

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**

**SPECIAL MEETING**

TUESDAY

2:15 P.M.

JUNE 22, 2004

PRESENT:

**Jim Shaw, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**Dave Humke, Commissioner**  
**Pete Sferrazza, Commissioner**

**Marty Scheuerman, Chief of Operations**  
**Sharon Gotchy, Deputy County Clerk**  
**Katy Singlaub, County Manager**  
**Madelyn Shipman, Legal Counsel**

The Board met in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**04-41F      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, Chairman Shaw ordered that the agenda for the June 22, 2004 special meeting be approved with the following changes: Delete Item 5 - Resolution Adopting the First Amended Interlocal Agreement for Fire Service and Consolidation Between the City of Reno and the Truckee Meadows Fire Protection District in Accordance with NRS 277.045.

**04-42F      FIRE SERVICE ALTERNATIVE PHASE 2 STUDY  
RECOMMENDATIONS**

Upon recommendation of Mary Walker, Walker & Associates, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried, Chairman Shaw ordered that Alternative #7, Contract for Service Between the Sierra Forest Fire Protection District (SFFPD) and Truckee Meadows Fire Protection District with SFFPD Retaining Wildland Fire Service and Cost Sharing Verdi Station Model, be approved and staff be directed to proceed with its implementation.

**RESOLUTION – ESTABLISHING WORKERS COMPENSATION  
INTERNAL SERVICE FUND**

Upon recommendation of Mary Walker, Walker & Associates, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute the same:

**RESOLUTION** – Creating the Worker’s Compensation Internal Service Fund for the Truckee Meadows Fire Protection District

**WHEREAS**, the Truckee Meadows Fire Protection District Board of Fire Commissioners desire to create an internal service fund for the accounting of the Truckee Meadows Fire Protection District Workers’ Compensation annual costs and future liabilities; and

**WHEREAS**, NRS 354.612 provides that the Truckee Meadows Fire Protection District Board of Fire Commissioners may establish an internal service fund by resolution which describes the purpose of the fund, the resources to be used to establish the fund, the sources to be used to replenish the fund and the method for controlling the expenses and revenues of the fund.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The object and purpose of this fund is to account for resources and expenditures incurred by the Truckee Meadows Fire Protection District for workers’ compensation costs and liabilities attributable to the District.
2. The resources to be used to establish the fund is an operating transfer from the Truckee Meadows Fire Protection District’s General Fund to the Workers’ Compensation Fund in the amount of \$600,000 in FY 03-04 and \$687,000 in FY 04-05.
3. The source to be used for future replenishment of the fund is operating transfers from the District’s General Fund to the Truckee Meadows Fire Protection District Workers’ Compensation Fund.
4. The method for controlling expenses and revenues of the fund is the budgeting and financial accounting policies administered by the Truckee Meadows Fire Protection District and Washoe County Comptroller’s office.
5. Any interest earned on the monies in the fund, after deducting applicable bank charges, must be credited to the fund.

**COMMISSIONERS'/CHIEF'S/DIVISION CHIEF'S  
ANNOUNCEMENTS, COMMENTS AND REQUESTS FOR  
AGENDA ITEMS**

Chief Scheuerman reported there was a thirty-acre fire that had been put out with no structures lost.

**PUBLIC COMMENTS**

Al Hesson, local resident, said President Bush has the worst job creation record since Herbert Hoover.

Sam Dehne, local resident, said he would be at the meeting of the Reno City Council tomorrow to help protect Cold Springs.

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There being no further business to come before the Board, the meeting adjourned.

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**JAMES M. SHAW**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Jan Frazzetta, Deputy County Clerk*