

BOARD OF FIRE COMMISSIONERS

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FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, September 19, 2017

**Washoe County Administrative Complex, Commission Chambers
1001 E. Ninth Street, Reno, Nevada**

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “*Commissioners’/Chief’s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda”.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioner Meetings has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street) and Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd ; and <https://notice.nv.gov>.

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- 9:00 am *1. Salute to the Flag
- *2. Call to order/roll call
- *3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
- *4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION
- A. Approval of minutes from the July 18, 2017 meeting.
 - B. Discussion and possible approval of a Mutual Aid Agreement between Secretary of the Air Force acting by and through the Commander, Nevada Air National Guard pursuant to the authority of 42 U.S.C. § 1856a and the Truckee Meadows Fire Protection District.
 - C. Recommendation to retroactively approve (to September 1, 2017) a 5 year Clinical Education Affiliation Agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Community College for the purpose of providing internship opportunities for student firefighters, EMT's, and Paramedics.
 - D. Recommendation to approve expenditures for an Employee and Volunteer Family Picnic and Appreciation Event in an amount not to exceed \$5,000.
6. A. Accept a donation of \$100.00 from Veterans of Foreign Wars Post 10053 in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. FOR POSSIBLE ACTION
- B. Accept a donation of \$1,000.00 from Burrows Paper Corporation in support of the Truckee Meadows Fire Protection District and express appreciation for the thoughtful contribution. FOR POSSIBLE ACTION

- *7. I.A.F.F. Local 3895 Report
- 8. Proclamation- Fire Prevention Month. FOR POSSIBLE ACTION
- 9. A. Discussion and possible direction to staff on the Fire Chief Report to include the following items related to fire district operations: FOR POSSIBLE ACTION
 - 1. Run card matrix and response zone map for Fire Response Zone 3001.
 - 2. Annual Operating Plan for Mutual Aid between Carson City Fire Department and Truckee Meadows Fire Protection District.
 - 3. Ash can distribution summary.
 - 4. Photos of air burner “burn box”.
 - 5. Volunteer status and census.B. Career Statistics and Report for May and June 2017.
C. Volunteer Statistics and Report for May and June 2017.
- 10. Discussion and possible direction to staff regarding an analysis of the response to a 2016 structure fire in Verdi. (All Commission Districts) FOR POSSIBLE ACTION
- 11. Recommendation to approve for the Truckee Meadows Firefighters Association Local 3895 employees a 6% Salary Adjustment in base wage effective July 1, 2017 and a 1% Salary Adjustment in base wage effective January 1, 2018. The Fiscal 2017/2018 impact is estimated at approximately \$845,000. FOR POSSIBLE ACTION
- 12. Discussion and possible action to create a Deputy Chief of Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification. FOR POSSIBLE ACTION
- *13. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
- 14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220.
- *15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.