

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)**

TUESDAY

9:00 a.m.

JANUARY 16, 2018

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Bob Lucey, Commissioner
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner

Jan Galassini, Chief Deputy County Clerk
Charles Moore, Fire Chief
David Watts-Vial, Deputy District Attorney

The Board convened at 9:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

18-003F AGENDA ITEM 3 Public Comment.

There was no response to the call for public comment.

18-004F AGENDA ITEM 4 Announcements/Reports

Chief Moore stated Agenda Item 7 was pulled from the meeting.

CONSENT ITEMS 5A THROUGH 5C

18-005F 5A Approval of minutes from the December 19, 2017 meeting.

18-006F 5B Acceptance of the Truckee Meadows Fire Protection District's Audited Financial Statements for the Fiscal Year ended June 30, 2017. (All Commission Districts.)

18-007F 5C Accept a donation of ten (10) Complimentary Tasting Passes for Two from Wine Road, Sonoma Co. in support of the Truckee Meadows Fire Protection District's service against the Sonoma County area fires and express appreciation for the thoughtful contribution. (All Commission Districts.)

Commissioner Jung acknowledged Agenda Item 5C, which was the donation of 10 wine tasting passes for the first responders who assisted in the fire suppression in Sonoma County.

AGENDA ITEM #5A

JANUARY 16, 2018

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There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that the Consent Agenda Items 5A through 5C be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5C are attached hereto and made a part of the minutes thereof.

18-008F AGENDA ITEM 6 I.A.F.F. Local 3895 Report.

There was no report provided from the I.A.F.F. Local 3895.

18-009F AGENDA ITEM 8 Fire Chief Report

- A. Discussion and possible direction to staff on the to include operational matters and activities for the month of December 2017.
 - 1. Verdi Fire issues update.
 - 2. Update on Deputy Chief of Fire Prevention selection process.
 - 3. Summary of calls to Elder Care Facilities. (requested by Commissioner Hartung.)
 - 4. Update on AVL (Automatic Vehicle Location) Dispatch.
 - 5. TMWA request for relocation of South Hills pump station to new Station 14.
 - 6. Update on Station 14 appraisal and construction progress.
- B. Career Statistics and Report for October 2017.
- C. Volunteer Statistics and Report for October 2017.

Chief Moore said Agenda Item 8A1 was an update about the Verdi Fire issues. He provided a map and a memorandum from Dyer Engineering, which were distributed to the Commissioners and placed on file with the Clerk. He stated the two main concerns in Verdi were water supply and defensible space. He said he contacted Dyer Engineering to review the water system issues and they provided him with a memorandum as well as a scope of work for the development of a master plan. He stated during discussions it was suggested the Truckee Meadows Water Authority (TWMA) install a water main closer to the area of concern. He explained the cost to provide water infrastructure to the community of Verdi would exceed \$5 million. He said part of the solution would be to extend the water main perhaps to Bridge Street or to the elementary school and to have a series of cisterns throughout the community. A study would be conducted for the next few months to determine the best processes. In the meantime, he asked his new Deputy Chief of Operations to survey the area and review the strategy and tactics and to develop some pre-plan information. He was concerned about vegetative growth in Verdi and noted the residents would be asked to create defensible space around their homes in the spring. He indicated there was sagebrush that stood more than eight feet tall that needed to be removed. He said they had the equipment to harvest and dispose of green waste and it would be utilized in the Verdi community.

Commissioner Hartung stated the TMWA would be meeting soon regarding the West Reno Water Company, which would eventually provide the water supply to Verdi. He said he did not know when it would be in place because it was part of the discussions which were still occurring. He indicated there had been talk of placing fire hydrants where the stems branched out from the water main.

Chief Moore referred to the map he provided and he explained how complex it would be to distribute water to Verdi. He stated the light colored areas depicted the Truckee Meadows Fire Protection District (TMFPD) and the pink colored areas were covered by the City of Reno. He stated it would be very difficult to extend water mains through all the streets. He said he heard it would cost approximately \$1 million per mile for water line work to be completed. He noted there were short-term and long-term plans being considered for the Verdi community.

Chair Berkbigler wondered if the City of Reno was required to install fire hydrants when an area was developed. Chief Moore replied developers were required to install hydrants and he understood the development that the City of Reno was currently working on would include a water line coming out of the Somerset community. There was a chance the water line could be extended into Verdi, but it would take a civil engineer to determine the most expeditious way to bring water to the area.

Chair Berkbigler asked where the area that the City of Reno was developing was located. Chief Moore said he understood the area was near the TM3507 section of the map he provided he explained there was a useable water line near Highway 40. He stated it was two to three miles from where water was essentially needed.

Chair Berkbigler asked if Chief Moore knew where the water would be coming from to protect the community when fire season started. Chief Moore replied the master plan would take about three months to develop and would have to include a complete water system with cisterns, water mains and operation components to shuttle water to needed areas. He said before the beginning of fire season he should know where the water would come from.

Chair Berkbigler asked where the water would come from for the cisterns. Chief Moore replied the cisterns could be filled from an attached well or could they be filled manually. He explained a cistern with a well attached to it would cost approximately \$50,000 each and the area might need 10 of them. He stated a cistern would provide 5,000 to 10,000 gallons of water which was enough to suppress a fire for the first 20 to 30 minutes while the crews determined if additional water resources were needed for total fire suppression.

Chief Moore said Agenda Item 8A2 was an update about the selection process for the new Deputy Chief of Fire Prevention position. He stated recruiter had been contracted to do a national search for the position. He said there were six high quality candidates and one candidate who stood out above the rest. He noted he would

contact the recruiter to establish negotiations with that candidate. He hoped he could make an announcement about the position soon.

Chief Moore said Agenda Item 8A3 was about the frequency of calls to the Cascades of the Sierra care facility. He provided a summary of calls, which was placed on file with the Clerk. He indicated in 2017 crews were dispatched to the elder care facility 365 times. He noted 1,990 calls for service occurred during the year and two out of ten calls represented the responses to the elder care facility. He thought it was necessary to have a discussion regarding the frequency of calls and the cost to send an engine to each call. He noted the elder care facility created a high call demand for Station 17.

Commissioner Hartung stated Station 17 was the second busiest station in the district and he wanted to see a rescue unit at the station to accommodate calls such as the calls to the elder care facility. He thought a rescue unit could respond to many of the emergency medical calls. He noted the Regional Emergency Medical Services Authority (REMSA) would respond to the medical calls also. He thought the savings could be substantial and it made more sense rather than sending a fire engine to each call.

Chief Moore stated he had been communicating with President and Chief Executive Officer of REMSA Dean Dow and Sparks Fire Department Chief Chris Maples regarding their similar issues. They all agreed dispatching fire engines or ambulances to low priority calls was not sustainable considering that call volumes continued to increase. He said one of the solutions they discussed was to send, for example, two paramedics in a Chevy Tahoe for those types of calls. He said that would allow Stations 15 and 17 along with the City of Sparks to respond to priority three calls more efficiently.

Commissioner Hartung said that was what he had referred to as “flex crews”. He thought this would create a positive economic result for responding to emergency calls. He said flex crews could relieve pressure of low priority calls for both the Sparks Fire Department and the TMFPD.

Chief Moore thought the City of Sparks had the same issues responding to low priority calls. He said some of the TMFPD’s fire engines were starting to wear out prematurely due to high call volumes for emergency services. He stated part of the solution was included in the dispatching process which he would address later in his report.

Chief Moore said Agenda Item 8A4 was an update regarding automatic vehicle location (AVL) dispatch. He said a strategic plan was developed by the Emergency Medical Services Advisory Board (EMSAB) and noted AVL was included in that strategic plan. He stated during the last EMSAB meeting he spoke about the need for AVL. He said Chief Maples, Mr. Dow and Reno Fire Department Emergency Medical Services (EMS) Division Chief Dennis Nolan all agreed that AVL was needed in the region. He explained when high priority calls were dispatched the closest unit to the

emergency was not always being dispatched. He wanted to ensure this Board understood if they moved to AVL there could be an increased call volume that could affect County citizens. He thought all the partners would want to understand that as well. He did not believe the effects of the call volume would be substantial but it was important to know the possibilities. He said Preparedness and Emergency Medical Services Program Manager Christina Conti was conducting a study to gather data pertinent to call volumes for medical responses, but he wanted data regarding all types of calls if that was possible. He stated there would be some technological limitations even if the agencies all agreed to move to AVL. One of the main issues was there were four different dispatch centers, one each for REMSA, the Reno Fire Department, the Sparks Fire Department and the TMFPD. He noted it could take as much as five minutes to contact one center from another center to respond to a mutual aid call. He thought that would waste a lot of time and time was important when someone was in cardiac arrest or respiratory arrest. He indicated it would be a disservice to the County citizens not to provide AVL and a strong collaboration with the other partners. He said he would confer with Ms. Conti regarding the process of the study and the anticipated data. He stated the solution would not take a matter of months it would take years. He said the technology existed with the Computer Aided Dispatch (CAD) and Tiburon systems but the issue was not having a centralized dispatch center.

Chief Moore said Agenda Item 8A5 was regarding a request to TMWA for relocating the South Hills pump station to the new Station 14. He said TMWA contacted him and asked if it was possible for them to acquire some land within the new Station 14 development. He said TMWA was asking for a 100 foot by 100 foot plot of land and would pay for all costs associated with the pump station including the purchase or lease of the land site. He stated if the Board had no objections he would work with TMWA and bring options back to the Board.

Commissioner Hartung asked if fill stations were available to fill tenders. He thought it would be wise to have a fill station at Station 14. Chief Moore replied that was usually done from overhead fill valves except Station 17 had a raw water fill station. He noted there could be a source for water at the station inside the truck bay or they could connect to a hydrant.

Commissioner Hartung said he was hoping to negotiate a deal with TMWA. Chief Moore replied he had some ideas about how TMWA could help with the site. He said TMWA was open to ideas.

Chief Moore said Agenda Item 8A6 was an update about Station 14 regarding the appraisal and construction process. He stated an appraiser would provide the data on the value of the property where Station 14 was currently located. He spoke regarding Ken Krater who had the desire to purchase said property. He said he would inquire with the legal department to establish the guidelines to sell the property. He noted the certificate of occupancy should be ready for Station 14 by the middle of May. He said after the move to the new station they would have a discussion as to what to do with the existing site. He stated the existing site contained a modular building that could possibly

be dismantled and moved to Gerlach for crew quarters. He explained that would require a study to be conducted about the feasibility and costs of transporting the modular building. He was unsure about whether the truck bay would have to be removed from the property before the sale or if it could be sold as it was. He said the appraisal should be ready to present to the Board at the March meeting.

Commissioner Hartung thought it was important for transparency reasons to place the property for sale to the public.

Commissioner Jung agreed with Commissioner Hartung and said the County should receive the fairest amount of money for the land.

Commissioner Jung asked about the report of major incidents and asked who would be liable if Nevada Energy's arcing electrical wires caused a wildfire and burned an entire subdivision. She noted in other states the power companies were being held liable.

Deputy District Attorney David Watts-Vial said each case would need to be evaluated on its own merits. He said in a clear case where a company was blatantly negligent it would be easier to hold them liable, otherwise liability would be determined on a case by case basis. He stated he would do some research and if he found any information regarding liability he would bring it back to the Board.

Chair Berkbigler agreed with Commissioner Hartung about putting the property of Station 14 on the market. She thought only a General Improvement District (GID) was able to sell property without listing it for sale to the public. She said the County needed to follow the rules and sell the property in the appropriate manner.

Chief Moore said Agenda Items 8B and 8C were the career and volunteer statistics and unless there were any questions, he would let them stand as reported in the staff report.

There was no public comment or action taken on this item.

18-010F **AGENDA ITEM 9** Presentation, discussion and possible direction to staff regarding Strategic Goals and Objectives for FY 18/19. (All Commission Districts.)

Chief Moore stated the budget process would be starting soon. He said he and Deputy Chief Scott Gorgon would be contacting the union about some of the issues they would like to see developed out of the budget. He said at the top of the list was hiring more people. One of the goals was to have a permanent rescue crew at Station 15. He said there was also discussion about adding an engine or even a ladder truck at Station 15. He said they wanted staffing at tender stations to increase to four-person crews. He stated having a fourth person at Station 35 in Verdi proved beneficial.

Chief Moore spoke regarding the new standards of cover and said in areas where the low priority emergency medical service (EMS) calls were it could reduce the call volumes by sending lower level resources to respond.

Chief Moore stated they wanted to study the Center for Public Safety Excellence (CPSE) accreditation process. He said it was a long process but the value of the study determined weaknesses in an organization and where there were gaps. He stated it included having a master plan to grow the department and to meet the objectives. He indicated it would be a significant commitment to become certified but he thought it was valuable to be accredited. He asked if the Board had any other budget items for staff to consider.

Commissioner Jung asked what the cost would be for the CPSE accreditation, what were the benefits to being accredited were and who else was accredited.

Chief Moore said there were two organizations that measured fire department effectiveness. He noted one organization was the CPSE and the other was a company named ISO, which used a grading system. He said TMPFD was a class 3/9 with ISO. He said the rural areas were determined to be a class 9 because they did not have a readily available water supply and areas where a water supply was available were rated as a class 3. He thought the ISO model benefited the insurance companies and helped them understand what their risks were. He said ISO did not help a fire department know where the weaknesses and gaps were. He did not know of any other fire departments in Northern Nevada that were accredited or were any seeking accreditation. He indicated the cost was mostly related to staff time. He said he and Chief Gorgon were going to a class to understand exactly what the process was in February in Davis, California. He noted the City of Sparks and the Reno-Tahoe Airport Authority were attending also. He explained the accreditation did not help with grants but it helped them through objective measures and peer reviews from other accredited fire departments.

Commissioner Jung thought it was a great idea. She fully supported the process.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 9 be approved.

18-011F **AGENDA ITEM 10** Discussion and possible direction to staff regarding methodology to calculate the cost to provide service to Sierra County, California. (Commission District 5.)

Chief Moore stated he had discussions with Sierra County regarding the service provided to them. Historically, the TMFPD only charged them \$10,000 annually and he thought it would be fair to say that amount of money did not cover the costs or

was necessarily a fair amount. He said that during discussions with the Manager of Sierra County, he was asked to establish a methodology to determine costs. He said the Sierra County Board of County Commissioners had approved a special assessment fund to pay the costs the TMFPD would charge for the provided services. The purpose was to develop a methodology and present it to this Board for approval. He said Chief Fiscal Officer Cindy Vance would explain how the calculations were developed. He indicated if the Board agreed with the process the next step would be to develop an agreement with Sierra County.

Ms. Vance stated a new contract with Sierra County was in process. She reviewed the background as stated in the staff report.

Commissioner Hartung wondered what it would cost Sierra County to provide the requested services themselves. He thought they were benefitting from an economy of scale from the TMFPD. He noted the TMFPD built the infrastructure and supplied all the equipment and staff. He suggested charging a base rate of \$40,000 and adding a fee onto each call.

Commissioner Jung asked for clarification. Ms. Vance replied the parcels could be calculated and charged based on property taxes collected in Washoe County.

Commissioner Jung wondered if the County was aware of the budget that Sierra County had and how much money they were making on property taxes. She thought the County should negotiate based on what they were collecting. She noted Nevada did not collect high property taxes as California did. She stated the \$10,000 they were paying per year was not nearly enough and she thought \$40,000 might be low as well. She wanted to see parity based on the property taxes collected per parcel in Sierra County as compared to the property taxes collected in Washoe County.

Commissioner Hartung agreed with Commissioner Jung. He thought fire services and emergency medical services (EMS) could be built into Sierra County's budget. He wondered how much money Sierra County would charge to supply the services that the TMFPD was providing.

Chief Moore said he understood there was a fire protection district that provided coverage for part of Verdi, California as shown on the map. He stated geographically the crews could not gain access to the other areas. He did not know what Sierra County charged for fire services but he thought the funds came from their general fund.

Commissioner Hartung said letters had been received from residents of Verdi, California demanding that the County increase their fire service.

Commissioner Jung stated it was important County taxpayers were not subsidizing another area's fire protection and EMS. She said if fire taxes ever needed to

be increased, she needed evidence that Sierra County was paying their share of the costs. She noted this issue needed to be completely transparent.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered to direct staff to continue negotiations and calculate the cost to provide service to Sierra County, California.

18-012F **AGENDA ITEM 11** Discussion and possible direction to staff regarding a District Facilities Master Plan to include existing fire stations and possible additional career and volunteer stations. (All Commission Districts.)

Chief Moore stated he would need to leverage consultants for this matter. He said the plan was to assess the condition of the current stations and note possible improvements. He noted the assessment would determine whether the station locations were appropriate for future growth and where future station locations would be needed. He said software was purchased to assist with the assessment. He thought the plan would cost \$75,000 to \$150,000 which would be spread over two fiscal years. He wanted the assessment to be thorough for an understanding of the needs at each station.

Commissioner Hartung was supportive of the assessment to determine where resources were needed.

Chair Berkbigler wondered if the study would consider annexations by the City of Reno.

Chief Moore stated part of the study would be to review Reno's and Sparks' plans for new stations. He hoped there could be some efficiencies developed in the region. He indicated discussions between the fire departments needed to occur. There were discussions about a developer paying for a fire station in Stonegate and he said Cold Springs could benefit from the close proximity of that station. He stated the cost of construction was very high and he was not sure how the City of Reno could build the five stations within their master plan. He said he and the Sparks Fire Chief had informal discussions about the possibility of sharing fire stations. He thought the study should address annexations and ideas for what the Cities and the County could do to help each other.

Chair Berkbigler asked how much of the Verdi area was in Reno's annexation plan. She thought the topic would possibly be brought up at the Regional Governing Control Board during master plan discussions. She said it was important to determine what the next steps were. She wondered if the County needed to improve fire protection in Verdi or if the City of Reno going to annex more or all of that area. She hoped the study would reveal what changes Reno would make in the next five years.

Chief Moore explained Station 14 was out in the country when it was built and it was surrounded by the City of Reno currently. He stated the TMFPD did not want to invest money for new stations in areas that would be annexed into or surrounded by the City of Reno. He noted if that occurred crews would lose the ability to respond to nearby calls.

Commissioner Jung wondered if Chief Moore could speculate about what the City of Reno would be annexing so the strategic planning process could be started. She thought a team should be established to assess land use planning and determine proposed growth regionally. She noted an assessment could potentially result in the need to sell some of the existing stations that were not effectively located.

Chair Berkbigher stated this Board did not want to lessen the impact of fire service in Verdi but wanted to improve the service there. She noted she did not want to spend money that would ultimately cost the County more in the future. She asked what the requirements were to mandate a developer to build a fire station. She asked staff to gather information and bring it back to the Board for review.

Commissioner Hartung wanted to know how to match responses with the need. Emergency medical service (EMS) calls did not need a fire engine to be sent.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 11 be approved.

18-013F **AGENDA ITEM 12** Discussion and direction to staff regarding the Green Waste Pilot Program to include support of the program and the development of a Request for Proposals to acquire capital equipment in support of the program.

Chief Moore stated staff wanted to purchase mobile equipment and dumpsters before developing the request for proposals (RFP). He displayed a brief video that demonstrated a masticator that was used to crush and chop trees and vegetation. He said they had made a significant investment in equipment including a chipper and a burn box. He indicated a masticator was acquired from the Sierra Fire Protection District. He said they were attempting to recycle as much vegetation as possible and to burn what could not be crushed or chipped. He stated in order to have a comprehensive program he wanted to buy more equipment and develop an RFP that would be brought back to the Board for consideration.

Commissioner Hartung said he needed assistance to create defensible space on his property. He wondered if the program could establish a fee for a crew to bring the equipment to a residence and assist the property owner to create defensible space. He noted it could reduce fire danger.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 12 be approved.

18-014F AGENDA ITEM 13 Announcements/Reports.

Commissioner Jung suggested the Washoe County work crew could help with the masticator for the green waste program. She asked staff to research and bring information back to the Board.

Chair Berkbigler asked whether the automatic aid agreement for Cold Springs was only for fire services or if it included emergency medical services. Chief Moore replied the automatic aid agreement for Cold Springs was only for fire services.

There was no public comment or action taken on this item.

18-015F AGENDA ITEM 14 Public Comment.

Sam Dehne spoke regarding the media refusing to print the truth.

* * * * *

10:10 a.m. There being no further business to discuss, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

Minutes Prepared By:
Doni Gassaway, Deputy County Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: February 20, 2018

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt DE
HR DW

DATE: January 30, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: 775-328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of a 90 day extension to a Cooperative Agreement between Truckee Meadows Fire Protection District and the Pyramid Lake Paiute Tribe for Provision of Emergency Response to the Wadsworth Area. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Discussion and possible approval of a 90 day extension to a Cooperative Agreement between Truckee Meadows Fire Protection District (TMFPD) and the Pyramid Lake Paiute Tribe for Provision of Emergency Response to the Wadsworth Area.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

February 10, 2015, the Board of Fire Commissioners approved a Cooperative Agreement between Truckee Meadows Fire Protection District and the Pyramid Lake Paiute Tribe for Provision of Emergency Response to the Wadsworth Area.

BACKGROUND

The Tribe operates a Volunteer Fire Department and has several volunteers who reside in the Wadsworth area. For a fire in the tribal areas of Wadsworth, Pyramid Paiute Tribe volunteers must respond to Nixon for equipment, and then respond back to Wadsworth. TMFPD responds from Hidden Valley for fires in TMFPD portions of Wadsworth.

In the interest of providing a faster response for both the Pyramid Tribe residents and District residents, this agreement will continue to provide the Pyramid Paiute Tribe the ability to assist the District with emergency response to fire and emergency medical calls to District areas of Wadsworth in exchange for use of the Wadsworth fire station.

This is the first extension/renewal of this contract between the Pyramid Paiute tribe and TMFPD. The extension will allow additional time to review for any new revision to the existing contract and align the contracts renewal with the majority of contracts TMFPD enters into with other agencies.

FISCAL IMPACT

Should there be any costs related to exceeding the time threshold and or the need to enter into cost share agreements, there is sufficient budget authority within the TMFPD approved 2017/18 budget under Emergency funds.

RECOMMENDATION

Staff recommends that the Board of Fire Commissioners approve a 90 day extension to a Cooperative Agreement between Truckee Meadows Fire Protection District and the Pyramid Lake Paiute Tribe for Provision of Emergency Response to the Wadsworth Area.

POSSIBLE MOTION

Should the Board of Fire Commissioners agree with the staff's recommendation, a possible motion could be:

"I move to approve a approve a 90 day extension to a Cooperative Agreement between Truckee Meadows Fire Protection District and the Pyramid Lake Paiute Tribe for Provision of Emergency Response to the Wadsworth Area."

Modification to
COOPERATIVE AGREEMENT
Between
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
And
THE PYRAMID LAKE PAIUTE TRIBE
For
PROVISION OF EMERGENCY RESPONSE TO THE WADSWORTH AREA

The purpose of this modification is to extend the 2015 Cooperative agreement (set to expire on March 11, 2018) for ninety (90) days or until superseded and cancelled by a new agreement. Except as provided herein, all terms and conditions in the referenced document remain unchanged and in full force.

Dated this 20th day of February 2018

Dated this ____ day of _____, 2018

By: _____
Marsha Berkgigler, Chair
Board of Fire Commissioners

By: _____
Vinton Hawley, Tribal Chairman
Tribal Council

ATTEST:

ATTEST:

**COOPERATIVE AGREEMENT
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
AND THE PYRAMID LAKE PAIUTE TRIBE FOR
PROVISION OF EMERGENCY RESPONSE TO THE WADSWORTH AREA**

This Cooperative Agreement ("Agreement") is made and entered into by and between the Truckee Meadows Fire Protection District, a fire district organized pursuant to chapter 474 of the Nevada Revised Statutes (hereinafter "District") and the Pyramid Lake Paiute Tribe Of Nevada, a sovereign, federally recognized Indian Tribe (hereinafter "the Tribe").

WHEREAS, the District is authorized by NRS 277.180 to enter into interlocal and cooperative agreements with other public agencies for the joint and operative use of fire-fighting resources for the protection of property and the prevention and suppression of fire; and

WHEREAS, the Tribe, as a sovereign, federally recognized Indian Tribe, governed by a Tribal Council established pursuant to Article III, section 1 of the Tribe's constitution and the Bylaws of the Pyramid Lake Paiute Tribe, is authorized to and does provide fire protection and medical first response services to its members, and further is authorized to enter into related contracts and agreements with other public agencies; and

WHEREAS, the Tribe is responsible for and fully capable of providing structural and wildland fire suppression and emergency medical service response on Tribal reservation lands; and

WHEREAS, the District desires to have the Tribe provide assistance for fire suppression and emergency medical response services to the privately owned parcels in the Wadsworth area described in Exhibit "A" attached hereto, and the Tribe is ready, willing and able to do so; and

WHEREAS, the District desires to donate to the Tribe, certain rolling stock and use of its Wadsworth Fire Station in the provision of these services; and

WHEREAS, the Tribe currently maintains a roster of volunteer firefighters in the Wadsworth area, and whereby the Tribe's operation of the District's Wadsworth Fire Station enhances the service level to the Tribe and to the District's residents of the Wadsworth area;

NOW THEREFORE, it is agreed between the parties as follows:

1. FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES. On the effective date of this Agreement the Tribe agrees to provide automatic aid assistance to all fire related and emergency medical incidents to the Wadsworth parcels described in Exhibit "A," attached hereto and incorporated herein by this reference. The quality and level of those services shall be consistent with the Tribe's current service standards and at a minimum no less than those standards practiced in the industry under similar circumstances. The parties mutually agree that no patient transport will be provided. The Tribe will only transport patients from the District's area if said transports are agreed to between the Tribe and REMSA under a separate cooperative agreement, so as not to violate the franchise agreement.

2. **EFFECTIVE DATE AND TERM OF AGREEMENT.** This Agreement is effective upon the date of last signature hereto. The term of this Agreement shall be 3 years and shall be deemed automatically renewed, subject to the review described next, for successive 3 year terms effective on July 1 of the applicable fiscal year, until terminated pursuant to this Agreement. However, the parties agree to report to their respective governing bodies, at least 60 days prior to expiration of the applicable 3 year term, concerning the effectiveness of this Agreement.

3. **COMPENSATION, LEASE AND IN-KIND SERVICES.** In consideration of the Tribe's consent to provide the services described in this Agreement, the parties agree that District will donate the following to the Tribe:

- a. *Equipment.* District determines it does not need and agrees to transfer title, ownership and control to the Tribe of the following pieces of fire apparatus, as is:

One 2005 Patrol truck: VIN 1GDJK34U95E306603

One 1991 Water Tender: VIN 1FDPK84PXMVA15527

- b. *Fire Station and Grounds:* District also agrees to provide use of the Wadsworth Fire station, including building, grounds and appurtenances thereto for the amount of one dollar per year. District shall maintain insurance and pay for costs of utilities. The Tribe shall provide general and regular maintenance and cleaning of the station and surrounding grounds. The District reserves the right of unrestricted access to the station to inspect and perform repairs. The District shall be responsible for major repairs to the station, grounds and appurtenances.
- c. *Training:* District shall provide the Tribe semi-annual training on topics requested by the Tribe. Training should be conducted on the reservation and should meet or exceed the standards set forth by the district for their volunteer firefighters.

4. **TERMINATION.** This Agreement may be terminated by either party without cause upon delivery to the other party, at least 120 days prior to effective termination, of a written notice of termination.

5. **EMPLOYMENT/VOLUNTEER STATUS.** The Tribe shall, during the entire term of this Agreement, be construed to be an independent contractor and nothing in this Agreement is intended nor shall be construed to create an employer-employee relationship between employees of any of the parties hereto. Except as expressly provided in this Agreement, the Tribe shall be responsible for management of and costs associated with the Tribe's employees and agents.

6. **LIABILITY OF PARTICIPATING AGENCIES.**

- A. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, as well as applicable Tribal and federal law, each party hereto agrees to indemnify, hold harmless and defend the other participating agencies, their officers, employees, volunteers and agents from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fee and costs, arising

out of any alleged negligent or willful act or omissions of a party, its officers, employees and agents arising out of the performance of this Agreement. Each party may assert all available defenses, including but not limited to the defense of sovereign immunity as appropriate in all cases. The District's obligation for actions sounding in tort is limited in accordance with the provisions of NRS 41.035.

- B. Each party is responsible for its respective employment or volunteer matters, and the other party shall have no obligations with respect to, the following:
- a. Withholding income taxes, FICA or any other taxes or fees
 - b. Industrial insurance
 - c. Participation in any group insurance plans available to employees
 - d. Participation or contribution by either the employing agency or the participating agencies to the Public Employees Retirement System or any equivalent Tribe or federal system
 - e. Accumulation of vacation leave or sick leave
 - f. Unemployment compensation coverage provided by the participating agencies
- C. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, as well as applicable Tribal and federal law, the parties hereto shall indemnify and hold the other harmless from liability for damages, costs, penalties, liabilities and expenses arising or incurred because of, incident to, or otherwise with respect to any such taxes or fees. The employing agency's employees, volunteers, agents, or representatives shall not be considered employees, agents or representatives of other participating agencies. Each agency will assert the defense of sovereign immunity as appropriate in all cases. The District's obligation for actions sounding in tort is limited in accordance with the provisions of NRS 41.035.

7. **NOTICE.** All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted and addressed to the other parties as follows:

To the Tribe: Tribal Chairman
Pyramid Lake Paiute Tribe
P.O. Box 256
Nixon, NV 89424

To the District: Truckee Meadows Fire Protection District
Attn: Fire Chief
P.O. Box 11130
Reno, NV 89520

8. **ASSIGNMENT.** Neither party shall assign, transfer nor delegate any rights, obligations or duties under this Agreement without the prior written consent of the other party.

9. **ENTIRE AGREEMENT & SEVERABILITY.** This Agreement contains all of the commitments and agreements of the parties on the subject matter of this Agreement. Oral and written commitments not contained herein shall be of no force or effect to alter any term of this Agreement. In the event any one or more of the terms, sentences, paragraphs, or provisions contained herein shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other terms, sentences, paragraphs or provisions, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

IN WITNESS THEREOF, the parties hereto have approved this Agreement and have caused this Agreement to be executed by their respective officers on the date next to the signatures.

TRUCKEE MEADOWS FIRE PROTECTION
DISTRICT

Dated this 10th day of Feb, 2015

By: Marsha Berkgigler
Marsha Berkgigler, Chairman
Board of Fire Commissioners

ATTEST:

Darcy L. Paut

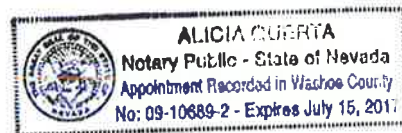
PYRAMID LAKE PAUTE TRIBE

Dated this 11 day of March, 2015

By: Vinton Hawley
Elwood Lowery, Chairman
Tribal Council
Vinton Hawley

ATTEST:

State of Nevada
County of Washoe
Subscribed and sworn to me
this 11th day of March, 2015
Alicia Cuerta
Notary Public





MEMORANDUM

February 14, 2018

To: Board of Fire Commissioners
Truckee Meadows Fire Protection District

Fm: Charles A. Moore, Fire Chief

Re: **Fire Chief's Report**

Statistical summaries for career and volunteer responses for November and December 2017 attached to this Memorandum.

I will provide a verbal report on the following issues and provide supporting materials at the meeting:

➤ Water Rescue:

With the likelihood of shallow water being around for some time - and the end of life of the District's existing water rescue craft, a new motor propelled rescue boat capable of operating in just 18 inches of water has been purchased. A video demonstration of the boat will be presented at the meeting.

➤ AVL and Auto Aid Update:

I will provide updates to regional progress on this issue.

➤ Commissioner Dashboard:

At the request of Chair Berkbighler, I've gone back a few months of meetings in an attempt to capture issues you have brought forward for staff to work on. The dashboard is presented for your input and additional comment.

Truckee Meadows Fire Protection District Board of Fire Commissioners

Dashboard Report February 20, 2018

WASHOE COUNTY COMMISSIONER REQUESTS





Board of Fire Commissioner Request Update: February 20, 2018

Title		Status	Progress
Commissioner Berkgigler – District 1			
1.	12/19/17 – A review of calls with the City of Reno to include current data for all call types including medical for specific areas of Reno stations	A staff report with authorization is scheduled for 03/20/2018 BOFC meeting	In Process
2..	12/19/17 – Sphere of influence report in regards to the Verdi Area	Placed on the 02/20/2018 BOFC Agenda	In Process
3.	01/16/18 – information on laws and regulations that relate to developers construction of new fire stations, if any	Direct Report	In Process
4.	01/19/18 Clarification on City of Reno Mutual and Automatic Aid Agreements	Direct Report	Complete
Commissioner Lucey – District 2			
1.	10/17/17 – In conjunction with Hartung #1 wants information about the Nevada Associated General Contractors an update brought back	Will be assigned to new Deputy Chief of Fire Prevention Onboarding in April	Temporary Hold
2.	10/17/17 - Update on Regional Planning and future placements of Stations and communication with the COR	Will be included in Facilities Master Plan (direction for Master Plan was brought to the BOFC and direction was given on 01/16/2018)	In Process
3.	12/19/17 – CIP Expansion plan for Areas around Station 15 and 17	Will be included in Facilities Master Plan (direction for Master Plan was brought to the BOFC and direction was given on 01/16/2018)	In Progress
4.	12/19/17 – Request information on how we can be more influential with the Regional Plan. Would like Interim and short term plan	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Regional Planning Issues and should be included in the upcoming Standards of Cover Report	In Progress
Commissioner Jung – District 3			
1.	01/16/18 – Center for Public Safety Excellence Cost and process'	Chief Moore and Chief Gorgon will be attending a conference at the end of February – Will Update Board in March	In Process
2.	01/16/18 - Wants to continue to look into cost recovery to ensure equivalency between Sierra County Residents and TMFPD District Residents in regards to an Agreement to provide Fire Protection Services	Direct Report	In Process
3.	01/16/18 Information on Legal liability of Power Company's for fires started due to Arching power lines	Direct Report	In Process



Board of Fire Commissioner Request Update: February 20, 2018

Commissioner Hartung – District 4			
1.	10/17/17 – Code language for Construction sites for fire safety	Will be assigned to new Deputy Chief Onboarding in April	Temporary Hold
2.	10/17/17 - Appraisal on Station 14	CFO Cindy Vance has Ordered – Should be avail by 03/20/2018 BOFC	In Process
3.	10/17/17 – Would like to look into staffing a 2 nd rescue for FY2019	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Staffing needs and Response times and should be included in the upcoming Standards of Cover Report and will be considered during the FY2019 budget process	In Process
4.	12/19/17 – Information on how the Green Waste Program interfaces with the citizens to include possible fees/donation	Will update BOFC once Business Plan is Complete	In Process
5.	12/19/17 – Statistics for Elder Care Facilities	Statistics were included in 01/20/2018 BOFC Chief Report-	Complete
6.	12/19/17 – Information on flex crew options in the “South Region” to include a total of 2-3 throughout the District	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Staffing needs and Response times and should be included in the upcoming Standards of Cover Report	In Process
7.	01/16/18 – Request more information on how we match response level with need	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Staffing needs and Response times and should be included in the upcoming Standards of Cover Report	In Process
8.	01/16/18 - Request information on a Defensible Space Program to include Cost and Staffing Plan	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Fire prevention Programs – Will be assigned to new Deputy Chief of Fire Prevention Onboarding in April	Temporary Hold
9.	01/16/18 - Request Information on a Service vehicle at Station 17 for low priority Medical Calls	A presentation on Strategic Goals and Objectives at the 01/16/2018 BOFC meeting included Staffing needs and Response times and should be included in the upcoming Standards of Cover Report	In Process
Commissioner Herman – District 5			
	None		



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT MONTHLY REPORT

November 2017

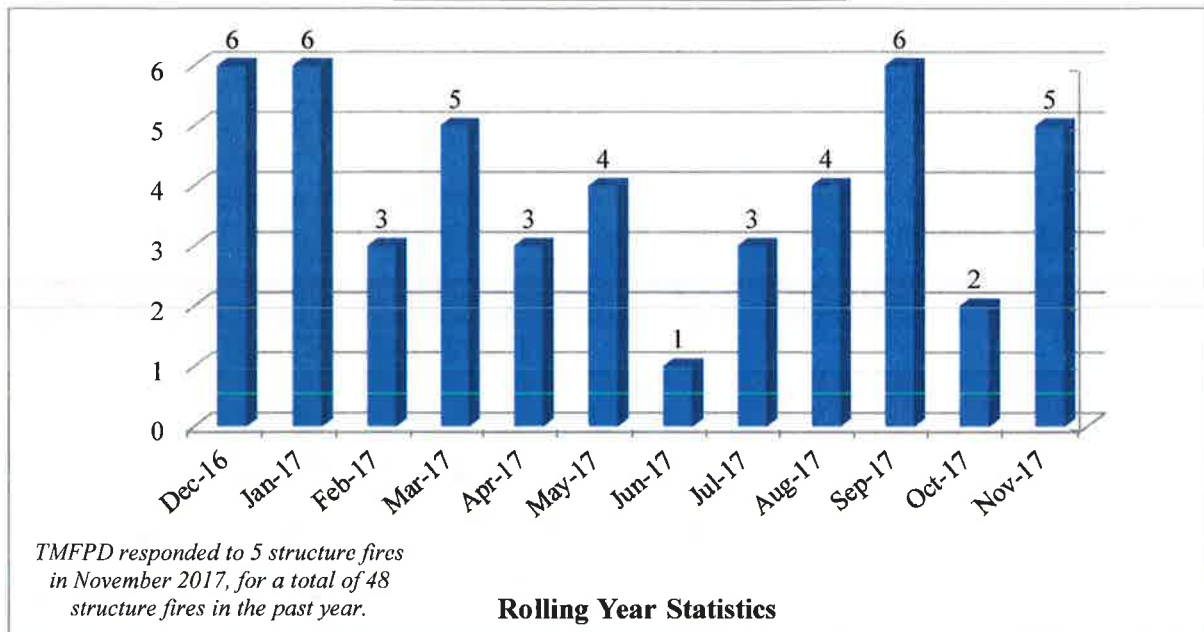
The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
INCIDENT TYPE	STATION/DISTRICT												
	13- Stead	14- Damonte Ranch	15- Sun Valley	16- E. Washoe Valley	17- Spanish Springs	18- Cold Springs	30- W. Washoe Valley	35- Verdi/Caughlin	36- Arrowcreek	37- Hidden Valley	39- Galena Forest	Other	TOTAL
Structure Fire		2	2		1								5
Wildland Fire	1		3	1	2		2			1			10
Vehicle/Trash/Other Fire	1	1	2		4	2		1					11
Emergency Medical Services	58	46	174	19	117	38	7	17	29	15	6		526
Motor Vehicle Accident	5	3	8		10	3	7	3	1		4		44
Rescue						1				2			3
Haz-Mat/Hazardous Condition			3	2	1	3		1	2				12
Public Assist	6	4	10		8	5	1	2	1				37
Good Intent Call	26	20	25	3	24	3	7	6	2	29	4		149
Activated Fire Alarm	4	5	2	3	5	2			3		2		26
Severe Weather Related													0
Other													0
NOVEMBER 2017 TOTAL	101	81	229	28	172	57	24	30	38	47	16	0	823
NOVEMBER 2016 TOTAL	76	59	215	36	149	82	12	31	37	48	20	7	772

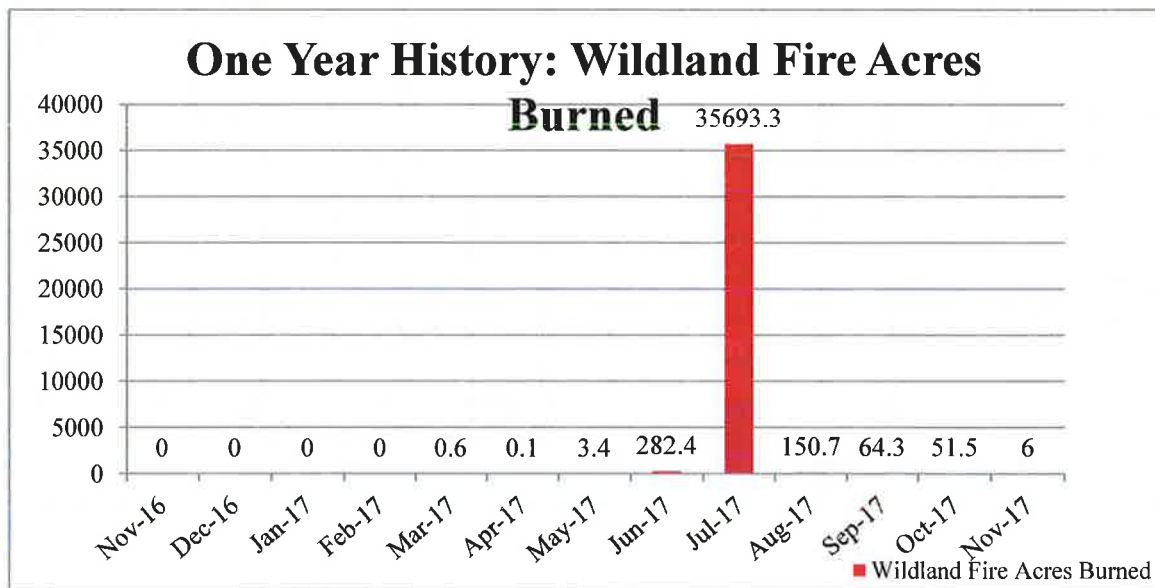
In the month of November 2017, the TMFPD responded to 823 incidents, for a cumulative total of 10,366 incidents in the past twelve months. This is a 7% increase in incidents compared to the same month last year.

AGENDA ITEM # 8B

Structure Fires – November 2017



Structure fires represent traditional structure fires, and do not include structures that were lost as the result of a largescale wildland fire.



In the month of November 2017, 6 acres were burned. As of November 30, 2017, 36,252.3 acres burned in the past 12 months.

Aid Given and Received – November 2017

Mutual Aid Given & Received by Department		
DEPARTMENT	AID GIVEN	AID RECEIVED
Bureau of Land Management	1	0
California Department of Forestry	0	0
Carson City FD	1	0
Eastfork FD	0	0
Nevada Division of Forestry	0	0
North Lake Tahoe FPD	0	0
North Lyon County FPD	0	0
Pyramid Lake Fire	0	1
Reno FD	2	1
Reno/Sparks Indian Colony	0	0
Sierra County, CA	0	0
Sparks FD	6	2
Storey County FPD	0	3
Truckee Fire, CA	0	0
US Forest Service	1	0
TOTAL	11	7

The TMFPD received aid 7 times from neighboring agencies and provided aid 11 times based on NFIRS reporting standards. Additional responses to/from the TMFPD may have occurred but did not meet the NFIRS definitions for automatic, mutual or other aid.

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e., a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Wildland Fire – Station 15 (Sun Valley); 370 Brownlee Lane Commissioner District Automatic Aid from Sparks

On November 4th at 13:33 hours, units were dispatched to a possible wildland fire. Upon arrival, crews determined that the fire involved a 10x10 area of grass on a fence line between the properties. The fire was already extinguished by both property owners. Damage was limited to plastic slats on a chain link fence. The fire started as a result of one property owner testing out the operation of a large arc welder when cardboard and leaves were accidentally ignited. Brush 15 overhauled the fire, scene was released back to the property owners.

3 TM Brush Engines, 2 TM Engines, 1 TM Battalion Chief, 1 Sparks Fire Department Engine and multiple TM personnel responded to this incident.

**Structure Fire – Station 14 (Damonte Ranch); 15220 Pinion Drive
Commissioner District 2
2 in/2 out required**

On November 4th at 20:43 hours, resources from the TMFPD responded to a residential structure fire. The first arriving unit reported a double wide mobile home that was 50% involved. One resident suffered injuries and was transported to Renown Hospital for evaluation, and two dogs were deceased on our arrival. Once the fire investigation was completed the crews continued with salvage and overhaul operations. No Firefighter injuries were reported during this incident.

4 TM Engines, 1 TM Water Tender, 2 TM Battalion Chiefs, 1 TM Chief , 15 TM personnel and TM Volunteers responded to this incident.

**Wildland Fire – Station 17 (Spanish Springs); Big Canyon Ranch – SR 445 and Surprise Valley Rd
Commissioner District 4
Automatic Aid provided to PLVFD**

On November 26th at 13:07 hours, PLVFD received a walk-in report of an escaped control burn in high wind conditions. They immediately requested the response of a TMFPD Brush apparatus and Chief Officer. Battalion 4 requested the response of Sparks Fire to assist with a Brush unit and a Water Tender. A response was also requested from Minden, however off-season staffing models delayed this response. Brush 17 and PLVFRD units arrived on scene and found that a control burn conducted three days ago had re-ignited in high winds and spread to a feeder pile. Other than one pinion-juniper tree the fire was contained to the feeder pile. PLVFRD units and Brush 17 were able to extinguish the fire along with ranch owners and the use of heavy equipment. SFD units and Minden resources were canceled enroute. No significant spread into the wildland and no damage to structures.

1 TM Brush Engine, 1 TM Water Tender, 1 TM Battalion Chief, multiple TM personnel, resources from Sparks Fire, resources from Pyramid Lake Fire, and resources from Minden responded to this incident.

**Wildland Fire – Station 13 (Spanish Springs); 8755 Red Rock Rd
Commissioner District 5
Automatic Aid received from RFD**

On November 26th at 12:47 hours, crews were dispatched to a report of a brush fire. Crews arrived on scene to find a wind driven brush fire in mature brush with structures threatened, and spread potential high in all directions. Spot fires were occurring due to the 70 mph winds, in vegetation near the strip mall. Red Rock Rd was closed while crews got the 5 acre fire under control. Heavy rain started in the area, which also assisted crews with extinguishing the fire.

2 TM Brush Enines, 3 TM Engines, 1 TM Water Tender, 1 TM Battalion Chief, TM Volunteers and resources from RFD responded to this incident.

Training:

- TECC Active Assailant Training
- Vehicle Extrication Training
- Company Training
- Zoll EPCR Training
- Forcible Entry Training
- Incident Response Safety Training
- Rescue Telecrib Training
- Driver Training
- New Generation SCBA Training
- EMS Environmental Emergencies
- EMS HIPAA Awareness
- EMS Methamphetamine
- EMS CAPCE Epilepsy
- TRIAD Monthly Hazmat Training
- New Recruit Training Day

Accomplishments:

- Apparatus Committee Meeting
- Work on CIP Plan
- Interview and Evaluate New Mechanic Applicant
- Fire Prevention Program – Palmer Elementary School
- Fire Prevention Program – 275 Neighborhood Way
- TMCC EMT ride a-longs
- Annual Pump Testing



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT MONTHLY REPORT

December 2017

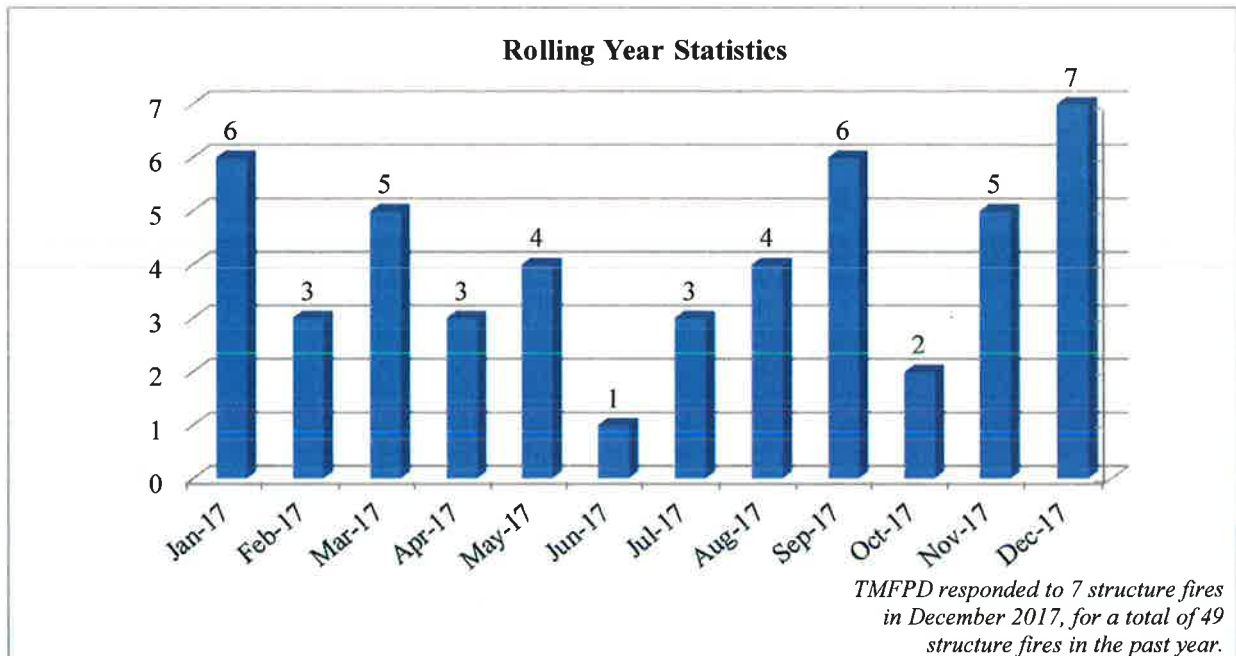
The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type													
INCIDENT TYPE	STATION/DISTRICT												
	13- Stead	14- Damonte Ranch	15- Sun Valley	16- E. Washoe Valley	17- Spanish Springs	18- Cold Springs	30- W. Washoe Valley	35- Verdi/Caughlin	36- Arrowcreek	37- Hidden Valley	39- Galena Forest	Other	TOTAL
Structure Fire	1	1	3			1				1			7
Wildland Fire	1		1	1					1			2	6
Vehicle/Trash/Other Fire		2	2		3	1	1	1	1				11
Emergency Medical Services	71	41	185	30	112	67	1	29	22	22	9		589
Motor Vehicle Accident	6	3	15	3	7	5	4	4	3	3			53
Rescue	1				1								2
Haz-Mat/Hazardous Condition	1	2	7	1	2	1		3	5	1	2		25
Public Assist	6	6	10	1	10	4			4	1			42
Good Intent Call	24	7	30	4	23	2	3	9	6	29	18		155
Activated Fire Alarm	2	5	4	1	6	3		4	4	3	2		34
Severe Weather Related										1			1
Other													0
DECEMBER 2017 TOTAL	113	67	257	41	164	84	9	50	46	61	31	2	925
DECEMBER 2016 TOTAL	84	67	238	36	139	81	27	31	52	58	36	2	851

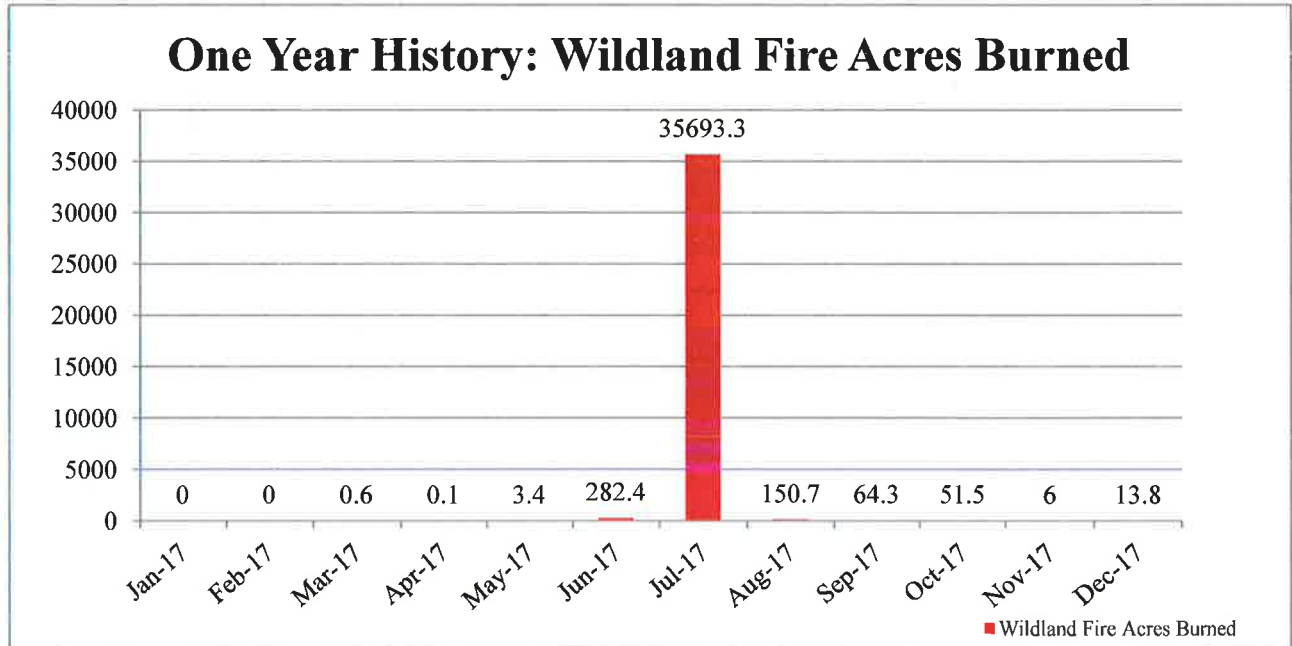
In the month of December 2017, the TMFPD responded to 925 incidents, for a cumulative total of 10,581 incidents in 2017. This is a 9% increase in incidents compared to the same month last year, and more than 11% increase in incidents in 2017 overall as compared to 2016.

AGENDA ITEM # 8B

Structure Fires – December 2017



Structure fires represent traditional structure fires, and do not include structures that were lost as the result of a largescale wildland fire.



In the month of December 2017, 13.8 acres were burned. As of December 31, 2017, 36,266.1 acres burned in the past 12 months.

Aid Given and Received – December 2017

Mutual Aid Given & Received by Department		
DEPARTMENT	AID GIVEN	AID RECEIVED
Bureau of Land Management	0	0
California Department of Forestry	2	0
Carson City FD	0	0
Eastfork FD	0	0
Nevada Division of Forestry	0	0
North Lake Tahoe FPD	0	2
North Lyon County FPD	0	0
Pyramid Lake Fire	0	1
Reno FD	2	3
Reno/Sparks Indian Colony	0	0
Sierra County, CA	0	0
Sparks FD	2	1
Storey County FPD	1	3
Truckee Fire, CA	0	0
US Forest Service	1	0
TOTAL	8	10

The TMFPD received aid 10 times from neighboring agencies and provided aid 8 times based on NFIRS reporting standards. Additional responses to/from the TMFPD may have occurred but did not meet the NFIRS definitions for automatic, mutual or other aid.

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e., a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Structure Fire – Station 15 (Sun Valley); 5831 Applegate Drive Commissioner District 3 2 in/2 out Required

On December 5th at 16:03 hours, units responded to a reported structure fire at 5831 Applegate Drive. Upon arrival, we found a single-wide mobile home with multiple add-ons with smoke showing from the roof. An offensive fire attack was made and the fire was contained to the attic space with smoke damage to the interior. No injuries reported during this incident. The cause of the fire was an improper installation of the wood stove chimney through the attic space.

4 TM Engines, 1 TM Rescue Unit, and 1 TM Battalion Chief responded to this incident.

Structure Fire – Station 15 (Sun Valley); 5945 Leon Drive

Commissioner District 3

On December 8th at 03:36 hours, units were dispatched to a structure fire in District 15. The occupant was safely outside of the structure and pets were accounted for. Due to the amount of heavy debris and storage on the outside of the house, crews were unable to completely walk around the structure. Crews attempted to make entry, however the extensive contents stored in the house prevented successful entry. All crews were pulled out of the house and defensive strategy was initiated. Crews were never able to make access to seat of the fire due to amount of rubbish in and outside of the house. Fire was finally extinguished and crews cleared the scene at 09:31 hours.

4 TM Engines, 1 TM Command Vehicle, 1 TM Safety/Training Vehicle, 1 TM Rescue Unit and 16 TM personnel responded to this incident.

Natural Gas Leak – Station 14 (Damonte Ranch); 16160 Rhyolite Circle

Commissioner District 2

2 in/2 out Required

On December 8th at 10:46 hours, units were dispatched to a possible natural gas leak. A resident was checking in on a neighbor's home, while they were on vacation, when he opened the door and could smell a strong odor of natural gas. Engine 14 and Battalion Chief 4 arrived on scene and, through a quick investigation, determined the gas was coming from a burner on the stove that had been turned all the way down, but no flame existed. The burner was shut off stopping the leak. Engine 14 remained on scene to monitor the air levels in the residence and await the arrival of NV Energy (they were canceled but continued their response anyway). Both NV Energy and Engine 14 searched the residence, which resulted in the discovery of an improperly installed flu to their water heater. The NV Energy representative suggested that the flu condition could lead to carbon monoxide poisoning the next time it was turned on. The water heater was shut off and crews left notes both in the property and with the neighbor next door.

4 TM Engines, 1 TM Training Captain, 1 TM Battalion Chief and multiple TM personnel responded to this incident.

Structure Fire – Station 14 (Damonte Ranch); 2050 Holcomb Ranch Lane

Commissioner District 2

2 in/2 out Required

Mutual Aid received from RFD

On December 14th at 17:28 hours, units were dispatched to a possible structure fire with smoke filling the residence and forcing the residents to evacuate the structure. Battalion Chief 4 immediately requested for a Type I Engine to be sent from RFD. Engine 14 arrived on scene and found the smoke was coming from the fireplace in which the chimney flu had not been opened. Their quick assessment and delegation of duties allowed for two companies assigned to the response to clear and respond to medical emergencies within the area. The residence was able to be evacuated of smoke with only a slight odor remaining.

4 TM Engines, 1 TM Training Captain, 1 TM Battalion Chief and multiple TM personnel responded to this incident.

**Structure Fire – Station 15 (Sun Valley); 6110 Eastgate Drive
Commissioner District 3**

On December 17th at 13:17 hours, units were dispatched to a structure fire and a possible victim trapped. Upon the arrival of the initial engine, crews forced entry and found a significant structure fire that had burned itself out, likely more than 24 hours prior to the 911 call. A preliminary search found one deceased elderly female. A joint TMFPD/WCSO investigation was conducted to determine cause of death with final results still pending from the Medical Examiner. No fire suppression activities were conducted.

4 TM Engines, 1 TM Rescue Unit, 1 TM Battalion Chief and 15 TM personnel responded to this incident.

**Structure Fire – Station 14 (Damonte Ranch); 14240 Rim Rock Drive
Commissioner District 2
2 in/2 out Required**

On December 20th at 13:25 hours, units were dispatched to a possible structure fire. Upon the arrival of Engine 14, they discovered an extinguished fire in a trash can that had damaged the siding of the garage resulting in extension into the wall. Engines 14 and 36 remained on scene to ensure the fire was extinguished. The fire was the result of disposing chimney ashes in the trash can. The crew of Station 14 returned to the residence later in the day and issued a TMFPD ash can to the resident's for their use.

4 TM Engines, 1 TM Training Captain, 1 TM Battalion Chief and multiple TM personnel responded to this incident.

**Back Country Rescue – Station 14 (Damonte Ranch); 8500 Mountain Sheep Way –
Ballardini Trailhead**

On December 27th at 15:08 hours, units were dispatched to an elderly hiker with an ankle injury and unable to walk, located approximately one mile up the Ballardini Trail. The WCSO Hasty also responded. Washoe County HASTY team members and personnel from TMFPD, worked to assess, treat, and remove the victim from the trail. The patient was transported from the trail, first by stretcher then by vehicle, to a REMSA Medic Unit waiting at the trail head parking lot.

2 TM Engines, 1 TM UTV, 1 TM Battalion Chief and multiple TM personnel responded to this incident.

**Structure Fire – Station 13 (Stead); 470 Palace Drive
Commissioner District 5
2 in/2 out Required**

On December 28th at 05:30 hours, units responded to a reported structure fire at 470 Palace Drive. Dispatch reported there were possibly victims inside. Upon arrival, we found a 1,200 square foot single family dwelling that was 70% involved in fire and vented through the roof. Washoe County Sheriff had the occupant in custody and stated there were no victims inside the structure. A transitional attack was made with a quick knock down with a master stream and 2 1/2" hand lines. A search of the interior was made and no victims were located. The fire was contained to the structure which was a total loss. Due to the report of the fire being arson, the Nevada State Fire Marshall was requested to assist with the fire investigation. It was determined to be an arson fire and one person was arrested by WCSO.

4 TM Engines, 1 TM Rescue Unit, 1 TM Safety Officer and 3 TM Chief Officers and TM Volunteers responded to this incident.

**Natural Gas Leak – Station 13 (Stead); 340 Lemmon Drive
Commissioner District 5
Mutual Aid from Reno Fire Department**

On December 28th at 13:00 hours, units responded to a natural gas leak at 340 Lemmon Drive. Upon arrival, we found a 2" natural gas line that had been hit and damaged by an excavator working construction along Lemmon Drive. The leak was causing a fire hazard to the area, and Lemmon Drive was shut down in both directions. TM Crews arrived and evacuated the surrounding businesses. The area was checked with gas monitors and no hazards found. NV Energy responded and was able to locate a main gas valve in the street and shut down the line.

4 TM Engines, 1 TM Rescue Unit, 1 RFD Engine and 1 TM Chief Officer responded to this incident.

**Motor Vehicle Accident – Station 37 (Hidden Valley); Edison Way at S. Rock Blvd.
Commissioner District
Mutual Aid provided to Reno Fire Department**

On December 28th at 14:54 hours, while waiting at a stop sign, Battalion 4 witnessed a motor vehicle collision that involved one vehicle "T-boning" another at a high rate of speed. A total of seven patients were involved, including one pediatric patient that was partially ejected from the vehicle. Battalion 4 immediately requested for a response from RFD and began to initiate scene management actions and care at the scene. RFD and REMSA Medic units arrived on scene and were assigned patient care. Scene was eventually released to RFD resources. Battalion 4 remained on scene to provide assistance and a witness statement to RPD.

1 TM Battalion Chief, RFD and REMSA medical units responded to this incident.

**Structure Fire – Station 18 (Cold Springs); 18500 Reno Park Blvd.
Commissioner District 5**

On December 29th at 03:00 hours, units responded to a reported fire west of 395 in Cold Springs. Upon arrival at 18500 Reno Park, we found a 480 square foot detached garage with wildland exposure. This was a defensive fire as the garage was 90% involved with roof collapse. The fire was contained to the garage, multiple vehicles and 1 travel trailer. The cause of the fire is under investigation.

3 TM Engines, 1 TM Rescue Unit, 2 TM Water Tenders and 1 TM Chief Officer responded to this incident.

**Wildland Fire – Station 13 (Stead); North side of Peavine Mountain west of the Red Metal Mine
Commissioner District 5
Automatic aid provided to USFS**

On December 29th at 16:41 hours, units responded to a reported vehicle fire on Peavine Mountain that had extended into the wildland. Upon arrival, we found a 3 acre fire burning in medium brush and grass. Apparatus arrived on scene and established a hose lay and contained the fire at 3.4 acres. A small dog was rescued during this incident and returned to its owner. This fire was 100% USFS jurisdiction and caused by a vehicle that had parked in the brush causing the fire. Once the fire was contained, the fire was turned over to USFS.

4 TM Brush Engines, 1 TM Patrol and 1 TM Chief Officer and TM Volunteers responded to this incident.

Training:

- Monthly HazMat Triad Training
- Probationary Firefighter Skills Testing
- Annual Ice Rescue Training
- Avalanche Rescue Training
- Water Rescue Training
- SCBA Air Consumption Drill
- EMS
- Zoll EPCR Training
- Forcible Entry Training
- Rescue Telecrib Training
- Driver Training
- Confined Space
- Building Construction
- Multi-company ventilation/forcible entry drill at GHS

Accomplishments:

- B-136 and B-115 sent deployed on strike teams to Southern California wildland fires
- Green Waste Program
- Christmas Tree Recycling Program
- Boy Scout tours at Station 36
- Apparatus Committee Meeting
- Dispose of accumulated debris from stations
- 6 new academy graduates started line work



VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

November 2017

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type									
STATION/DISTRICT									
VOLUNTEER RESPONSE: INCIDENT TYPE									TOTAL
	221-Silver Lake VFD	223 - Lemmon Valley VFD	225 - Wadsworth (Pyramid Lake VFD)	227, 237, 301 - South Valleys VFD	229 - Palomino Valley Auxiliary	240 - Red Rock VFD	242 - Gerlach VFD	351 - Verdi VFD	
Structure Fire			1						1
Wildland Fire	1	1	1						3
Vehicle/Trash/Other Fire						2			2
Emergency Medical Services		2				5			7
Motor Vehicle Accident			1			1			2
Rescue									0
HazMat/Hazardous Condition			1						1
Public Assist									0
Good Intent Call		1	1			1			3
Activated Fire Alarm						1			1
Severe Weather Related									0
Lightning Plan									0
Other									0
NOVEMBER 2017 TOTAL	1	4	0	5	0	0	10	0	20

In the month of November, 2017 the Truckee Meadows Volunteers responded to 20 incidents. (Wadsworth Volunteers operate under Pyramid Lake Volunteer Fire Department. Incidents listed for the Wadsworth Volunteer Station 225 are specific to responses in the Truckee Meadows Fire Protection District boundary, and do not include responses into tribal territory.)

AGENDA ITEM # 8C

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Structure Fire – Station 14 (Damonte Ranch); 15220 Pinion Drive

Commissioner District 2

2 in/2 out required

On November 4th at 20:43 hours, resources from the TMFPD responded to a residential structure fire. The first arriving unit reported a double wide mobile home that was 50% involved. One resident suffered injuries and was transported to Renown Hospital for evaluation, and two dogs were deceased on our arrival. Once the fire investigation was completed the crews continued with salvage and overhaul operations. No Firefighter injuries were reported during this incident.

4 TM Engines, 1 TM Water Tender, 2 TM Battalion Chiefs, 1 TM Chief , 15 TM personnel and TM Volunteers responded to this incident.

Structure Fire – Station 14 (Damonte Ranch); 15220 Pinion Drive
Commissioner District 2
2 in/2 out required

On November 4th at 20:43 hours, resources from the TMFPD responded to a residential structure fire. The first arriving unit reported a double wide mobile home that was 50% involved. One resident suffered injuries and was transported to Renown Hospital for evaluation, and two dogs perished prior to our arrival. Once the fire investigation was completed the crews continued with salvage and overhaul operations. No Firefighter injuries were reported during this incident.

4 TM Engines, 1 TM Water Tender, 2 TM Battalion Chiefs, 1 TM Chief , 15 TM personnel and TM Volunteers responded to this incident.

Wildland Fire – Station 13 (Spanish Springs); 8755 Red Rock Rd
Commissioner District 5
Automatic Aid received from RFD

On November 26th at 12:47 hours, crews were dispatched to a report of a brush fire. Crews arrived on scene to find a wind driven brush fire in mature brush with structures threatened, and spread potential high in all directions. Spot fires were occurring due to the 70 mph winds, in vegetation near the strip mall. Red Rock Rd was closed while crews got the 5 acre fire under control. Heavy rain started in the area, which also assisted crews with extinguishing the fire.

2 TM Brush Enines, 3 TM Engines, 1 TM Water Tender, 1 TM Battalion Chief, TM Volunteers and resources from RFD responded to this incident.

TRAINING AND ACTIVITY

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
North Valleys - 223/221	CAPCE Altered Mental Status	1	1	1
	CAPCE Patients With Special Challenges	1	1	1
	CAPCE Environmental Emergencies Basic	2	1	2
	CAPCE Epilepsy	3	1	3
	CAPCE Methamphetamine	2	2	4
	CAPCE Bleeding and Shock Advanced	1	1	1
	CAPCE Bleeding and Shock Basic	1	1	1
	CAPCE HIPAA Awareness	4	1	4
	CAPCE Pediatric Trauma Advanced	1	2	2
	CAPCE Geriatric Emergencies Advanced	1	1	1
	CAPCE Respiratory System A&P Review	1	1	1
	CAPCE Femur Fractures	1	1	1
	CAPCE Kinematics of Trauma	1	1	1
	CAPCE Medical Extrication and Rescue	1	2	2
	CAPCE Understanding the Basics of ECGs	1	1	1
	CAPCE Managing Multiple Casualty Incidents	1	1	1
	CAPCE Operating an AED	1	1	1
	CAPCE Pediatric Emergencies Basic	2	2	4
	SCBA Air Consumption Drill	3	2	6
	NFPA 1001 Vehicle Extrication	3	1	3
	NFPA Forcible Entry into a Structure	3	1	3
	Driver's License Class 'C' with 'F' Endorsement Written Test	1	1	1
	Rescue 42 TeleCrib Strut System – Part 1: Video Based	1	1	1
North Valleys - 223/221 Total				46

Red Rock - 240	CAPCE Epilepsy	1	1	1
Red Rock – 240 Total				1

South Valleys – 227/301	EMR Terminology #1	1	1	1
South Valleys Total				1

Verdi - 351	Auto extrication training: Hurst spreaders, cutters, ram, sawzall, Rescue 42 strut usage for stabilization and lifting, hybrid vehicle precautions, handtool usage for extrication.	3	3	12
	CAPCE Carbon Monoxide Poisoning	1	1	1
	CAPCE Environmental Emergencies Basic	1	1	1
	CAPCE Altered Mental Status	1	1	1
	AEMT refresher training day 1	3	4	12
	AEMT refresher day 2	3	10	30
	AEMT refresher day 3	1	10	10
	Auto extrication training with E-37 at Airport Auto Wreckers. Use of hydraulic tools (cutter, ram, spreaders) and hand tools. Scenarios with upright and roll-over accidents. Vehicle stabilization with Rescue 42 struts.	2	2	4
	NFPA 1001 Forcible Entry into a Structure	1	1	1
	SCBA Air Consumption Drill	2	2	4
Verdi – 351 Total				76



VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

December 2017

The following report contains non-audited figures based on data extracted from the District's incident reporting system and Washoe County E-Comm Dispatch.

Monthly Call Volume by Station & Type									
STATION/DISTRICT									
VOLUNTEER RESPONSE: INCIDENT TYPE									TOTAL
	221-Silver Lake VFD	223 - Lemmon Valley VFD	225 - Wadsworth (Pyramid Lake VFD)	227, 237, 301 - South Valleys VFD	229 - Palomino Valley Auxiliary	240 - Red Rock VFD	242 - Gerlach VFD	351 - Verdi VFD	
Structure Fire		1							1
Wildland Fire	1	1				1			3
Vehicle/Trash/Other Fire									0
Emergency Medical Services		4			2	5			11
Motor Vehicle Accident						1			1
Rescue									0
HazMat/Hazardous Condition									0
Public Assist	1					2			3
Good Intent Call	1				1		1		3
Activated Fire Alarm						1	1		2
Severe Weather Related									0
Lightning Plan									0
Other									0
DECEMBER 2017 TOTAL	3	6	0	0	0	3	10	2	24

In the month of December, 2017 the Truckee Meadows Volunteers responded to 24 incidents. (Wadsworth Volunteers operate under Pyramid Lake Volunteer Fire Department. Incidents listed for the Wadsworth Volunteer Station 225 are specific to responses in the Truckee Meadows Fire Protection District boundary, and do not include responses into tribal territory.)

AGENDA ITEM # 8C

SIGNIFICANT INCIDENTS

Significant incidents for the month are reported below. The number of incidents reported in the Call Volume Table may not exactly match the narrative provided below; i.e. a structure fire that is limited to a small out building is reported in the Call Volume, however it does not warrant inclusion below.

Station by Commission District		
Station	District	Commissioner
Station 13 – Stead	5	Herman
Station 14 – Damonte Ranch	2	Lucey
Station 15 – Sun Valley	3/5	Jung / Herman
Station 16 – East Washoe Valley	2	Lucey
Station 17 – Spanish Springs	4	Hartung
Station 18 – Cold Springs	5	Herman
Station 30 – West Washoe Valley	2	Lucey
Station 35 – Mogul	5/1	Herman/Berkbigler
Station 36 – Arrowcreek	2	Lucey
Station 37 – Hidden Valley	2/4	Lucey/Hartung
Station 39 – Galena Forest	2/1	Lucey/Berkbigler

Stations are predominantly within the Commissioner's District as listed above.

Incidents:

Structure Fire – Station 13 (Stead); 470 Palace Drive Commissioner District 5 2 in/2 out Required

On December 28th at 05:30 hours, units responded to a reported structure fire at 470 Palace Drive. Dispatch reported there were possibly victims inside. Upon arrival, we found a 1,200 square foot single family dwelling that was 70% involved in fire and vented through the roof. Washoe County Sheriff had the occupant in custody and stated there were no victims inside the structure. A transitional attack was made with a quick knock down with a master stream and 2 1/2" hand lines. A search of the interior was made and no victims were located. The fire was contained to the structure which was a total loss. Due to the report of the fire being arson, the Nevada State Fire Marshall was requested to assist with the fire investigation. It was determined to be an arson fire and one person was arrested by WCSO.

4 TM Engines, 1 TM Rescue Unit, 1 TM Safety Officer and 3 TM Chief Officers and TM Volunteers responded to this incident.

Wildland Fire – Station 13 (Stead); North side of Peavine Mountain west of the Red Metal Mine

Commissioner District 5

Automatic aid provided to USFS

On December 29th at 16:41 hours, units responded to a reported vehicle fire on Peavine Mountain that had extended into the wildland. Upon arrival, we found a 3 acre fire burning in medium brush and grass. Apparatus arrived on scene and established a hose lay and contained the fire at 3.4 acres. A small dog was rescued during this incident and returned to its owner. This fire was 100% USFS jurisdiction and caused by a vehicle that had parked in the brush causing the fire. Once the fire was contained, the fire was turned over to USFS.

4 TM Brush Engines, 1 TM Patrol and 1 TM Chief Officer and TM Volunteers responded to this incident.

TRAINING AND ACTIVITY

STATION	ACTIVITY	CREWS	HOURS PER	TOTAL HOURS
North Valleys - 223/221	Annual Ice Recue Refresher Training	1	2	2
	CAPCE Non-Traumatic Chest Pain	1	1	1
	CAPCE Allergies and Anaphylaxis Basic	1	1	1
	CAPCE Poisoning and Overdose	2	1	2
	CAPCE Carbon Monoxide Poisoning	1	1	1
	CAPCE HIPAA Awareness	1	1	1
	CAPCE Epilepsy	1	1	1
	CAPCE Operating an AED	1	1	1
	CAPCE Altered Mental Status	1	1	1
	CAPCE Patient Abuse and Assault	1	2	2
	Volunteer PPE Inspection	1	1	1
	1.3.3 TMFPD Code of Conduct	1	1	1
	Mandatory Drug Free Awareness Training	1	1	1
	Active Assailant	1	2	2
	Ebola Infection Control	1	1	1
	S-190 Introduction to Wildland Fire Behavior (MOD #1)	1	2	2
	Measles Review	1	.5	.5
	NFPA 1021 Incident Response Safety	1	1	1
	NFPA 1021 Public Education Programs	1	1	1
	NFPA 1001 Building Construction	1	1	1
	NFPA 1001 Rescue and Extrication	1	1	1
	Hearing Conservation	1	1	1
	SCBA Air Consumption Drill	1	2	2
North Valleys - 223/221 Total				28.5

Red Rock - 240	CAPCE Operating an AED	1	1	1
Red Rock - 240 Total				1

South Valleys - 227/301	CAPCE Femur Fractures	1	1	1
	Rescue 42 Telecrib Strut System - Part 1: Video Based	1	1	1
	SCBA Air Consumption Drill	3	2	6
South Valleys Total				9

Verdi - 351	WT-351 driving, pump operation, hydrant filling, 3' supply hose reloading. Winterization of pumps on E-351 & WT-351. Checks of E-351's tire chains. Station maintenance.	1	2	2
	WT-351 hose deployment drill (1.75' & 2.5'), pumping, hydrant	1	3	3

refilling. Weekly checks of E-351, WT-351 and station maintenance checks.			
CAPCE Epilepsy	1	1	1
CAPCE HIPAA Awareness	1	1	1
WT-351 100 foot 1.75' hose pack deployment and repacking, SCBA air consumption drill, winter equipment (ice melt, snow shovels/chains) stowed on E-351, inspection of the Bridge St. dry hydrant connection.	1	1.5	1.5
SCBA Air Consumption Drill	1	2	2
SCBA X3	1	1	1
E-341: generator/scene lighting, weekly apparatus checks, EMS bag/AED checks. WT-351: weekly apparatus checks, EMS bag/AED checks, winter driving. Station maintenance and VHF/800 MHz radio checks.	1	2	2
Annual Ice Rescue Refresher Training	2	2	4
HazMat Ops Refresher – Meth Labs	1	.5	.5
NFPA 1001 Forcible Entry into a structure	2	1	2
Verdi – 351 Total			20



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

jSTAFF REPORT Board Meeting Date: February 20, 2018

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt DE
HR DW

DATE: February 5, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval to create five (5) additional full-time Firefighter/Paramedic positions. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Discussion and possible approval to create five (5) new full-time Firefighter/Paramedic positions.

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

On July 18, 2017 the TMFPD Fire Board approved a similar request for the addition of six (6) positions. Since then, the District has had several vacancies occur in addition to those that were anticipated last year. The District has also completed a trial period of staffing a Rescue vehicle in Sun Valley and a water tender in Verdi which will be addressed in the upcoming budget process.

BACKGROUND

There are currently seven (7) vacant Firefighter/Paramedic positions within the District, but the District anticipates several additional vacancies in the coming months due to promotions, retirements, and potential permanent staffing of additional apparatus and/or positions. Although these vacancies are anticipated, they cannot be filled until the current position control numbers are vacated. When the District fills vacancies with new Firefighters, they must be trained through a comprehensive training program or academy. This training requires a great deal of planning, resources, and expense, so it is advantageous for the District to minimize the number of new recruit academies that it conducts. This training process also takes approximately four months, so the lead time on getting new firefighters on the line is lengthy. By authorizing additional positions, the District can hire ahead of the anticipated vacancies so that the new employees are trained and ready for assignments at the time the currently filled positions become vacant.

Due to the anticipated future vacancies, the District is seeking Board approval to create five (5) new full-time Firefighter/Paramedic positions (for a total of 12 (12) vacancies, including the seven (7) existing vacancies). As personnel retire and/or promote, the five (5) newly authorized positions would be drawn down and fill the vacancies without the need for additional hiring and conducting a training academy at that time.

The District currently requires 36 personnel for each shift (eleven (11) - three person crews, plus one (1) Safety/Training Officer, and two (2) Battalion Chiefs). However, the District currently has two additional "floater" firefighters assigned to each shift (37th & 38th person), who are used to fill daily vacancies due to vacation, sick leave, etc. These vacancies in operational staffing are being covered by current staff working overtime. In addition, the District recognizes the need to staff the rescue vehicle in Sun Valley and a forth crew member on Tender 35. This additional staffing has also been covered by current staff working overtime.

FISCAL IMPACT

The FY2018 impact of hiring five (5) additional Firefighters/Paramedics including salary and benefits is approximately \$182,000. It is anticipated that this cost would be offset by a corresponding reduction in overtime, particularly mandatory overtime, cost savings from extended vacancies, and expected near future retirements making the fiscal effect negligible and within the current budget. The FY2019 impact is estimated to be approximately \$550,000 and will be included within the FY2019 budget.

RECOMMENDATION

Staff recommends the Board approve the creation of five (5) new full-time Firefighter/Paramedic positions.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion could be:

"Move to approve the creation of five(5) additional full-time Firefighter/Paramedic positions."



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: February 20, 2018

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt DE
HR N/A

DATE: February 7, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Telephone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Presentation, discussion and possible direction to staff regarding enhanced automatic aid protocols between Truckee Meadows Fire Protection District and City of Sparks Fire Department. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Presentation, discussion and possible direction to staff regarding enhance automatic aid protocols between Truckee Meadows Fire Protection District and City of Sparks Fire Department.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

On July 19, 2016 the Board of Fire Commissioners approved a five (5) year Cooperative Agreement and associated Annual Operating Plan between the City of Sparks Fire Department and the Truckee Meadows Fire Protection District.

BACKGROUND

Staff from TMFPD and the City of Sparks recognized a few years ago that our mutual aid protocols could be made more efficient. There are areas where TM can be the closest resource to City of Sparks jurisdictions and City of Sparks Fire Department can be the closest resource to areas of TM.

The historical protocol called for both agencies to respond even to basic and low acuity EMS calls. Both agencies recognized that this was not efficient and the parties discussed how to reduce the level of response. A single resource response benefits both agencies for the reason that the second engine remains available for simultaneous emergencies and wear and tear and costs are reduced.

After two years of work, the agencies are ready to launch the new protocol. The process was slowed because of an upgrade to Tiburon CAD software that prevented calls from being cloned from one agency to the other. These and other programming issues have been resolved.

Authority to implement the new system exists in the current agreement under paragraph 4:

4. **"Automatic Aid.** The parameters of Automatic aid and the attendant response areas are set forth in AOP. The AOP may be modified by mutual agreement of the Fire Chiefs for the

parties provided that the revisions are signed by the Fire Chiefs or duly authorized designee and provided to the respective City or County Clerks before they are effective.

Staff will present how the new system will work.

FISCAL IMPACT

Should there be any costs related to exceeding the time threshold and or the need to enter into cost share agreements, there is sufficient budget authority within the approved 2018/19 budget.

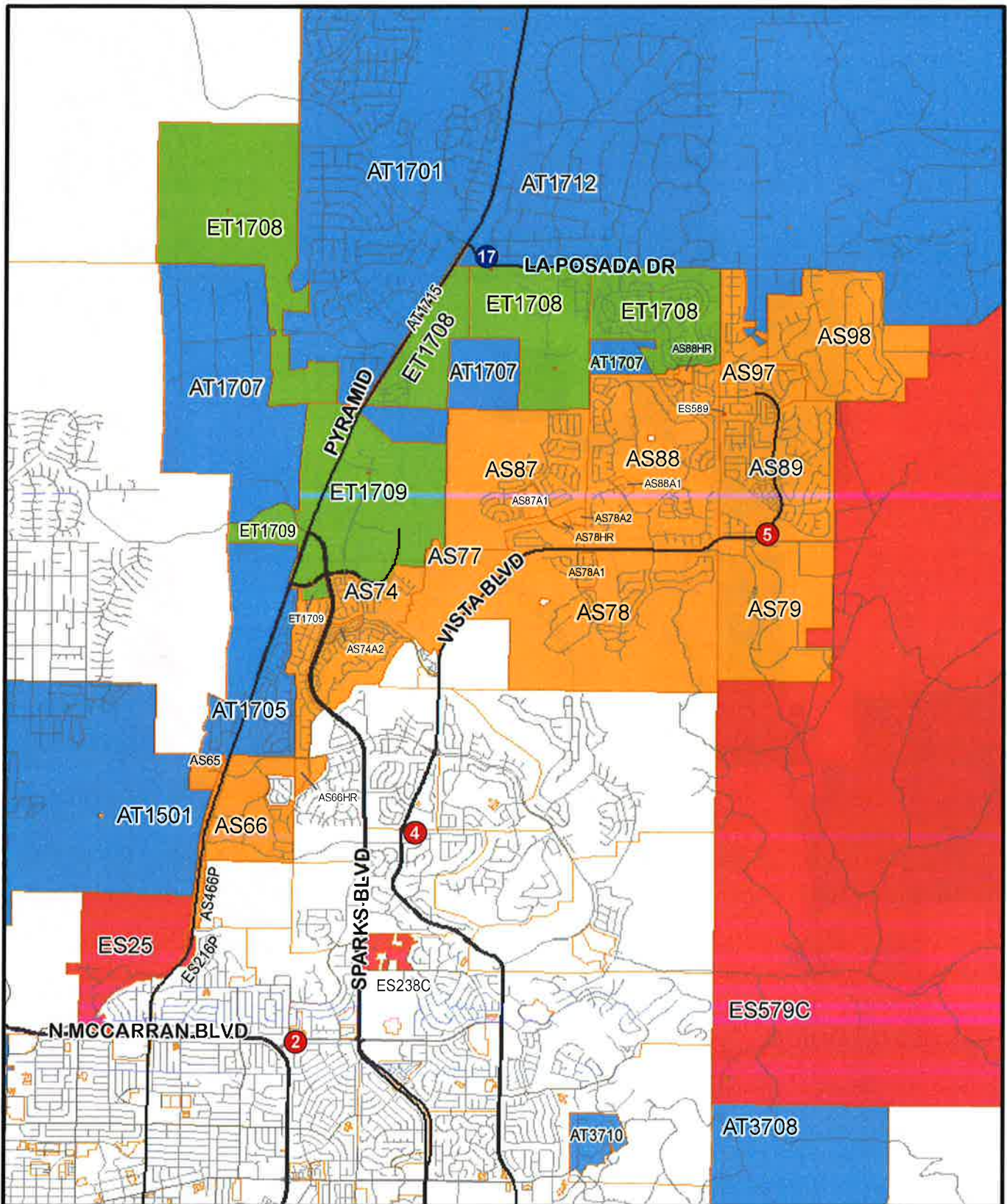
RECOMMENDATION

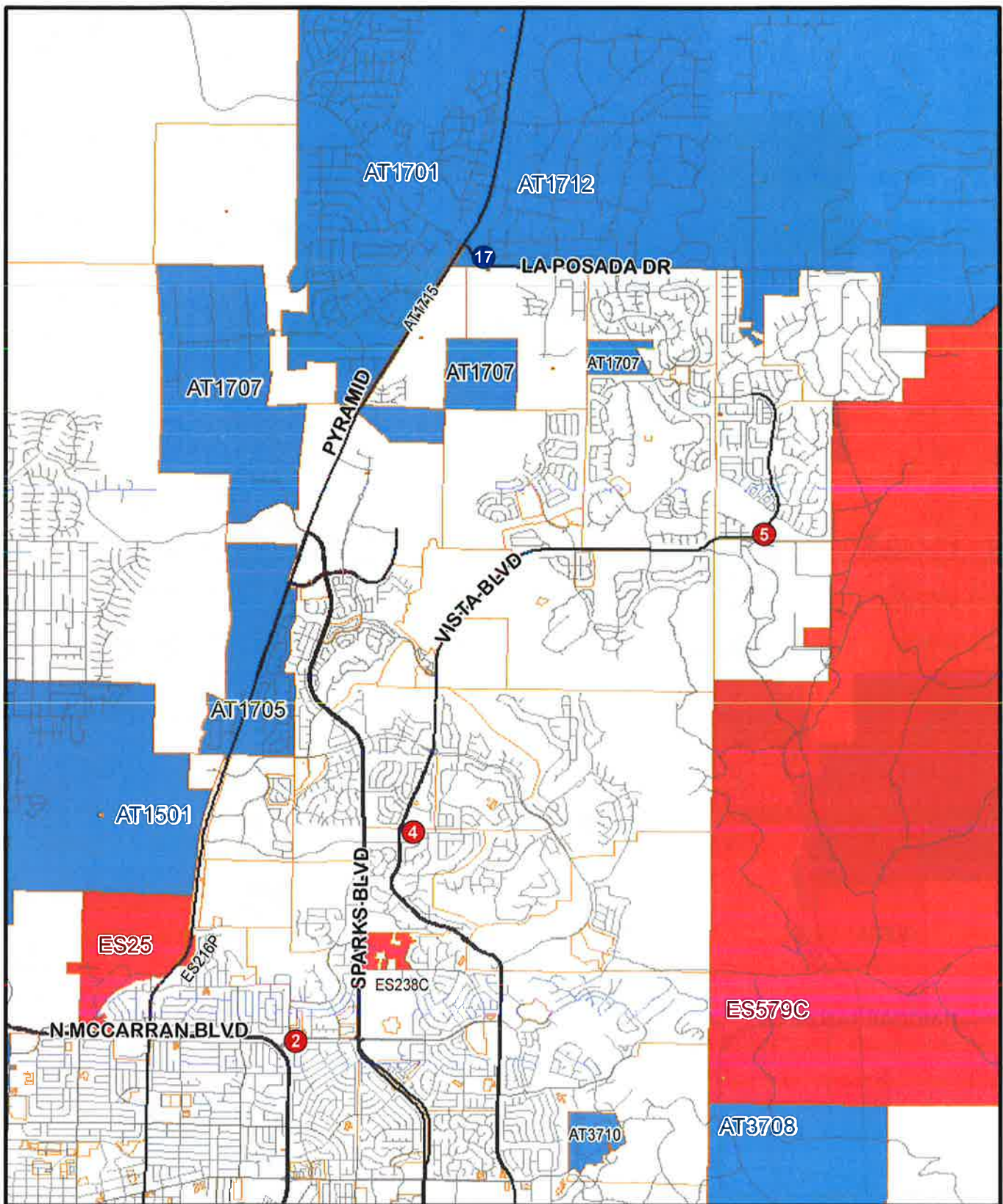
Staff recommends acceptance of the presentation on enhanced automatic aid with the City of Sparks.

RECOMMENDATION

Should the Board agree with Staff's recommendation, a possible motion could be:

"I move to accept the staff presentation on enhanced automatic aid with the City of Sparks."





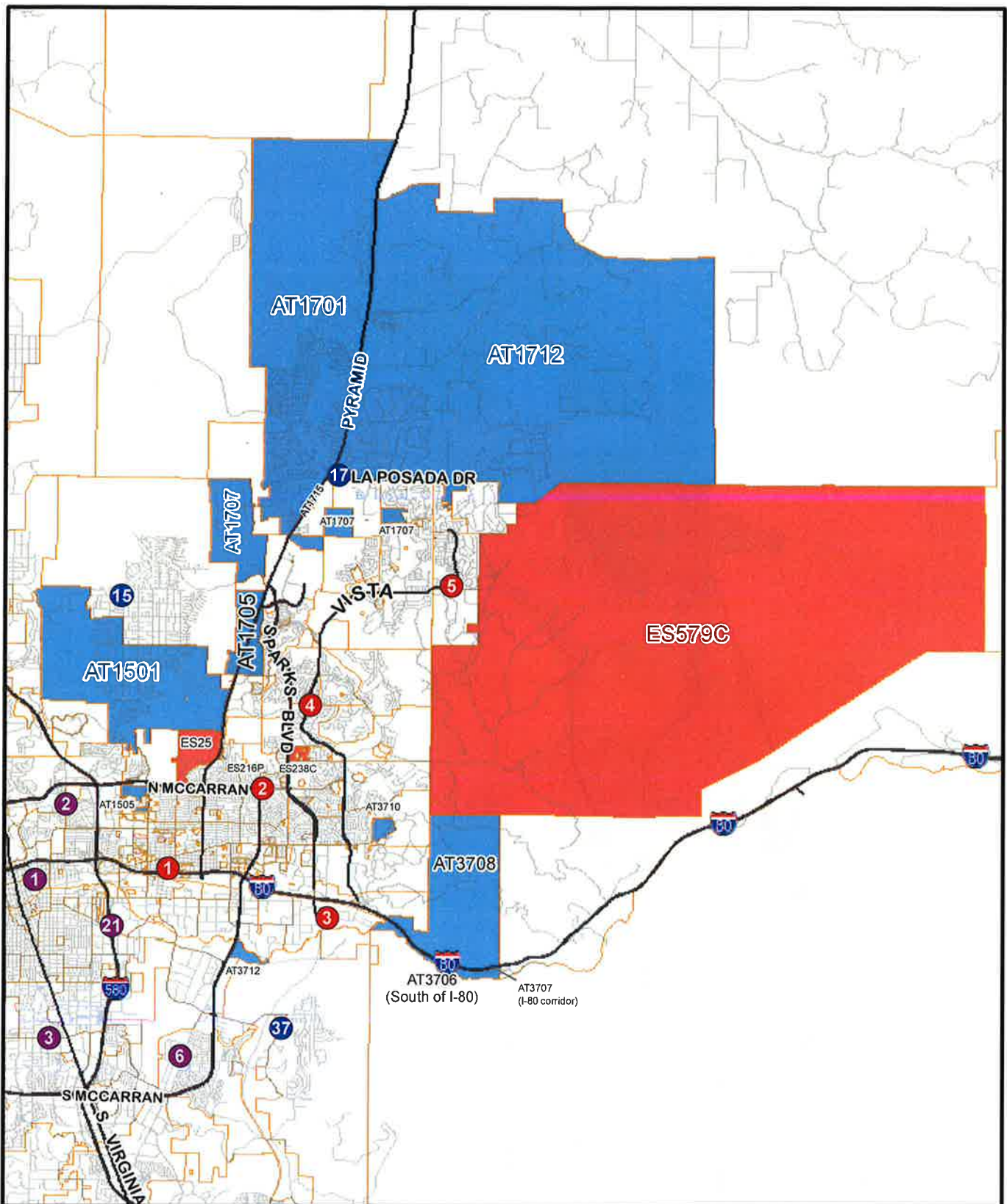
Fire Station

 AutoAid from SFD to TMFPD

 Enhanced Aid From SFD to TMFPD

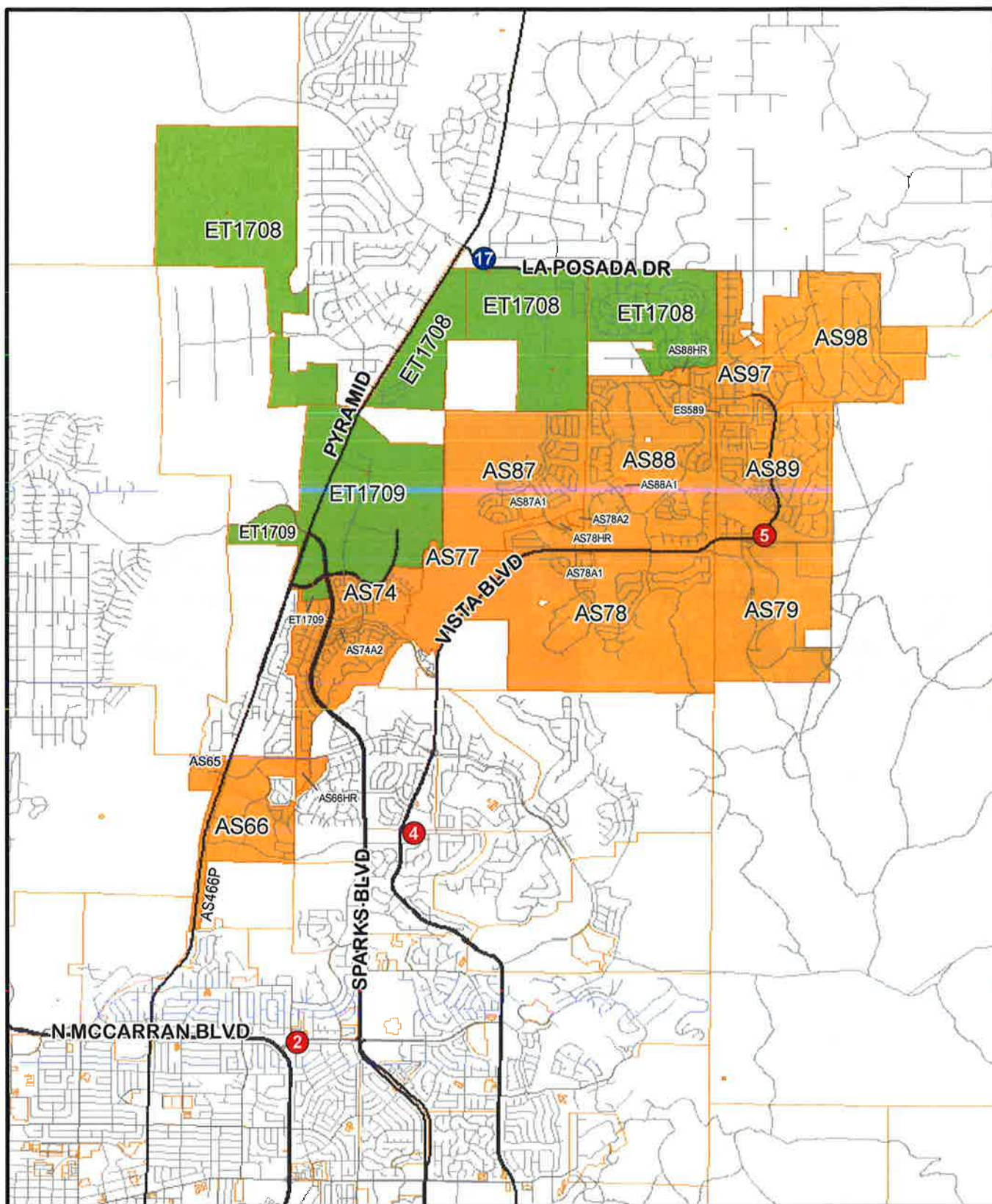
 SPARKS

 TMFPD



AutoAid from SFD to TMFPD
 Enhanced Aid From SFD to TMFPD

Fire Station
 TMFPD
 SPARKS
 RENO



Fire Station



AutoAid from TMFPD to SFD



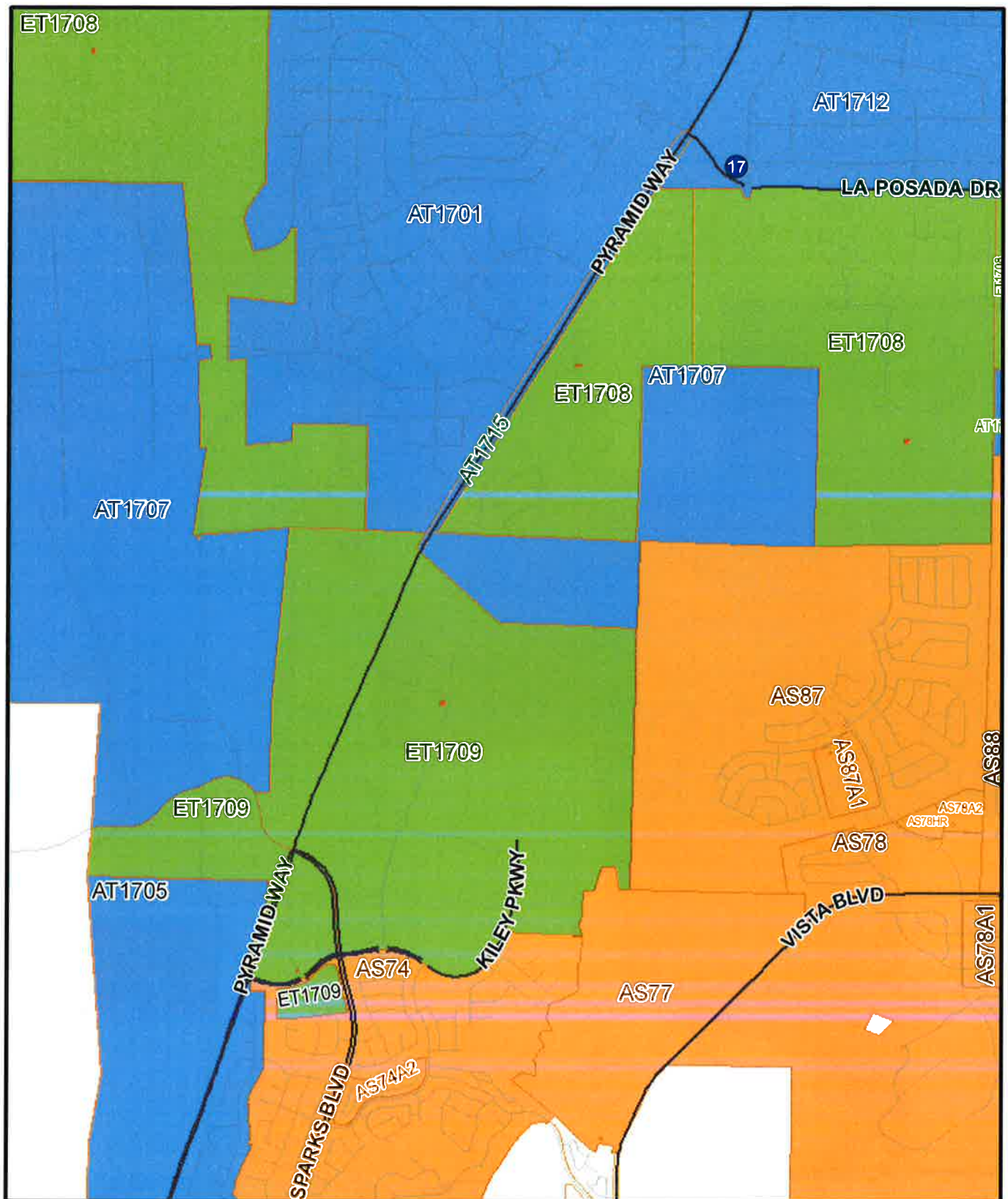
Enhanced Aid from TMFPD to SFD

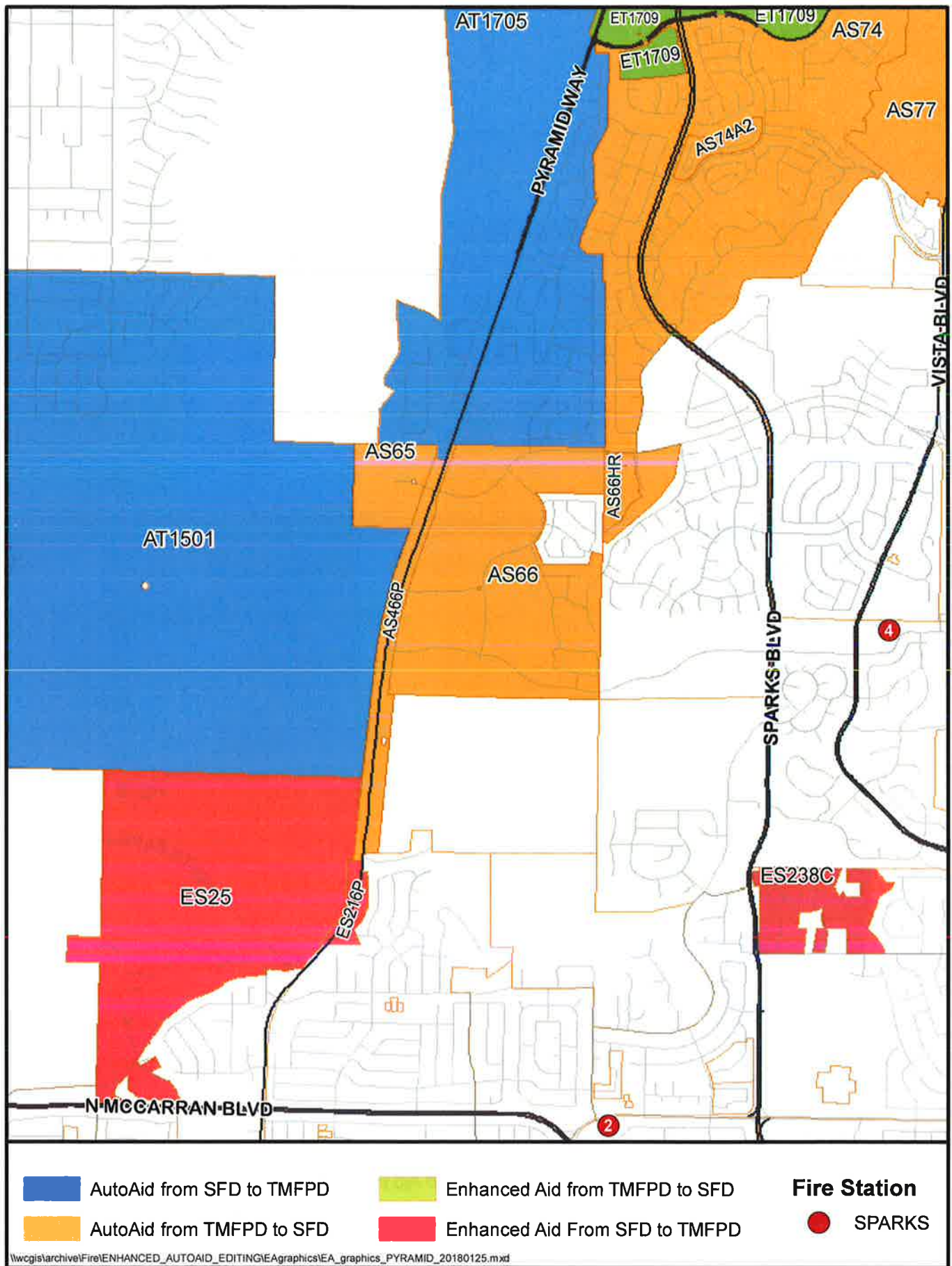


SPARKS



TMFPD







TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: February 20, 2018

Fire Chief CM

Finance CV

Legal DWV

Risk Mgt DE

HR DW

DATE: January 26, 2018

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Charles A. Moore, Fire Chief

Phone: (775) 328-6123 Email: cmoore@tmfpd.us

SUBJECT: Discussion, presentation and possible direction to the Fire Chief regarding the City of Reno's Sphere of Influence in the Verdi area as requested by Commissioner Berkbigler. (Commission District 5) FOR POSSIBLE ACTION

SUMMARY

This item is presentation, discussion and possible direction to the Fire Chief regarding the City of Reno's Sphere of Influence (SOI) in the Verdi area as requested by Commissioner Berkbigler.

Strategic Objective supported by this item: *Safe, secure and healthy communities*

PREVIOUS ACTION

None

BACKGROUND

During the January 20, 2018 Board of Fire Commissioners meeting, Commissioner Berkbigler requested a presentation regarding the City of Reno's Sphere of Influence in the Verdi area. This item is for discussion and possible action. As development continues within the City of Reno's SOI west of town, the current residents are impacted. The new Reno's Master Plan accounts for capital outlays to support that growth. Fire Stations are one example of what is included in that plan. The attached maps show the city's SOI in relation to Verdi. New projects include Logistics Center and Meridian 120. It shows that with the SOI influence, the City is essentially creating an unincorporated Washoe County peninsula.

Sphere of Influence (SOI) is a regional planning tool enabled by State Law, specifically NRS Sections 278.026 through 278.029 which creates regional planning in Washoe County. SOI is defined in NRS 278.026(7) as "an area into which a city plans to expand as designated in the comprehensive regional plan within the time designated in the comprehensive regional plan". That time frame is set with the currently adopted Truckee Meadows Regional Plan as 20 years.

Further, NRS 278.02788 provides specific regulations on the SOI for the City of Reno or the City of Sparks:

NRS 278.02788 Adoption of master plan for sphere of influence; appeal of decision concerning use of land within sphere of influence.

1. If a city has a sphere of influence that is designated in the comprehensive regional plan, the city shall adopt a master plan concerning the territory within the sphere of influence. The master

plan and any ordinance required by the master plan must be consistent with the comprehensive regional plan. After adoption and certification of a master plan concerning the territory within the sphere of influence and after adopting the ordinances required by the master plan, if any, the city may exercise any power conferred pursuant to NRS 278.010 to 278.630, inclusive, within its sphere of influence.

2. If the comprehensive regional plan designates that all or part of the sphere of influence of a city is a joint planning area, the master plan and any ordinance adopted by the city pursuant to subsection 1 must be consistent with the master plan that is adopted for the joint planning area.

3. Before certification of the master plan for the sphere of influence pursuant to NRS 278.028, any action taken by the county pursuant to NRS 278.010 to 278.630, inclusive, within the sphere of influence of a city must be consistent with the comprehensive regional plan.

4. A person, county or city that is represented on the governing board and is aggrieved by a final determination of the county or, after the certification of the master plan for a sphere of influence, is aggrieved by a final determination of the city, concerning zoning, a subdivision map, a parcel map or the use of land within the sphere of influence may appeal the decision to the regional planning commission within 30 days after the determination. A person, county or city that is aggrieved by the determination of the regional planning commission may appeal the decision to the governing board within 30 days after the determination. A person, county or city that is aggrieved by the determination of the governing board may seek judicial review of the decision within 25 days after the determination.

The key point from this NRS section is that the City of Reno can exercise powers within its SOI after following the process established in this section. However, these powers are limited to those enabled in NRS Chapter 278 and by an interlocal agreement between Washoe County and the City of Reno (last amended in 2003). These powers are limited to planning (approving master plans, regulatory zoning and discretionary permits) and building (issuing building permits). All other powers remain with Washoe County, specifically fire protection within the SOI.

NRS Chapter 278 envisions that the City of Reno will annex properties within its SOI following its seven year program of annexation (as set forth in NRS 268.625). However, the City may also annex properties which are contiguous to its current boundaries by "voluntary annexation" following the provisions of NRS 268.670. Additionally, there are no requirements or procedures which require the City to establish and follow a pattern of annexation within its SOI. This translates into a "hodge podge" of annexation which frequently leave unincorporated County islands surrounded by City territory.

All of this complicates planning by the Truckee Meadows Fire District for fire services within its District. The City can, and has, annexed property within the SOI without consultation with the District to determine the impact of the annexation on fire services for surrounding unincorporated properties and even for the annexed property (is the City of Reno able to provide those fire services upon annexation?). The result of a patchwork annexation pattern leaves the District without funding for fire services from the annexed properties, with the obligation to continue to provide fire services to surrounding unincorporated properties. Additionally, the annexed properties are vacant lands which will be developed within the City of Reno and any fire services taxes from the new development will flow to the City of Reno and not the District.

In the end, the potential pattern of annexed land in the Verdi area (see the attached maps) forces a mixture of fire responses by both the District and the City of Reno in the Verdi area. District fire and emergency medical services will have to drive through annexed properties on the way to provide service to unincorporated islands. Similarly, City of Reno fire/emergency medical services will drive through unincorporated developed properties to serve outlying City lands (if eventually annexed).

FISCAL IMPACT

There is no fiscal impact with this item.

RECOMMENDATION

It is recommended that the Board accept the presentation of the City of Reno's Sphere of Influence in the Verdi area and provide possible direction to the Fire Chief.

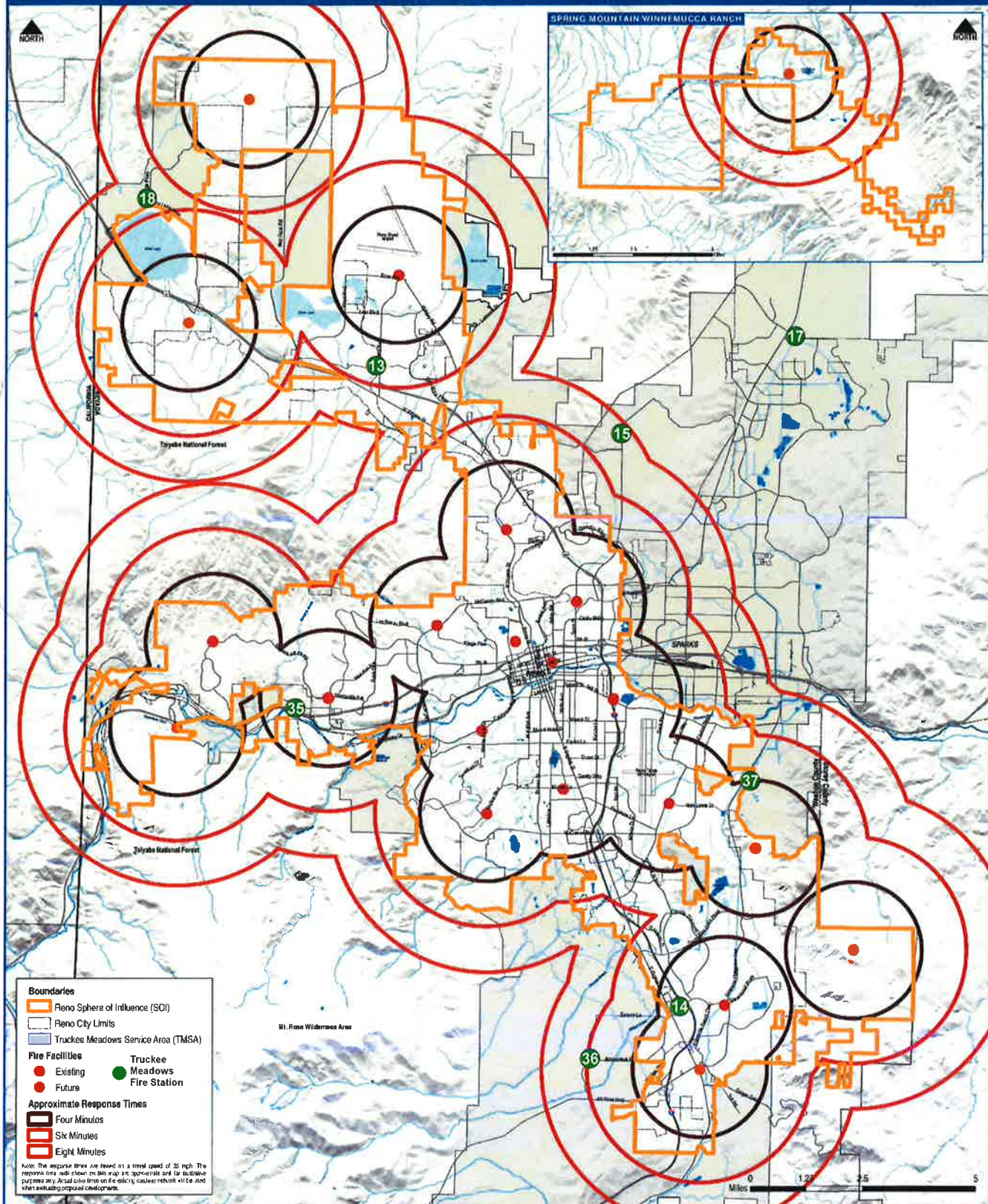
POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion could be:

"I move to accept the presentation regarding the City of Reno's Sphere of Influence in the Verdi area and provide possible direction to the Fire Chief."

FIRE FACILITIES AND RESPONSE TIMES

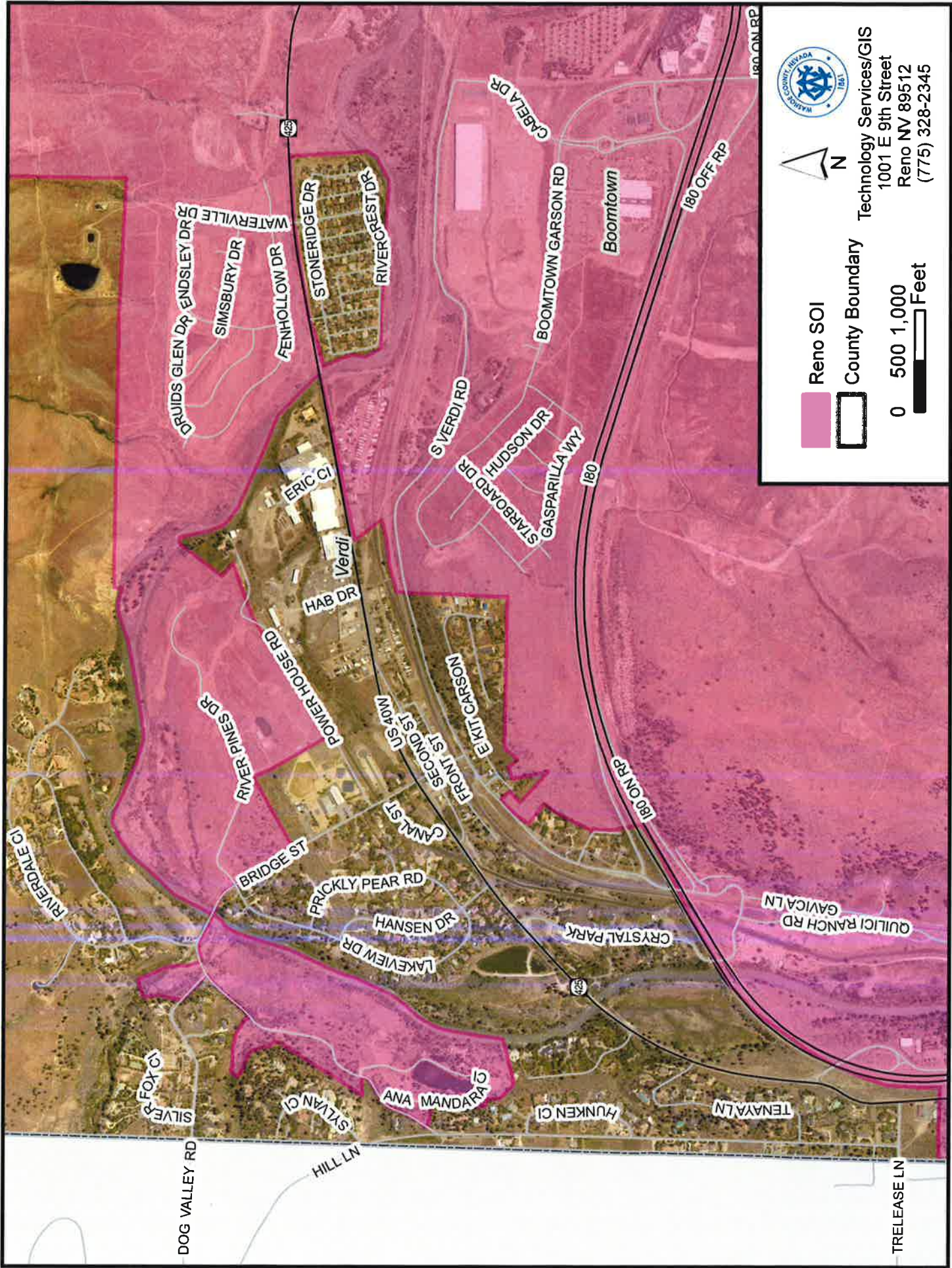
CITY OF RENO
AND SPHERE OF INFLUENCE



Community Development Department
734-2801 • 34-240 • www.reno.gov
1 East 1st Street • PO Box 300 • Reno, NV 89501

Map of Reno Sphere of Influence

This information is for informational purposes only. It is not intended to be used for any other purpose. The City of Reno is not responsible for any errors or omissions. The City of Reno is not responsible for any damages or losses resulting from the use of this information. Map produced September 2017





TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: February 20, 2018

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt DE
HR DW

DATE: February 5, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval of an Employment Agreement for Lisa Beaver to include salary and benefits for the position of Fire Deputy Chief of Fire Prevention for the Truckee Meadows Fire Protection District and authorize the Chairman to sign the same; and if approved, introduction of incoming Fire Deputy Chief Lisa Beaver. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Discussion and possible approval of an Employment Agreement for Lisa Beaver to include salary and benefits for the position of Fire Deputy Chief assigned to Fire Prevention for the Truckee Meadows Fire Protection District and authorize the Chairman to sign the same; and if approved, introduction of incoming Fire Deputy Chief Lisa Beaver

Strategic Objective supported by this item: *Valued, Engaged Employee Workforce*

PREVIOUS ACTION

September 19, 2017 the Board of Fire Commissioners approved the creation of a Deputy Chief of Fire Prevention position to include job specification, salary range and benefits and authorization to negotiate an employment agreement to be brought back to the Board for ratification.

BACKGROUND

The District retained Ralph Anderson and Associates to perform a national search for a Fire Prevention professional. Six candidates were selected and finalists and interviewed by a panel of civilian, Washoe County and TMFPD District personnel. The process concluded on January 12 with a decision to recommend Lisa Beaver.

Ms. Beaver is a registered Fire Protection Engineer with a Bachelor of Science in Applied Science & Technology in Fire Protection Science from Thomas Edison State College. She has the following certifications and licenses:

- Certified Building Plans Examiner
- Certified Building Official
- Certified Fire Marshal
- Certified Fire Inspector I

- Certified Fire Inspector II
- Certified Fire Plans Examiner
- Certified Fire Protection Specialist
- Certified Professional Engineer

Pending approval of this item, Ms. Beaver's start date is proposed April 2, 2018

FISCAL IMPACT

The fiscal year 2018 impact associated with the hiring of a Deputy Chief of Fire Prevention is estimated at approximately \$51,200. The position to include salary and benefits was budgeted has been approved within the FY2017/2018.

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve an Employment Agreement for Lisa Beaver to include salary and benefits for the position of Fire Deputy Chief of Fire Prevention for the Truckee Meadows Fire Protection District and authorize the Chairman to sign the same.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve an Employment Agreement for Lisa Beaver to include salary and benefits for the position of Fire Deputy Chief of Fire Prevention for the Truckee Meadows Fire Protection District and authorize the Chairman to sign the same."

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT is made and entered into this 20th day of February, 2018 by and between the Truckee Meadows Fire Protection District Board of Fire Commissioners, hereinafter referred to as “District” or “Employer”, and Lisa Beaver, an individual, hereinafter referred to as “Employee”, both of whom do hereby agree as follows:

WHEREAS, Employer and Employee express their desire to fill the position of Deputy Fire Chief, an at will position with the District, and the Employer expresses their desire to appoint Lisa Beaver as its Deputy Fire Chief; and,

WHEREAS, it is the desire of Employer to provide certain benefits and to describe certain conditions of employment and working conditions of Employee as set forth herein; and,

WHEREAS, it is the desire of Lisa Beaver to accept the position of Deputy Fire Chief of District as set forth herein; and,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. DUTIES OF EMPLOYEE

Employer hereby appoints Employee, and Employee agrees to serve, as an at will Employee, to the position of Deputy Fire Chief for Truckee Meadows Fire Protection District and as such will perform the duties and have the responsibilities as set forth in the attached job class specification. Employee will perform other legally permissible and proper duties as the Fire Chief shall assign from time to time including acting as the Fire Chief in his absence.

2. TERM AND TERMINATION

A. TERM

This Agreement begins on April 2, 2018 and terminates at 11:59 p.m. December 31, 2021, unless sooner terminated at the will of the Employer or Employee as provided herein.

B. TERMINATION BY EMPLOYEE

Employee may terminate this Agreement at any time by giving 30 days’ notice, at which point Employer may require immediate termination but shall pay the Employee 30 days’ pay and benefits in lieu of the notice and require immediate termination of employment.

C. TERMINATION BY EMPLOYER

As Employee is employed as an at will employee of the District, Employer may terminate this Agreement and Employee’s employment at any time and may require immediate termination

of the Employee but the Employer shall pay the Employee six months' salary as severance pay upon termination.

Employee shall not be entitled to severance pay if Employer terminates Employee, in part or in total, for conviction of a crime involving moral turpitude and/or if Employee engages in conduct which constitutes a violation of law or policy governing the conduct of public officers. Nor shall Employee be entitled to severance pay at the conclusion of the term of this Agreement.

D. DUTIES AND RIGHTS UPON TERMINATION

Upon termination of employment, Employee shall (i) immediately cease doing any business of the employer, (ii) leave the premises and (iii) return all equipment, files, documents, keys, identification cards, credit cards, and property belonging to Employer. If Employee is given pay in lieu of notice as described above, Employee shall remain available for consultation during the pay in lieu period.

3. SALARY

Employee shall be paid a base annual salary of \$160,000.00. On each anniversary of the effective date of this Agreement, the Fire Chief shall consider Employee's performance. Following the evaluation conducted pursuant to paragraph 7, the annual salary of Employee may be adjusted by the District consistent with the cost-of-living adjustment provided to all other unclassified and non-represented employees of the District. In addition, following the evaluation conducted pursuant to paragraph 7 below, Employee's salary may be increased for performance by up to 5% of Employee's then current salary not to exceed the maximum of the established range of the position.

Employee is not eligible for overtime, however in recognition of the requirement that Employee may be required to respond to emergency situations outside of a 40-hour work week, Employee may earn compensatory time at straight time on an hour for hour basis, in quarter hour increments, for time responding to emergency calls after working 40 hours in the work week. The work week is defined as 12:01 a.m. Monday through 12:00 midnight Sunday. Holiday pay, annual leave, and sick leave do not count toward the 40-hour threshold for compensatory time eligibility. Compensatory time may not be accrued in excess of 240 hours. Compensatory time beyond 240 hours shall not be accumulated or recorded. Employee shall not receive a cash payment for any accumulated compensatory time in any circumstance.

Employee is not eligible for longevity pay.

4. BENEFITS

A. Employee's compensation and benefits shall not be reduced at any time during the term of this Agreement except (i) to the degree that District requires an across the board reduction of salaries related to unclassified non represented employees (ii) if Employee is incapacitated and cannot perform her duties hereunder and has exhausted available leave; or (iii)

as a result of disciplinary action for professional malfeasance, violation of law, or violation of the policies or directives of Employer.

B. Employer shall pay 100% of Employee group medical plan, including health, dental and vision, and, should Employee elect dependent coverage, Employer shall pay 50% of the premium for such coverage, unless waived by the employee.

C. Any and all examinations required by the Nevada Revised Statutes relating to District employment which are performed by a District designated physician will be paid by the District at no cost to the employee. There will be no loss of pay or any accrued leave to the employee, if as a result of the physical examination, further testing is required. Any additional costs for testing shall be paid by the District.

D. It is the responsibility of the Employee, at the District's expense, to obtain an annual physical examination for the "Heart and Lung Bill" provisions of NRS Chapters 616A through D and 617.

E. Employee is eligible to participate in the deferred compensation program that District has implemented (currently Voya).

F. Employer will purchase \$25,000 of life insurance for employee.

5. EXCLUSIVE EMPLOYMENT

Employer agrees that Employee, on her own time, may instruct at the National Fire Academy and for the Nevada System of Higher Education; and such time off for this activity shall not be unreasonably withheld. Except for the previously stated activity, the District shall be her sole employer and that Employee shall not engage in any other employment of any kind, including independent contractor work.

6. RETIREMENT

Employer shall pay the employee's contribution to the Nevada Public Employees Retirement System (PERS) in the same fashion as unclassified, non-represented employees of the District. Any increases or decreases in the PERS contribution rate to Employer are shared equally by the Employer and the Employee as described in NRS 286.421 and as dictated by the PERS System.

Employee understands and agrees that her classification as a "regular" or "police/fire" member of the PERS system will be determined by PERS alone, that the District has no ability or duty to alter or challenge any such determination, and Employee agrees to abide by any such determination by PERS.

Both Parties agree that should Employee be determined to be a "police/fire" member of PERS that contribution rates will be adjusted retroactively if allowed by PERS. Both Parties agree that PERS' failure to allow a retroactive payment will not result in a duty to pay additional compensation or retirement payment of any kind.

7. EVALUATIONS

A. The Fire Chief, with Employee's input, agrees to adopt priorities and expectations for Employee and the Fire Chief agrees to do so each year thereafter so long as this agreement is in effect. The Fire Chief's adoption of priorities and expectations for Employee shall coincide with Employee's evaluation as provided in paragraph B below. The priorities and expectations may be added to or deleted as the Fire Chief may determine, after consultation with Employee.

B. Each year prior to or as near as possible to the anniversary date of this Agreement, the Fire Chief will review and evaluate Employee's performance. The evaluation shall be based upon priorities and expectations as developed and provided for in Paragraph A above.

8. VEHICLE AND USE

Employee will be issued a District vehicle and Employee may use the vehicle in accordance with District policy. The employee shall be allowed home storage of the vehicle. In the event that Employee is required by the Fire Chief to use a personal vehicle for the conduct of District business, Employee will be reimbursed for each mile traveled at the current rate established by the current applicable IRS rate of the Board of Fire Commissioners, whichever is greater.

9. UNIFORM ALLOWANCE

Employee shall receive a clothing or uniform allowance in the amount of \$1,000.00 annually, payable in two (2) equal semi-annual installments. The District shall one time reimburse the Employee for the cost of a Class A (Dress Uniform) in an amount not to exceed \$900.

10. REPAIR/REPLACEMENT OF PERSONAL PROPERTY

Employee shall be reimbursed for the cost of repairing or replacing authorized and necessary personal property which is damaged or destroyed if such personal property is lost at fires or related emergencies in the performance of her duties. The list of authorized personal property shall include and be limited to eyewear, watches, contact lenses, and other personal items approved by the Fire Chief. Reimbursement amounts shall be limited to two hundred dollars (\$200.00) per claim and two thousand (\$2,000.00) per calendar year.

11. MOVING EXPENSES

Employee shall be reimbursed reasonable moving expenses in accordance with Washoe County Code Chapter 5.3581.

12. NOTICES

When required by the Agreement, notice by Employee shall be in writing and shall be by personal service by the District Fire Chief, or sent by regular mail to the Fire Chief, in which case notice shall be deemed effective on the date of the mailing.

When required by the Agreement, notice by Employer shall be by personal service on Employee, or sent by regular mail to Employee, in which case notice shall be deemed effective on the date of mailing.

13. LEAVE

A. Employee shall be entitled to eleven (11) paid eight (8) hour Holidays per year pursuant to NRS 236.015.

B. Employee shall accrue 120 hours per year of sick leave at a rate of approximately 4.615 hours per pay period.

Upon death, retirement, or permanent disability, Employee shall be compensated for total accrued sick leave in excess of 300 hours at the rate of one (1) hour's pay at her regular hourly rate for every two (2) hours of sick leave accrued to a maximum payment of 800 hours. No payment shall be made for accrued sick leave of 300 hours or less. Employee is not eligible for Personal Leave.

C. Eligibility for paid vacation begins (6) months from date of employment with the Truckee Meadows Fire Protection District. Vacation time is earned on a graduated basis:

0 - 3 Years	96 Hours
3 - 5 Years	136 Hours
5 - 10 Years	152 Hours
10 - 15 Years	176 Hours
15 - 20 Years	192 Hours
20 + Years	200 Hours

No more than 240 hours of vacation leave may be carried forward at the end of the calendar year. Amounts in excess of 240 hours as of the end of the payroll period encompassing December 31st shall be forfeited.

Upon termination of employment, Employee shall be compensated at her hourly base rate of pay for all accumulated and unused vacation time hours.

13. DISTRIBUTION OF COMPENSATION DUE TO DECEASED EMPLOYEE

If employee dies while owed compensation by the District, the employer agrees that such compensation, to include wages, payment for accrued vacation leave, payment for sick leave cash out shall be distributed in an expedient and legal fashion pursuant to NRS 281.155.

14. PROFESSIONAL DEVELOPMENT

A. The Employer agrees to pay for reasonably necessary required emergency medical technician expenses. All reasonably required safety equipment shall be provided at the expense of the employer. At the approval of the Fire Chief, Employer agrees to pay for seminars and training programs directly related to improving the employee's proficiency in performing the assigned duties of Deputy Fire Chief. Reimbursable expenses shall include fees for seminars and training, lodging, meals, and transportation.

15. LABOR RELATIONS

Employee shall not have the ability to enter into "side agreements" with any of the Labor Associations recognized by the District.

16. WAIVER

Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.

17. APPLICABLE LAW AND EXCLUSIVE FORUM

The Parties agree that this Agreement is entered into in the State of Nevada and shall therefore be governed by the laws of Nevada without resort to conflict of laws principles. The Parties also consent to jurisdiction in the state and federal courts of Nevada and agree that such courts shall have exclusive jurisdiction over disputes arising out of the interpretation of this Agreement.

18. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable by a court of competent jurisdiction, the Parties shall, if possible, agree on a legal, valid, and enforceable substitute provision that is as similar in effect to the deleted provision as possible. The remaining portion of the Agreement not declared illegal, invalid, or unenforceable shall, in any event, remain valid and effective for the term remaining unless the provision found illegal, invalid, or unenforceable goes to the essence of this Agreement.

19. ENTIRE AGREEMENT

This Agreement constitutes the entire Agreement between the Parties and may only be modified by a written amendment signed by all Parties hereto and executed with the same formalities as this Agreement.

IN WITNESS WHEREOF, THE Parties have executed this Agreement this 20th day of February, 2018.

EMPLOYEE

Lisa Beaver

Date

FIRE CHIEF

Charles A. Moore

Date

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

Marsha Berkgigler, Chair

Date

APPROVED AS TO FORM:

Deputy District Attorney

Date



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: February 20, 2018

Fire Chief CM
Finance CV
Legal DWV
Risk Mgt DE
HR DW

DATE: January 22, 2018
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Discussion and possible approval or modification of a list of evaluators for a 360 degree evaluation for the Fire Chief's annual performance review and direct staff to develop a survey and distribute the survey to the List of Evaluators. (All Commission Districts)
FOR POSSIBLE ACTION

SUMMARY

This item is for discussion and possible approval or modification of a list of evaluators for a 360 degree evaluation for the Fire Chief's annual performance review and direct staff to develop a survey and distribute the survey to the List of Evaluators.

Strategic Objective supported by this item: *Safe, secure and healthy communities*

PREVIOUS ACTION

Charles A. Moore was appointed as Fire Chief of Truckee Meadows Fire Protection District by the Board of Fire Commissioners pursuant to NRS 474.470 and 474.500, inclusive, at its regular meeting on February 28, 2012 and entered into an employment agreement dated March 15, 2012.

BACKGROUND

The Board of Fire Commissioner annually reviews and approves (with or without modifications) a list of names for the purpose of conducting a 360 evaluation of the Fire Chief. Listed below is an initial list submitted by staff for review, approval and or modification:

1. TMFPD Local 3895 President Ian Satterfield – president@iaff3895.org
2. TMFPD Chief Officers Association President Chris Ketring – cketring@tmfpd.us
3. TMFPD Division Chief Joe Kammann – jkammann@tmfpd.us
4. TMFPD Human Resource Administrator Dena Wiggins – dewiggins@tmfpd.us
5. TMFPD Chief Fiscal Officer Cindy Vance – cvance@tmfpd.us
6. TMFPD Administrative Assistant Sandy Francis – sfrancis@tmfpd.us
7. TMFPD Program Assistant Maureen O'Brien – mobrien@tmfpd.us
8. TMFPD Public Information Officer Erin Holland – eholland@tmfpd.us
9. TMFPD Volunteer Station 223 Manager Tyler Elderkin - tylerelderkin@ymail.com
10. TMFPD Volunteer Station 221 Manager Dave Walizer - dcw2136@att.net
11. Washoe County Manager John Slaughter – jslaughter@washoecounty.us

12. Washoe County Assistant Manager Dave Solaro – dsolaro@washoecounty.us
13. Washoe County Assistant Manager Christine Vuletich – cvuletich@washoecounty.us
14. Washoe County Assistant Manager Kate Thomas – kathomas@washoecounty.us
15. Washoe County Emergency Manager Aaron Kenneston – akenneston@washoecounty.us
16. Washoe County Project Manager William Wardell – WWardell@washoecounty.us
17. Washoe County Communications and Engagement Manager Nancy Leuenhagen – nleuenhagen@washoecounty.us
18. Washoe County Media and Communications Specialist Amy Ventetuolo - AVentetuolo@washoecounty.us
19. Washoe County Senior Business Analyst Beth Todd – btodd@washoecounty.us
20. Sparks Fire Department Chief Chris Maples - cmaples@cityofsparks.us
21. North Lake Tahoe Fire Protection District Chief Ryan Sommers – rsommers@nltfpd.net
22. Reno Fire Department Chief David Cochran – cochrand@reno.gov
23. Storey County Fire Chief Jeff Nevin – jnevin@storeycounty.org
24. Carson City Fire Chief Sean Slamon – sslamon@carson.org
25. Pyramid Lake Paiute Tribe Emergency Response Coordinator Don Pelt – DPelt@plpt.nsn.us
26. REMSA CEO Dean Dow – ddow@remsa-cf.com
27. TMCC Director for Public and Occupational Safety Programs - dcleveland@tmcc.edu
28. Natural Resource Specialist, UNR Cooperative Ext Ed Smith– smithe@unce.unr.edu
29. State of Nevada DPS, DEM Chief Caleb S. Cage - cscage@dps.state.nv.us
30. Lepori Construction, Frank Lepori – frank@leporiconstruction.com

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

A motion is requested for approval of a list of evaluators for a 360 degree evaluation for the Fire Chief's annual performance review and direct staff to develop a survey and distribute the survey to the List of Evaluators.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion could be:

"I move to approve a list or approve a modified list of evaluators for a 360 degree evaluation for the Fire Chief's annual performance review and direct staff to develop a survey and distribute the survey to the evaluators."