

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

OCTOBER 9, 2007

PRESENT:

**Bob Larkin, Chairman**  
**Bonnie Weber, Vice Chairman**  
**Jim Galloway, Commissioner**  
**David Humke, Commissioner**  
**Kitty Jung, Commissioner**

**Amy Harvey, County Clerk**  
**Katy Singlaub, County Manager**  
**Melanie Foster, Legal Counsel**  
**Marty Scheuerman, Division Chief**

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**07-48F      AGENDA ITEM 2**

**Agenda Subject:** "Approval of the agenda for the Board of Fire Commissioners' meeting of October 9, 2007 including consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists."

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 2 be approved.

**AGENDA ITEM 3**

**Agenda Subject:** "Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole."

There was no response to the call for public comment.

**AGENDA ITEM 4**

**Agenda Subject:** "Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)"

Commissioner Galloway indicated the West Truckee Meadows Citizen Advisory Board (WTMCAB) wanted to know the extent to which the City of Reno and the Truckee Meadows Fire Protection District were pursuing recovery of firefighting costs for the Plateau Fire and the Hawken Fire. Division Chief Marty Scheuerman agreed to send someone to the next WTMCAB meeting to provide a report.

Commissioner Weber stated the Gerlach Citizen Advisory Board wanted some sort of coordinator or supervisor at the Volunteer Station, particularly during the Burning Man event. Chief Scheuerman replied that Gerlach was outside the jurisdiction of TMFPD and the request would need to go through the Board of County Commissioners. Chairman Larkin commented that Kurt Latipow, Washoe County Fire Services Coordinator, was in the audience and noted the request.

**07-49F            AGENDA ITEM 5**

**Agenda Subject: "Approval of August 14, 2007 regular meeting minutes."**

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, Chairman Larkin ordered that Agenda Item 5 be approved.

**07-50F            AGENDA ITEM 6**

**Agenda Subject: "Award of Design Contract for the "Sun Valley Station 15 Bay Addition", Washoe County, Nevada to Smith Design Group (\$55,308.00), and if approved, authorize the Chairman to execute the contract documents upon presentation."**

Division Chief Marty Scheuerman explained the addition would provide a third bay for the Sun Valley Station, which was necessary for larger type 3 brush trucks. He stated the Station was originally designed and built in a modular fashion to accommodate this type of expansion later in the budget process. Chief Scheuerman noted the expenditure was approved in this year's capital improvement budget.

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 6 be awarded, approved and authorized as recommended.

**07-51F            AGENDA ITEM 7**

**Agenda Subject: "Review and acceptance of volunteer/auxiliary report for September, 2007. (Including monthly operations report of Volunteer Fire Departments indicating response data, training activities, facilities/apparatus updates, administrative, radio communication and dispatch issues, etc.)"**

Commissioner Galloway referred to the comments stating, "no run report received," wondering if that meant no runs were made or that no reports were submitted. Division Chief Marty Scheuerman clarified some paperwork had not been handed in prior to the staff report being completed and in some cases reports were submitted but did not contain the appropriate detail. Kurt Latipow, Fire Services Coordinator, stated the reports were absolutely necessary and he would make the issue a topic of discussion for his monthly meeting with Volunteer Fire Chief Butch Miller.

Commissioner Weber commented that she attended volunteer meetings on a regular basis and would also bring up the issue of the reports. She thanked the four volunteer departments from Lemmon Valley, Red Rock, Silver Lake and Peavine that attended her recent Town Hall Meeting. Commissioner Weber announced a dedication of the Community Room at the Silver Lake Volunteer Fire Station scheduled for October 13, 2007.

On motion by Commissioner Weber, seconded by Commissioner Galloway, it was ordered that Agenda Item 7 be accepted with comments as noted.

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**4:28 p.m.** There being no further business to come before the Board, the meeting was adjourned.

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**ROBERT M. LARKIN**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By  
Lisa McNeill  
Deputy County Clerk*