

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

JULY 12, 2005

PRESENT:

Bonnie Weber, Chairman
Bob Larkin, Vice Chairman
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel
Roy Slate, Division Chief

ABSENT:

David Humke, Commissioner

The Board met in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

05-40F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the agenda for the July 12, 2005 meeting be approved.

05-41F MINUTES

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the minutes of the regular meeting of May 10, 2005 be approved.

Chairman Weber noted, in view of the fact that two different agendas with inconsistent dates were presented to the Board, approval of the May 16, 2005 minutes would be reagendaized.

05-42F MONTHLY OPERATIONS REPORT - MAY 2005

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the Operations Report for May 2005 be accepted.

05-43F VOLUNTEER/AUXILLARY REPORT - JUNE 2005

Chairman Weber remarked at a recent Lemmon Valley Volunteer Fire Department Board meeting the phone system in the building was not in working order, and a number of other repairs needed to be done. Roy Slate, Division Chief, concurred and replied there was a work order through SBC for the phone system to be repaired.

Commissioner Galloway asked when the plans for the Silver Lake Fire Station addition and community room would be completed. Roger Van Alyne, Capital Projects Division Manager, said staff anticipated going to the Building Department to begin the building permit process; and the bid procedure would run concurrently with that process.

Chairman Weber requested a meeting with the Lemmon Valley Volunteer Fire Department to discuss the status of the design and progress of the project.

On motion by Commissioner Galloway, seconded by Commissioner Larkin, which motion duly carried with Commissioner Humke absent, Chairman Weber ordered that the Volunteer/Auxiliary Report for June 2005 be accepted.

**05-44F AWARD OF DESIGN CONTRACT - COLD SPRINGS
VOLUNTEER FIRE STATION - ARCHITECTS + LLC**

Commissioner Sferrazza questioned the total estimated cost of the contract. Roger Van Alyne, Capital Projects Division Manager, explained it is a small addition but some of the costs of a larger job are still incurred; and the percentages were slightly higher because of the scale of the project. He said a waiver from the Development Code was needed because the existing building was metal, and those are not allowed in the Cold Springs area. Commissioner Sferrazza questioned how many architects received the Request for Proposal (RFP). Mr. Van Alyne replied a formal RFP selection process was not done because of the price, but staff contacted several architects in an attempt to gain a response. Commissioner Sferrazza stated he would not support paying an excessive fee for an architect without a formal RFP having been completed.

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Galloway, seconded by Chairman Weber, which motion duly carried with and Commissioner Humke absent and Commissioner Sferrazza voting “no,” it was ordered that the design contract for the Cold Springs Volunteer Fire Station be awarded to Architects + LLC, in the amount of \$34,600, and the Chairman be authorized to execute the contract documents upon presentation.

**COMMISSIONERS'/CHIEF'S/DIVISION CHIEF'S
ANNOUNCEMENTS**

Roy Slate, Division Chief, reviewed a memo from Walker and Associates in regard to the Truckee Meadows Fire Protection District Workers' Compensation Actuarial Study dated June 29, 2005. Chief Slate announced the Reno City Manager made a recommendation to the Reno City Council for Paul Wagner to be named as the new Fire Chief and said that would go before the Council for confirmation.

Commissioner Larkin said he attended a Citizen Advisory Board meeting in Wadsworth and met with the new Volunteer Fire Department. He said he appreciated the efforts of the volunteer fire crew and the hard work it took to recruit volunteers.

In response to Commissioner Sferrazza, Katy Singlaub, County Manager, said there had been an on going investigation in regard to the Andrew Lane Fire. She said the County retained contract investigators to conduct the investigation, and the District Attorney's Office was working with Risk Management to set up a meeting to close out the report. Ms. Singlaub stated staff would attempt to place the report on the August 16, 2005 Commission meeting.

PUBLIC COMMENTS

Juanita Cox, Sparks resident, spoke on the Bureau of Land Management using cheatgrass for their reseeding efforts.

Gary Schmidt, Washoe County resident, requested a public workshop on the Andrew Lane fire to include issues related to access, animal rescue policies and procedures, and the placement of fire crews.

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There being no further business to come before the Board, the meeting adjourned.

BONNIE WEBER, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Stacy Gonzales, Deputy County Clerk*