

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

10:00 a.m.

OCTOBER 26, 2010

PRESENT:

David Humke, Chairman
Bonnie Weber, Vice Chairperson
Bob Larkin, Commissioner
Kitty Jung, Commissioner
John Breternitz, Commissioner

Amy Harvey, County Clerk
Katy Simon, County Manager
Melanie Foster, Legal Counsel
Tim Alameda, Division Chief

The Board convened at 1:33 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

10-81F AGENDA ITEM 2

Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

10-82F AGENDA ITEM 3A

Agenda Subject: “Acceptance of volunteer/auxiliary report for September 2010 (Including monthly operations report of Volunteer Fire Departments indicating response data, training activities/apparatus updates, administrative, radio communication and dispatch issues etc.)”

Division Chief Tim Alameda indicated this agenda item needed to be corrected. He explained that the volunteer/auxiliary report was for August 2010 and not September 2010.

There was no public comment on this item.

On motion by Commissioner Larkin, seconded by Chairman Humke, which motion duly carried, it was ordered that Agenda Item 3A be accepted.

10-83F AGENDA ITEM 3B

Agenda Subject: “Approval of the BOFC meetings minutes for May 17, 2010, May 25, 2010, June 22, 2010 and July 27, 2010.”

There was no public comment on this item.

On motion by Commissioner Larkin, seconded by Chairman Humke, which motion duly carried, it was ordered that Agenda Item 3B be approved.

10-84F AGENDA ITEM 3C

Agenda Subject: “Approval of Resolution to donate one surplus used fire apparatus, one 1980 Ford Structural Pumper VIN D80UVGJ6747 in “As Is” condition from the Truckee Meadows Fire Protection District to the Pyramid Lake Paiute Tribe; if approved, authorize Chairman to execute Resolution for same.

There was no public comment on this item.

On motion by Commissioner Larkin, seconded by Chairman Humke, which motion duly carried, it was ordered that Agenda Item 3C be approved, authorized and executed. The Resolution for same is attached hereto and made a part of the minutes thereof.

10-85F AGENDA ITEM 4

Agenda Subject: “Fire Chiefs Report – Report and discussion related to Fire District operations including Updates on station brown outs by Reno/Truckee Meadows Chief Michael Hernandez.

Reno/Truckee Meadows Chief Michael Hernandez stated the information regarding station brown outs and events were included in the Board’s packet. He reported on two significant fires: an apartment complex on Harvard Way that destroyed seven units and displaced about 12 citizens; and, the Alexander Lake Road brush fire that consumed approximately 80 acres.

Chief Hernandez explained he had been tasked by the Reno City Manager to review budget reductions and what those potential reductions could mean to the organization. He said it appeared there would be a reduction in the existing budget, but presently did not have that exact figure. He clarified that reduction did not include the elimination of any Full-Time Equivalents (FTE’s) or personnel. He noted the reduction may impact purchases and some general operating costs. Chief Hernandez emphasized once the figures were compiled, he would forward that information to the Board.

Chief Hernandez indicated he had been unable to generate all the information requested by Commissioner Jung for this meeting and because he was

particular about providing data, he wanted to ensure that all the numbers were accurate, factual and transparent. He explained the difficulty was generating the analysis portion regarding the brown outs and impacts affecting Station 13, but stated that report would be submitted within the next few days.

Commissioner Larkin asked if Chief Hernandez had observed the discussion held with the Sierra Fire Protection District (SFPD). Chief Hernandez confirmed that he was in attendance for that discussion. Commissioner Larkin asked if the discussion was clear in relationship to the brown outs and the staffing resources. Chief Hernandez confirmed that the discussion was clear.

Commissioner Jung asked if business inspections within the Truckee Meadows Fire Protection District (TMFPD) were charged and, if so, where did those fees go. Division Chief Tim Alameda replied that topic was being discussed within the Interlocal Agreement. He said the District did collect fees for fire inspections within the District and those fees went into the General Fund.

Joan Presley, Reno Fire Marshal, acknowledged that fees were charged for fire inspections, including business license inspections within the County and that those fees went into the General Fund. Commissioner Jung felt it should be by District and held in separate financial silos. She requested that issue be brought back for discussion with the Joint Fire Advisory Board (JFAB) and highlighted within the Interlocal Agreement.

Commissioner Weber questioned the amount of time the Chief and/or District staff had to sit and wait for their item, and she asked if that could be discussed. Katy Simon, County Manager, replied both Fire Boards were noticed for 10:00 a.m. and could be heard at the Board's discretion.

Chairman Humke commended Chief Hernandez for his openness, transparency and his swift response to requests.

There was no public comment or action taken on this item.

10-86F AGENDA ITEM 5

Agenda Subject: "Update on Joint Fire Advisory Board Meeting and Interlocal Agreement review process status."

Division Chief Tim Alameda said a meeting was scheduled for October 18, 2010, but staff requested a cancellation since some work still needed to be completed and to be sure everyone was square on the issues. He stated the next meeting was scheduled for November 15, 2010. He indicated many of the Articles had moved forward and highlighted the progress on Articles 4, 7 and 10.

There was no public comment or action taken on this item.

10-87F AGENDA ITEM 6

Agenda Subject: “Update and discussion on the progress of the Reno Fire Department Standard of Cover and Regional Standard of Cover.

Division Chief Tim Alameda stated staff met with Mr. Joe Parrot, Emergency Services Consulting International (ESCI), and spent a tremendous amount of time gathering data. He said Mr. Parrot was scheduled to return in mid-November to speak to the stakeholders, such as the Reno City Council and the Reno City Manager.

There was no public comment or action taken on this item.

10-88F AGENDA ITEM 7

Agenda Subject: “Presentation of Reno/Truckee Meadows Fire Prevention programs by Fire Marshal Joan Presley and Fire Prevention Staff.”

Fire Marshal Joan Presley conducted a video presentation on fire prevention in the region. She introduced the following members of the Fire Prevention staff:

- Inspector David Mills discussed pre-building conferences, plan reviews and construction project inspections. He said there were about 11,000 fire hydrants that were serviced and maintained in the Truckee Meadows and the City of Reno area, which helped in keeping fire services available. Inspector Mills explained he also provided technical assistance to the building community teaching fire and life safety.
- Inspector Tray Palmer described fire and arson investigations, arresting and prosecuting criminals and educating citizens who suffered from accidental fires.
- Inspector Nick Keenan spoke on Fire Code maintenance and building inspections. He said the Fire Inspectors were often the first line of defense when it came to public safety and saving lives and property.
- Inspector Jennifer Trippett covered the Regional Youth Fire Setting Program. She said the Program, covering ages eight to 18, included accountability, safety education, consequences, homework, peer groups, resource referrals, counseling, community education and parenting classes.
- Inspector Pat Mooneyhan outlined the Public Education Campaign. He said Fire Prevention Week ran from October 3 through October 9, 2010, which culminated on October 9th with open houses at several fire stations. He said this year the focus group was second graders. Inspector Mooneyhan noted when visiting the classrooms the students were provided with educational materials, firefighter helmets and firefighter badge stickers. He said a home escape plan was given to

the students as homework enabling them to work on those plans with their families. Inspector Mooneyhan stated that the other focus groups were senior citizens and at-risk families.

Fire Marshal Presley stated that volunteer firefighters were being trained to provide residents with information concerning defensible space. She indicated an evacuation drill was being planned with the Sierra Fire Protection District (SFPD) for the Zolezzi Lane area, and staff was also working on a regional-wide County Code for the building community covering standard laws and regulations.

Commissioner Jung inquired who was in charge of approving large developments, such as Arrowcreek, and whether access for those developments was appropriate. Fire Marshal Presley replied the Arrowcreek community was approved by the Nevada Department of Forestry (NDF). She said everything that was part of the Truckee Meadows Fire Protection District (TMFPD) or contracted by the TMFPD was inspected by Fire Inspectors. Commissioner Jung asked if the Inspectors kept a list logging the number of animals lost in fires. Fire Marshal Presley did not believe those numbers were available. Commissioner Jung commented sometimes there could be more response when citizens found out the number of pets lost during fires and suggested that maybe a number to consider logging and reporting.

There was no public comment or action taken on this item

10-89F AGENDA ITEM 8

Agenda Subject: “Commissioners’/Manager’s Announcements, requests for information and identification of topics for future agendas. (No discussion among Commissioners or action will take place on this item.)”

Commissioner Jung requested that the Truckee Meadows Fire Protection District (TMFPD) staff work with the Sierra Fire Protection District (SFPD) staff to share information to arrive at thoughtful and regional conclusions.

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ADJOURNMENT

2:05 p.m. There being no further business to come before the Board, on motion by Commissioner Larkin, seconded by Commissioner Jung, which motion duly carried, the meeting was adjourned.

DAVID E. HUMKE, Chairman
Truckee Meadows Fire
Protection District

ATTEST:

AMY HARVEY, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

*Minutes Prepared By:
Stacy Gonzales, Deputy County Clerk*

RESOLUTION

A RESOLUTION TO DISPOSE OF ASSETS BY DONATION TO PYRAMID LAKE PAIUTE TRIBE FROM THE TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

WHEREAS, The Truckee Meadows Fire Protection District has determined that a piece of fire equipment is no longer needed as part of its service delivery program; and

WHEREAS, The Truckee Meadows Fire Protection District is proposing to dispose the following piece of fire equipment, which is surplus to the District's needs, described as:
One 1980 Ford Structural Pumper VIN D80UVGJ6747

WHEREAS, The Pyramid Lake Paiute Tribe is in need of this piece of fire equipment.

NOW, THEREFORE, BE IT RESOLVED by the **TRUCKEE MEADOWS FIRE PROTECTION DISTRICT BOARD OF FIRE COMMISSIONERS** that the Board supports the fire equipment needs of the Pyramid Lake Paiute Tribe and declares:

Section 1. NRS 474.470(7) empowers the Board of Fire Commissioners to dispose of personal property of the District provided it is determined that the property is no longer needed.

Section 2. The piece of fire equipment described above is no longer required for its public use and has reached the end of its useful life for the District. The equipment is hereby donated in "as is" condition. All costs for registration, title transfer and smog fees will be the responsibility of The Pyramid Lake Paiute Tribe.

Section 3. This Resolution shall be effective upon passage and approval by the Board of Fire Commissioners.

Section 4. The County clerk is hereby directed to distribute copies of this Resolution to the Comptroller's Office, Finance, Purchasing and Equipment Services.

ADOPTED this 26th day of October, 2010.

ATTEST:

David E Humke, Chairman
Washoe County Commission

County Clerk