

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

APRIL 22, 2014

PRESENT:

David Humke, Chairman*
Bonnie Weber, Vice Chairperson
Marsha Berkbigler, Commissioner
Vaughn Hartung, Commissioner
Kitty Jung, Commissioner

Nancy Parent, County Clerk
John Slaughter, County Manager
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 11:12 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

14-51F AGENDA ITEM 2

Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the District as a whole.”

***11:15 a.m.** Chairman Humke arrived.

Cathy Brandhorst spoke on fire issues.

14-52F AGENDA ITEM 3A

Agenda Subject: “Approval of minutes from Board of Fire Commissioners meeting of January 28 and February 11, 2014.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that Agenda Item 3A be approved.

14-53F AGENDA ITEM 3B

Agenda Subject: “Accept monetary donation in the amount of \$20.00 from Peter and Inez Miles in support of the Ash Can Program to Truckee Meadows Fire Protection District Fire Prevention Program; Express appreciation for the thoughtful contribution and direct Finance Department to make appropriate budget adjustments.”

There was no public comment on this item.

On motion by Commissioner Weber, seconded by Commissioner Berkgigler, which motion duly carried, it was ordered that Agenda Item 3B be accepted.

14-54F AGENDA ITEM 4

Agenda Subject: “Fire Chief Report – report and discussion related to Fire District operations and monthly statistics.”

Fire Chief Charles Moore announced that the new Mogul Fire Station would be opening soon and the Certificate of Occupancy should be ready by May 22, 2014. He commented on a successful outcome to a medical call of a cardiac arrest. He said the therapies the patient received by the District's paramedics were successful and the patient was recovering in the hospital.

Commissioner Jung asked for clarification on the Apparatus by Commission District report. Chief Moore explained that an Engine was assigned to that particular Station. He noted in the future he would clarify the type of apparatus that was used for a call.

Commissioner Weber agreed that it should be known which apparatus was located at each station. She was also unclear on the Station locations when they were listed by Station number.

Commissioner Hartung inquired on the cost on the Mogul Station. Chief Moore replied that he would return with that cost during the next meeting.

There was no action taken or public comment on this item.

The following agenda item No. 5 will be heard by the Washoe County Board of Commissioners who will convene as the Board of County Commissioners and the Board of Fire Commissioners for the Sierra Fire Protection District and Truckee Meadows Fire Protection District.

14-55F AGENDA ITEM 5

Agenda Subject: “Approval by the Board of Fire Commissioners, an Annual Operating Plan for Cooperative Fire Protection Agreement between U.S. Forest Service – Humboldt-Toiyabe National Forest and the Truckee Meadows Fire Protection District and if approved, an approval by the Board of County Commissioners, an inclusion of the Sheriff’s Raven helicopter program as set forth in the aforementioned Annual Operating Plan.”

Fire Chief Charles Moore indicated that the Regional Aviation Enforcement Program (RAVEN) was being added as an approved resource by the U.S. Forest Service to use during their fires. He mentioned a few changes were being made to the Operating Plan as noted in the staff report.

Commissioner Berkbigler asked if the changes were supported and not an issue from a budgetary perspective. Chief Moore replied there was not an issue with any of the changes and they were all standard practice.

In response to the call for public comment, Cathy Brandhorst stated her concerns about helicopters.

Paul Lipparelli, Legal Counsel, explained since the Board was convened as the Board of Fire Commissioners (BOFC) and the Board of County Commissioners (BCC), two separate votes were needed.

For the Board of Fire Commissioners, on motion by Commissioner Berkbigler, seconded by Commissioner Weber, which motion duly carried, it was ordered that Agenda Item 5 be approved. (The vote for the BCC was taken and placed on the BCC minutes of April 22, 2014, Agenda Item 12.)

14-56F AGENDA ITEM 6

Agenda Subject: “Discussion and possible approval of an additional Program Assistant position funded by the FEMA Staffing for Adequate Fire & Emergency Response (SAFER) grant award for the purpose of coordination volunteer activities within the District.”

Alex Kukulis, Battalion Chief, explained that the District had been awarded a Staffing for Adequate Fire & Emergency Response (SAFER) grant from the Federal Emergency Management Agency (FEMA) for the purpose of coordinating volunteer activities. He said staff had evaluated the duties for that position and decided to fill the position with a Program Assistant. He indicated that this position would be funded for two years by the SAFER grant.

In response to a question from Commissioner Hartung, Battalion Chief Kukulis indicated that the funding for this position would expire in two years. At that

time, the District could either seek additional grant funding to continue the position; the position would terminate; or, the position could be funded through District funds. He remarked that there was no retainment requirement through the grant for this position.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Chairman Humke, which motion duly carried, it was ordered that Agenda Item 6 be approved.

14-57F AGENDA ITEM 7

Agenda Subject: “Approve the FY 2014/15 Health Benefits Program for District employees, dependents and retirees at an estimated annual cost of \$1,304,205 and authorize the Chairman of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the Health Benefits Program. (All Commission Districts).”

Fire Chief Charles Moore stated that the Group Health Plan saw no increase in cost. He said the Preferred Provider Organization (PPO) network was proposed to remain the same, Dental Insurance had a slight decrease, there was no increase in the Life Insurance cost, and no increase in the Vision Insurance.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Weber, which motion duly carried, it was ordered that Agenda Item 7 be approved, authorized and executed.

14-58F AGENDA ITEM 9

Agenda Subject: “Commissioners’/Chief’s Announcements, requests for information and identification of topics for future agendas. (No discussion among Commissioners or action will take place on this item.)”

Fire Chief Charles Moore indicated that the Tentative Budget for the District would be presented on May 13, 2014 and the Final Budget presented on May 19, 2014. He stated that the Blue Ribbon Committee would also present their report during the May 13th meeting.

Commissioner Jung questioned why Division Chief Tim Leighton was interviewed and identified as a City of Reno firefighter. Chief Leighton clarified that his brother was the Incident Commander for the Reno Fire Department and that the media had made an error in the names.

Chairman Humke requested an agenda item to discuss Automatic Aid with the City of Reno. He requested that item be on the Fire Board and the Board of County Commission agendas.

In light of the recent budgetary events, Commissioner Hartung said the County should offer assistance to the City of Reno and suggested offering aid for six months, at no charge. He said this may assist the City through their process of trying to avoid lay-offs of their firefighters.

14-59F AGENDA ITEM 10

Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the District as a whole.”

Cathy Brandhorst addressed the Board.

14-60F AGENDA ITEM 8

Agenda Subject: “Possible Closed Session for the purpose of discussing labor negotiations with Truckee Meadows Fire Protection District per NRS 288.220.”

11:50 a.m. On motion by Commissioner Weber, seconded by Chairman Humke, which motion duly carried, it was ordered that the meeting recess to a closed session for the purpose of discussing with management representatives labor matters and negotiations. It was noted that the meeting would adjourn from the closed session.

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ADJOURNMENT

1:45 p.m. There being no further business to come before the Board, the meeting was adjourned from the closed session.

DAVID E. HUMKE, Chairman
Truckee Meadows Fire Protection
District and Sierra Fire Protection
District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Stacy Gonzales, Deputy County Clerk*