

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Bob Lucey, Vice-Chair

Marsha Berkbigler

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Nathan J. Edwards



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Tuesday, October 15, 2019**

**Washoe County Administrative Complex, Commission Chambers**

**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "\*Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Reno City Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd); and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

A. Recommendation to approve the meeting minutes from the September 17, 2019 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION.

**Attachments:** [Item #5A 2019-09-17-Draft Meeting Minutes](#)

B. Recommendation to authorize the Fire Chief, or his designee, to identify and negotiate the purchase of a ladder truck in an amount not to exceed \$300,000, through adopted purchasing provisions and to work with County Purchasing to publish a Request for Bids and subsequent Award of Bid. Upon identification of an acceptable apparatus and sales price, authorize the District to execute a purchase agreement, upon approval of the Chair of the Fire Board. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B Ladder Truck Purchase Staff Report](#)

6. Employee Promotions - FOR DISCUSSION ONLY

The following employees are being recognized for their promotion from Firefighter  
Emergency Medical Technician to Firefighter Paramedic

~Ryan Scannell

~Aaron Westermen-Reynolds

7. Employee Recognition - FOR DISCUSSION ONLY

The following employees are being recognized for a field baby delivery:

- ~Firefighter Paramedic Alexander Doerr
- ~Engineer Shad Vetrock
- ~Captain Shane Akerson

The following employees are being recognized for a cardiac event life save:

- ~Firefighter Paramedic Kimberly Jarding
- ~Engineer Chris McNaught
- ~Captain Scott Leighton

8. Annual Emergency Medical Services Oversight Committee Presentation to Regional Councils to include Data Collection and Reporting and Compliance versus Performance. - Presented by Christina Conti - FOR DISCUSSION ONLY

**Attachments:**     [Item #8 Fall 2019 Council Presentation](#)

9. Fire Chief Report: FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of September and October 2019 to include the following items:

1. Hidden Valley Fire Station Development Update
2. Ambulance Billing
3. Green Waste Collection Days
4. Fire Station Open House
5. Community Meetings to Discuss Proposed Fire Station 30 and 32 Consolidation

B. Commissioner Dashboard

C. Review of Response Statistics for August 2019 to include Mutual and Auto Aid for our regional partners.

**Attachments:**     [Item #9A Chiefs Monthly Report for October 2019](#)  
                              [Item #9A.1 Hidden Valley Fire Station-BLA Exhibit](#)  
                              [Item #9B Commissioner Request DashBoard](#)  
                              [Item #9C August 2019 - Response Report](#)

10. Recommendation to approve the purchase of twenty six (26) Panasonic model CF33 Mobile Data Computers (MDT's), docking and mounting components, to include mounting and labor from Lehr Auto and Electric, 4707 Northgate Blvd., Sacramento, CA 95834 in the amount of \$190,668.32 utilizing the National IPA Contract No. 171725-01, pursuant to the joinder provision of NRS 332.195 allowing the District to utilize an existing contract in place that has been used by other local jurisdictions around the country to purchase similar items. This Purchase is also exempt from competitive bidding under NRS 332.115(1)(g) as computer equipment is being purchased. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #10 MDT Purchase Staff Report](#)  
[Item #10 MDT Sales Quote 18395](#)  
[Item #10 MDT Purchase Contract Amendment Renewal](#)

11. Recommendation to approve a resolution to establish a Post-Employment Health Plan on behalf of the eligible employees of the District; and furthermore authorize the Fire Chief to execute, on behalf of the eligible employees of the District, a participation agreement with Nationwide Retirement Solutions, and authorizing Nationwide Retirement Solutions to act as the Administrator of the Plan and the agent of the District, and other such agreements and contracts as are necessary to implement and make payments to the Plan as outlined in and agreed to in the 2018-2019 Collective Bargaining Agreement with Local 2487 Non-Supervisory Unit and the 2019-2022 Collective Bargaining Agreements with Local 2487 Supervisory and Non-Supervisory Units. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #11 PEHP Administrator Contract Staff Report](#)  
[Item #11 PEHP Administrator Contract Resolution](#)  
[Item #11 PEHP Participation Agreement](#)  
[Item #11 PEHP Plan Document](#)

12. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
13. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment