

BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT

TUESDAY

1:00 P.M.

JANUARY 21, 2003

PRESENT:

David Humke, Chairman
Jim Shaw, Vice Chairman*
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner
Bonnie Weber, Commissioner

Marty Scheuerman, Chief of Operations
Nancy Parent, Chief Deputy Clerk
Katy Singlaub, County Manager
Paul Lipparelli, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

03-01F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, with Commissioner Shaw temporarily absent, Chairman Humke ordered that the agenda for the January 21, 2003, meeting be approved.

03-02F MINUTES

Chairman Humke noted that Commissioner Weber and he did not participate in the meeting of November 19, 2002, but they would read and participate in the approval of the minutes. On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Shaw temporarily absent, Chairman Humke ordered that the minutes of the regular meeting of November 19, 2002 be approved.

**03-03F REPORT ON VOLUNTEER/AUXILIARY OPERATIONS –
DECEMBER 2002**

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Shaw temporarily absent, Chairman Humke ordered that the Report on Volunteer/Auxiliary Operations for the month of December 2002, be accepted.

03-04F ACCEPTANCE OF GRANT – FIRE ACT GRANT (FEMA/U.S. FIRE ADMINISTRATION) – TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Shaw temporarily absent, Chairman Humke ordered that \$172,872 in grant monies from the Federal Emergency Management Agency's (FEMA) FY 02 Assistance to Firefighters Grant Program (Fire Act Grant) in combination with a previously authorized expenditure of Truckee Meadows Fire Protection District Capital Funds, for the purchase of replacement self-contained breathing apparatus and appurtenant equipment, be accepted. It was noted that the matching amount for this grant is \$74,088 and as a result of this grant funding, there is anticipated savings to the Fire District of approximately \$25,000. It was further noted that a portion of the previously authorized expenditure of Capital Funding, in the amount of \$99,993, would now be applied to the overall purchase in conjunction with the grant funding.

03-05F PURCHASE VEHICLES – DISCUSSION OF USED VERSUS NEW VEHICLES

Commissioner Galloway said, based on the staff report dated January 10, 2003, which was placed on file with the County Clerk, a new vehicle could be purchased for \$18,000 and a used vehicle, with 18,000 miles, would cost \$17,000, he would prefer to purchase new vehicles. Marty Scheuerman, Chief of Operations, said the District Attorney's Office opined that used equipment purchases should be subject to a competitive bidding process. In response to Commissioner Galloway, Paul Lipparelli, Deputy District Attorney, said the State bid could be used, provided it allows for joinder agencies. Mr. Scheuerman noted that the State base price of \$18,000 does not include four wheel drive and other options.

***1:45 p.m. Commissioner Shaw arrived at the meeting**

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, Chairman Humke ordered that three new pickups be purchased through the State contract, based on comparing used versus new prices indicating that a new pickup with the same specifications of the statewide bid price would be \$18,314.98 and a used vehicle with 18,000 miles would be \$17,125. It was noted that this action is not binding on future purchases and if used vehicles are subsequently purchase, a bid document or comprehensive set of quotes would be required.

03-06F RESOLUTION TO AUGMENT AND AMEND FY 2002-03 BUDGET

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the following Resolution be adopted and Chairman Humke be authorized to execute the same:

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
RESOLUTION TO AUGMENT AND AMEND THE FY 2002-03 BUDGET**

WHEREAS, the revenues and other resources of the Capital Projects Fund of the Truckee Meadows Fire Protection District were budgeted to be \$4,315,825 on July 1, 2002; and

WHEREAS, additional resources are available to these funds in which appropriations are required to be augmented as follows:

Capital Projects Fund:

a) Beginning Fund Balance \$ 523,316
Total Augmentation and Amendment \$ 523,316

WHEREAS, there is a need to apply these excess proceeds in the previously mentioned fund. Now, therefore, it is hereby **RESOLVED**, that the Truckee Meadows Fire Protection district shall augment and amend its FY 2002-2003 budget by appropriating \$523,316 for use in the above-mentioned fund, thereby increasing its appropriations. A detailed schedule is attached to this Resolution and by reference is made a part thereof.

BE IT FURTHER RESOLVED, that the district shall forward the necessary documents to the Department of Taxation, State of Nevada.

03-07F APPOINTMENT – JOINT FIRE ADVISORY BOARD

On motion by Commissioner Sferrazza, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that Commissioners Sferrazza and Weber be appointed as representatives to the Joint Fire Advisory Board. It was further ordered that Chairman Humke and Commissioners Galloway and Shaw be appointed as alternates to the Joint Fire Advisory Board.

PUBLIC COMMENTS

There was no response to the call for public comments.

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There being no further business to come before the Board, the meeting adjourned.

DAVID E. HUMKE, Chairman

Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Jocelyn Gearheart and Melissa Ayrault,
Deputy County Clerks*