

BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

TUESDAY 10:00 A.M. JULY 20, 1999

PRESENT:

- Jim Galloway, Chairman
- Ted Short, Vice Chairman
- Jim Shaw, Commissioner
- Marty Scheuerman, Acting Fire Chief
- Amy Harvey, County Clerk
- Katy Simon, County Manager
- Madelyn Shipman, Legal Counsel

ABSENT:

- Joanne Bond, Commissioner
- Pete Sferrazza, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Shaw, seconded by Chairman Galloway, which motion duly carried, it was ordered that the agenda for the July 20, 1999, meeting be approved.

**MINUTES**

On motion by Commissioner Short, seconded by Commissioner Shaw, which motion duly carried, Chairman Galloway ordered that the minutes of the meetings of May 17, May 18, and May 25, 1999, be approved.

**99-31F AWARD OF CONTRACT IN JOINDER WITH THE CITY OF RENO - FIRE STATION LOCATION MASTER PLAN**

Acting Chief Scheuerman reminded the Board that a new recommendation memorandum was distributed at the Caucus meeting and a discussion was had at that time on engaging the services of the Abby Group to perform a study on a Fire Station Location Master Plan for the City of Reno and the Truckee Meadows Fire Protection District.

Chairman Galloway noted that this planning study is needed to better consider the consolidation contract between Reno and the District and confirmed that the City of Reno is willing to pay half of the costs. He also discussed adding the task of looking at staffing and determining if there are any advantages to having some 3-man crews rather than all 4-man crews and requested that staff ask the consultant if that could be added to the scope of work without increasing the costs.

Reno Fire Chief Chuc Lowden advised that there is a meeting scheduled with the recommended consultant for Wednesday, July 21st, and that he will ask that specific question. Chief Lowden further verified that the Reno City Council did vote to support doing this study and paying 50 percent of the costs.

Following further discussion, upon recommendation of Acting Chief Scheuerman, on motion by Commissioner Shaw, seconded by Commissioner Short, which motion duly carried, Chairman Galloway ordered that John Abby of the Abby Group be retained to perform a Fire Station Location Master Plan for the City of Reno and the Truckee Meadows Fire Protection District, in the not-to-exceed

amount of \$45,000 to be shared equally between the Truckee Meadows Fire Protection District and the City of Reno, including the following scope of work:

1. Evaluation and recommendations of current career and volunteer fire station locations based on existing response times and level of service criteria.
2. Evaluation and recommendations of future fire station locations based on existing area growth projections.
3. Evaluation and recommendations on station equipment based on existing response times, risk analysis, and level of service criteria and existing area growth projections.
4. Provide a written Fire Station Location Master Plan with text justifications and maps supported by the text based on the first three bullet points.

It was further ordered that staff be directed to inquire as to the addition of an analysis of some 3-man versus all 4-man station staffing in the study and ask that that be included if it does not increase the price; and that the Purchasing and Contracts Administrator be authorized to execute an agreement with the Abby Group for said study.

**99-32F DONATION OF EQUIPMENT - AIRPORT AUTHORITY FIRE DEPARTMENT**

Upon recommendation of Acting Chief Scheuerman, on motion by Commissioner Short, seconded by Commissioner Shaw, which motion duly carried, Chairman Galloway ordered that a 1974 Chevrolet series 3500 pick-up truck, VIN # CKY2442134938, and all attached equipment (estimated value \$1,200) be donated to Washoe County, who will then donate same to the Airport Authority of Washoe County Fire Department for use in wildland fire fighting in the outer areas of the Reno-Tahoe International Airport.

**CHIEF'S COMMENTS**

Acting Chief Scheuerman reported that they have been inundated with large brush fires and have been very busy this past month; that a total of 26,000 acres have burned in Washoe County; that two structures were lost in one of the brush fires; and that they have had several structure fires, even three in one day. He further stated that the crews, both career and volunteer have performed spectacularly.

Commissioner Short asked if there were any definitive results of the investigation into the causes of the Mira Loma and Pah Rah fires. The Chief stated that the report on Mira Loma should be released within a couple of days and a full report will be given to the Board at their next meeting; and that Pah Rah was man caused and the investigators are working on some very good leads.

**PUBLIC COMMENTS**

There was no response to the call for public comments.

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There being no further business to come before the Board, the meeting adjourned.

JIM GALLOWAY, Chairman  
Truckee Meadows Fire Protection District

ATTEST: AMY HARVEY, County Clerk