

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

TUESDAY

1:00 P.M.

NOVEMBER 19, 2002

PRESENT:

Pete Sferrazza, Chairman
Jim Galloway, Commissioner
Jim Shaw, Commissioner

Marty Scheuerman, Chief of Operations
Amy Harvey, County Clerk
Michelle Poché, Assistant County Manager
Paul Lipparelli, Legal Counsel

ABSENT:

Joanne Bond, Vice Chairman
Ted F. Short, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

02-59F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the agenda for the November 19, 2002 meeting be approved.

02-60F MINUTES

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the minutes of the regular meeting of September 17, 2002 be approved.

02-61F REPORT OF OPERATIONS – OCTOBER 2002

On motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the monthly Report of Operations for October 2002 be accepted.

**02-62F REPORT ON VOLUNTEER/AUXILIARY OPERATIONS –
OCTOBER 2002**

Commissioner Galloway requested that the record reflect Commissioner Short's comments that the Truckee Meadows Fire Protection District is improving its equipment in a subsequent agenda item.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the Report on Volunteer/Auxiliary Operations for the month of October 2002 be accepted.

02-63F AUDITED FINANCIAL STATEMENT – FISCAL YEAR 2001/2002

Chief Scheuerman stated that the District received the highest consideration possible from the auditor, and no exceptions were noted.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the Audited Financial Statement for Fiscal Year 2001/2002 be accepted.

**02-64F ADDENDUM TO PROFESSIONAL CONTRACT – WALKER &
ASSOCIATES – NOVEMBER 21, 2002 THROUGH NOVEMBER
30, 2002**

Upon recommendation of Lisa Gianoli, Budget Manager, Washoe County Finance Department, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioners Bond and Short absent, it was ordered that the Addendum to Walker & Associates Professional Services Contract be approved, and Chairman Sferrazza be authorized to execute the same. It was noted that the Addendum is to cover additional services to the District, as well as to move the date of renewal to December 1, 2002 rather than November 21, 2002.

**02-65F PROFESSIONAL SERVICES AGREEMENT – WALKER &
ASSOCIATES – DECEMBER 1, 2002 THROUGH DECEMBER 1,
2003**

Commissioner Galloway stated that at Caucus there was much discussion concerning the high quality of work by Walker & Associates.

Upon recommendation of Lisa Gianoli, Budget Manager, Washoe County Finance Department, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Bond and Short absent, it was ordered that the Professional Services Agreement between Truckee Meadows Fire Protection District and Walker & Associates be approved, and Chairman Sferrazza be

authorized to execute the same. It was noted this contract represents a four-and-a-half percent increase in the hourly rate charged in the prior year contract from \$110 per hour to \$115 per hour. The contract is limited to a maximum of \$35,000.

**02-66F PURCHASE – PIERCE QUANTUM PUMPER – ROSS
EQUIPMENT COMPANY, INC.**

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the purchase of a new career Pierce Quantum Pumper for the Truckee Meadows Fire Protection District, from Ross Equipment Company, Inc. pursuant to the award of City of Reno Bid No. 1259 on October 15, 2002, in the net amount of \$365,432.00, be approved. It was noted that pursuant to NRS 332.195, Truckee Meadows Fire Protection District (TMFPD) can join or use the contracts of other local governments and the State of Nevada with the permission of the successful bidder. Ross Equipment Company, Inc. has agreed to extend City of Reno contract pricing to TMFPD for the purchase of this pumper. It was further noted that funds are available for the purchase of this unit in the current approved fiscal year (2002/2003) TMFPD capital budget; Account #083-7851, vehicles. It was also noted this amount is consistent with the price other fire department's are paying for this type of pumper.

**02-67F PURCHASE – SELF CONTAINED BREATHING APPARATUS
(SCBA) – ROSS EQUIPMENT COMPANY, INC.**

Upon recommendation of John Balentine, Washoe County Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried with Commissioners Bond and Short absent, Chairman Sferrazza ordered that the purchase of a new Scott breathing apparatus for the Truckee Meadows Fire Protection District (TMFPD), from Ross Equipment Company, Inc. pursuant to the Central Lyon County Fire Protection District (CLCFPD) bid of April 16, 2002 in the net amount of \$99,993.00 be approved. It was noted that pursuant to NRS 332.195, TMFPD can join or use the contracts of other local governments and the State of Nevada with the permission of the successful bidder. Ross Equipment Company, Inc. has agreed to extend CLCFPD contract pricing to TMFPD for the purchase of this breathing apparatus. It was further noted that funds are available for the purchase of this unit in the current approved fiscal year (2002/2003) TMFPD capital budget; Account #083-78192, Breathing Apparatus.

PUBLIC COMMENTS

There was no response to the call for public comments.

There being no further business to come before the Board, the meeting adjourned.

PETER J. SFERRAZZA, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Melissa M. Ayrault, Deputy County Clerk*