

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

TUESDAY

2:00 P.M.

AUGUST 17, 2004

PRESENT:

Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Pete Sferrazza, Commissioner

Marty Scheuerman, Chief of Operations
Sharon Gotchy, Deputy County Clerk
Katy Singlaub, County Manager
Madelyn Shipman, Legal Counsel

ABSENT:

Jim Shaw, Chairman

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

04-51F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried with Chairman Shaw absent, Vice Chairman Weber ordered that the agenda for the August 17, 2004 meeting be approved.

04-52F MINUTES

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, Vice Chairman Weber ordered that the minutes of the regular meeting of April 20, 2004 be approved.

04-53F MONTHLY OPERATIONS REPORTS – JUNE AND JULY 2004

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, Vice Chairman Weber ordered that the Operations Reports for June and July 2004 be accepted.

04-54F **VOLUNTEER/AUXILIARY REPORT – JULY, 2004**

Roy Slate, Division Chief, reported on the progress of replacing the Lemmon Valley Fire Station, which is owned by the volunteers. An exception in the Community Development Regulations has brought back the plan for subdividing the 1.1 acres owned by the Lemmon Valley Volunteer Fire Department allowing a portion of the parcel to be deeded to the Truckee Meadows Fire Protection District. This would enable the District to construct a new facility adjacent to the current station. The next step would be to use the existing conceptual plans to start looking at designs and costs with the intent of breaking ground within the next 12 months.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, Vice Chairman Weber ordered that the Volunteer/Auxiliary Report for July 2004 be accepted.

04-55F **ACCEPTANCE OF GRANT – BUREAU OF LAND
MANAGEMENT (BLM) - RURAL FIRE ASSISTANCE**

Upon recommendation of Roy Slate, Division Chief, on motion by Commissioner Galloway, seconded by Commissioner Humke with Chairman Shaw absent, Vice Chairman Weber ordered that the grant monies in the amount of \$14,000 from the U.S. Department of the Interior, Bureau of Land Management's fiscal year 2004 Rural Fire Assistance Grant Program be accepted and Vice Chairman Weber be authorized to execute acceptance documents. It was further ordered that the Comptroller be directed to increase the appropriate accounts of the Washoe County Fire Suppression Fund by \$14,000 and staff be authorized to use these grant funds, in combination within \$1,400 matching funds for a total of \$15,400, to purchase replacement wildland hose and associated equipment. It was noted the total grant is \$21,000 and that a separate agenda item will be presented to the Board of County Commissioners, concerning the remaining \$7,000 relative to funding for the TMFPD Volunteer Fire Departments and requesting expenditure authority.

04-56F **ADDITIONAL DESIGN SERVICES – COLD SPRINGS FIRE
STATION – PUBLIC WORKS**

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried with Chairman Shaw absent, Vice Chairman Weber ordered that the additional design services by the Smith Design Group for the Cold Springs Fire Station in the amount of \$37,740 be approved and the Contract Administrator be authorized to execute the necessary documents.

**RESOLUTION - FIRST AMENDED INTERLOCAL AGREEMENT
- FIRE SERVICE CONSOLIDATION**

In response to questions at Caucus, Marty Scheuerman, Chief of Operations, said the differences between this version and last month's version are on page 4 – 2.3 Fire Advisory Board, which states three alternates instead of two. He said the language in the last sentence would be rewritten to state “The Joint Fire Advisory Board shall meet quarterly and on an as needed basis at the request of the Fire Chief or upon the request of any member of the Joint Fire Advisory Board or upon request of either the City Council or District Board.” Chief Scheuerman said on page 7 – 3.2 Fire Station Location, the language was changed and the map in Appendix H added which shows everything proposed and approved to date.

Commissioner Sferrazza said he asked for the map so there would be no disagreements about locations later. In response to Commissioner Sferrazza, Chief Scheuerman pointed out the three new station locations on the map, and he said they are the only new stations approved and planned in the agreement:

1. Station 19 in Somerset
2. Station 12 in Double Diamond
3. Station 18 in Cold Springs

Chief Scheuerman said they are working with the developers from Damonte Ranch on Station 12 to create a more appropriately located two-company station for the Truckee Meadows engine and a Reno fire company. Mary Walker, Walker & Associates, said consolidation is only a conceptual plan for stations 12 and 14 and will be brought back to the Board for final approval. Chief Scheuerman said if the Board does not approve the joint station, the Double Diamond station for the City of Reno would be developed while keeping the Truckee Meadows station on Old Virginia Road. Katy Singlaub, County Manager, said the consolidation of stations 12 and 14 has been identified as an area where significant cost savings could be achieved.

In response to Commissioner Sferrazza, Ms. Walker said the Worker's Compensation model was a pay as you go cash flow model. The County would pay 29.5 percent of the actual claims costs on a monthly basis, which is the percentage of the County's 103 fire employees out of a total of 350. She said there is a provision that after five years the County could buy out smaller medical claims, not heart and lung, and pay a residual. Heart and lung would be based on the 29.5 percent. Ms. Walker stated as Reno adds more employees the County's percentage of the costs will go down because it is expected the number of County employees will remain constant. She said there is a requirement for Truckee Meadows to implement a group medical insurance fund where 100 percent of the liability is being set aside as determined by an actuary. Last years claims were \$30,000 with \$600,000 being set aside.

Madelyn Shipman, Legal Counsel, asked that the minutes reflect that by attaching the map, the Board is not approving anything. The map only reflects what might be a future growth measurement for the consolidated fire department.

Commissioner Humke asked if Station 12 was built, and Chief Scheuerman said it was not but the funding was in place.

On motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried with Chairman Shaw absent, it was ordered that the following Resolution adopting the First Amended Interlocal Agreement for Fire Service Consolidation between the City of Reno and the Truckee Meadows Fire Protection District in accordance with NRS 277.045 be approved with the requested text changes to the Agreement and Vice Chairman Weber be authorized to execute the same:

RESOLUTION - Resolution Adopting the First Amended Interlocal Agreement for Fire Service and Consolidation in Accordance with NRS 277.045.

WHEREAS, cities and fire protection districts, as independent political subdivisions of the State of Nevada, may enter into cooperative agreements pursuant to NRS 277.045; and,

WHEREAS, the City of Reno and the Truckee Meadows Fire Protection District desire to provide for a single fire service for the entire geographic areas that are now being serviced by them; and,

WHEREAS, on June 6, 2000, the Reno City Council and the Truckee Meadows Fire Protection District Board approved an Interlocal Agreement for Fire Service and Consolidation; and

WHEREAS, the City and District have determined that after operation as a Consolidated Fire Department for the Initial Term that *functional and* operational issues necessitate an amendment to the Inter-local Agreement for Fire Service and Consolidation effective as of July 1, 2000, for the purpose of modifying that agreement to reflect actual practice in certain operational matters; and

WHEREAS, The parties desire that the First Amended Interlocal Agreement for Fire Service and Consolidation, attached hereto as Exhibit "A," will amend and supercede replace the Inter-Local Agreement for Fire Service and Consolidation; and

NOW, THEREFORE, BE IT RESOLVED that the terms and conditions of the First Amended Interlocal Agreement for Fire Service and Consolidation are hereby adopted and approved.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the City Council of the City of Reno.

**COMMISSIONERS'/CHIEF'S/DIVISION CHIEF'S
ANNOUNCEMENTS, COMMENTS AND REQUESTS FOR
AGENDA ITEMS**

Chief Scheuerman said last month there was a major fire in Commissioner Sferrazza's district in the 3400 block of Ridgecrest Drive. He said the response time for the first in unit after dispatch was four minutes and fifty seconds, and he went on to detail the arrival of the remaining responders. He said there would be a presentation and tapes of the first 10-15 minutes of the fire at the Joint Fire Advisory Board meeting.

Commissioner Sferrazza said constituents had complained about the phone line being busy when they called. Chief Scheuerman said there are 6-8 people at the Reno dispatch center to answer phones and anything not answered rolls over to Sparks where there are 2-3 people. There were over 300 calls in the first 10 minutes of the fire so some people got busy signals.

Commissioner Galloway said he was concerned if two incidents occurred close together, the lines would be busy so people would have trouble reporting the second incident. He asked if there was any way of keeping some lines open, and Chief Scheuerman said he would have this placed on an agenda so a dispatcher could answer these questions.

PUBLIC COMMENT

Sam Dehne, local resident, thanked the firemen throughout the community especially those who worked to save Carson City.

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There being no further business to come before the Board, the meeting adjourned.

JAMES M. SHAW, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Jan Frazzetta, Deputy County Clerk*