

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**

TUESDAY

2:00 P.M.

JULY 13, 2004

PRESENT:

**Jim Shaw, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**David Humke, Commissioner\***  
**Pete Sferrazza, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Madelyn Shipman, Legal Counsel**  
**Marty Scheuerman, Chief of Operations**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**04-44F      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried with Commissioner Humke temporarily absent, Chairman Shaw ordered that the agenda for the July 13, 2004 meeting be approved with the following amendment: **Delete:** Item 9A, a discussion on the Lemmon Valley volunteer fire station addition.

**04-45F      MINUTES**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Humke temporarily absent, Chairman Shaw ordered that the minutes of the regular meetings of February 17 and March 16, 2004 be approved.

**5:27 p.m.**      Commissioner Weber temporarily left the meeting.

**04-46F      VOLUNTEER/AUXILIARY REPORT – JUNE 2004**

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioners Humke and Weber temporarily absent, Chairman Shaw ordered that the Volunteer/Auxiliary Report for June 2004 be accepted.

**5:28 p.m.** Commissioner Weber returned to the meeting.

**04-47F** **PROPERTY AND LIABILITY INSURANCE POLICY – NEVADA  
PUBLIC AGENCY INSURANCE POOL**

Upon recommendation of Jim Jeppson, Risk Manager, through Marty Scheuerman, Chief of Operations, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Humke temporarily absent, Chairman Shaw ordered that the renewal of the property and liability insurance policy for the District with the Nevada Public Agency Insurance Pool be approved and the Risk Manager be authorized to execute the same. It was noted the policy would be effective for one year beginning July 1, 2004 for an annual premium of \$101,319.

**\*5:30 p.m.** Commissioner Humke arrived at the meeting.

**04-48F** **RESOLUTION – FIRST AMENDED INTERLOCAL AGREEMENT  
- FIRE SERVICE CONSOLIDATION**

Mary Walker, Walker & Associates, summarized the significant changes to the Agreement, as outlined in the agenda memorandum dated July 2, 2004, and as specified in the red-line draft dated June 29, 2004.

Commissioner Galloway acknowledged the hard work of staff and Ms. Walker in regard to the amended agreement for fire service and consolidation between the District and the City of Reno.

Commissioner Sferrazza said the Agreement was reviewed at the Joint Fire Advisory Board, and he requested that Article 2.3 be changed to say that both the District and the City of Reno shall designate sufficient alternate members to insure quorum requirements. He noted he has arrived at meetings and they have been cancelled due to lack of a quorum. Commissioner Sferrazza stated the committee is to have input on recommendations on operational policies and procedures that have never been brought forward or discussed. He added that there is no Chairperson or Vice Chairperson on the committee, and he requested that meetings be called at the request of any member of the Joint Fire Advisory Board.

Marty Scheuerman, Chief of Operations, said that elections have not taken place for the Chairperson or Vice Chairperson. He explained that the meetings could be called at the request of the Reno or Sparks City Councils.

Commissioner Sferrazza noted the Fire Board had agreed that if there was no business for the quarterly meeting it would be cancelled, but quarterly meetings would be scheduled. He offered the option of eliminating the Joint Fire Advisory Board and having the District serve in their role. He voiced his concern about fire station locations within the City and District boundaries.

Chief Scheuerman explained the Board and the City jointly funded the fire station location plan before consolidation, and the Abbey Group completed the fire station location and response time study. He said the study results are what have been followed to this point. Commissioner Sferrazza wanted clear information put in the Agreement about the fire station location plan.

Upon recommendation of Ms. Walker, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that this item be continued to the next District meeting in order for the fire station location plan and the changes in Article 2.3 concerning the Joint Fire Advisory Board, as outlined by Commissioner Sferrazza, be placed in the Agreement. It was noted that three alternates would be a sufficient number and the fire station location plan would be presented in map form.

**04-49F            BOUNDARY LINE ADJUSTMENT – COLD SPRINGS FIRE STATION**

Commissioner Galloway inquired about soil problems with the professional station, and Roger Van Alyne, Capital Projects Division Director, explained the soils report that was completed on the original site revealed a high water table and high clay content. He said staff investigated options to make the station work on the original site, and the options were found to be expensive and time consuming. It was decided that staff would return to the landowner to request a different site in the nearby area. He stated the location is near the original site and services should not be affected. Mr. Van Alyne noted there would be a loss of time in pursuing an alternate site, but substantial financial savings.

Commissioner Galloway asked if this would make the site larger by including the acceptable ground, and he questioned the boundary line adjustment. Mr. Van Alyne responded that the boundary line adjustment is needed because it is a different piece within the same parcel number, and it would allow the original part to be restored back to the landowner.

Upon recommendation of Marty Scheuerman, Chief of Operations, through Chuc Lowden, Fire Chief, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the boundary line adjustment deed, map and utility, and drainage easements for the Cold Springs Fire Station be approved, and Chairman Shaw be authorized to execute the same upon presentation.

**04-50F            AIR RESOURCE – WILDLAND FIRES**

Upon recommendation of Marty Scheuerman, Chief of Operations, through Chuc Lowden, Fire Chief, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the letter drafted

by staff concerning the support of an expedited inspection and certification program for the air tanker fleet, stationing of a heavy type I helicopter and two additional single engine air tankers on the Sierra Front, and support of the bill, HR 1060, be accepted, and Chairman Shaw be authorized to execute the same. It was further ordered that the letter be mailed to the list of contacts compiled by staff, which was placed on file with the Clerk.

**PUBLIC COMMENTS**

J. Edward Parker, Spanish Springs resident, said he attended a Citizen Advisory Board meeting in Wadsworth recently, and he inquired about the status of the volunteer fire station. Marty Scheuerman, Chief of Operations, explained the volunteer fire station in Wadsworth is in existence with two participating members. He further explained that, in order to fill the void, auxiliaries go out in the busy times to cover the station. He noted the District has an agreement with North Lyon County Fire Protection in Fernley and an agreement with the Pyramid Lake Indian Tribe. He stated when there is an emergency in the Wadsworth area, the stations in Wadsworth, Fernley, and Nixon are alerted and a career engine is sent from town.

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There being no further business to come before the Board, the meeting adjourned.

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**JAMES M. SHAW**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Lori Rowe, Deputy County Clerk*