

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

MARCH 13, 2007

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Blaine Cartledge, Legal Counsel
Tim Alameda, Division Chief

ABSENT:

Pete Sferrazza, Commissioner

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

07-07F AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Weber, seconded by Chairman Larkin, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the agenda for the March 13, 2007 meeting be approved with the deletion of Item No. 5, Approval of the December 12, 2006 and January 9, 2007 regular meeting minutes, because of being marked as a non-action item.

PUBLIC COMMENT

There was no response to the call for public comment.

COMMISSIONERS'/MANAGER'S ANNOUNCEMENTS

Commissioner Weber asked if a date had been set for the meeting with the volunteers that she had requested at the December 12, 2006 meeting, which she had hoped would have been held by now. Tim Alameda, Division Chief, felt that might have been set back because of the District's strategic planning process. He said he would talk with Marty Scheuerman, Division Chief, when he came back from vacation. Commissioner Weber said she would like either a Saturday or an evening meeting so everyone could attend.

In response to Chairman Larkin, Katy Singlaub, County Manager, said the new Fire Coordinator would start April 8, 2007. Chairman Larkin suggested waiting until the new Fire Coordinator started, because he felt it was the Fire Coordinator's job to set the meeting. Commissioner Weber felt it was appropriate to wait but was concerned about pushing the meeting back any further. Ms. Singlaub said staff could work with the District to schedule the meeting to occur after the start of the new Fire Coordinator.

Commissioner Galloway thanked Chief Alameda for attending the West Truckee Meadows Citizen Advisory Board meeting last night. He said the Toll Road flooding meeting held three weeks ago was not well attended because of the blizzard. He suggested holding the meeting again and agendizing the fire issues, which were closely related to flood issues. Chief Alameda stated if there was another meeting someone from the District would attend it.

07-08F VOLUNTEER/AUXILIARY REPORT – MARCH 2007

Commissioner Weber stated Captain Dulce Lilly had received an update on Station 223 that indicated the Special Use Permit application was being completed right now, which would allow moving forward with the Lemmon Valley Fire Station.

Commissioner Weber thanked the Storey County Commissioners for donating the ambulance to the Gerlach Volunteer Fire Department. Tim Alameda, Division Chief, said he was not sure a thank you had been sent to Storey County, which should be done. Commissioner Weber said it was being worked on at this end, but it would be great if the District did it also.

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Volunteer/Auxiliary report for March 2007 be accepted.

07-09F PAGING AND RADIO ISSUES REPORT

Commissioner Galloway said it appeared from the report that the solution was the replacement of the equipment, but the report also referred to misunderstandings and internal communication issues. Because of those references, he was not sure new equipment would solve the problem. He suggested circulating the report to the volunteers to invite comment.

Commissioner Humke stated a number of the volunteer chiefs, including John Schuller, President of the Volunteer Fire Chiefs, indicated they were having success with phone calls to the dispatch center to work out specific problems with pages that did not go through.

Chief Schuller said everyone was being very proactive because they realized a portion of the system was broken and they wanted to find out where the problem was located. He said all of the information was given to Marty Scheuerman, Division Chief, and to dispatch as soon as possible because there was a 10-day window to

get into the system to investigate where the call was dropped before the call was kicked out. He said Chief Scheuerman was getting together an e-mail group list, so all of the key players could be notified and an immediate investigation begun when there was a problem.

Upon recommendation of Marty Scheuerman, Division Chief, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the Paging and Radio Issues report be circulated to the volunteers to invite comment and any comments received would be included in the next report to the Board.

07-10 STRATEGIC PLAN STATUS REPORT

Chairman Larkin said Delia Horowitz, Consultant, interviewed him, and he was aware she had requested interviews with other Commissioners as well. He felt the process was on track.

John Schuller, President of the Volunteer Fire Chiefs, said the volunteer portion of the strategic planning process was coming along well. He stated investigating the issues was a large job, and the new coordinator would need a hand to look at all of the volunteers and the issues. He stated a lot of positives were coming out of the process, but there was also some apprehension about who would be doing all of the work. He said when the whole planning process was looked at, it would have to be decided who would be the person on the volunteer side that would make it all happen because this would add a lot to someone's workload down the line.

On recommendation by Marty Scheuerman, Division Chief, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, it was ordered that the TMFPD Strategic Plan report be accepted.

Commissioner Weber thanked Tim Alameda, Division Chief, for his willingness to work with everyone, and that he included the volunteers in the strategic planning process. Commissioner Humke said the written materials included for the meeting were very helpful.

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There being no further business to come before the Board, the meeting was adjourned at 4:42 p.m.

ROBERT M. LARKIN, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Jan Frazzetta, Deputy County Clerk*