



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: April 23, 2019

DATE: April 6, 2019
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Presentation, discussion and possible direction to staff on changes to the Fiscal Year 2019-20 Tentative budget to be incorporated into the Fiscal Year 2019-20 Final Budget for Truckee Meadows Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Presentation, discussion and possible direction to staff on changes to the Fiscal Year 2019-20 Tentative budget to be incorporated into the Fiscal Year 2019-20 Final Budget for Truckee Meadows Fire Protection District.

Strategic Objective supported by this item: *Sustainability of our financial, social and natural resources.*

PREVIOUS ACTION

April 16, 2019, the board accepted and gave direction on a presentation on the Tentative Fiscal Year 2019-20 Truckee Meadows Fire Protection District Budget.

BACKGROUND

On April 16, 2019, staff presented the tentative fiscal year 2019-20 budget with deficit spending equal to approximately \$2,400,000 when including contingency and transfers out. The Board requested that staff review the deficit spending and provide options to reduce the deficit and more closely align revenues to expenditures.

Staff reviewed the presented budget and recommends the following adjustments to the tentative budget to be incorporated into the final budget.

Reduce transfer from the General fund to the Capital Projects fund by \$200,000	\$ 200,000
Freeze Fire Deputy Chief Position for 6 months and fill with a Battalion Chief	118,700
Reduction of the budget allocation to the Chaplain Program from \$25K to \$12K	13,000
Remove extra budget allocation for Rope Rescue equipment	15,900
Reduce budget allocation for Logistics support	20,000
Reduce fleet management budget (originally significantly increased)	50,000
Freeze Fuels Management position and supplement with Professional services	86,700
Freeze Fire Prevention PT Administrative Position	40,000
Move a training captain back to line staff	13,000

AGENDA ITEM #5

Freeze Deputy Chief of Fire Prevention for 6 months	112,000
Reduce approved OT	30,000
Freeze 3 additional and unfilled firefighter paramedic positions	<u>332,800</u>
Total reduction in expenses:	<u>\$1,032,100</u>
In addition, staff recommends the following revenue increases	
Budget for Fire Prevention fees	\$ 20,000
Increase in Property Tax (per State, due to error)	179,600
Increase in CTX (per State, due to error)	<u>11,100</u>
Total increase in revenues:	<u>\$ 210,700</u>
Total Adjustment to deficit spending	<u>\$1,242,800</u>

FISCAL IMPACT

The total expenditure in the FY 19-20 Truckee Meadows Fire Protection District Budget for the general funds, including contingency and transfers out, would change from \$33,090,233 to approximately \$32,058,133, budgeted revenues in the general fund would grow from \$30,665,982 to approximately \$30,876,682 and the budgeted spending deficit would decrease from \$2.4 M to \$1.2M.

RECOMMENDATION

It is recommended the Board of Fire Commissioners accept a presentation and give possible direction to staff for the Final Fiscal Year 2019-20 budget for Truckee Meadows Fire Protection District.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:

"I move to accept a presentation and direct staff to incorporate requested changes to the Fiscal Year 2019-20 tentative budget into the Fiscal Year 2019-20 Final budget for Truckee Meadows Fire Protection District."