

BOARD OF FIRE COMMISSIONERS

Marsha Berkgigler, Chair

Kitty Jung, Vice-Chair

Bob Lucey

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, June 19, 2018

Washoe County Administrative Complex, Commission Chambers

1001 E. Ninth Street, Reno, Nevada

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd ; and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION
 - A. Approval of minutes from the May 22, 2018 meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2018-05-22 Draft Meeting Minutes](#)

- B. Approval of an Annual Operating Plan between Truckee Meadows Fire Protection District and City of Sparks Fire Department. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B City of Sparks Fire Department AOP Staff Report](#)
 [Item #5B City of Sparks Fire Department - TMFPD 2018 AOP](#)

- C. Discussion and possible approval to establish a bank account for the purposes of payroll related costs and to authorize the Fire and Chief Fiscal Officer to be dual signatories for this account. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C New Payroll and Bank Account Staff Report](#)

D. Approve a Resolution authorizing Truckee Meadows Fire Protection District staff to purchase personal property and equipment necessary to accomplish the purposes of NRS 474.460 through NRS 474.540 and describing a process and limitations for such purchases for FY 18/19. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Resolution FY 18-19 Purchasing & Spending Staff Report](#)
 [Item #5D Resolution FY 18-19 Purchasing and Spending](#)

E. Approval of Amendment #1 to the Interlocal Agreement For Emergency Medical Services Oversight between the Washoe County Health District, Washoe County, the Truckee Meadows Fire Protection District, the City of Reno and the City of Sparks to allow representatives of the Advisory Board authority to designate an alternate to replace the representative in the representative's absence from meetings of the Advisory Board with alternates being a City or County Assistant Manager or Health District Division Director. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E EMS Oversight Interlocal Amendment #1 Staff Report](#)
 [Item #5E EMS Oversight Amendment #1](#)
 [Item #5E 2014 Interlocal for EMS Oversight - executed](#)

F. Approval of an Annual Operating Plan between Truckee Meadows Fire Protection and District North Lake Tahoe Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5F North Lake Tahoe Fire Prot District AOP Staff Report](#)
 [Item #5F North Lake Tahoe Fire Prot District -TMFPD 2018 AOP](#)

G. Approval of an Annual Operating Plan between Truckee Meadows Fire Protection District and Carson City Fire Department. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5G Carson City Fire Department AOP Staff Report](#)
 [Item #5G Carson City-TMFPD 2018 AOP](#)

H. Accept a donation of \$100.00 from Reno Residents Mike and Marlys Berry in support of the Truckee Meadows Fire Protection District Station 14 A-Shift Staff and express appreciation for the thoughtful contribution. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5H Berry Donation Staff Report](#)

End of Consent

6. I.A.F.F. Local 2487 Report - FOR DISCUSSION ONLY

7. Introduction and Badge Pinning of New Employees - FOR DISCUSSION ONLY

- * Brandon Akers, Firefighter Paramedic
- * James Brumfield, Firefighter Paramedic
- * Kimberly Jarding, Firefighter Paramedic
- * Sarah Nemeth, Firefighter Paramedic
- * Ryen Scannell, Firefighter Paramedic
- * Roger Sohler, Firefighter Paramedic
- * Aaron Westermen-Reynolds, Firefighter Paramedic
- * John Williams, Firefighter Paramedic

8. Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of May 2018

1. TMWA Agreement Update
2. Community Report Update
3. Station 14 Run Card Update
4. AVL Update

B. Commissioner Request Dashboard

Attachments: [Item #8A.2 Draft TMFPD Community Report](#)
 [Item #8A.3 Station 14 Run Card Update](#)
 [Item #8B BOFC Commissioner Request DashBoard for Meeting](#)

9. Discussion and possible approval to create a position and approve a job classification and salary range for a Fuels Management Officer and authorize staff to submit to NV PERS for evaluation. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 Fuels Management Officer Staff Report](#)
 [Item #9 Fuels Management Class Specification](#)

10. Recommendation that the Board of Fire Commissioners approve quarterly requests for reimbursement from the Washoe County, Nevada OPEB Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 OPEB Reimbursement Staff Report](#)

11. Discussion and approval of the Property and Liability and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District with the Travelers Insurance to include Data and Security liability through National Union Fire Insurance Company, Pollution Liability through Great American, and Excess Earthquake coverage through Houston Casualty for one year beginning July 1, 2018 for a total annual premium of \$1,137,615 and authorize purchase of insurance based upon the proposal. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 Property and Liability Insurance Policy Staff Report](#)
 [Item #11 TMFPD - Insurance Proposal 2018-19 Rev 5-29-2018](#)

12. Discussion and possible approval of an Agreement for Sale and Purchase in the amount of \$950,000 for Property located at 12300 Old Virginia Road, APN 140-010-04, commonly known as Truckee Meadows Fire Protection District Station 14 and authorize the chair to execute the Agreement and to perform all actions required of Seller as described in the Agreement. (Commission District 2) FOR POSSIBLE ACTION

Attachments: [Item #12 Sale of Station 14 Staff Report](#)
 [Item #12 Fire Station #14 Purchase and Sale Agreement](#)

13. Discussion and direction to staff on the possible expansion of Truckee Meadows Fire Protection District's boundary to include areas of Palomino Valley and Rancho Haven/ Red Rock as requested by Board of County Commissioner Berkbigler. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 TMFPD Area Expansion Staff Report](#)
 [Item #13 TMFPD Expansion Map 2018 06 01](#)

14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment