

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

SEPTEMBER 24, 2013

PRESENT:

**David Humke, Chairman**  
**Bonnie Weber, Vice Chairperson**  
**Vaughn Hartung, Commissioner**  
**Kitty Jung, Commissioner**

**Nancy Parent, County Clerk**  
**John Berkich, Interim County Manager**  
**Paul Lipparelli, Legal Counsel**  
**Charles Moore, Fire Chief**

ABSENT:

**Marsha Berkbigler, Commissioner**

The Board convened at 11:12 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**13-118F      AGENDA ITEM 2**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the District as a whole.”

There was no response to the call for public comment.

**13-119F      AGENDA ITEM 3A**

**Agenda Subject:** “Approval of TMFPD Board of Fire Commissioners Meeting minutes from August 13, 2013.”

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 3A be approved.

**13-120F      AGENDA ITEM 3B**

**Agenda Subject: “Authorize the payment of the workers’ compensation insurance for the Truckee Meadows Fire Protection District to the Nevada Public Agency Insurance Pool Public Agency Compensation Trust (PACT), for a period of July 1, 2013 through June 30, 2014 for an annual estimated premium of \$825,121. (All Commission Districts)”**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 3B be authorized.

**13-121F      AGENDA ITEM 3C**

**Agenda Subject: “Authorize the renewal of the Interlocal Agreement between Truckee Meadows Fire Protection District (TMFPD) and the Nevada Public Employees’ Deferred Compensation Program (NDC) by extending its terms to December 31, 2014 retroactive to its expired date of January 1, 2013. (All Commission Districts)”**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 3C be authorized. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**13-122F      AGENDA ITEM 4**

**Agenda Subject: “Fire Chief Report – A) Report and discussion related to fire district operations; B) Monthly Statistics; C) Washoe County Volunteer Fire Fighters Association Report for August 2013; D) Blue Ribbon Committee Update; E) Firefighter Award Presentation.”**

Fire Chief Charles Moore reported on two significant incidents that had occurred and noted that a full description of the incidents was contained within the staff report. He announced that the Blue Ribbon Committee (BRC) had met on September 23rd and devised a work plan for the Committee. He noted that the BRC was developing a background and an understanding of the current service levels. During the meeting, the BRC heard presentations on existing service levels from several agencies. Chief Moore indicated that a facilitator had been hired to help with the process, and he requested the Board review the work plan and advise him of any changes or other items the Board wanted the BRC to discuss.

Chief Moore announced that Senior Vice Commander Danny Waldrop and Commander Denise Estes from the Veterans of Foreign Wars (VFW) Verdi Post 10053 were here to present an award to Firefighter Randy Gates.

On behalf of VFW 10053, Senior Vice Commander Waldrop presented Firefighter Randy Gates with the 2012 “Firefighter of the Year” award. He said this award was given in special recognition and highest praise for alertness, personal courage and ever efficient guardianship of life and property.

Chief Moore announced that Agenda Item 7 would be pulled from the agenda.

There was no action taken or public comment on this item.

**13-123F      AGENDA ITEM 5**

**Agenda Subject: “Possible approval of an Interlocal Agreement between Truckee Meadows Fire Protection District (TMFPD) and Sierra Fire Protection District (SFPD) for fire station cost sharing and participation in two fire stations. (All Commission Districts.)”**

Fire Chief Charles Moore explained that costs were anticipated to be shared between the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) for the proposed Mogul Fire Station. He said the Interlocal Agreement specified how much would be shared between the two agencies and the justifications thereof.

There was no public comment on this item.

On motion by Chairman Humke, seconded by Commissioner Hartung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 5 be approved. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**13-124F      AGENDA ITEM 6**

**Agenda Subject: “Recommendation to award a base bid for the construction of the “Mogul Fire Station #35” located at 10201 West Fourth Street, Reno, NV 89523 to the lowest responsive and responsible bidder, (staff recommends Building Solutions General Contracting in the amount of \$2,139,001), and if awarded, authorize the Chairman to execute contract documents upon presentation. (Commission District 5.)”**

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Chairman Humke, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 6 be awarded, authorized and executed.

**13-125F      AGENDA ITEM 8**

**Agenda Subject: “Recommendation for approval of the Resolution Adopting the Fire Code Set Forth in Washoe County Code Chapter 60, and providing for enforcement on all properties within both Districts by Truckee Meadows Fire Protection District employees, effective immediately. (All Commission Districts.)”**

Amy Ray, Fire Marshal, stated that this resolution provided the Board of Fire Commissioners for the Truckee Meadows Fire Protection District (TMFPD) and the Sierra Fire Protection District (SFPD) to adopt Washoe County Code (WCC) Chapter 60, as previously adopted by the Board of County Commissioners (BCC) on August 27, 2013. She indicated that the resolution included the removal of the section that amended the banning of exploding targets from the District.

There was no public comment on this item.

On motion by Chairman Humke, seconded by Commissioner Hartung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 8 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

*The following Agenda Item, No. 9 only will be heard by the Washoe County Board of Commissioners who will convene as the Board of Fire Commissioners for the Sierra Fire Protection District, Truckee Meadows Fire Protection District and the Washoe County Board of Commissioners (Agenda Item No. 13 on the County Commissioners Agenda).*

**13-126F      AGENDA ITEM 9**

**Agenda Subject: “Recommendation of approval of the Resolution Adopting Fee Schedule for Fire Related Matters, which is exactly the same as set forth in the outgoing version of the fire code at Chapter 60 of the Washoe County Code, and authorize enforcement of this fee schedule within their respective boundaries. (All Commission Districts.)”**

Amy Ray, Fire Marshal, explained there was currently a fee schedule within Washoe County Code (WCC) Chapter 60. She said staff was requesting that the fee schedule be continued as a resolution in the new WCC Chapter 60. She indicated that none of the fees had changed as originally adopted in 2005.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Chairman Humke, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 9 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**13-127F      AGENDA ITEM 10**

**Agenda Subject: “Discussion and possible approval of an Employment Agreement for Timothy Leighton setting forth salary and benefits for the position of Fire Division Chief of Truckee Meadows Fire Protection District and authorize the Chairman to sign the same. (All Commission Districts.)”**

Fire Chief Charlie Moore commented that the position of Division Chief was the most demanding position within the organization. He said that Tim Leighton had done an amazing job for the District over the past 25 years. He explained that there were two individuals qualified in the Department for this position; however, the other Battalion Chief was not interested.

There was no public comment on this item.

On motion by Chairman Humke, seconded by Commissioner Hartung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 10 be approved, authorized and executed.

Commissioner Jung commended the District on the expansion of their leadership roles.

**13-128F      AGENDA ITEM 11**

**Agenda Subject: “Approve the job reclassification of up to five Firefighter/EMT-I positions to Firefighter/Paramedic positions for the purpose to fill current and future vacancies with the appropriately qualified personnel. (All Commission Districts.)”**

Acting Battalion Chief Alex Kukulus said the Board had previously approved the expansion of the District’s Advanced Life Support (ALS) program in February 2013 to include all the Truckee Meadows Fire Protection District (TMFPD) stations and noted that the process had been on-going since that time. He said eight of the 11 stations had completed that process and the remaining three would be included by the end of this calendar year. He said there were currently 12 vacancies throughout the Department in various ranks, and staff was completing the promotional exams and processes to fill those positions. He anticipated that the promotions would create a need for the Department to add up to five additional paramedics. He indicated this reclassification would change the job specifications from a firefighter/intermediate to a firefighter/paramedic.

Chairman Humke inquired on the Stations that still needed the ALS program. Acting Battalion Chief Kukulus replied that the remaining three stations still needing the ALS program were: Station 14 (Damonte Ranch); Station 13 (Stead); and, Station 37 (Hidden Valley). In response to Chairman Humke's question, he said Station 30 (Bowers Mansion) had been an ALS rescue station since 2000. The remaining three stations would all be completed simultaneously when the additional personnel were hired over the next few months. Under the flexible staffing plan, Chairman Humke asked if there were any plans to change the service level for the Bowers Mansion Station. Acting Battalion Chief Kukulus replied there were no immediate plans to change the service levels for that Station. He added that some analysis had been completed for other parts of the District and, based on the population density and call volume in that area; in some degree it was receiving better service than other areas in the District because of the Rescue Trucks and Engines from two other Stations.

In respect to the Bowers Station, Fire Chief Charlie Moore explained that there were two components to a response; the initial response and the effective firefighter response. It was important for the citizens in Washoe Valley to understand that the Bowers Mansion Station received an average of six calls per month and most of those calls were medical calls. He explained that the District was able to assemble an effective firefighting force much faster in that particular area than any other area in the District since there could be a response from Station 39, Station 16, Carson City and supplemental resources from Station 14.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Chairman Humke, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 11 be approved.

**13-129F      AGENDA ITEM 12**

**Agenda Subject: "Recommend approval of the reclassification of a District's Office Support Specialist to a Program Assistant position, as evaluated by the Job Evaluation committee."**

Acting Battalion Chief Alex Kukulus stated that the District had identified the need for additional administrative support to assist in various programs. He said the Job Evaluation Committee (JEC) had reviewed the needs in April 2013 and recommended that the District recruit for a Program Assistant position. The position was subsequently included in the FY 2013/14 budget; however, during the budget process it was inadvertently listed and funded as an Office Support Position. He said the error was discovered after the approval of the budget, so the District was attempting to properly classify and fund the position.

There was no public comment on this item.

On motion by Chairman Humke, seconded by Commissioner Jung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 12 be approved.

**13-130F      AGENDA ITEM 13**

**Agenda Subject: “Staff update on Truckee Meadows Fire Protection District’s collaboration with Washoe County Sheriff’s Office on Neighborhood Watch and Community Outreach in Sun Valley Community. (Requested by Commissioner Jung.)”**

Amy Ray, Fire Marshal, explained that she attended a Sun Valley General Improvement District (SVGID) meeting to observe a presentation on Neighborhood Watch by the Washoe County Sheriff’s Office (WCSO). She stated that she would coordinate with WCSO Lieutenant Theresa Aquila on future presentations in Sun Valley, and throughout the service areas of the Truckee Meadows Fire Protection District (TMFPD.) She commented that the District would concentrate on some community risk reduction strategies to improve the safety of the residents within the Sun Valley community, and develop effective community risk reduction programs that target the risks which had the highest frequency and highest risk to life and property. Fire Marshal Ray recommended a targeted approach to community outreach that focused on those internal risks. Those programs would focus on ensuring that the community had working smoke detectors, provide education on chimney maintenance, ash disposal and creosote buildup in flue pipes, yard maintenance and defensive space planning. Fire Marshal Ray said the District had allocated \$5,000 for smoke detectors and \$5,000 toward an Ash Can program.

Commissioner Jung suggested an evacuation plan for the Sun Valley community and a phone tree for the residents. Fire Marshal Ray said citizens had been encouraged to subscribe to the Washoe County “Code Red” program instead of a phone tree. She noted that the Code Red program had been effective through numerous events in the past year since it isolated a specific area and specific residences that should be concerned when an event occurred.

Commissioner Weber asked how citizens could register for the Code Red program. Fire Marshal Ray explained that the phone number used was the number a citizen registered and could be a cell phone, work phone or land line. Commissioner Weber suggested a town hall meeting for all County citizens in order to discuss some of the neighborhood watch programs, AlertID®, evacuation plans and the Code Red program.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 13 be accepted.

**13-131F      AGENDA ITEM 14**

**Agenda Subject: “Update on REMSA/TM response to Wadsworth area, and approval of request for data from REMSA (Regional Emergency Medical Services Authority) and DBOH (District Board of Health). (Requested by Commissioner Hartung.)”**

Fire Chief Charles Moore stated that the District had been requested to review a response at a residence in Wadsworth that occurred on July 12, 2013. A review of the incident showed that the Truckee Meadows Fire Protection District (TMFPD) was notified that the reported emergency was for a victim of a fall with injuries. He said Rescue 37 (Hidden Valley) was dispatched at 7:20 a.m. and responded at 7:22 a.m. At 7:25 a.m., TMFPD was advised that the Regional Emergency Medical Services Authority (REMSA) was responding to the incident “from town,” which was later determined to be from somewhere in Sparks. At 7:52 a.m., Rescue 37 arrived on scene and was the first unit to make contact with the patient.

Chief Moore stated that the TMFPD did not have access to REMSA’s data, but based on the information reported by Rescue 37 and REMSA’s response to TMFPD’s request for information, REMSA Medic 29 arrived at 7:56 a.m. At 8:14 a.m., Rescue 37 and REMSA cleared the incident with one patient being transported to the Northern Nevada Medical Center.

When conducting research, Chief Moore explained that staff had found that in 1994 REMSA had been authorized by the Washoe County District Board of Health, who approved a 5.3 percent increase for REMSA’s ambulance bills to support the addition of a 24 hour ambulance service in Wadsworth. A letter dated April 14, 1994 from the then District Health Officer to the then REMSA President included, “directing that REMSA place an ALS ambulance in Wadsworth, Nevada until further notice, effective today. This unit is to be staffed 24 hours a day.” Chief Moore said the 5.3 percent increase to the ambulance bills in Washoe County had been in effect since it was approved in 1994. He stated that the TMFPD did not have the ability to verify how often REMSA had a unit located in Wadsworth. However, at the time of the incident in question, TMFPD was not aware of any other emergencies in that area that would have caused REMSA’s Wadsworth ambulance to be unavailable.

Commissioner Hartung asked how the level of the call or the priority was determined. Chief Moore replied that the priority was determined by the REMSA dispatcher based on a series of questions asked to the caller.

In response to the call for public comment, Jim Gubbels, REMSA President, explained that in 1994 there was a dispute between the Washoe County Health Officer and the Fernley Volunteer Ambulance Service. He said REMSA was directed to provide Advanced Life Support (ALS) services to Wadsworth and noted there was a station located in the Big Ben Trailer Park. In the early phases of the agreement, there was a 24 hour staff in Wadsworth that stayed unless they took a call and came into town,



and at that time no replacements were available. Over the last few years, he stated there were now 12-hour shifts in place and, if a call was taken and the unit came into town, another ambulance would be sent for coverage. If REMSA was not in the immediate area, Mr. Gubbels said they had a mutual aid agreement with the North Lyon Fire Protection District ambulance who had replaced the Fernley Volunteer ambulance. He commented that there used to be a fairly active TMFPD Volunteer Station in Wadsworth, but he was unsure on how that was currently staffed. He explained that when the two fire services merged in the early 2000's, it was the Reno Fire Station on Mill Street that responded to Wadsworth. In this particular incident, he knew there was a period of time before 9-1-1 was called, and he confirmed that the TMFPD response time was 35 minutes and that REMSA responded in 36 minutes.

Commissioner Hartung stated that his constituents in Wadsworth told him they never saw REMSA in their area. He said this incident revisited the question for cross collection of data so it could be verified or not verified on both sides. He noted that REMSA had been charging an additional 5.3 percent since 1994, but the citizens in Wadsworth were not satisfied with the service. Mr. Gubbels said if a citizen had any direct concerns, he could contact them to address those concerns.

Commissioner Weber suggested a community meeting to discuss the issues and concerns. Commissioner Hartung agreed.

On motion by Commissioner Hartung, seconded by Chairman Humke, which motion duly carried with Commissioner Berkbigler absent, it was ordered that Agenda Item 14 be accepted.

**13-132F      AGENDA ITEM 15**

**Agenda Subject: “Commissioners’/Chief’s Announcements, requests for information and identification of topics for future agendas. (No discussion among Commissioners or action will take place on this item.)”**

Fire Chief Charles Moore announced that October would be declared Fire Prevention Month.

Commissioner Hartung acknowledged and commended staff on the Ash Can project. He said the goal was to have 1,000 ash cans available to distribute and noted that bids had been received and the project was moving forward.

Commissioner Weber announced that the Silver Lake Volunteer Fire Department celebrated their 40th anniversary.

**13-133F      AGENDA ITEM 16**

**Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the District as a whole.”**

There was no response to the call for public comment.

\*   \*   \*   \*   \*   \*   \*   \*   \*   \*

**ADJOURNMENT**

**12:21 p.m.**    There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried with Commissioner Berkbigler absent, the meeting was adjourned.

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**DAVID HUMKE**, Chairman  
Truckee Meadows Fire  
Protection District

**ATTEST:**

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**NANCY PARENT**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:  
Stacy Gonzales, Deputy County Clerk*

AMENDMENT ONE TO INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

Between the State of Nevada  
Acting By and Through Its

Nevada Public Employees Deferred Compensation Program  
100 North Stewart Street, Suite 210  
Carson City, Nevada 89701

and

Truckee Meadows Fire Protection District  
(Political Subdivision)  
PO Box 11130  
Reno, NV 89520

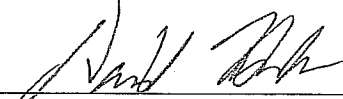
1. AMENDMENTS. All provisions of the original Interlocal contract between public agencies dated January 2010, attached hereto as Exhibit A, will remain in full force and effect with the exception of the following:

1. The term of the Interlocal contract will be extended to December 31, 2014.
2. As of January 1, 2013, Massachusetts Mutual Life Insurance Company (MassMutual) acquired the Hartford's Retirement Plans Group. The Administrator Contract is still under the name of The Hartford Life Insurance Company, but the assets and all other financial transactions will be managed by MassMutual until the Administrator Contract expires on December 31, 2014.
3. The Hartford and ING contracts, described in paragraphs 6 and 7, have been extended through December 31, 2014.

2. INCORPORATED DOCUMENTS. Exhibit A (Original Contract) is attached hereto, incorporated by reference herein and made a part of this amended Interlocal contract.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

Truckee Meadows Fire Protection District

By:   
DAVID HUMKE, CHAIR

9-23-13  
Date

\_\_\_\_\_  
Scott K. Sisco, Chairman  
Nevada Deferred Compensation Program

\_\_\_\_\_  
Date

Approved as to form by:

\_\_\_\_\_  
Deputy Attorney General for Attorney General

\_\_\_\_\_  
Date

13-121F

**INTERLOCAL AGREEMENT FOR  
FIRE STATION COST SHARING BETWEEN  
SIERRA FIRE PROTECTION DISTRICT AND  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

This INTERLOCAL AGREEMENT (“Agreement”) is dated as of October 1, 2013 (“Effective Date”), and is entered into by and between the Truckee Meadows Fire Protection District (“TM”) and the Sierra Fire Protection District (“SF”), both organized pursuant to NRS Chapter 474 as independent fire districts located within Washoe County, Nevada (sometimes hereinafter collectively referred to as “the Districts” or “both Districts”), the purpose of this Agreement being to provide for cost sharing and participation in two fire stations, with reference to the following recitals:

**RECITALS**

WHEREAS, both Districts are authorized to operate fire departments and provide comprehensive fire and emergency services within defined portions of the unincorporated area in Washoe County, and as independent political subdivisions of the State of Nevada are also authorized to enter into interlocal agreements pursuant to NRS 277.045; and

WHEREAS, prior to April 1, 2012, SF operated four fire stations commonly known as “Station 30-Bowers,” “Station 39-Joy Lake,” “Station 35-Verdi” and “Station 36-Arrowcreek;” and

WHEREAS, prior to April 1, 2012, TM owned seven fire stations commonly known as “Station 16-Washoe Valley,” “Station 14-Damonte,” “Station 37-Hidden Valley,” “Station 15-Sun Valley,” “Station 13-Stead,” “Station 18-Cold Springs,” and “Station 17-Spanish Springs;” and

WHEREAS, the Districts have experienced both operational and financial challenges as a result of sprawl and revenue reduction over the past decade, and the Districts have collaborated in many ways to gain stability and efficiencies, including: (i) an agreement in concept by both Districts’ fire boards on April 26, 2011 to cost share a portion of the construction cost of SF’s Arrowcreek fire station; (ii) an agreement in concept by both Districts’ fire boards on April 24, 2012 to cost share the development of a new Station 35 Mogul fire station (underway at present) that will serve both Districts; and (iii) the recent consolidation of the Districts pursuant to the Cooperative Agreement for Fire Service between SF and TM dated April 1, 2012 (“Cooperative Agreement”), whereby TM provides complete fire and emergency medical services to SF for a cost paid by SF; and

WHEREAS, it is both Districts’ desire to set forth those two station cost sharing arrangements in this Agreement separate and apart from their Cooperative Agreement.

13-123F

NOW, THEREFORE, BASED UPON THE FOREGOING RECITALS, WHICH ARE INCORPORATED HEREIN, AND IN CONSIDERATION OF THE MUTUAL PROMISES AND BENEFITS TO BE EXCHANGED AND PROVIDED, THE PARTIES AGREE AS FOLLOWS:

**1. ARROWCREEK FIRE STATION COST SHARE.** The Districts agree that SF's new Arrowcreek fire station is able to serve approximately 7.5% of TM's territory quicker than TM's Station 14 is able. Thus, TM shall pay to SF a one-time amount equal to approximately 7.5% of the construction costs of the Arrowcreek station. This payment amount is agreed to be \$206,043.

**2. MOGUL FIRE STATION COST SHARE.** The Districts agree that the current SF Station 35-Verdi needs a modular replacement and that TM needs a complete station closer to the Caughlin neighborhood area to serve TM territory therein. TM has located a site in the Mogul area upon which a new fire station will be built that can efficiently serve both Districts' territories. TM has secured from the City of Reno a special use permit and zoning change to accommodate this new Mogul fire station. The Districts agree that SF will pay a fair and proportionate amount of the estimated two-and-a-half million dollar development and construction costs related to this new Mogul station. This proportionate amount is determined to be \$750,000, and is based on an estimated amount that SF would have paid to replace the existing modular unit and equipment bays at Station 35-Verdi. The land purchase costs for the Mogul fire station shall be borne solely by TM.

**3. NET PAYMENT.** The amount owed by TM to SF of \$206,043 subtracted from the \$750,000 amount owed by SF to TM nets to a total owed by SF to TM of \$543,957. SF shall tender payment in full to TM on or before January 1, 2014.

**4. MOGUL FIRE STATION OWNERSHIP & USE.** The Districts agree that TM shall alone hold title to the improved land and fire station and be solely responsible for its maintenance and repair in all respects through the TM-SF Consolidated Budget. Pursuant to the Districts' Cooperative Agreement, TM will operate this station and serve SF's related territory. In the event of termination of the Cooperative Agreement and deconsolidation of the Districts, they shall enter into a co-location and shared-use agreement for this station that ensures SF's ability to serve its related territory in similar manner as TM will serve its related territory.

## **5. MISCELLANEOUS**

**5.1 TERMINATION.** This Agreement may be terminated by written mutual consent of the Districts or 30 days following the date of formal termination of the Districts' Cooperative Agreement or immediately if for any reason a District's funding ability supporting this Agreement is withdrawn, limited, or impaired, and if this event occurs, the affected District shall immediately notify the other District in writing.

**5.2 Modification.** This Agreement is the entire Agreement between the Districts concerning its specific subjects. No change, termination or attempted waiver of any of the provisions of this Agreement shall be binding on either party unless executed in writing by each of the Districts. In

the event that another entity wishes to become a party to this Agreement, SF and TM must mutually agree to any and all modifications to this Agreement resulting from the addition of another entity to this Agreement.

**5.3 Benefits.** This Agreement is entered into solely for the benefit of the Districts. It shall confer no benefits, direct or indirect, on any third persons, including employees of the Districts. No person or entity other than the parties themselves may rely upon or enforce any provision of this Agreement. The decision to assert or waive any provision of this Agreement is solely that of each party.

**5.4 Governing Law; Venue.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Nevada, and venue for any action based upon the terms of this Agreement and the parties' performance hereunder shall be in the Second Judicial District Court of Washoe County, Nevada.

IN WITNESS WHEREOF, the parties executed this Agreement on the day and year below noted.

**TRUCKEE MEADOWS FIRE  
PROTECTION DISTRICT**


By: *And [Signature]*

Title: Chairman

Dated: 10-8-13

ATTEST:

*Janez L. Parent*  
Clerk



**SIERRA FIRE  
PROTECTION DISTRICT**

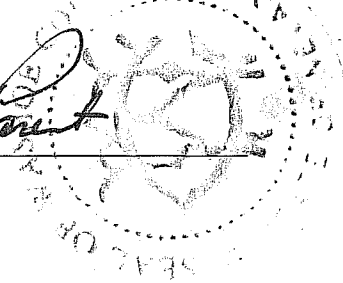
By: *And [Signature]*

Title: Chairman

Dated: 10-8-13

ATTEST:

*Janez L. Parent*  
Clerk



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT

**RESOLUTION ADOPTING THE FIRE CODE SET FORTH IN  
WASHOE COUNTY CODE CHAPTER 60, AND PROVIDING FOR  
ENFORCEMENT ON ALL PROPERTIES LOCATED WITHIN BOTH DISTRICTS**

*WHEREAS*, the Truckee Meadows Fire Protection District and the Sierra Fire Protection District ("the Districts") are political subdivisions of the State of Nevada created and operated in Washoe County, Nevada pursuant to NRS Chapter 474 as local fire districts;

*WHEREAS*, NRS 474.470 empowers the Districts to adopt and enforce regulations concerning fire protection, prevention and suppression, and both Districts have previously enforced the fire code of Washoe County found in Washoe County Code Chapter 60;

*WHEREAS*, Washoe County has completed a thorough update to its Chapter 60 fire code by recently adopting the new 2012 fire and wildland codes, as amended;

*WHEREAS*, both Districts desire to update their regulations and enforcement with a formal, uniform adoption of Washoe County's new Chapter 60; and

*WHEREAS*, the Districts have consolidated operations, and the Truckee Meadows Fire Protection District is authorized to and does now perform all fire related and emergency medical services in both Districts.

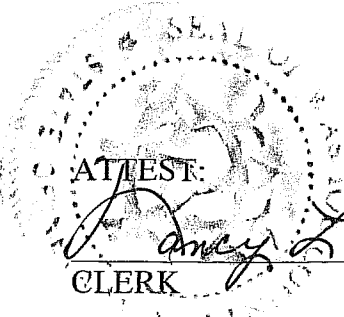
*NOW, THEREFORE, BE IT RESOLVED* that the respective Boards of Fire Commissioners for the Truckee Meadows Fire Protection District and the Sierra Fire Protection District do hereby recognize, accept and adopt the fire code of Washoe County, as set forth in the new Chapter 60 of the Washoe County Code, as amended from time to time, and authorize its enforcement within the respective districts.

*BE IT FURTHER RESOLVED* that the Truckee Meadows Fire Protection District is hereby fully appointed and authorized to enforce this fire code on all properties located within the Sierra Fire Protection District.

Upon motion by Fire Board Commissioner on behalf of both Districts, Chairman Humke, seconded by Commissioner Hartung, the foregoing Resolution was passed and adopted this 24<sup>th</sup> day of Sept., 2013 by the following vote:

DAVID HUMKE, VAUGHN HARTUNG,  
AYES: Kitty Jung, Bonnie Weber NAYS: Ø  
ABSENT: Marsha Beckbigler ABSTAIN: Ø

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT  
BOARDS OF FIRE COMMISSIONERS

ATTEST:  
  
Amy L. Parv  
CLERK

David Humke  
David Humke, Chair

13-1257

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT  
WASHOE COUNTY

**RESOLUTION ADOPTING A  
FEE SCHEDULE FOR FIRE RELATED MATTERS**

\*\*\*\*\*

*WHEREAS*, Washoe County is a political subdivision of the State of Nevada, and the Truckee Meadows Fire Protection District and the Sierra Fire Protection District (“the Districts”) are also political subdivisions of the State of Nevada created and operated in Washoe County, Nevada pursuant to NRS Chapter 474 as county fire districts;

*WHEREAS*, Washoe County is replacing and updating its fire code found at Washoe County Code Chapter 60, effective today, September 24, 2013, and both the outgoing and the new fire codes authorize the establishment of fees for certain fire related regulatory and enforcement activities, some of which fees are detailed in the outgoing fire code but not in the new fire code;

*WHEREAS*, NRS 474.470 empowers the Districts to adopt and enforce regulations concerning fire protection, prevention and suppression, and both Districts have enforced in their respective jurisdictions the fire code of Washoe County;

*WHEREAS*, both Districts and the County desire to adopt by resolution, and make uniform among them, a fire related fee schedule that repeats exactly and without change the fee schedule contained in Washoe County’s outgoing fire code referenced above, and that fee schedule is attached hereto as Exhibit “A” and incorporated herein by this reference; and

*WHEREAS*, the Districts have consolidated operations and the Truckee Meadows Fire Protection District is authorized to and does now perform all fire related and emergency medical services in both Districts.

*NOW, THEREFORE, BE IT RESOLVED* that effective immediately the Washoe County Board of Commissioners and the respective Boards of Fire Commissioners for the Truckee Meadows Fire Protection District and the Sierra Fire Protection District, do jointly hereby recognize, accept and adopt the fire related fee schedule attached hereto as Exhibit “A,” which is exactly the same as that set forth in the outgoing version of the fire code at Chapter 60 of the Washoe County Code, and authorize enforcement of this fee schedule within their respective boundaries.

13-851 and 13-126F



**BE IT FURTHER RESOLVED** by the Districts that Truckee Meadows Fire Protection District is hereby fully appointed and authorized to enforce this fee schedule in and on behalf of the Sierra Fire Protection District.

[Business Impact Note: All three boards hereby determine that the fees imposed hereby do currently exist in County Code Chapter 60, which is repealed today in separate action, and, therefore, new fees are not imposed hereby. The requirements of the business impact statement law at Chapter 237 of the Nevada Revised Statutes are not applicable.]

Upon motion by County Commissioner and Fire Board Commissioner Hartung, seconded by County Commissioner and Fire Board Chairman Humke, the foregoing Resolution was passed and adopted

by each jurisdiction in joint action this 24<sup>th</sup> day of Sept., 2013 by the following vote:

AYES: David Humke, Vaughn Hartung, Kitty Jung, Bonnie Weber NAYS: Ø

ABSENT: Marsha Berkbigler ABSTAIN: Ø

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT  
WASHOE COUNTY  
ALL BOARDS THEREOF**

ATTEST:  
Janez L. Parent  
CLERK

David Humke  
DAVID HUMKE, Chair

## TMFPD FEE SCHEDULE

### Occupancy Type Code:

### Fee:

#### **Assembly (Group A)**

A-1 (50 to 100 Occupants)	\$50.00
A-2 (101 to 300 Occupants)	\$75.00
A-3 (300 to 10,000 Occupants)	\$5.00 for each 100
A-4 (10,000 or more occupants)	\$5.00 for each 500*

#### **Business (Group B)**

B-1 (less than 3,000 sq ft)	\$50.00
B-2 (3,001-10,000 sq ft)	\$60.00
B-3 (10,001-50,000 sq ft)	\$80.00
B-4 (50,001-100,000 sq ft)	\$90.00
B-5 (100,000 or more sq ft)	\$30.00 per 100,000*

#### **Factory (Group F)**

F-1 (less than 10,000 sq ft)	\$50.00
F-2 (10,001-20,000 sq ft)	\$60.00
F-3 (20,000 or more sq ft)	\$20.00 per 20,000*

#### **Hazardous (Group H)**

H-1 (less than 10,000 sq ft)	\$60.00
H-2 (10,001-20,000 sq ft)	\$80.00
H-3 (20,000 or more sq ft)	\$20.00 per 20,000*

#### **Institutional (Group I)**

I-1 (less than 3,000 sq ft)	\$50.00
I-2 (3,001-10,000 sq ft)	\$60.00
I-3 (10,001-50,000 sq ft)	\$80.00
I-4 (50,001-100,000 sq ft)	\$90.00
I-5 (100,000 or more sq ft)	\$30.00 per 100,000*

**Group M (Mercantile)**

M-1 (less than 1,500 sq ft)	\$50.00
M-2 (1,501-3,000 sq ft)	\$60.00
M-3 (3,001-6,000 sq ft)	\$80.00
M-4 (6,001-10,000 sq ft)	\$90.00
M-5 (10,000 or more sq ft)	\$20.00 per 10,000*

**Group R (Residential, includes hotel, motel, apartments, etc.)**

R-1 (less than 20 units)	\$50.00
R-2 (20 to 50 units)	\$60.00
R-3 (50 or more units)	\$2.00 per unit*

**Group S (Storage)**

S-1 (less than 25,000 sq ft)	\$50.00
S-2 (25,001-50,000 sq ft)	\$60.00
S-3 (50,001-100,000 sq ft)	\$90.00
S-4 (100,001-200,000 sq ft)	\$110.00
S-5 (200,000 or more sq ft)	\$30.00 per 100,000*

**Group U (Utility)**

U-1 (less than 25,000 sq ft)	\$50.00
U-2 (25,001-50,000 sq ft)	\$60.00
U-3 (50,001-100,000 sq ft)	\$90.00
U-4 (100,001-200,000 sq ft)	\$110.00
U-5 (200,000 or more sq ft)	\$30.00 per 100,000*

**Casinos**

C-1 (Assembly only)	Fees per group A list
C-2 (Assembly + Residential)	Combine A & R Fees

**Maximum Fee for any occupancy is \$2,500**

\*Charge the highest fee plus the applicable extra charge to arrive at total cost of inspection

**FIRE PREVENTION REINSPECTION SERVICE CHARGES:**

RI-1	\$50.00
RI-2	\$100.00
RI-3	\$200.00

**SPECIAL EVENT INSPECTION AND PERMIT FEES:**

SE-1 (FLOOR PLAN REVIEW)	\$50.00 PER HR
SE-2 (FIELD INSPECTION)	\$100.00 + \$1.00 (PER EXHIBIT, VENDOR, SPACE, RIDE OR BOTH)
SE-3 (MOVIE PRODUCTION PERMIT)	\$150.00
SE-4 (PYROTECHNIC PERMIT)	\$200.00
SE-5 (SPECIAL USE PERMIT, TENT, OR OPEN FLAME PERMIT)	\$75.00

**SPECIAL FIRE INSPECTIONS:**

SI-1 (EMERGENCY APPARATUS STANDBY)	\$300.00 PER HOUR/RIG
SI-2 (SPECIAL EVENT APPARATUS STANDBY)	HOURLY ACTUAL COST OF CREW
SI-3 (WATER REMOVAL SINGLE FAMILY DWELLING)	\$50.00 PER ROOM
SI-4 (WATER REMOVAL-COMMERCIAL)	\$50.00 PER SQ FT
SI-5 (REQUEST FOR FIRE FLOW INFO)	\$25.00 PER CALL
SI-6 (FIRE FIELD FLOW TEST)	\$100.00 PER HOUR

**FALSE ALARMS FEES:**

FA-1 (FALSE ALARM-OCCUPANT)	\$200.00
FA-2 (FALSE ALARM-ALARM COMPANY)	\$200.00

**FIRE INVESTIGATION REPORT FEES:**

FI-1 (VEHICLE FIRE)	\$30.00
FI-2 (RESIDENTIAL UP TO 3 UNITS)	\$40.00
FI-3 (COMMERCIAL FIRE)	\$60.00
FI-4 (FIRE INCIDENT REPORT)	\$10.00

**OPERATIONAL PERMIT FEES:**

P-1 (OPERATIONAL PERMIT)	\$50.00-\$200.00
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