

BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

TUESDAY

4:15 P.M.

DECEMBER 18, 2007

PRESENT:

Bob Larkin, Chairman
Bonnie Weber, Vice Chairman
Jim Galloway, Commissioner
David Humke, Commissioner
Kitty Jung, Commissioner

Amy Harvey, County Clerk
John Berkich, Assistant/Acting County Manager
Melanie Foster, Legal Counsel
Marty Scheuerman, Division Chief

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

07-55F AGENDA ITEM 2

Agenda Subject: "Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole."

There was no response to the call for public comment.

07-56F AGENDA ITEM 3

Agenda Subject: "Approval of November 13, 2007 meeting minutes."

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Agenda Item 3 be approved.

07-57F AGENDA ITEM 4

Agenda Subject: "Review and acceptance of Truckee Meadows Fire Protection District audited financial statements for FY 06-07."

Division Chief Marty Scheuerman related the auditor's unqualified opinion, meaning that all financial statements presented fairly, in all material respects, the respective financial position of the District's governmental activities. The auditors found no financial weaknesses of a magnitude to justify inclusion in the report and there were no statutory violations. In response to a question by Chairman Larkin, Chief Scheuerman noted a recommendation concerning management issues on page 43 of the report. He stated the comment stemmed from a delayed reimbursement check and a meeting had already taken place to draft guidelines and establish better control over that element.

There was no public comment on this item.

On motion by Commissioner Humke, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 4 be accepted.

07-58F AGENDA ITEM 5

Agenda Subject: "Acceptance of grant award in the amount of \$500,000 to the City of Reno on behalf of the Truckee Meadows Fire Protection District from the Department of Homeland Security, Federal Emergency Management Agency, National Preparedness Directorate, for the FY 2007 Assistance to Firefighters Grant. Authorize the City of Reno to expend the grant funds and reimburse the City for the matching funds in the amount of \$100,000 from the Truckee Meadows Fire Protection District Capital Projects Contingency Account, and to authorize the Comptroller to increase the Truckee Meadows Fire Protection District Capital Projects Fund budget by \$100,000 for FY 07-08."

Division Chief Marty Scheuerman explained the grant and matching funds would be used to upgrade self contained breathing apparatus equipment so there would not be a mix of older and newer models of the equipment on any one specific engine.

Commissioner Galloway pointed out the agenda item did not specify how all the funds would be spent. Melanie Foster, Assistant District Attorney, indicated there was not an issue with the Board accepting the agenda item as written.

There was no public comment on this item.

On motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Larkin ordered that Agenda Item 5 be accepted, authorized and reimbursed.

07-59F AGENDA ITEM 6

Agenda Subject: "Review and acceptance of volunteer/auxiliary report for November, 2007. (Including monthly operations report of Volunteer Fire Departments indicating response data, training activities, facilities/apparatus updates, administrative, radio communication and dispatch issues, etc.)"

Division Chief Marty Scheuerman announced Curtis Johnson was the new Division Chief in charge of volunteers. Chief Scheuerman said he would introduce him at the Board's next meeting.

Commissioner Galloway requested contact information so he could compliment the volunteer chiefs for Silver Lake and Lemmon Valley, the only two to submit complete reports.

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Galloway, which motion duly carried, it was ordered that Agenda Item 6 be accepted.

07-60F AGENDA ITEM 7

Agenda Subject: "Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item)."


Commissioner Weber stated the next Joint Fire Advisory Board meeting would be January 28, 2008.

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4:47 p.m. On motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, the meeting was adjourned.


ROBERT M. LARKIN, Chairman
Truckee Meadows Fire
Protection District

ATTEST:


AMY HARVEY, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By
Lisa McNeill, Deputy County Clerk*