

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**

TUESDAY

4:00 P.M.

JANUARY 18, 2005

PRESENT:

**Bonnie Weber, Chairman**  
**Bob Larkin, Vice Chairman**  
**Jim Galloway, Commissioner**  
**Pete Sferrazza, Commissioner**

ABSENT:

**David Humke, Commissioner**  
  
**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**  
**Marty Scheuerman, Acting Fire Chief**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**05-01F      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Sferrazza, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the agenda for the January 18, 2005 meeting be approved.

**05-02F      MINUTES**

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the minutes of the regular meeting of November 16 and December 14, 2004 be approved.

**05-03F      MONTHLY OPERATIONS REPORT**

On motion by Commissioner Sferrazza, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the Operations Report for December 2004 be accepted.

**05-04F            VOLUNTEER/AUXILIARY REPORT**

On motion by Commissioner Sferrazza, seconded by Chairman Weber, which motion duly carried with Commissioner Humke absent, it was ordered that the Volunteer/Auxiliary Report for December 2004 be accepted.

**05-05F            RESOLUTION – AUGMENT AND AMEND CAPITAL PROJECTS FUND FOR FY 2004/05**

Marty Scheuerman, Acting Fire Chief, commented, due to the construction cost of the Cold Springs Station along with an addition to Spanish Springs Station 17, the capital budget would need to be arranged. He said there would be a carry-over from the prior years unused budget. The budget transfer would temporarily transfer \$70,000 from the Cold Springs VFD station remodel to the Spanish Springs Station. He remarked this would be only for this fiscal year and would be replaced next fiscal year.

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, it was ordered that the following resolution to augment and amend the Truckee Meadows Fire Protection District Capital Projects fund for Fiscal Year 2004/05 be adopted and Chairman Weber be authorized to execute the same. It was further ordered that the Finance Department be directed to make the appropriate budget adjustments.

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
RESOLUTION TO AUGMENT AND AMEND THE FY 2004-05 BUDGET**

**WHEREAS**, the revenues and other resources of the Capital Projects Fund of the Truckee Meadows Fire Protection District were budgeted to be \$2,887,463 on July 1, 2004; and

**WHEREAS**, additional resources are available to these funds in which appropriations are required to be augmented as follows:

Capital Projects Fund:	
a) Beginning Fund Balance	\$ 723,544
Total Augmentation and Amendment	<u>\$ 723,544</u>

**WHEREAS**, there is a need to apply these excess proceeds in the previously mentioned fund. Now, therefore, it is hereby **RESOLVED**, that the Truckee Meadows Fire Protection District shall augment and amend its FY 2004/2005 budget by appropriating \$723,544 for use in the above-mentioned fund, thereby increasing its appropriations. A detailed schedule is attached to this Resolution and by reference is made a part thereof.

**BE IT FURTHER RESOLVED**, that the District shall forward the necessary documents to the Department of Taxation, State of Nevada.

**05-06F            TRANSFER - TRUCKEE MEADOWS FIRE PROTECTION  
DISTRICT GENERAL FUND/WORKERS' COMPENSATION  
FUND**

Marty Scheuerman, Acting Fire Chief, said in relationship with the City of Reno, the Truckee Meadows Fire Protection District paid the workers' compensation cost for 103 positions which were transferred over with the Interlocal Agreement. He said staff goes through an actuary every year to determine projected costs. The actuary's estimate for total liability increased from \$600,000 to \$929,500 for fiscal year 2003/04, and staff recommends that \$300,000 be transferred to the Workers Compensation Fund from the current \$350,000 General Contingency Fund in order to increase the amount of cash held in reserve for future workers' compensation claims.

In response to Commissioner Larkin, Chief Scheuerman replied heart and lung claims are on the rise with those claims being between \$1-2 million. He said the State requires a certain amount of reserves be carried for our portion.

On motion by Commissioner Galloway, seconded by Chairman Weber, which motion duly carried with Commissioner Humke absent, it was ordered that the Finance Department be directed to prepare a budget adjustment/transfer in the amount of \$300,000 from the General Fund Contingency Account to the General Fund Transfer Account and the Comptroller be directed to transfer \$300,000 from the General Fund Transfer Account to the TMFPD Workers' Compensation Fund.

**05-07F            HOLD HARMLESS AGREEMENT - DONATION - PHILIP AND  
SUSAN MAHONEY**

Marty Scheuerman, Acting Fire Chief, said the Mahoney's approached the Department stating they would be rebuilding a home on 3880 Fairview Road, Reno, and inquired if the Department would be interested in utilizing the existing home for training purposes.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried with Commissioner Humke absent, it was ordered that the Hold Harmless Agreement between the Truckee Meadows Fire Protection District and Philip and Susan Mahoney, concerning the donation of the residence at 3880 Fairview Road, Reno, Nevada, for use in fire training exercises by the Reno Fire Department, be approved and Chairman Weber be authorized to execute the same.

**05-08F            APPOINTMENT – ALTERNATE MEMBERS TO JOINT FIRE  
ADVISORY BOARD**

Marty Scheuerman, Acting Fire Chief, said the Interlocal Agreement provides for any member of the Board to be an alternate and thought it prudent to have a designated primary alternate.

On motion by Commissioner Galloway, seconded by Chairman Weber, which motion duly carried with Commissioner Humke absent, it was ordered that Chairman Weber and Commissioner Galloway be named as alternate members to the Joint Fire Advisory Board.

**COMMISSIONERS’/CHIEF’S ANNOUNCEMENTS**

Marty Scheuerman, Acting Fire Chief, stated with the past storm every piece of equipment was utilized for staff to accommodate the public. He also asked if agenda Item 23 could be moved to this agenda, from the Board of County Commissioners agenda since it deals with the possible appointment of a community member to the Reno Fire Chief Assessment Panel. The Board agreed since the addendum to the agenda notes this item would be heard when the Board is convened as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District.

Chairman Weber reported that Commissioner Sferrazza was appointed Chairman and Reno Councilman Aiazzi was appointed Vice Chairman of the Joint Fire Board.

**PUBLIC COMMENT**

Gary Schmidt, Washoe resident, reminded the Board to schedule a workshop concerning the Andrew Lane Fire.

**05-09F            APPOINTMENT – COMMUNITY MEMBER – RENO FIRE CHIEF  
ASSESSMENT PANEL**

Katy Singlaub, County Manager, stated since Marty Scheuerman is a candidate for the Fire Chief position he would be stepping away from the discussion pertaining to this item.

Commissioner Sferrazza nominated Patricia McAlinden as the community member appointee to the Fire Chief Assessment Panel and detailed the highlights included in her resume.

Chairman Weber commented there are two other qualified applicants as well, Gary Schmidt and John Howe; and both applications were placed on file with the Clerk.

Gary Schmidt, Washoe Resident, spoke on his qualifications for the position of community member on the Fire Chief Assessment Panel.

A discussion ensued during which the Commissioners placed the candidates in a sequential order of preference. John Howe was considered to be the best choice.

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that John Howe be appointed as the community member for the Reno Fire Chief Assessment Panel.

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There being no further business to come before the Board, the meeting adjourned.

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**BONNIE WEBER**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Stacy Gonzales  
Deputy County Clerk*