

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT**

MONDAY

8:30 a.m.  
SPECIAL MEETING

MAY 19, 2014

PRESENT:

**David Humke, Chairman**  
**Bonnie Weber, Vice Chairperson**  
**Marsha Berkbigler, Commissioner**  
**Vaughn Hartung, Commissioner**  
**Kitty Jung, Commissioner**

**Nancy Parent, Chief Deputy Clerk**  
**John Slaughter, County Manager**  
**Paul Lipparelli, Legal Counsel**  
**Charles Moore, Fire Chief**

The Board convened at 8:50 a.m. in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**14-80F          AGENDA ITEM 2**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no response to the call for public comment.

**14-81F          AGENDA ITEM 3**

**Agenda Subject:** “Discussion and action on the Truckee Meadows Fire Protection District Tentative Budget, as well as possible changes to adoption of the Final Budget for Fiscal Year 2014/15. This item may be continued on Tuesday, May 28, 2014 at 8:30 a.m.”

Fire Chief Charles Moore reported that the total proposed revenues were \$23,481,442, less expenditures of \$22,191,021, which left an operating surplus of \$1.3 million, less other financing and sources of uses proposed in contingency and capital of \$4,650,000, leaving an ending fund balance of \$5,656,458. He summarized the improvements that would be made during the upcoming Fiscal Year and noted that considerable investments would be made in the rolling stock.

Commissioner Berkbigler asked if the District would be fully equipped with the purchase of the new trucks and tenders. Chief Moore replied that was correct, but there may be some additional small items needed. He explained that the District would be purchasing a Quint Fire Apparatus, which was a combination Engine and Ladder Truck and would be on the Capital Improvement Project (CIP) list.

Commissioner Hartung asked where the Quint apparatus would be housed. Chief Moore indicated that the apparatus may be housed at Station 14, which was on Damonte Ranch Parkway. Commissioner Hartung commended the Chief on staying inside the budget, and said he was pleased with everything that had been accomplished in the District.

Commissioner Jung acknowledged that the District hired an in-house financial accountant and she felt that was important for the budget process.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that the Truckee Meadows Fire Protection District's Fiscal Year 2014/15 Budget be adopted.

**14-82F      AGENDA ITEM 4**

**Agenda Subject: "Discussion and action on the Sierra Fire Protection District Tentative Budget, as well as possible changes to adoption of the Final Budget for Fiscal Year 2014/15. This item may be continued on Tuesday, May 28, 2014 at 8:30 a.m."**

Fire Chief Charles Moore explained that the Sierra Fire Protection District (SFPD) collected \$7,184,519, and disbursed \$6,321,924 to the Truckee Meadows Fire Protection District (TMFPD) for services. He said the SFPD retained the difference to cover expenses for audits, insurance and other ancillary expenses unique to the SFPD.

Commissioner Berkbigler said the Board needed to discuss options to take to the Legislature on consolidating the two Districts. She felt that needed to be an agenda item for discussion.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Weber, which motion duly carried, it was ordered that the Sierra Fire Protection District's Fiscal Year 2014/15 Budget be adopted.

**14-83F      AGENDA ITEM 5**

**Agenda Subject: “Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).”**

Fire Chief Charles Moore gave an update on the recent Hunter Lake fire near Caughlin Ranch. He said the main concern was the winds that were forecasted and said the public should expect a significant amount of smoke.

Commissioner Jung asked if there was any speculation on the cause of the fire. Chief Moore replied there were a few leads, but it was too early to speculate on the cause.

Commissioner Berkbigler requested an agenda item to discuss merging the two Districts from a Legislative perspective.

**14-84F      AGENDA ITEM 6**

**Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.”**

There was no response to the call for public comment.

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**ADJOURNMENT**

**9:10 a.m.** There being no further business to come before the Board, on motion by Commissioner Weber, seconded by Commissioner Jung, which motion duly carried, the meeting was adjourned.

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**DAVID E. HUMKE**, Chairman  
Truckee Meadows Fire Protection  
District and Sierra Fire Protection  
District

**ATTEST:**

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**NANCY PARENT**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District and Sierra Fire  
Protection District

*Minutes Prepared By:  
Stacy Gonzales, Deputy County Clerk*