

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

TUESDAY

1:00 P.M.

FEBRUARY 18, 2003

PRESENT:

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner
Bonnie Weber, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
John Rhodes, Legal Counsel
Marty Scheuerman, Chief of Operations

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

03-08F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that the agenda for the February 18, 2003 meeting be approved.

03-09F MINUTES

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the minutes of the regular meeting of December 17, 2002 be approved.

03-10F REPORT OF OPERATIONS - DECEMBER, 2002 AND JANUARY, 2003

Commissioner Galloway asked for the current status of annual business inspections in the District. Marty Scheuerman, Chief of Operations, stated they were behind prior to consolidation, but he believes all inspections are now current. Commissioner Galloway asked that the inspection information be provided in a better format. Chairman Humke stated the report should contain more analysis and less raw data. Katy Singlaub, County Manager, said she would work with staff on a better format for the report.

Commissioner Sferrazza asked when the Joint Fire Advisory Board is going to meet. Chief Scheuerman stated he would have to find out and would contact the Commissioner.

On motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Chairman Humke ordered that the Report of Operations for December 2002 and January 2003 be accepted.

03-11F REPORT ON VOLUNTEER/AUXILIARY OPERATIONS –
JANUARY, 2003

Chief Marty Scheuerman reported that all but one of the volunteer departments has been trained in the use of automatic defibrillators.

A discussion ensued concerning the landscaping requirements at the Silver Lake Volunteer Station, and it was determined that landscaping compatible with the surrounding neighborhood should be installed.

Commissioner Shaw asked about the complaints from the volunteers concerning not being dispatched on calls. Chief Scheuerman stated that each complaint is investigated thoroughly and noted that the number of complaints is down dramatically in the past year. Most of the dispatch problems are due to mistakes and are not intentional. He reported that the City of Reno is changing the dispatch operation to a civilian function under the Department of Technology, and it will no longer be under the Police Department, which should further improve the situation.

Chairman Humke stressed that it is wrong not to dispatch the volunteers when they are closer, and it is very important that this problem be solved.

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Chairman Humke ordered that the Report on Volunteer/Auxiliary Operations for the month of January 2003 be accepted.

03-12F AWARD OF BID – FIRE APPARATUS - WILDLAND ENGINES –
BID NO. 2364-03

This was the time to consider award of the bid for the fire apparatus, wildland engines (three Type 3 brush engines) for the District. The Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on December 20, 2002. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

Master Body Works
Westmark

Pierce Mfg.

Commissioner Sferrazza asked if the old engines would be offered to the volunteer departments. Marty Scheuerman, Chief of Operations, stated the engines to be replaced are over 20 years old and not in very good shape. He said, while the tanks and pumps are serviceable, the bodies are not; but if they can be refurbished, they would be passed down to the volunteers.

***2:40 p.m.** Commissioner Weber temporarily left the meeting.

In response to Commissioner Shaw, the Chief stated the units would be located at Station 14 in the south, Station 15 in Sun Valley, and the new Cold Springs station.

Upon recommendation of Chief Scheuerman, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried, with Commissioner Weber temporarily absent, Chairman Humke ordered that Bid No. 2364-03 for fire apparatus, wildland engines (three Type 3 Brush Engines) be awarded to the low bidder, Master Body Works, in the amount of \$214,987.00.

It was noted that these engines were originally approved in the capital budget in FY 01/02 and were carried over to the FY 02/03 capital budget where an additional engine was approved.

03-13F INCREASE CAPITAL BUDGET - FIRE ACT GRANT

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, with Commissioner Weber temporarily absent, Chairman Humke ordered that the Comptroller be directed to increase the appropriate accounts of the Truckee Meadows Fire Protection District Capital Budget in the amount of \$172,872.00, as a result of the Fire Act Grant accepted by the Board in January, 2003.

PUBLIC COMMENTS

Sam Dehne, Reno resident, expressed concern about the Truckee Meadows Water Authority being \$30-million short. He also discussed the noise problems in the community.

***2:48 p.m.** Commissioner Weber returned to the meeting.

Gary Schmidt, Washoe County citizen, discussed access to public records.

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There being no further business to come before the Board, the meeting adjourned.

DAVID E. HUMKE, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Sharon Gotchy, Deputy County Clerk*