

**BOARD OF FIRE COMMISSIONERS, TRUCKEE MEADOWS FIRE
PROTECTION DISTRICT**

TUESDAY

4:15 P.M.

NOVEMBER 13, 2007

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Kitty Jung, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
Melanie Foster, Legal Counsel
Marty Scheuerman, Division Chief

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

PUBLIC COMMENT

Agenda Subject: Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.

There was no response to the call for public comment.

07-52F AGENDA ITEM 3 - MINUTES

Agenda Subject: Approval of September 11, 2007, September 25, 2007 and October 9, 2007 meeting minutes.

On motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Larkin ordered that Agenda Item 3 be approved.

07-53F AGENDA ITEM 4

Agenda Subject: Discussion, review and adoption of Cooperative Agreement for mutual aid and the related 2007 Annual Operating Plan between the City of Reno,

the Truckee Meadows Fire Protection District and the Humboldt Toiyabe National Forest and potential direction to staff.

Chief Marty Scheuerman explained this cooperative agreement formed the framework of how the District interacted with the Humboldt Toiyabe National Forest concerning wildland incidents.

On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that Agenda Item 4 be adopted.

07-54F AGENDA ITEM 5

Agenda Subject: Discussion, possible approval of, and possible authorization to the Chairman to sign a Professional Services Agreement with Walker and Associates on behalf of the District for the provision of certain financial and other services to the District, including the preparation of required financial filings for the District, for the period of December 1, 2007 through November 30, 2008 at an amount not to exceed \$49,500.00.

On motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried, Chairman Larkin ordered that Agenda Item 5 be approved and authorized.

07-55F AGENDA ITEM 6

Agenda Subject: Review and acceptance of volunteer/auxiliary report for October, 2007. (Including monthly operations report of Volunteer Fire Departments indicating response data, training activities, facilities/apparatus updates, administrative, radio communication and dispatch issues etc.)

Commissioner Weber requested the Volunteer Fire Departments turn in their monthly reports in a timely manner.

On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 6 be accepted.

AGENDA ITEM 7

Agenda Subject: Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the agenda. (No discussion among Commissioners will take place on this item).

Chief Marty Scheuerman remarked the District was in the process of completing fuels reduction for the Virginia Foothills. He announced there would be a Joint Fire Advisory Board meeting on November 26, 2007.

Commissioner Galloway asked if the fuels reduction work in the Virginia Foothills would create breaks and reduce fuels in segments of Bailey Canyon. Chief Scheuerman replied with the exception of some private parcels, Bailey Canyon belonged to the Bureau of Land Management (BLM) and he did not believe there was a fuels treatment plan for that area at the present time. Commissioner Galloway suggested sending a letter to the BLM proposing cooperation concerning costs and selective thinning. Chief Scheuerman agreed.

Chairman Larkin requested a presentation be conducted in conjunction with the Sierra Fire Protection District for the Board outlining how the region's weather would impact the next fire season and any forecasts for that season.

Commissioner Galloway reported the Tahoe Regional Planning Agency (TRPA) would hold a fire committee meeting on November 15, 2007.

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There being no further business to come before the Board, the meeting adjourned.

ROBERT M. LARKIN, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Stacy Gonzales
Deputy County Clerk*