

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

OCTOBER 10, 2006

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**David Humke, Commissioner**  
**Pete Sferrazza, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**  
**Tim Alameda, Division Chief**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**06-48F      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that the agenda for the October 10, 2006 meeting be approved.

**PUBLIC COMMENT**

Gary Schmidt spoke on the Sales Tax Initiative and eminent domain.

**06-49F      COMMISSIONERS'/MANAGER'S ANNOUNCEMENTS**

Tim Alameda, Division Chief, announced a retiree memorial was scheduled for October 12th at Fire Station 1 to honor retired firefighters who had passed away. He indicated two honorees were past Truckee Meadows Fire Protection District members.

Chairman Larkin asked if the Joint Fire Advisory Board (JFAB) meeting was scheduled for October 30th. Katy Singlaub, County Manager, said that was correct. She indicated County staff was helping in the preparation of the JFAB meeting since Commissioner Sferrazza, who was chairing the meeting, did not have an intern at the present time.

Commissioner Sferrazza inquired why the Reno City Attorney staff prepared the meeting and not the District staff. He felt this should not be delegated to the

City Attorney's Office since the District had a contract with the County. Commissioner Sferrazza requested a discussion about staffing be placed on the JFAB October 30th agenda.

Commissioner Galloway stated he had repeatedly requested data from June 2006 concerning all fire incidents reported through dispatch to the District. He said he had yet to receive this information and may come to the conclusion dispatch was not sending volunteers or the proper people. Chief Alameda said he had instructed his staff to prepare a log when the volunteers responded. Commissioner Galloway commented his request should be obtained from the Reno City dispatch. Chief Alameda stated he would have the City of Reno dispatch pull the records for the month of June.

Commissioner Weber suggested the City of Reno appoint an alternate to the JFAB so they have representation if the primary appointee was unable to attend.

Chairman Larkin confirmed there was a sense of frustration. He would like to know what the original Interlocal Agreement stated concerning dispatch responsibilities.

Ms. Singlaub distributed copies of the Interlocal Agreement for Fire Service and Consolidation dated July 1, 2000, which was placed on file with the Clerk.

**06-50F      MINUTES**

On motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that the minutes of the regular meeting of August 8, 2006 be approved.

**06-51F      ADDENDUM - PROFESSIONAL SERVICES AGREEMENT -  
WALKER AND ASSOCIATES**

Mary Walker, Walker and Associates, said due to the additional work she completed for the District this year, the contract amount had expired; however, the total amount for the contract would not exceed \$53,500.

Upon recommendation of Neero Manning, Fiscal Analyst, on motion by Commissioner Sferrazza, seconded by Commissioner Weber, which motion duly carried, it was ordered that the addendum to increase the Professional Services Agreement between the District and Walker and Associates for the period of December 1, 2005 through November 30, 2006 in the amount of \$8,500, be approved and the Chairman be authorized to execute the same.

**06-52F      PRICE INCREASE - MASTER BODY - MODEL 14 BRUSH  
TRUCKS**

Commissioner Galloway asked if the wrong number was listed on the bid document and if this was a sole source.

Melanie Foster, Legal Counsel, said it appeared the error was in the prior staff report and not in the bid document. Commissioner Galloway requested a signed copy of the bid document submitted by Master Body.

Commissioner Sferrazza commented part of the error may have been in transcription, but the bulk was due to an error by Master Body; and he would not support an increase due to their mistake. He said this should be re-bid or the County enforce the original bid.

In response to Commissioner Humke, Tim Alameda, Division Chief, replied the apparatus had not been delivered.

It was determined there was no agreement, and no action was taken at this time.

In response to the call for public comment, Gary Schmidt was concerned about the comments from legal counsel. He suggested due diligence be completed.

**06-53F      INTERLOCAL FIRE SERVICES AGREEMENT - SIERRA FIRE PROTECTION DISTRICT**

Upon recommendation of Melanie Foster, Assistant District Attorney, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the Interlocal Fire Services Agreement between the District and the Sierra Fire Protection District be ratified and the Chairman be authorized to execute the same.

**06-54F      REPORT - BROWN HUFFAKER AUXILIARY FIRE DISTRICT**

Commissioner Humke asked if there was a trend to eliminate Volunteer Fire Departments. Tim Alameda, Division Chief, explained this was not a trend, but because of fewer volunteers and fewer runs, it made for problems; and he explained the space was needed for other facilities. He remarked Brown Huffaker was virtually unoccupied with one piece of equipment in place. He said staff worked to find a location to serve the volunteers and house their equipment.

Commissioner Weber stated this was deflating to the volunteers. She said while attending Citizen Advisory Board meetings it was difficult to listen to the frustration they had concerning the volunteers, and they felt they were fighting for the lifeblood of the volunteers. She suggested the report not be accepted. Commissioner Weber commented more communication was needed to resolve the issues.

In response to Chairman Larkin, Paul Hefner, Fire Service Coordinator, replied an attachment within the Interlocal Agreement referred to each individual Volunteer Fire Department and their service contract. He said he would provide that attachment to the Board for review.

Chairman Larkin said in order for the Commission to be effective in administering this agreement, the Board needed the information to correct the deficiencies. Chief Alameda agreed, and he recommended reviewing the volunteer contract with the Board.

Chairman Larkin requested the data concerning dispatch calls from June, 2006 that Commissioner Galloway had requested several times and had yet to receive. Chief Alameda said his information was based on reports he received, and he would bring all the data to the Joint Fire Advisory Board (JFAB) meeting on October 30th.

Chairman Larkin said the review and acceptance of this item and the Volunteer/Auxiliary Report of September 2006 would not be accepted at this time.

Commissioner Galloway requested copies of the information reviewed during the JFAB meeting. Commissioner Weber requested a detailed report on the different Volunteer departments.

In response to the call for public comment, Gary Schmidt was outraged on the abuse and mistreatment of the volunteer fire departments.

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There being no further business to come before the Board, the meeting adjourned.

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**ROBERT M. LARKIN**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Stacy Gonzales  
Deputy County Clerk*