

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

MAY 8, 2007

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**David Humke, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**  
**Marty Scheuerman, Division Chief**

ABSENT:

**Pete Sferrazza, Commissioner**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**07-20F      AGENDA**

In accordance with the Open Meeting Law, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the agenda for the May 8, 2007 meeting be approved.

**PUBLIC COMMENT**

There was no response to the call for public comment.

**COMMISSIONERS'/MANAGERS ANNOUNCEMENTS**

Division Chief Marty Scheuerman announced that May 14-19, 2007 was Wildfire Awareness Week.

**07-21F      DISCUSSION - DISTRICT TENTATIVE BUDGET FOR FISCAL  
YEAR 2007/08**

Division Chief Marty Scheuerman reviewed the tentative budget for fiscal year 2007/08 and highlighted the General Fund, the Capital Projects Fund, the Workers' Compensation Internal Service Fund, the Retiree Benefits Fund, and the Debt Service

Fund. He concluded all the funds were fiscally sound as stated in the agenda memorandum dated April 18, 2007. He explained the ending fund balance would cover the District in the event of a catastrophic wildland fire. Chief Scheuerman said the District would have the ability to recoup 75 percent of the fund if, when filed for, the District received the Fire Management Assistance Grant (FMAG). However, if there were substantial fires not involving a large amount of federal land, but private land that the District was responsible for, that would not meet the criteria of the FMAG determination.

In response to Chairman Larkin, Mary Walker, Walker and Associates, replied primarily the District was maintaining the same budgeted fund balance. She remarked the District was a high-risk entity and explained if a large fire occurred districts could pay a substantial amount up front and, even if the federal government repaid the local government, there could still be a 12-18 month differential before that money was recouped.

Commissioner Galloway inquired why the capital projects fund balance was so low. Ms. Walker replied when purchasing pieces of apparatus it could be several months before that piece was delivered. She indicated construction projects had been on the books for several years and even though it was all budgeted to be spent it took time for completion.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza absent, Chairman Larkin ordered that the fiscal year 2007/08 tentative budget for the District be approved, and staff be directed to finalize the District's Final Budget and bring it back for the public budget hearing set for Monday, May 21, 2007.

**07-22F            VOLUNTEER/AUXILIARY REPORT - APRIL 2007**

In response to Chairman Larkin, Kurt Latipow, Fire Services Coordinator, explained that John Schuler, President of the Washoe County Volunteer Firefighters Association and Chief of the Pleasant Valley Volunteer Fire Department, had been out of town on a family emergency, therefore, the volunteer report was received late. He indicated Chief Schuler was prepared to conduct a verbal report.

Chief Schuler commented communication with the Reno Fire Department had greatly improved. He noted he had been discussing the strategic plan and grant applications with Mr. Latipow.

Commissioner Humke inquired on the process for background checks for the volunteers. Chief Schuler replied the process to facilitate background checks was moving along and noted approximately two weeks after the checks had been completed physicals could begin to be scheduled. Chief Schuler noted that communication was made at the Volunteer Association meeting this past month.

There was no action taken on this item.

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There being no further business to come before the Board, the meeting adjourned.

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**ROBERT M. LARKIN**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Stacy Gonzales  
Deputy County Clerk*