

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Nathan J. Edwards



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, July 21, 2020

No members of the public will be allowed in the BCC Chambers due to concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada’s Declaration of Emergency Directive 006 Section 1 which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate. This meeting will be held by teleconference only.

The meeting will be televised live and replayed on Washoe Channel. <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and also on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. **As required by the Governor’s Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/87092395192>.** NOTE: This option will require a computer with audio and video capabilities. Additionally, public comment can be submitted via email to washoe311@washoecounty.us. The District will make reasonable efforts to include all comments received for public comment by email in the record. Please try to provide comments by 4:00 p.m. on July 20, 2020.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at www.washoecounty.us/tmfpd/fire_commissioners/ and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd/fire_commissioners/ and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the June 16, 2020 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: [Item #5A 2020-06-16 Draft Meeting Minutes](#)

B. Recommendation that the Board of Fire Commissioners ratify Fiscal Year 19/20 reimbursements from the Washoe County, Nevada Other Post-Employment Benefits (OPEB) Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums in the amount of \$177,676. This Trust was established to provide a funding source for current and future retiree health costs; Monies transferred from this trust will be placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B OPEB Ratify Reimbursement Staff Report](#)

C. Recommendation to approve amending the existing Collective Bargaining Agreement between Truckee Meadows Fire Protection District and Truckee Meadows Firefighters Association IAFF Local 2487 Non-Supervisory Unit 5 at “Article 2 -Recognition, Article 13 - Salaries, Appendix A - Salary and Article 16 - Minimum Constant Safety Staffing” to add staffing provisions for the District’s new ladder truck, and recognize the positions of Fire Squad Boss with a salary range of \$52,603.20 - \$67,974.40 with Nevada Public Employees’ Retirement System (NV PERS) and Fire Crew Member with a range of \$40,768.00 - \$52,915.20 with NV PERS within the bargaining unit represented by I.A.F.F. Local 2487 retroactively to May 25, 2020. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Squad Boss -Crew Member and Staffing Staff Report](#)
[Item #5C Squad Boss -Crew Member and Staffing MOU](#)
[Item #5C 2019-2022 Local 2487 Non-Supervisory CBA Rev 7-21-20 - Redline](#)
[Item #5C 2019-2022 Local 2487 Non-Supervisory CBA Rev 7-21-20 - Final](#)

D. Recommendation to accept a grant award from the State of Nevada’s Division of Public and Behavioral Health in the amount of \$20,939 for the purchase of two TruMan Trauma X High Fidelity Training Manikins and one TruBaby X High Fidelity Pediatric Training Manikin which will be used in training of air management scenarios that may occur during emergency medical services calls, and, if accepted, approve a resolution directing staff to make the necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D EMS Mannequin Grant Staff Report](#)
[Item #5D EMS Mannequin Grant Budget Augmentation](#)
[Resolution TM14-2020](#)
[Item #5D EMS Mannequin Grant Award](#)

E. Recommendation to approve a Memorandum of Understanding between the Truckee Meadows Fire Protection District and the Nevada Division of Forestry to allow the Division to use the Lemmon Valley Fire Station to enhance wildfire response to residents in the North Valleys and authorize the Chief to execute the same. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E NDF Station 440 Use Staff Report](#)
[Item #5E NDF Station 440 MOU](#)

F. Recommendation to approve a Notice of Cancellation for the regularly scheduled meeting on August 18, 2020 of the Truckee Meadows Fire Protection District Board of Fire Commissioners. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5F Notice of Cancellation](#)
 [Item #5F August 18 2020 Notice of Cancellation](#)

End of Consent

6. Recommendation to accept a donation from Greenbacker Capital in the amount of \$22,742.09 for the purchase of a Polaris General 4 1000 Deluxe Ride UTV for the purpose of providing the District with an additional resource for firefighting in and around the Turquoise Solar Farm, and if accepted, approve a resolution of the same directing staff to make the necessary budget adjustments and express appreciation for the thoughtful contributions. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #6 Polaris Donation Staff Report](#)
 [Item #6 Polaris Donation - Budget Augmentation Resolution](#)
 [TM15-2020](#)
 [Item #6 Polaris Quote-Grant Receipt](#)

7. Presentation: An update of the Peer Support Program and its regional efforts - Presented by TMFPD Fire Captain Derek Reid. FOR DISCUSSION ONLY

8. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of June and July 2020 to include the following items:

1. Budget Update
2. Update on Bond Financing
3. Station 37 Hidden Valley Development Update
4. Backup Emergency Operations Center
5. Type III Brush Engine Refurbishment Update
6. Poeville Fire Review

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for May and June 2020 to include Mutual and Auto Aid for our regional partners.

Attachments: [Item #8A Chiefs Monthly Report for July 2020](#)
[Item #8A.1 General Fund Fiscal Update -FY20](#)
[Item #8A.6 Poeville Fire Map 1](#)
[Item #8A.6 Poeville Fire Map 2](#)
[Item #8B Commissioner Request DashBoard](#)
[Item #8C May 2020 - Response Report](#)
[Item #8C June 2020 - Response Report](#)

End of Fire Chief Report

9. Recommendation to authorize staff, pursuant to NRS 474.470(7), to list for sale at market value (not less than \$565k and no more than \$580k), property located at 5445 Pelham Drive (APN 051-122-08) which was to be used as replacement living quarters for Hidden Valley Fire Station #37 but is no longer needed due to the acquisition of 5335 Pelham Drive. (APN 051-122-09). (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #9 List for Sale of 5445 Pelham Staff Report](#)

10. Recommendation to approve the following positions with provisional job classifications for the TMFPD Fuels Division:
- Crew Boss and Heavy Equipment Boss (one position) with salary range of \$64,854.40 - \$84,385.60 with NV PERS,
 - Heavy Equipment Operator (one position) with salary range of \$54,184 - \$70,012.80 with NV PERS,
 - Squad Boss (one position) with a salary range of \$54,184.00 - \$70,012.80 with NV PERS, and
 - Crew Members (four positions) with a salary range of \$41,995.20 - \$54,496.00 with NV PERS.
- (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: [Item #10 Fuels Management Positions Creation Staff Report](#)
[Item #10 - Total Cost - Insert](#)
[Item #10 Heavy Equipment Operator Job Specification](#)
[Item #10 Crew Boss Job Specification](#)

11. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
12. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
13. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment