

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

OCTOBER 25, 2011

PRESENT:

**John Breternitz, Chairman**  
**Bonnie Weber, Vice Chairperson**  
**Robert Larkin, Commissioner\***  
**Kitty Jung, Commissioner**  
**David Humke, Commissioner**

**Nancy Parent, Chief Deputy Clerk**  
**Katy Simon, County Manager**  
**Paul Lipparelli, Legal Counsel**  
**Tim O'Brien, Division Chief**

The Board convened at 11:10 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**11-105F      AGENDA ITEM 2**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the District as a whole.”

Tom Dunn stated he was opposed to the proposed fire service alternatives listed in Agenda Item 5 because they either maintained his existing fire tax rate with a decreased level of fire service and EMS delivery or increased his fire tax rate and decreased the SFPD tax rate to improve the level of service for the residents of the SFPD. He stated a few weeks ago he stood in front of this Board and stated he was for regionalization. He advised he was willing to pay a higher tax rate to maintain or improve his existing level of service, but he could not support an increase in his fire tax rate to maintain the SFPD standing alone.

**CONSENT AGENDA – AGENDA ITEMS 3A AND 3B**

**11-106F      AGENDA ITEM 3A**

**Agenda Subject:** “Approval of BOFC meeting minutes from September 27, 2011 and October 11, 2011.”

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Chairman Humke, which motion duly carried with Commissioner Larkin absent, it was ordered that Agenda Item 3A be approved.

**11-107F      AGENDA ITEM 3B**

**Agenda Subject: “Approval of Volunteer Report for August 2011.”**

There was no response to the call for public comment.

On motion by Commissioner Weber, seconded by Chairman Humke, which motion duly carried with Commissioner Larkin absent, it was ordered that Agenda Item 3B be approved.

**11-108F      AGENDA ITEM 4**

**Agenda Subject: “Fire Chief Report – Report and discussion related to Fire District operations by Reno/Truckee Meadows Chief Michael Hernandez.”**

Fire Chief Michael Hernandez, City of Reno/Truckee Meadows Fire Protection District (TMFPD), said he would e-mail his completed report to the Board, which would part of next month’s packet. He stated he did have hardcopies available.

Chief Hernandez said the incident at the Reno Air Races was the type of unfortunate event that no single agency could have managed on their own. He stated every agency present was instrumental in providing the care to the people needing it. He advised Tim Spencer, Battalion Chief and Emergency Services Director, was on duty that afternoon and was in the tower coordinating the response with the representatives of the Regional Emergency Medical Services Authority (REMSA), law enforcement, and the various agencies that managed the Reno Air Races.

**\*11:15 a.m.** Commissioner Larkin called in by telephone during Chief Spencer’s PowerPoint presentation.

Chief Spencer reviewed his presentation on the 2011 Reno Air Races Mass Casualty Incident, which highlighted the goal of emergency services at the Reno Air Races, the responding crews, the layout of units placed around the airfield, the incident command structure (ICS), and the actual emergency response. He noted the National Transportation Safety Board (NTSB) was happy the debris field was cordoned off immediately and was almost undisturbed, which they indicated was basically unheard of. He said everyone came together and did their job securing the scene and taking care of people just as they were trained to do. He stated training for responding to a mass casualty incident occurred in July 2011 and aided in the success of the response. A copy of the presentation was placed on file with the Clerk.

Chairman Breternitz thanked everyone for their response.

There was no action taken or public comment on this item.

Chief Hernandez said most of the fire responders would be recognized at the first Reno City Council meeting in November 2011. He reiterated it was an amazing response and was not one any single entity could have pulled off alone.

**11:28 a.m.** The Board convened as the Board of Fire Commissioners for both the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) to hear Agenda Item 5.

**11-109F**      **AGENDA ITEM 5**

**Agenda Subject:** “Discussion of the cost-benefit analysis of, as well as, alternatives for consolidating the Truckee Meadows Fire Protection and Sierra Fire Protection Districts, acknowledge proposed level of service, select an alternative for consolidation of administration and operations of the Districts, and direction to staff.”

Kurt Latipow, Fire Services Coordinator, advised the staff report was the result of a team effort. He said consistent with the Transition Plan, staff analyzed whether or not it would be beneficial for the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) to be operated as one district. He stated today’s analyses were based on modeling, assumptions, and projections. He said as staff was compiling the analysis and the options, they looked at previous public comments, community forums, Board comments, and past Board direction to arrive at the staff report dated October 17, 2011.

Mr. Latipow said the Level of Service Standards were drafted consistent with the Transition Plan, and they embodied the performance objectives the district would be designed around and to meet the July 1, 2012 date. He stated the level of service helped drive the design of the alternatives contained in the staff report and helped establish the proposed staffing levels.

Mr. Latipow said Attachment 1 identified the Level of Service Standards. He stated the difference between the Regional Standards of Coverage (SOC) and this standard was the reduction from a 12-person effective response force to a 9-person response. He said it demonstrated the transition of the TMFPD to a more suburban/rural type district. He explained the three areas that applied to the district would be urban, rural, and frontier. He said no changes were proposed to the first-due response in those areas different from those already in the Regional SOC. He stated they were also the same response times used to model the presentation presented to the Board relative to the gaps in service areas within the district. He said the intent was the first unit capable of initiating effective incident mitigation should arrive within 10 minutes 85 percent of the time in the suburban areas. He stated that took into account the 2.5 minutes necessary to process the call. He stated the full-effective response objectives were where the changes started with the reduction to a nine person full-effective response. He said on the days

TMFPD was staffed with a minimum of three, it would take three TMFPD companies to meet that criteria. He stated any models were projected on the assumptions that automatic and mutual aid agreements were in place and aid was available.

Mr. Latipow said the level of service for emergency medical response (EMS) proposed was the same minimum level the TMFPD performed to in the past, which was every engine company was able to deliver an emergency medical technician (EMT) at the intermediate level. He stated elevating that level was within the Board's purview.

Mr. Latipow stated in preparing the Level of Service Standards, he also looked at whether the standards proposed for the TMFPD could be adopted for the SFPD, and staff believed that level of service would serve both districts well.

Commissioner Jung said page 2 of Attachment 1 stated the goals of the Regional SOC would be maintained. Mr. Latipow replied the goals were for the response time objectives for the first response unit for suburban, rural, and frontier. Commissioner Jung said Mr. Latipow stated a 10-minute response time, but suburban was 20 minutes. Mr. Latipow advised he tried to correct himself, but obviously not fast enough. Commissioner Jung said during Mr. Latipow's testimony on whether to continue the Interlocal Agreement, he indicated the response times would become longer even though these were the adopted standards. Mr. Latipow believed his comments were the levels of service would be impacted by the dissolution. Commissioner Jung said while the objectives in the staff report were good objectives, in reality they probably would not be met. Mr. Latipow said in analyzing a majority of the TMFPD, the first-response unit objectives would be met. He stated there were some areas where the objectives would not be met without assistance. He said in the rural areas these were the times being met currently and the gap was in the suburban areas.

Mr. Latipow reviewed the summary of the fire service alternatives as presented in pages 2 and 3 of Attachment 2 of the staff report. He noted Alternative 1 was what the Board directed to date and was financially feasible as presented. He said Alternative 2 with the SFPD remaining as a standalone district was not financially viable for the near future. He stated Alternative 3 was more along the lines of the task presented in the Transition Plan, and would be to consolidate the TMFPD and the SFPD contractually through an Interlocal Agreement with the TMFPD as the service provider. He stated financial projections indicated all stations would remain open, but some would have reduced staffing. He said Alternative 3 was financially feasible even though money would get slim in a year and the reserve of funds balance would drop to a level that no one was comfortable with. He stated Alternative 3 would keep both districts intact as arms-length governments, but brought the administration and the daily operation of the SFPD into the TMFPD. Alternative 4 would create an Interlocal Agreement with the SFPD as the service provider. He stated staff determined it was not financially feasible for the SFPD to fund the startup of a 106 person operation. Alternative 5 was the complete consolidation by merger and would potentially include extending the TMFPD service area northward to the Red Rock, Ranch Haven, and Gerlach areas. He noted those

areas had no organized fire protection district or dedicated revenue stream to support fire protection. He said Alternative 5 would put all of the unincorporated areas of Washoe County into one fire protection district. He stated the financial consultant estimated leveling the tax rate would require a slight reduction to the SFPD tax rate, a slight increase to TMFPD tax rate, and expanding the tax rate into areas with no fire service currently.

Mr. Latipow said there had been challenges north of Township 22 in providing service every year for the five years he had been with the County. He stated those areas were funded solely by the General Fund, and there were multi-thousands of dollars in fire suppression costs that had to be shared with the Bureau of Land Management (BLM) and others in the last two years. He stated he came to the Board two years in a row with a request to expend contingency funds from the General Fund to support that area.

Mr. Latipow said staff recommended adopting the Level of Service Standards and to move forward with the necessary steps to expand the Transition Plan to include bringing the SFPD into the TMFPD. He stated the necessary changes would be made to the Transition Plan and would be brought back to the Board for approval. He said the next step would be to work on the Interlocal Agreements toward creating the approximately 106 person department.

Commissioner Jung noted Mr. Latipow used the term financially feasible in discussing Alternative 3, and she asked what was the difference between financially feasible versus sustainable. Mr. Latipow replied Alternative 3 was financially sustainable and there would be an operating surplus of \$162,514 in the year projected to be the worst year. He noted the budget also accounted for maintaining the contingency accounts and having money available for capital improvements. Commissioner Jung asked what the most sustainable alternative was. Mr. Latipow believed Alternative 5 went furthest into the future, but Alternative 3 set the foundation to get to Alternative 5. He stated that was why his recommendation was for staff to come back to the Board in July 2012 with what would be necessary to implement Alternative 5. Commissioner Jung said to get to Alternative 5 the tax rate would be leveled and those not paying a fire tax would have one levied. Mr. Latipow noted that would allow them to see a stabilization of their service.

In response to the call for public comment, Mayor Robert Cashell, City of Reno, said there were many instances in the staff report that discussed automatic aid, mutual aid, and quid quo pro; but the quid quo pro agreement would go away July 1, 2012. He said the City of Reno would staff Station 9 so it would no longer need the coverage provided by the TMFPD for Cold Springs. He stated he had been informed the TMFPD on its own had no other agreements with outside agencies because they were all made with the City of Reno on behalf of the TMFPD. He said one sentence also said, "The financial projection also assumes the existing quid quo pro agreement for fire service with other outside agencies and does not include any additional payment for fire services above what is currently provided through automatic aid and mutual aid agreements." He said the City's evaluation indicated there were three areas that

accounted for approximately 25 percent of the TMFPD's budget: Callahan Ranch, Hidden Valley, and Zolezzi Lane. He stated work should start immediately on these types of agreements. He advised approximately \$31 million was saved over the last 10 years and he did not believe the problem was the agreement with the City of Reno, but saw the problem being with the County inheriting the SFPD because it was never sustainable. He stated he did not understand where things were going because the response time would increase by sending in a three-person crew due to their having to wait for another crew before they could fight a kitchen fire.

Mike Pilcher stated he was here as an individual even though he was a Captain with the Reno Fire Department. He noted during his 24 years of service, he had never heard of a moderate-risk structure fire as mentioned in Attachment 1 on page 2. He asked if someone was kidding with the nine-person response force. He advised eight firefighters were brought in with the first two companies currently; and that was not nearly enough people to accomplish interior attack, water supply, backup attack, horizontal ventilation, vertical ventilation, primary search, secondary search, overhaul, and salvage. He stated twice that many people were needed. He said the citizens passed WC-2 in 2010, which asked them if consolidation should be considered if it could be shown to save money. He stated the passage of AB 494 required local governments to report back to the State on their efforts towards consolidation, and he believed this dissolution was in direct opposition to AB 494 and WC-2.

Tom Dunn said in April 2010 the United States Department of Commerce put out a report entitled, "Report on Residential Fire Ground Field Experiments," which was a report on two-person to six-person fire crews. He stated to summarize the report, four-person companies were more affective during any type of incident, were safer for the public and firefighters, and the amount of work completed was greater than that of a three-person company. He noted the staffing plan showed a water tender would be eliminated to achieve the three-person crew, which would be no different than putting a lock on every fire hydrant in Washoe County. He said it made no sense to remove the tender from the primary response in this new staffing plan.

Alex Kukulus said the staff report recommended a blended tax rate and it was anticipated all tax bills would go down by 5 percent. He asked why a tax rate would be established that so narrowly maintained sustainability when now was an opportunity to establish a tax rate that would provide more of a buffer. He said if the tax rate was brought up to \$.52, everyone would still see a tax bill decrease. He stated three years ago the portion of his tax bill paid to the SFPD was \$500, while this year it was \$100. He said he would rather have the service than a further reduction. He asked a rate be established that would give everyone a break, but would allow for a little bit of a financial buffer. He also said now was an opportunity to look at the ILS/ALS (intermediate/advanced life support) service delivery to do it right from the beginning. He stated the 10 percent difference in pay for a paramedic would make a huge difference in service.

Commissioner Larkin advised he personally favored going with Alternative 3, while continuing to work towards Alternative 5.

Commissioner Humke said Alternative 3 had a natural flow into Alternative 5, and he asked how long that would take and would it be dependent on the taxation revenue. Mr. Latipow stated only so much work could be done by July 1, 2012. He said staff determined that to try and accomplish everything at once would risk not making the July 1st cutoff, so that was when he started building in a logical transition. He stated the intent was to spend six months putting together the expanded TMFPD, to identify if any other agencies wanted to participate in the process, and to determine if legislation would be needed to guarantee there would be a sufficient revenue stream if other agencies decided to participate.

Commissioner Weber asked for clarification regarding Mayor Cashell's comment about Station 9. Fire Chief Michael Hernandez, City of Reno/TMFPD, explained Station 9 was browned out, but was part of a quid quo pro arrangement with Station 13 to provide service in the Stead area in exchange for service in the south. He stated with the dissolution of the Interlocal Agreement, the City of Reno had a responsibility to its citizens in the Station 9 area, and the Reno Fire Department would open Station 9 so it would not have to rely on an outside agency to provide the first response to that area. He said the stations located in the Stead area were actually inverse because there was a TMFPD station inside the City of Reno and a Reno station on the periphery of City of Reno property bordering TMFPD property. Mr. Latipow stated the quid quo pro in the Interlocal Agreement was originally designed to address Station 14 and Station 18. He explained Station 18 was the TMFPD station in Cold Springs, which had a fair amount of City of Reno open space land around it. He stated when the TMFPD built Station 18, the agreement was TMFPD would fully fund the crew at Station 18 in exchange for covering that area and the City of Reno would fully fund and staff Station 14.

Katy Simon, County Manager, stated there would be no legal obstacle to the TMFPD and the City of Reno contracting to continue the quid quo pro. She noted it was a discretionary judgment on the part of the Reno City Council and the Commission.

Chairman Breternitz understood there had been discussion at the Reno City Council meeting about doing away with the automatic aid format, and he asked what benefit that would provide to the citizens of Washoe County and the City of Reno. Chief Hernandez said he believed the Reno City Counsel was looking at options, and the direction he received from the City Manager was to make sure any direction taken was equitable. He felt it would be beneficial for both parties to sit down and hammer out some type of automatic/mutual aid agreement. Chairman Breternitz asked for an explanation of what automatic aid was. Chief Hernandez explained two stations were in close proximity to their political boundaries, and the closest crew and fire truck would respond if there was an emergency. He said typically it was negotiated to be a one-for-one, but some cities exchanged money at the end of the year. He said mutual aid was an agreement between two neighboring political entities and, when an event occurred within one entity that exceeded its capabilities, that entity would call the other to request mutual aid to respond to the event or to backfill the requesting entity's stations. He said the

fundamental difference was one was predesigned and pre-agreed and the other was on a case-by-case basis.

Chairman Breternitz asked for clarification regarding the automatic aid currently in place. Chief Hernandez noted there was only an automatic aid agreement with the City of Sparks. He explained there was none between the City of Reno and the TMFPD because they had been operating as one department for the past 10 years. He stated there were mutual aid agreements with federal and state partners, Carson City, neighbors to the north, and the SFPD. He said because the language in all of the agreements specifically said the City of Reno was acting as the agent for the TMFPD, they would all have to be rewritten.

Commissioner Jung asked what a moderate-risk structure fire was. Mr. Latipow replied the definition had to do with the square footage of a structure being less than 5,000 square feet. He noted in his presentation the TMFPD was moving towards a design of a more suburban/rural type of district. He stated when looking at the assignments nine people could do, which was what the consultants analyzed, it was a typical single-family residential structure. He confirmed the identified functions would not be carried out as quickly, but it was designed for safety and there would be times when they would have to wait for backup if they did not suspect someone was trapped in the house to comply with the two-in and two-out regulation.

Mr. Latipow stated staff was designing a system to work within the financial constraints and to be sustainable based on Board direction. He stated to do that would require some reduction in the service levels. He said the system being presented attempted to maintain safety and the service levels, but it was hard to design a system that maintained four-person companies when there was only so much to work with.

Commissioner Jung asked if the quid quo pro was pre-Interlocal Agreement. Mr. Latipow said it came into play with the construction of Station 18 in 2004, which was during the Interlocal Agreement. Commissioner Jung asked what would happen if there was no automatic aid agreement or if charges were made on a per call basis. Mr. Latipow replied the assumptions were based on continuing with automatic aid. He said Chief Hernandez commented the assignment might change, and arrangements would have to be made regarding the number of units responding under automatic aid. He stated built into the budgets were contingencies for wildfire. He noted TMFPD would pay out almost \$1 million for wildfire costs, which was well within the approved budget. He stated staff had not been presented with a formula to calculate what might be charged by other agencies. He said there had been discussions on sitting down and looking at that. He noted there were models available and in the past the consultant used a combination of assessed value and running numbers when doing the true cost methodology. He said as discussions on automatic aid were started with the City of Reno and, if those formulas came up, they would have to be built into the model to build them into the financial projections. He said the financial projections were a worst based reality.



Commissioner Jung said the agencies surrounding the counties, which Washoe County was dependent on, were also dealing with a thin band under which they could operate fiscally. She said the Board needed to know what the formula would be sooner rather than later and what affect it would have on trying to start the new district on July 1, 2012. She stated to assume nothing would change was being too optimistic with everyone else in the same situation. She believed fire services needed to be regionalized with everyone sharing the tax burden commiserate with response times and medical response levels provided. She understood Mr. Latipow did not make those policy decisions, but this was a bad model. She believed the Reno City Council had already taken action on this, but they would not be the only one to do so. She said the assumptions used were false and were not sustainable.

Chairman Breternitz believed there would likely be income versus expenses involved if an agreement was worked out with a charge for service, because the TMFPD would provide service in areas the City of Reno could not. He said the cost of starting up a new fire station would be considerable, and he would weigh the cost of that versus the cost of working with another entity to see what would be the best deal for the citizens.

Commissioner Larkin made a motion to direct staff to proceed with Alternative 3 with an eye to moving eventually to Alternative 5. He said the motion also included accepting the Level of Service Standards. Commissioner Humke seconded the motion.

Commissioner Jung indicated she could not support Alternative 3 because there were still too many questions that needed to be answered. She said Alternative 3 was also based on current assumptions, which would not exist on July 1, 2012.

Commissioner Larkin said all of the arguments raised had been heard before with the same result. He stated the TMFPD as configured was unsustainable because of the four-person crews. He said staffing a regional entity would require all of the players to come to the table, which had been tried for the last year and a half without any good result. He believed that made it incumbent on the Board to move forward with a model that would lead to a sustainable regional entity. He said the Board wanted to work with everyone whether it was on automatic aid or mutual aid, and he felt it was the desire of everyone to benefit the residents of Washoe County in the best way possible during these terrible economic times. He felt the motion took a step towards doing that. He stated the door was always open for anyone wanting to participate in the path that would lead towards a regional organization.

Commissioner Weber supported the motion but agreed the Board could not assume anything about any entity because everyone was looking for additional money. She asked if direction could be given to work with the other entities to develop a plan now, because the Board needed to know what the other entities wanted to do.

Commissioner Humke felt this entity was always open to negotiations. He indicated he did not see any reason for a delay because doing so would limit the Board's options. He felt this needed to move forward and adjustments could be made where necessary.

Paul Lipparelli, Legal Counsel, advised he did not hear Commissioner Weber's direction in the motion. He suggested Commissioner Weber's direction would appropriately be part of Agenda Item 6. Commissioner Weber said she was not including it as an amendment to the motion.

Commissioner Humke said he had an e-mail with an attachment from Jane Countryman, which he would forward to the Clerk to include in public comment.

On the call for a vote, the motion duly carried with Commissioner Jung voting "no."

**12:19 p.m.** The Board recessed as the Sierra Fire Protection District (SFPD).

**11-110F** **AGENDA ITEM 6**

**Agenda Subject:** "Update, discussion and possible direction related to the status of the Truckee Meadows Fire Protection District Transition Plan, including but not limited to activities related to the transition plan since the last board of fire commissioners meeting and possible updates to the transition plan."

Kurt Latipow, Fire Services Coordinator, said the Board just took action on three items in the Transition Plan, and staff would be working on expanding the Transition Plan to include them. He stated staff throughout the County continued to work on the tasks assigned to them. He advised staff was very sensitive to the need to negotiate all agreements and there was an item in the legal section of the Transition Plan tasking staff with updating the agreements. He said the Board asked staff to accelerate the negotiations with the City of Reno relative to automatic aid, which staff was prepared to do.

There was no public comment and no action taken on this item.

**11-111F** **AGENDA ITEM 7**

**Agenda Subject:** "Update on Joint Fire Advisory Board Meeting of October 17, 2011."

Kurt Latipow, Fire Services Coordinator, stated many questions had been posed at the Joint Fire Advisory Board (JFAB) meetings, and they would be brought to the Board for direction on November 8, 2011.

Commissioner Jung stated the City of Reno had questions regarding the role of Fire Chief during the transition, such as would the Chief provide the annual budget. She said the City of Reno was concerned if the Board did not take official action, the Board could say they were in breach of contract. She felt the questions were good ones and should be discussed with the attorneys so the Chief could be provided with direction.

Chairman Breternitz asked if this would be an agenda item so each issue could be clarified. Mr. Latipow said that was the intent of staff based on the direction received, but there was not enough time to put together everything for this meeting.

There was no action taken or public comment on this item.

**11-113F      AGENDA ITEM 10**

**Agenda Subject: “Commissioners’/Manager’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).”**

There were no Board member comments.

**11-114F      AGENDA ITEM 11**

**Agenda Subject: “Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.”**

Cathy Brandhorst addressed the Board.

Tom Dunn said since the Board decided on a course of action for a new fire district, which had a lower level of staffing and service, the next question to address should be whether the new course of action would be safe enough for the public and for the firefighters.

**11-112SF      AGENDA ITEM 8**

**Agenda Subject: “Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters associated with delivery of new fire services by July 1, 2012.”**

**12:28 p.m.** On motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried, it was ordered that the meeting recess to a closed session for the purpose of discussing with management

representatives labor matters associated with delivery of new fire services by July 1, 2012 per NRS 288.220.

**5:31 p.m.** The Board reconvened with Commissioner Larkin absent.

**11-115F AGENDA ITEM 9**

**Agenda Subject:** “Approval of proposed benefit package, recognition of base salary amounts for former Truckee Meadows Fire Protection District employees currently employed by the City of Reno and authorization to staff to issue letters to same soliciting their interest and commitment to accept employment with the Truckee Meadows Fire Protection District.”

Kurt Latipow, Fire Services Coordinator, said staff was requesting this item be pulled from today’s agenda, and it would be brought back to the Board on November 8, 2011.

There was no public comment or action taken on this item.

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**5:33 p.m.** There being no further business to come before the Board, on motion by Commissioner Weber, seconded by Commissioner Humke, which motion duly carried with Commissioner Larkin absent, the meeting was adjourned.

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**JOHN BRETERNITZ**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**AMY HARVEY**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:  
Jan Frazzetta, Deputy County Clerk*