

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

ASSISTANT DISTRICT ATTORNEY

David Watts-Vial



**Notice of Special Meeting and Agenda**

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Tuesday, March 31, 2020**

No members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate. This meeting will be held by teleconference only.

The meeting will be televised live and replayed on Washoe Channel. <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and also on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. **As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: <https://zoom.us/j/786705894>.** NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to [washoe311@washoecounty.us](mailto:washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received for public comment by email in the record. Please try to provide comments by 4:00 p.m. on March 30, 2020.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at [www.washoecounty.us/tmfpd/fire\\_commissioners/](http://www.washoecounty.us/tmfpd/fire_commissioners/) and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd/fire\\_commissioners/](http://www.washoecounty.us/tmfpd/fire_commissioners/); and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Consent Items:

A. Recommendation to approve the meeting minutes from the February 25, 2020 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION.

**Attachments:** [Item #4A 2020-02-25 Draft Meeting Minutes](#)

B. Recommendation to approve an agreement to retain Eide Bailly LLP to perform independent audit services for Truckee Meadows Fire Protection District for the Fiscal Year 19/20 in an amount not to exceed \$35,000. Audit Services are professional in nature and therefore exempt from competitive bidding requirements pursuant to NRS 332.115. This audit is being done to satisfy NRS 354.624, which requires each local government to provide for an annual audit of financial statements by a certified public accountant registered in the State of Nevada and to notify the state of this engagement by March 31st of each fiscal year. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #4B Eide Bailly Independent Audit Services Staff Report](#)  
[Item #4B Eide Bailly Independent Engagement Letter](#)

End of Consent

5. Recommendation to approve a Settlement Agreement between Truckee Meadows Fire Protection District and IAFF Local 2487 to pay an amount not to exceed \$450,000 which represents a flat percentage of earnings due and which continue to accrue in accordance with the Collectively Bargain Agreements (CBA) for the Non-supervisory group dated 2018-2019 and 2019-2022 and the Supervisory group dated 2019 - 2022. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5 COLA Settlement Staff Report](#)  
[Item #5 COLA Side Letter Settlement](#)

6. Recommendation to approve an Interlocal Agreement between Truckee Meadows Fire Protection District and Washoe County to provides for possible financing, development, operation and management of a new Regional Communications P25 Public Safety Radio System at an estimated cost of \$75,743 for Fiscal Year 20/21 operations plus either a lump sum cost of \$822,155 or an estimated level annual payment of \$70,430 for twenty years which equals to a total amount of \$1,056,449 for infrastructure construction of the system. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #6 P25 Interlocal Agreement Staff Report](#)  
[Item #6 P25 Radio System financing Details](#)  
[Item #6 P25 Radio System Interlocal Agreement](#)

7. Recommendation to approve and create three additional grant funded Fuels Crew Member positions, with a salary range of \$40,768.00 - \$52,915.20 with Regular NV PERS (NV PERS), pending NV PERS review for possible Police/Fire PERS. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #7 Fuels Crew Member Additions Staff Report](#)

8. Recommend authorizing the Chief of the Truckee Meadows Fire Protection District (TMFPD) to execute a contract for the purchase of three Type V fire engines in a total combined amount not to exceed \$750,000 for use by TMFPD in connection with its fire protection district duties. The contract was put out to bid by the Washoe County Purchasing Department in February 2020, with bids reviewed on March 17, 2020. Authorization to the Chief to execute the contract would include ratification of the bidding process that was undertaken and would furthermore authorize the Chief to select the lowest responsive-responsible bidder from among those who have submitted bids for the sale. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #8 Type 5 Brush Engine Bid Award Authorization Staff Report](#)

9. Recommendation to adopt a Resolution of Intent, proposing the issuance of, and authorizing the publication of notices relating to General obligation (limited tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$2,100,000 to defray wholly or in part the cost of acquisition of properties for stations authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; providing the manner, form and contents of the notices thereof; providing other matters properly related thereto; and providing the effective date hereof. The proposal to issue these bonds was approved by the Washoe County Debt Management Commission per NRS 350.014 et. seq. on February 28, 2020. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 Resolution of Intent Staff Report](#)  
[Item #9 DMC Packet TMFPD 2020B C-Tax Bonds vFINAL](#)  
[Item #9 Intent Resolution TM06-2020](#)

10. Recommendation to approve a Purchase and Sale agreement for the acquisition by the district of a 6 acre parcel located at 0 White Pelican (APN 050-220-61) for the purpose of constructing a new fire station, which is planned for additional buildings that would include a fixed based ambulance building, a helipad, and a Washoe County Sheriff's substation, to serve the Washoe Valley area in an amount not to exceed \$475,000 plus closing costs, less \$5,000 in an earnest money deposit and authorize the Chair to execute all checks, warrants, deeds, and instruments as needed to effect this purchase and close escrow as authorized by NRS 474.470. If approved, approve and execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount of \$475,000. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:** [Item #10 0 Pelican Purchase Staff Report](#)  
[Item #10 0 Pelican Purchase Budget Aug Reso TM07-2020](#)  
[Item #10 0 Pelican Purchase and Sale Agreement](#)  
[Item #10 0 Pelican DRAFT Preliminary Geo Memorandum](#)  
[Item #10 Site Layouts](#)

11. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
12. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment