/WT223/B223 and BAT3	3	3	9
	Company Training Documentation – Participated in wildland exercise with B18, B13 and Bat 3 of a simulated wildland fire. B223 simulated mobile attack and deploying a progressive hose pack. B223 also filled from WT 13 Porta tank by drafting.	3	2.5	7.5
	Fire Shelter Practical	2	2	4
	CAPCE Burn Management Basic	1	1	1
	S-190 Introduction to Wildland Fire Behavior (MOD #1)	1	2	2
	CAPCE Managing Multiple Casualty Incidents	1	1	1
	CAPCE Back Injury Prevention	1	1	1
	CAPCE Kinematics of Trauma	2	1	2
	CAPCE CNS Injuries Basic	2	1	2
	CAPCE Femur Fractures	1	1	1
	Progressive Hose Packs	1	2	2
	NFPA 1021 Public Education Programs	1	1	1
	Respiratory Protection – TS Course	1	1	1
Lemmon Valley #223 Total				40.5
Palomino Valley #229	Respiratory Protection – TS Course	1	1	1
	Respiratory Protection Policy Review	1	1	1
	RT-130	1	2	2
	Fire Shelters	1	1	1
Palomino Valley #229 Total				5
Red Rock #240	CAPCE Managing Multiple Casualty Incidents	2	1	2
	CAPCE Cardiac Emergencies Basic	1	1	1
	CAPCE Femur Fractures	1	1	1
	CAPCE Kinematics of Trauma	1	1	1
	RT-130	3	2	6
	RT-130	2	4	8
	Haz Mat Drill	1	1	1
	Water Supply	1	1	1
	Fire Shelters	4	1	4
	Progressive Hose Packs	3	2	6
	NFPA 1500 Confined Space Entry	1	1	1
	Lock-Out/Tag-Out	1	1	1
	Daily Training – demonstrate progressive hose training	1	2	2

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Red Rock (continued)	Fire Shelter Practical	1	2	2
Red Rock #240 Total				37
Silver Lake #221	Fire Shelters	3	1	3
	Lock-Out/Tag-Out	4	1	4
	Respiratory Protection Policy Review	2	1	2
	Progressive Hose Packs	4	1	4
	RT-130	2	2	4
	RT-130	2	4	8
	RT-130	3	5	15
	Fire Shelter Practical	5	2	2
	Company Training Documentation – PPE and SCBA donning Drills, SCBA Air Consumption Drill	4	2.5	10
	SCBA Air Consumption Drill	4	2	8
	Company Training Documentation – Wildland PPE inspection	6	.5	3
	NFPA 1021 Public Education Programs	1	1	1
	CAPCE Back Injury Prevention	1	1	1
	CAPCE Burn Management Basic	1	1	1
	CAPCE Femur Fractures	2	1	2
	CECBEMS CNS Injuries Basic	1	1	1
Silver Lake #221 Total				69
South <u>Valleys</u> #227 & #301	RT-130	2	2	4
	RT-130	1	2.5	2.5
	NFPA 1021 Public Education Programs	1	1	1
	Lock-Out/Tag-Out	2	1	2
	Fire Shelters	3	1	3
	Fire Shelter Practical	1	2	2
	Respiratory Protection Policy Review	2	1	2
	Respiratory Protection – TM Course	1	1	1
	Hearing Conservation	1	1	1
	NFPA 1500 Driving Safety	1	1	1
South Valleys #227 & #301 Total				19.5
Verdi #351	CECBEMS Bleeding and Shock Advanced	1	1	1
	CECBEMS Cardiac Emergencies Advanced	1	1	1
	CECBEMS Airway Management Basic	1	1	1
	CECBEMS Altitude Emergencies	1	2	2
	CECBEMS Respiratory Emergencies Basic	1	1	1
	CECBEMS Burn Management Basic	1	1	1
	CECBEMS Pharmacology Basic	1	1	1
	CECBEMS Methamphetamine	1	2	2

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Verdi #351 Cont'd	NFPA 1021 Public Education Programs	2	1	2
	CAPCE Femur Fractures	2	1	2
	CAPCE Managing Multiple Casualty Incidents	2	1	2
	Lock-Out/Tag-Out	2	1	2
	Company Training Documentation – Station and vehicle maintenance/checks, clean and reload 1.75'hose	2	1.5	3
	Company Training Documentation – Station and apparatus cleaning. District familiarization. Held a meeting with TM admin staff about needs of the station and policy with the new volunteers.	3	8	24
	Company Training Documentation – Annual wildland drill in Washoe Valley. B-351 off-road driving, progressive hose lay, and tools, tactics, radio communications, size-up, engine pump operations, floto pump operation to fill B-351. WT-351 driving.	4	2	8
	Company Training Documentation – Station maintenance/cleaning	2	1.5	3
	Company Training Documentation – Floto pump training: supplying 1.5' and 1' attack line, tender fill operation, maintenance and fuel mixture preparation. Inspection & checks of individual wildland PPE/equipment. Inspection and preparation of wildland equipment on E-351.	3	4	12
	Company Training Documentation – Went through every compartment on engine 351. Inventory and document all equipment. Swap out winter gear for wildland gear.	3	3	9
	RT-130	1	2	2
	Driving Safety	1	1	1
	Respiratory Protection	1	1	1
Verdi #351 Total				81



VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

June 2017

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type									
VOLUNTEER RESPONSE: INCIDENT TYPE	STATION/DISTRICT								TOTAL
	221-Silver Lake VFD	223 - Lemmon Valley VFD	225 - Wadsworth (Pyramid Lake VFD)	227, 237, 301 - South Valleys VFD	229 - Palomino Valley Auxiliary	240 - Red Rock VFD	242 - Gerlach VFD	351 - Verdi VFD	
Structure Fire	1								1
Wildland Fire	4	1	1			1	4		11
Vehicle/Trash/Other Fire	2				1	1	2		6
Emergency Medical Services					3	1	1		5
Motor Vehicle Accident						2	1		3
Rescue									0
HazMat/Hazardous Condition		1							1
Public Assist	1				1				2
Good Intent Call	2								2
Activated Fire Alarm						1	1		2
Severe Weather Related									0
Lightning Plan									0
Other									0
JUNE 2017 TOTAL	10	2	0	1	0	5	6	9	33

In the month of June, 2017 the Truckee Meadows Volunteers responded to 33 incidents. (Wadsworth Volunteers operate under Pyramid Lake Volunteer Fire Department. Incidents listed for the Wadsworth Volunteer Station 225 are specific to responses in the Truckee Meadows Fire Protection District boundary, and do not include responses into tribal territory.)

AGENDA ITEM #9C

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Wildland Fire – Station 35 (Mogul); 450 Leventina Canyon Commissioner District 5 Automatic Aid to USFS

On June 4th at 18:54 hours, crews responded to a reported wildland fire at 450 Leventina Canyon. Upon arrival, crews found a 2 to 3 acre fire burning behind structures. The fire was burning in an old burn scar and moving to the east at a slow rate of spread. Access to the fire was limited due to it being located above the road. A hose line was layed into the fire and the fire was contained at 5.82 acres. The fire was located on USFS jurisdiction lands. The cause of the fire was target shooting.

2 TM Battalion Chiefs, 3 TM Brush Engines, 1 TM Training Captain, 2 TM Water Tenders, Verdi Volunteers, USFS, BLM, SFD and RFD responded to this incident.

**Wildland Fire – Station 14 (Damonte Ranch); Desert Way
Commissioner District 2**

On June 7th at 19:39 hours, crews responded to a wildland in the area of Desert Way in District 14. B-14 was the first arriving unit and reported approximately 5 acres involved in grass and moderate sagebrush with a moderate rate of spread burning upslope. The fire was contained at 7.6 acres. Once the fire was mopped up, all TM resources were released at 12:30 a.m. BLM and Eastern Sierra handcrews continued to monitor the fire throughout the night. TM resumed command of the fire at 09:00 hours and monitored the fire until it was placed into patrol status at 18:30 hours. No injuries were reported during the incident.

5 TM Engines, 1 TM Rescue Unit, 2 TM Water Tenders, 1 TM Training Captain, 1 TM Battalion Chief, South Valleys Volunteers, and 46 NDF personnel responded to this incident.

**Wildland Fire – Station 37 (Hidden Valley); 1-80 @ MM25
Commission District 4
Automatic Aid from Storey County**

On June 14th at 23:01 hours, crews responded to a brush fire along I-80 near Mustang started by a trailer that lost a tire. The sparks caused several fires along approximately a 100 yard section of land next to the highway. Units from TM & SCFPD suppressed the fire and contained it at approximately 3 acres, while Silver Lake Volunteers provided a water tender to support suppression efforts.

1 TM Battalion Chief, 2 TM Brush Engines, 1 TM Engine, 1 TM Water Tender, Silver Lake Volunteers, and 2 SCFPD Brush Engines responded to this incident.

**Structure Fire – Station 13 (Stead); 8716 Aquifer Way
Commission District 5
2 in/2 out Required**

On June 17th at 5:32 hours, crews responded to a reported structure fire at 8716 Aquifer Way. Upon arrival, crews found a fully involved attached garage. A transitional fire attack was made. The fire was contained to the garage with smoke and water damaged to the house. All of the occupants escaped the fire. No injuries were reported.

4 TM Engines, 2 TM Battalion Chiefs, and Silver Lake Volunteers responded to this incident.

**Wildland Fire – Station 35 (Mogul); 2100 Garson Rd.
Commissioner District 5/1
Automatic Aid given to Reno Fire**

On June 18th at 13:00 hours, crews reported a wildland fire burning on the extension of Garson Road. Dispatch advised that Reno Fire was dispatching a second alarm to the incident. Reno advised this was in TM's jurisdiction, and TM requested a full brush alarm with additional apparatus from Reno Fire. The fire was 2-3 acres in grass and brush with a rapid rate of spread. Crews notified Reno that the fire was in Reno's jurisdiction and established command, requesting air support and established two divisions in order to set up structure protection on Quillici Ranch Rd, where the fire was threatening homes and moving into timber. Multiple air resources from NDF and Washoe County Raven provided support with fighting the fire, along with a DEM Type 1 Strike Team.

4 TM Brush Engines, 2 TM Water Tenders, 2 TM Battalion Chiefs, Silver Lake Volunteers, and multiple agencies including Sparks, Storey County and NDF responded to provide aid to Reno Fire for this incident.

**Wildland Fire – Station 35 (Mogul); 2100 I-80
Commissioner District 5
Automatic Aid provided to Reno Fire**

On June 20th at 19:18 hours, crews assisted RFD with a wildland fire caused by a blown transformer next to the Boomtown Casino. Winds pushed the fire into the brush and grass next to the casino. Engine 35 had command of the incident until RFD arrived on scene and assumed command. No buildings or infrastructure were damaged.

1 TM Engine, 1 TM Water Tender and Verdi Volunteers responded to this incident.

TRAINING AND ACTIVITY

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Lemmon Valley #223	NFPA 1001 Building Construction	2	1	2
	NFPA 1021 Public Education Programs	1	1	1
	Wildland mobile attack and progressive hose pack deployment. Repack hose packs '10 Ea.'	5	3	15
	Wildland scenario, including B221 and B223, mobile attach and progressive hose pack deployment, with radio communications. Repack progressive hose packs.	5	2	10
	Structure PPE Donning and Bumper line pull drills.	3	2.5	7.5
	Lock-Out/Tag-Out	1	1	1
	RT-130 – Annual Wildland Fire Safety Refresher	1	2	2
	CAPCE Operating an AED	1	1	1
Lemmon Valley #223 Total				39.5
Red Rock #240	CAPCE Patient Abuse and Assault	1	2	2
	CAPCE Operating an AED	1	1	1
	CAPCE Obstetrical Emergencies Basic	1	1	1
	HazMat Operations Refresher	2	.5	1
	RT-130	1	2	2
	HazMat Drill	1	1	1
Red Rock #240 Total				8
Silver Lake #221	Structure PPE Donning and Bumper line pull drills	2	2.5	5
	NFPA 1021 Public Education Programs	2	1	2
	NFPA 1500 Confined Space Entry	1	1	1
	Structure PPE and SCBA donning drills, bumper line pull drills	4	3	12
	Wildland scenario, including B221 and B223, mobil attack and progressive hose pack deployment, with radio communications. Repack progressive hose packs.	3	2	6
	NFPA 1001 Building Construction	1	1	1
	CAPCE Patient Abuse and Assault	1	2	2
	CAPCE Managing Multiple Casualty Incidents	1	1	1
	CAPCE Operating an AED	1	1	1
	CAPCE Kinematics of Trauma	1	1	1
	CAPCE Obstetrical Emergencies Basic	1	1	1
	CAPCE Pharmacology Basic	1	1	1
	CAPCE Medical, Ethical, and Legal Issues	1	1	1
	Respiratory Protection Policy Review	1	1	1
Silver Lake #221 Total				36

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
South Valleys #227/301	Fire Shelters	2	1	2
	Progressive Hose Packs	2	4	8
	RT-130 Wildland Fire Safety Refresher	3	.5	1.5
	RT-130	1	3	3
	Recording Company Training	1	.25	.5
	Structure PPE Donning and Bumper Line Pull Drills	1	2.5	2.5
	NFPA 1001 Building Construction	1	1	1
	NFPA Ground Ladders	1	1	1
	Respiratory Protection	1	1	1
	Respiratory Protection Policy Review	1	1	1
	Lock-Out/Tag-Out	1	1	1
South Valleys #227/301 Total				22.5

Verdi #351	Training with WT-351 on pumping, hydrant connections, vehicle fire tactics, traffic control and apparatus positioning for highway responses.	2	1	2
	High volume water delivery training with Fire Flow Technology. Relay pumping with three Type 1 engines, monitor use, 5' hose lays.	2	3	6
	Type 1 engine (HME & Pierce Arrow) driving and operation	2	1	2
	Car fire response: WT-351 1.75' crosslay and dry chemical extinguisher usage, nursing operation to supply E-35 via 3' hose. Traffic control measures and radio communications.	2	2	4
	Meeting with 2 new volunteers at 351: review of TM training process for new wildland volunteers, station tour, tour of apparatus.	1	1.5	1.5
	SCBA Air Consumption Drill	1	2	2
	Station maintenance, vehicle and equipment checks.	1	2	2
	NFPA 1001 Building Construction	2	1	2
	Station cleaning/removal of green waste at station.	3	2	6
	Water tender shuttle supporting B-14 & B-37 during wildland operations. Operation of WT-351 and WT-35, refilling tenders and supplying brush trucks via 2.5' hose.	2	6	12
Verdi #351 Total				39.5

Onboarding Volunteers	RT-130: Annual Wildland Fire Safety Refresher	1	8	8
	Bloodborne Pathogens Safety	1	1	1
	Wildland scenario, including B221 and B223, mobile attack and progressive hose pack deployment, with radio communications. Repack progressive hose packs.	8	2	16
	Wildland mobile attack and progressive hose pack deployment. Repack hose packs '10 Ea.'	7	3	21
	Structure PPE Donning and Bumper line pull drills.	1	2.5	2.5
	Structure PPE and SCBA donning drills, Bumper line pull drills	2	3	6

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
Onboarding Cont'd	1.3.3. TMFPD Code of Conduct	2	.25	.5
	Harris XG-75 Radio Review	2	.5	1
	Ebola Infection Control	2	.25	.5
	Harris Battery Charger Review	1	.25	.25
	Harris XG-75 Fire Remote Microphone	1	.25	.25
	Type III Model 34 Wildland Units	1	1	1
	CAPCE Abdominal Trauma Basic	1	1	1
	CAPCE Airway Management Basic	1	1	1
	CAPCE HIPPA Awareness	1	1	1
Onboarding Volunteers Total				61



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 19, 2017

Fire Chief CM
Finance CV
Legal
Risk Mgt.
HR DW

DATE: September 11, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible direction to staff regarding an analysis of the response to a 2016 structure fire in Verdi. (All Commission Districts)

SUMMARY

Discussion and possible direction to staff regarding an analysis of the response to a 2016 structure fire in Verdi.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

The Board has authorized an independent review and analysis of the response to a 2016 structure fire in Verdi.

BACKGROUND

On August 2, 2016 the District responded to a report of a structure fire at 345 Lakeview Drive, Verdi. Crews observed and reported a black column of smoke from station 35 as they left the station. The initial 911 caller reported significant fire conditions and explosions.

Engine 35 (Mogul Fire Station) arrived to find the three car garage fully involved in fire from the side facing the street. A 360 degree assessment made by the engine Captain indicated a significant portion of the rear of the home also involved in fire with exposures to adjacent structures and wildlands. The Captain's estimate was approximately 40% fire involvement of the entire structure.



The response time was 8 minutes and 33 seconds, which is within the adopted Standards of Cover for rural areas of the District. I asked Washoe County Sheriff's Office to investigate the response time. A review of the 911 recordings was conducted by WCSO Chief Deputy Pederson. The response times indicated in the District's incident report were confirmed accurate.

Most of the areas in Verdi are not served by municipal water; consequently there are no fire hydrants. When this is the case, the District uses water tender shuttles for its water supply. For the reason the fire was well established, water tender shuttles proved insufficient and the District established a water supply to the TMWA canal some ½ mile away.

Over the course of many meetings, the Board has heard input from some citizens who have been critical of the District's response and fire-ground actions. District staff attended three meetings with citizens to review facts and service levels. Staff arranged for a third party review of the incident to include the District's response and strategy and tactics used by responders. Staff hired ESCI (Emergency Services Consulting International) to review the incident. (The ESCI draft report is attached.) The ESCI report has not been distributed to the Board or the public until now.

The Fire Chief determined the ESCI report did not give sufficient detail or support of findings. After consultation with the Board, staff engaged Retired Fire Chief Mike Brown to conduct the review and report on the facts of this incident and determine if the actions of the fire department were appropriate as to strategy and tactics, and to review water supply issues in the Verdi community with possible recommendations for improvement.

Chief Brown will present his findings at the September 19 meeting.

FISCAL IMPACT

There is no fiscal impact directly related to the presentation of the report. Costs may result depending on direction from the Board.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners accept the report on the analysis of the District's fire response to the 2016 Verdi structure fire.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to accept the report on the analysis of the District's fire response to the 2016 Verdi structure fire."





Emergency Services Consulting International

Providing Expertise and Guidance that Enhances Community Safety

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
POST INCIDENT ANALYSIS (PIA)
STRUCTURE FIRE AT 345 SKYLAND RD. VERDI, NEVADA
AUGUST 2ND, 2016 - INITIAL CALL TIME: 19:08:12

Introduction	PIA authorization: Charles Moore, Fire Chief, Truckee Meadows Fire Protection District
	Tasking: Review the facts related to this fire and provide an objective, independent report to the Board; identify and recommend possible improvements to existing response protocols; take a broad look at TMFPD rural response capability and make recommendations.
	Evaluator: Dave LaFave, ESCI Fire Chief, EFO NWCG Type 1 Incident Commander NWCG Type 2 Operations Section Chief
	Date of Review: Site Visit, March 30-31, 2017 Information, data review and report development, April 1 to 30, 2017.
	Process: <ul style="list-style-type: none">• Site visit, review and interviews• Review of dispatch tapes and associated documents• Review of associated guidelines• Sparks (NV) FD cause and origin report• Review of applicable national standards (ISO, NFPA, NFVC)
	Background: <p>On August 2, 2016, at 1908 hours, a fire occurred at a residence located at 345 Lakeview Drive, in Verdi, Nevada. The structure was considered a total loss. The conditions that existed at the time included high temperature, low relative humidity and the area was operating under a Red Flag Warning for wildfire. The exterior siding was cedar which had very recently been oiled as part of ongoing care and maintenance. The investigation determined that the most likely cause of the fire was spontaneous combustion of linseed oil soaked rags that had been used by a contracted painter to seal around windows and doors on the back of the house in the area of the deck. The painter stated he had left the oily rags in a plastic bucket under a wood bench on the back deck. The square footage of the house was 3,980 not including an attached garage.</p>

Process of
Review

Site Visit March 30, 2017:

After initial contact with and introduction to Chief Moore by phone, I travelled to TMFPD and arrived at 0800 hrs March 30, 2017. Prior to this PIA, I had no knowledge or interaction with any member of TMFPD, nor anyone associated with this incident in any way. I first met with three (3) Battalion Chiefs (BC), one of which was the BC that was first due to the reported fire and assumed command upon arrival. I was provided with a general overview of the incident, units involved, review of maps of the area and an overview of the Volunteer Firefighting Program as well as the parameters of automatic and mutual aid.

This information was provided through the course of the morning. I was then escorted by one of the BC's on a tour of:

- The location of Station 35, first due to the fire location. We visited Station 35 at which time I had the opportunity to interview the E35 crew that responded to and was first to arrive to the fire at 345 Lakeview Drive.
- The primary route Engine 35 used to respond to the fire.
- Secondary routes for response to the fire.
- The location of the fire.
- The location of the drafting site on Bridge Street.
- The location and exterior view of the Verdi Volunteer Fire Station.
- We returned to the Administrative offices where I reviewed the dispatch log, public documents sent to the Chief and/or Board of Commissioners by citizens expressing their concerns, and Operational Guidelines 2.4.14 and 2.4.20. In addition I reviewed a provided document titled *TMRFPD Rural Water Supply Study*.

Site Visit March 31, 2017:

Day 2, 0800 at TMFPD Administrative Office (Admin). The BC that functioned as command for the 345 Lakeview Fire met me at Admin and we headed to Verdi to assess:

- The closest mutual aid station, Reno Fire Station 11, Engine 11.
- The route E11 would have taken.
- The on duty crew on E35 met us in Verdi and set up on Bridge Street to simulate the position E351 would have been in to draft and supply water. (Item 1)
- Measured the distance from E35 positioned to draft to the surface of the canal, 17 feet.
- Drove the route the 5" supply line was laid from the Bridge St drafting site to the fire. The distance was approximately 2700 ft.
- Visited the Verdi Volunteer Fire Station, Station 351, walked around the exterior and interior of the station. I observed the apparatus housed there. (Item 2, exterior station photo)
- I observed the fire hydrants located around Verdi. (Item 3). The local hydrants were village hydrants with two 2-1/2 inch ports.
- Returned to Admin at which time Chief Moore and I called the initial 911 reporting party to gain her perspective first hand.
- Gathered requested materials and returned home for further review.

	<p style="text-align: center;">Post-Site Visit April 4 to April 30, 2017:</p> <p>Upon return home, I continued with analysis of material requested and provided. This included:</p> <ul style="list-style-type: none"> • Analysis of the radio transmissions for the fire at 345 Lakeview Drive. • Review of TMFPD Operational Guidelines 2.4.14, Tactical Priorities & Function of Command; and 2.4.20, Standard Structural and EMS Terminology. • Review of TMFPD Operational Guidelines related to the Volunteer Program with an emphasis on 3.1.3, VFD Emergency Response Staffing; 3.1.6, FD Fire Station Compliance with Standards; 3.1.14, Conflict Resolution and Grievance Procedure; and 3.1.15, Volunteer Bill of Rights and Expectations. • Review of documentation pertaining to the use and capability of fire hydrants located in Verdi. • Request review by the Washoe County Sheriff's Office (SO) to validate the time of the initial 911 call and initial dispatch time. <p style="text-align: center;">Persons interviewed:</p> <p style="text-align: center;">(No names will be used in this report except Chief Moore)</p> <ul style="list-style-type: none"> • Chief Moore • Three Battalion Chiefs including Battalion 3, the on scene Incident Commander. • Engine 35 crew that was first due and first on scene. • Initial reporting party to 911.
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Findings	<p style="text-align: center;">Summary of written and physical information:</p> <ol style="list-style-type: none"> Dispatch Log from Washoe County SO 911. There is no evidence to suggest there are any discrepancies in the log provided and times noted for actions. Radio Transmissions provided are accurate and match the written log. There is no evidence to suggest times and actions noted are inaccurate. Letter from Washoe County SO to validate initial RP call and dispatch time provide factual evidence that the information provided by 911 is accurate. The recorded transmissions verify that the information provided by E35 upon arrival is consistent with the information provided by the initial RP. The initial dispatch sent 4 Engines, 3 Tenders and Battalion 3. The Cause and Origin report provided by Sparks Fire places the origin on the deck most likely caused by linseed oil soaked rags left in a plastic bucket under a wooden bench on the deck. This point of origin and likely fire behaviour is consistent with the description provided on the initial report to 911. (Item 4) Fire units were dispatched at 19:09:44. Engine 35 went enroute at 19:10:46 with smoke showing from the station. Engine 35 arrived on scene at 19:16:58, 7 minutes and 14 seconds after dispatch with a reflex or turn out time of 1 minute and 2 seconds. The actual response or driving time from Station 35 to the 345 Lakeview Drive, was approximately six minutes. The initial responding units incorporated three-3000 gallon tenders into the initial response. At 19:20:10 Washoe Dispatch advises they have just received notification of heat and smoke detectors activated at 345 Lakeview Drive. Three minutes
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and 12 seconds after E35 had arrived on scene reporting a large structure, 3 car garage fully involved and defensive operations.

- J. Tender 351 enroute at 19:28:48. Engine 351 enroute at 19:33:33. E351 directed by command to Bridge Street to establish a drafting water supply. This location is a little over one half mile (approximately 2700 ft) from the fire address.
- K. 19:45:29, mutual aid from Sparks Fire Department was requested and 19:53:53, a type 1 engine requested on mutual aid from Reno Fire Department.
- L. E351 initiates draft at 20:16:21 and reports water flowing at 20:18:49.

Summary of witness statements:

(No names will be used in this report except Chief Moore unless as stated in supporting documentation.)

- The initial Reporting Party stated in a phone interview that she was out for a walk with her kids and dogs when she saw smoke she initially thought was from an outdoor burn. As she got closer to 345 Lakeview Drive, she described the situation as "the whole back deck, the back of the house on fire and threatening trees. It was a large fire with the whole back corner burning and flames reaching above the gutters of the roof!" She also advised there were many loud noises she described as explosions. She stated the local residents were lucky there was not wind that day, which is very unusual. When asked about the time from her call to 911 and first arrival of a fire unit, she felt it was between 15 to 20 minutes. She offered to share her cell phone records. This was pursued by Washoe County SO, who was determined the logged call times were accurate and cell phone records coincided. (Item 5) When asked by 911 to describe the fire, she stated "it's a full on fire!" When asked for clarification by dispatch if it was fully involved, she stated yes. The RP described a working fire that was well established and well beyond the incipient stage. She also stated that she quickly called her husband who was not home at the time and he advised her to return to their home and turn the lawn sprinklers on due to the high risk of the fire extending to the wildland and threatening other homes in the neighborhood.
- Discussion with E35 crew that was first due and first in. They described a working structure fire that was well established and a clear threat to the surrounding area. In fact, a well-developed thermal column was visible as they left the station. The address of the fire was slightly more than 5 miles away. The Captain described his initial thoughts, actions and direction based on the issues they were faced with. The decision to go defensive was very appropriate. It served to prevent the fire from spreading to the wildland and/or exposures from the structure of origin.
- Discussion with BC 3 provided a description of an incident that is consistent with all other information and descriptions provided. The overall strategy was to prevent the fire from spreading to surrounding wildland and exposures. There were several instances where involved engine companies reported fire extension to the wildland environment and that they were taking suppression action to minimize and prevent fire spread.

	<p style="text-align: center;">Other relevant information:</p> <p>An email dated January 4, 2017 with distribution to the Residents of Verdi, Mogul, and Caughlin Ranch also highlights the risk of wildfire on the night in question when the structure at 345 Lakeview Drive experienced a catastrophic fire. In the third paragraph the author states, "We were extremely lucky that there wasn't any wind that night or we could have experienced a catastrophe like the Little Valley Fire where 24 homes were lost." (Item 6) This statement represents the second time a resident in the area recognized the serious potential for fire spread from the structure of origin to the wildland environment or other structures.</p> <p>Volunteer Fire Station 351 is located approximately one half mile from the address of the structure fire. There are currently four (4) volunteers active at this station. Tender 351 went enroute at 19:28:48 and Engine 351 went enroute at 19:33:33</p>
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Conclusions	<p style="text-align: center;">Conclusions :</p> <ol style="list-style-type: none"> 1. The conditions at the time of the incident at 345 Lakeview Drive (elevated temperature, low relative humidity) were contributing factors to the tragic loss of property. Fire growth and development were well beyond the incipient stage and had progressed to a free burning fire at the time of detection based on eye witness accounts. The fire was well established at the time of detection. In my opinion, there are no actions that the Fire District could have taken that would have changed the outcome. 2. Improper storage of linseed oil soaked rags and cedar siding contributed significantly to fuel loading and a rapid rate of spread. 3. Ignition in the rear exterior of the house shielded it from early discovery. The fire was well ventilated which increased fire intensity and rapid growth. This is supported by the delayed report of smoke and heat detectors activating well beyond early detection and notification. 4. The strategies and tactics employed were appropriate for the situation and conditions at the time. The initial actions by the E35 crew were correct and necessary to prevent a more significant conflagration type incident. <p style="text-align: center;">Recommendations for improvement to existing response protocols:</p> <ol style="list-style-type: none"> 1. Review response strings to look for areas of improvement, especially for a rural response. 2. Establish Target Hazard areas with known water supply, access, and resource issues. 3. Pre-plan water supply drafting points for areas determined to be target hazards to include Verdi 4. Make improvements to the Verdi Station 351. This facility currently has no indoor plumbing which requires the Volunteers to utilize a portable toilet outside. Also, this station lacks any type of training space and office space for Volunteers to utilize. 5. Provide training for first and second due companies related to drafting at Bridge Street. (Item 8)
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6. Within the ICS Framework, the use of a Water Supply Group would have gained efficiencies in communication, maintaining an effective span of control and more efficient use of available water tenders.
7. Call at the onset for the appropriate closest units including mutual aid resources.
8. Establish an outreach and public relations campaign to provide increased understanding of TMFPD capabilities and limitations within a rural response environment.

Overall recommendations for response in rural areas:

1. Restructure the chain of command for volunteer ranks to avoid using the term *Chief*, which can create confusion. Consider the use of Lieutenants as the supervisory volunteer rank at volunteer stations. .
2. Establish a full time Volunteer Coordinator position to function as a member of staff on behalf of the volunteers. Fully develop a program for recruiting, training and maintaining volunteers.
3. Request the closest appropriate mutual aid resource at the onset of the call.
4. Establish and perform training evolutions that match existing Operational Guidelines.
5. Develop Operational Guidelines from applicable components of the "Rural Water Supply Study".
6. Establish a more visible public relations effort, especially in more rural areas that have less contact with TMFPD personnel. Have companies train and/or visit first due areas served.
7. Educate the citizens in the Verdi area that the visible hydrants are not usable and in fact, they are supported by wooden mains that flow water only a limited time during the year and do not provide pressures that would support firefighting operations. (Item 7)
8. Work with Washoe County to implement a residential sprinkler system ordinance in non-hydranted areas.
9. Consider the use of elevated construction portable water tanks to enhance capability in areas such as Verdi. They can be placed at rural stations, don't depend on powered systems and can easily be moved in the event a more efficient site is located. They are also a billboard for public relations. (item 9)
10. Submit to FEMA for a Staffing for Adequate fire & Emergency Response (SAFER) Grant specific to Recruiting, Training and Maintaining Volunteer Firefighters.

Evaluators signature:

Date: May 01, 2017





TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: September 19, 2017

Fire Chief CM
Finance CV
Legal
Risk Mgt. DE
HR DW

DATE: August 18, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000. (All Commission Districts)

SUMMARY

Recommendation to approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000.

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

October 28, 2014, the Board of Fire Commissioners approved a collective bargaining agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Fire Protection District Firefighters Association, IAFF Local 3895 for a four year term including scheduled Cost of Living Adjustments through 2016.

BACKGROUND

In order to keep the salary range and benefits consistent and competitive between the District and other local agencies, staff is recommending the approval of a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment effective January 1, 2018 for the Truckee Meadows Firefighters Association Local 3895 employees. By approving this item, these adjustments keep the salary range and benefits for the respective positions consistent and competitive within a highly sought after career within the region.

FISCAL IMPACT

The fiscal 2017/2018 impact associated with this recommendation is estimated at approximately \$845,000. The District anticipated a salary increase when preparing the FY18 budget. An increase of approximately \$585,000 was included in the approved FY18 budget. The remaining \$260,000 will be offset by a reduction in services and supplies.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000."

AMENDMENT OF AGREEMENT

This Amendment (this "Agreement") is entered into this 19th day of September 2017 by and between Truckee Meadows Fire Fighters Association- International Association of Firefighters Local 3895 ("UNION") and Truckee Meadows Fire Protection District (DISTRICT), a fire district formed under NRS Chapter 474 and are hereinafter collectively referred to as the "Parties".

RECITALS

WHEREAS, the DISTRICT and UNION have entered into a Collective Bargaining agreement dated October 28, 2014, which agreement expires June 30, 2018 (LABOR AGREEMENT); and

WHEREAS, the DISTRICT negotiated with the Union for a salary increase of 6% retroactively dated to July 1, 2017; and,

WHEREAS, the DISTRICT negotiated with the Union for an additional salary increase of 1% effective January 1, 2018; and,

WHEREAS, the Parties have mutually agreed to amend Article 13 – Salaries (including Appendix A) to update the position of Firefighter to Firefighter/EMT.

NOW THEREFORE, the Parties hereby agree to the above changes as follows:

ARTICLE 13 - SALARIES

Paragraph A shall be amended to read as follows:

These pay rates shall be effective as of July 1, 2014 and are reflected in the salary schedule attached hereto as Appendix A and be reference incorporated herein. All posted documents shall be limited to hourly rates of compensation for all positions.

1. Firefighter/EMT
2. Firefighter/Paramedic
3. Fire Equipment Operator
4. Fire Captain -Suppression/Training
5. Fire Captain -Prevention
6. Fire Prevention Specialist I
7. Fire Prevention Specialist II

8. Fire Mechanic
9. Fire Officer in Charge of Strategic and Volunteer Services
10. Fire Mechanic/Logistics Assistant

Appendix A – Salary Schedule
(Effective 07/01/14 & 07/01/17)

Classification	Step	Hourly Rates				
		2.25% COLA	2% COLA	2% COLA	6% Salary Increase	1% Salary Increase
		07/01/14	07/01/15	07/01/16	07/01/17	01/01/18
		FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 17/18
Fire Captain (2912 Hours) Police/Fire PERS	1	20.95	21.37	21.80	23.11	23.34
	2	22.37	22.82	23.28	24.68	24.93
	3	23.89	24.37	24.86	26.35	26.61
	4	25.50	26.01	26.53	28.12	28.40
	5	27.24	27.78	28.34	30.04	30.34
Fire Captain (2080 Hours) Police/Fire PERS	1	29.33	29.92	30.52	32.35	32.68
	2	31.32	31.95	32.59	34.55	34.90
	3	33.45	34.12	34.80	36.89	37.25
	4	35.70	36.41	37.14	39.37	39.76
	5	38.14	38.89	39.68	42.06	42.48
Fire Equipment Operator (2912 Hours) Police/Fire PERS	1	18.66	19.03	19.41	20.57	20.78
	2	19.93	20.33	20.74	21.98	22.20
	3	21.28	21.71	22.14	23.47	23.70
	4	22.72	23.17	23.63	25.05	25.30
	5	24.26	24.75	25.25	26.77	27.04
Fire Equipment Operator (2080 Hours) Police/Fire PERS	1	26.12	26.64	27.17	28.80	29.09
	2	27.90	28.46	29.04	30.77	31.08
	3	29.79	30.39	31.00	32.86	33.18
	4	31.81	32.44	33.08	35.07	35.42
	5	33.96	34.65	35.35	37.48	37.86
Firefighter/Paramedic (2912 Hours) Police/Fire PERS	1	18.66	19.03	19.41	20.57	20.78
	2	19.93	20.33	20.74	21.98	22.20
	3	21.28	21.71	22.14	23.47	23.70
	4	22.72	23.17	23.63	25.05	25.30
	5	24.26	24.75	25.25	26.77	27.04

Firefighter/Paramedic	1	26.12	26.64	27.17	28.80	29.09
(2080 Hours)	2	27.90	28.46	29.04	30.77	31.08
Police/Fire PERS	3	29.79	30.39	31.00	32.86	33.18
	4	31.81	32.44	33.08	35.07	35.42
	5	33.96	34.65	35.35	37.48	37.86

Note: Effective 07/01/14 – Fire Equipment Operator pay increased to match Firefighter/Paramedic pay

Appendix A – Salary Schedule

(Effective 07/01/14 & 07/01/17)

		Hourly Rates				
		2.25% COLA	2% COLA	2% COLA	6% Salary Increase	1% Salary Increase
		07/01/14	07/01/15	07/01/16	07/01/17	01/01/18
Classification	Step	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 17/18
Firefighter/EMT	1	16.31	16.64	16.97	17.99	18.17
(2912 Hours)	2	17.41	17.76	18.12	19.21	19.40
Police/Fire PERS	3	18.60	18.97	19.35	20.51	20.72
	4	19.86	20.26	20.67	21.91	22.13
	5	21.21	21.63	22.06	23.38	23.61
Firefighter/EMT	1	22.83	23.30	23.76	25.19	25.44
(2080 Hours)	2	24.37	24.86	25.37	26.89	27.16
Police/Fire PERS	3	26.04	26.56	27.09	28.71	29.01
	4	27.80	28.36	28.94	30.67	30.98
	5	29.69	30.28	30.88	32.73	33.05
Fire Prevention Specialist I	Min.		25.99	26.51	28.10	28.38
(2080 Hours)	Max.		32.28	32.93	34.91	35.26
Regular PERS						
Fire Prevention Specialist II	Min.	29.32	29.91	30.51	32.34	32.66
(2080 Hours)	Max.	36.42	37.15	37.89	40.16	40.56
Regular PERS						
Fire Officer in Charge of	1	29.33	29.92	30.52	32.35	32.68
Strategic and Volunteer	2	31.32	31.95	32.59	34.55	34.90
Services	3	33.45	34.12	34.80	36.89	37.25
(2080 Hours)	4	35.70	36.41	37.14	39.37	39.76
Police/Fire PERS	5	38.14	38.89	39.68	42.06	42.48
Fire Mechanic	Min.	25.15	25.65	26.16	27.73	28.01
(2080 Hours)	Max.	32.69	33.34	34.01	36.05	36.41
Regular PERS						

Fire Mechanic/logistics Assistant	Min.	20.53	21.76	21.98
(2080 Hours)	Max.	25.75	27.30	27.57
Regular PERS				

Note: Effective 07/01/14 – Fire Mechanic base wage increased by 5% + 2.25% COLA for 7.25% total.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Date written below.

Signed this 19th day of September 2017 for the:

International Association Firefighters,
Local 3895

Truckee Meadows Fire Protection District

Ian Satterfield, President
President
18124 Wedge Parkway, Ste 143
Reno, Nevada 89511

Charles Moore, Fire Chief
P.O. Box 11130
1001 E. 9th Street
Reno, Nevada 89520



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date:

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt. DE
HR DW

DATE: September 5, 2017
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible action to create a Deputy Chief - Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification. (All Commission Districts)

SUMMARY

Discussion and possible action to create a Deputy Chief - Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification.

Strategic Objective supported by this item: *Safe Secure and Healthy Communities*

PREVIOUS ACTION

None

BACKGROUND

The position of Fire Marshal was vacated effective September 1, 2017.

In January of 2017, the Board approved the creation of a Deputy Fire Chief to oversee fire operations of the District and act as Fire Chief as assigned. This position is still open under a continuing recruitment process. The District is now contemplating re-organizing the Fire Prevention Division with the creation of a Deputy Chief of Fire Prevention. This position will oversee all fire prevention activities to include plans review, public education, fire investigation, fuels management programs and on-going business inspections. Staff recommends a salary range of \$140,198 - \$165,776 for an executive level position that includes duties related to complex services delivery.

For the reason that the Deputy Chief of Fire Prevention may also act as the Fire Chief as an on needed basis, it will be a non-represented position. Staff is requesting authorization to negotiate an employment agreement and benefit package.

The job specification will be referred to PERS for a determination of classification into either a PERS regular or PERS police-fire retirement plan. The position will be assigned to a 40 hour work week.

FISCAL IMPACT

The fiscal 2017/2018 impact associated with this recommendation is estimated increase in salaries and benefits of \$34,000 which will be offset by a reduction in service and supplies.

RECOMMENDATION

Staff recommends approval to create a Deputy Chief Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve the creation of a Deputy Chief - Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification."



CLASS SPECIFICATION

DEPUTY CHIEF- FIRE PREVENTION

Class Code:
Date Est: 09/19/2017
Last Rev: N/A
Last Title Chg:
FLSA: Exempt
Probation: 12 Months

DEFINITION

Under the direction of the Fire Chief, plans, supervises and coordinates the fire prevention activities of the District designed to increase public awareness and conditions in the community that pose a threat of fire. Performs highly complex administrative duties to improve life safety of the community through adoption and enforcement of local, state and national codes, standard, guidelines and associated regulatory document and publications. Actively pursues collaborative efforts with the construction industry to ensure new development projects adequately meet fire safety guidelines.

EXPERIENCE AND TRAINING REQUIREMENTS

A Bachelor's degree in Fire Science, Public Administration, Business Administration, Fire Technology or closely related field and seven years of progressively responsible experience related to community risk reduction, inspections and investigations. Three years senior level supervisory responsibility (e.g. Fire Marshal, Deputy Fire Marshal, Assistant Fire Marshal) within a fire prevention division of a municipal or county fire department, or a combination of education and experience which provides the requisite knowledge, skills and abilities of the essential functions of the position.

LICENSE OR CERTIFICATE

A valid driver's license is required at the time of appointment.

Certification as a Fire Inspector II or equivalent **AND** Fire Plans Examiner at the time of application.

Fire/Arson Investigation Certification which meets NFPA standards, at the time of application.

ICS 100, 200, 300 and 400 within 24 months of appointment.

All licenses and certifications required to be kept current and maintained for continued employment.

All applicants will be required to pass a thorough medical examination which may include, but not be limited to a physical agility test prior to appointment and for continuing employment.

Applicants will be required to undergo a background investigation prior to being considered for employment.

SUPERVISION EXERCISED

Exercises direct supervision over assigned professional, technical, and administrative support personnel.

EXAMPLES OF DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Establishes, within District policy, appropriate service and staffing levels; monitors and evaluates the

efficiency and effectiveness of the service delivery methods and procedures;

Supervises Fire Prevention staff to include prioritizing and assigning work, conducting performance evaluations, maintain a healthy and safe working environment; and, making hiring, termination and disciplinary recommendations.

Performs construction plan review, fire investigations and building inspections.

Develops a comprehensive long range fire-prevention program consistent with code and standards requirement to increase fire safety in the community.

Administers and enforces local, state and federal fire codes.

Research, develop, implement and evaluate codes and ordinance, as well as the inspection process for new and existing structures. Develop ordinances or policies based on specific fire safety problems and concerns.

Investigates fires and examines reports to determine cause, origin and estimated loss;

Oversees investigations, initial legal action against and assist with prosecution of arsonists and code violators.

Responds to and resolves sensitive questions or concerns from the general public, business community and staff.

Facilitate approval, legislation and public education of new standards

Create public fire and life safety education programs that are consistent with public education needs and monitor program effectiveness and make adjustments as required.

Develops and oversees fuels reduction programs and educates the public in wildland urban interface issues and evacuation planning.

Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of fire prevention, development plan review and fire investigation.

Prepare and maintain Departmental records and reports, prepare narrative reports, correspondence and interdepartmental communication.

Assists with Labor/Management relations activities as assigned.

Performs related duties and responsibilities as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Policies and procedures of the Truckee Meadows Fire Protection District.

Knowledge of the fire related requirements contained in the Nevada State Fire Code, state statutes, Nevada

state building code, the NFPA life e safety Code and related NFPA standards and the ability to reasonably and effectively apply these requirements.

Principles and practices of fire science, laws, codes and regulations related to fire prevention, fire safety suppression and investigation.

Principles of Fire Cause and Determination

Building construction, fire sprinkler systems, fire alarms, hydrant, standpipes and alternate systems and the NFPA requirements for these systems.

Principals, practices, methods and techniques of fire suppression, including wildland suppression, prevention and investigation.

Labor laws and the ability to manage career personnel.

Management skills to analyze programs, policies and operational needs.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Principles of supervision, training and performance evaluation.

Ability to:

Supervise personnel, including training, assigning, and reviewing work, administering discipline, and conducting performance evaluations.

Provide consultation on the fire code and develop effective working relationships with professional groups including building owners, maintenance personnel, architects and design engineers, fire and building service officials and other state, county local and federal agencies.

Respond to emergency situations as needed.

Use appropriate Personal Protection Equipment (PPE) including self-contained breathing apparatus (SCBA) while performing tasks in environment that may be dangerous to life.

Assist with the preparation and administration of large and complex budgets.

Analyze problems and situations, quickly develop effective and reasonable courses of action, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Interpret and apply Federal, State and local policies, laws and regulations.

Communicate and use interpersonal skills to effectively interact with coworkers, management, the general public, contractors and other stakeholders, both orally and in writing.

Establish and maintain effective working relationships with departmental personnel, other public safety

agencies, the public, and others contacted in the course of work.

Exercise emotional control and work under stressful situations.

Work independently in the absence of direct supervision.

SPECIAL REQUIREMENTS *(Essential duties require the following physical skills and work environment.)*

Ability to work in a typical office environment and use standard office equipment such as - computer, telephone, fax, copier and two way radio.

This position must be available to work occasional weekends and after-hour events if required and is subject to recall after hours for fire investigations.

While most work is performed in a normal officer environment, some work is performed away from the office environment conducting on site fire prevention inspections, responding to emergencies as needed, and may be subject to personal danger. Some exposure to dirt, dust, pollen, odors, wetness, rain, fumes, temperature and noise extremes, hazardous materials, and pathogenic substances.

Ability to stand and walk for extended periods. Ability to frequently stoop, bend, kneel, and climb. Corrected hearing and vision to normal range, per DMV requirements.

All applicants may be required to pass a thorough medical examination which may include, but not limited to, a physical agility test prior to appointment and for continuing employment.

Employee must maintain hairstyles and facial hair in a manner which will not interfere with the required use of self-contained breathing equipment.

This class specification is used for classification, recruitment, and examination purposes. It is not to be considered a substitute for work performance standards.