

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

11:00 a.m.

SEPTEMBER 23, 2014

PRESENT:

**David Humke, Chairman  
Bonnie Weber, Vice Chairperson  
Marsha Berkbigler, Commissioner  
Vaughn Hartung, Commissioner  
Kitty Jung, Commissioner**

**Nancy Parent, County Clerk  
John Slaughter, County Manager  
Paul Lipparelli, Legal Counsel  
Charles Moore, Fire Chief**

The Board convened at 12:09 p.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

**14-0133F      AGENDA ITEM 2**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no response to the call for public comment.

**14-0134F      AGENDA ITEM 3**

**Agenda Subject:** “Fire Chief Report – A) Report and discussion related to fire district operations and B) Monthly Statistics.”

Fire Chief Charles Moore talked about Kid’s Camp and expressed gratitude to the Washoe County Parks and Recreation Department and to the Northlake Fire Protection District for their support. He said Scott Stephenson, Captain of the Truckee Meadows Fire Protection District (TMFPD), brought the idea forward and most of the work was done by staff volunteers on their own time. He introduced some of the Kid’s Camp staff and asked Captain Stephenson to provide the Board with an update.

Captain Stephenson said 29 kids attended the camp, which was made possible by approximately 50 volunteers and 18 sponsors who helped fund it. He thought

it was a great success and said plans were going forward for 2015. Chairman Humke went to the graduation event and noticed many proud and grateful family members in attendance, which he thought was rewarding for camp volunteers. The Kid's Fire Camp video was shown to the Board later in the meeting.

In response to Commissioner Hartung's question about cost, Captain Stephenson reported the cost was \$99 per student and said five children were sponsored by donations. Chairman Humke and Commissioner Hartung remarked they would like to see a Commissioner scholarship for next year and hoped they could send at least five kids to camp. Captain Stephenson thanked the volunteer staff and Chief Moore said the camp had a positive effect on youth and he hoped it would generate future firefighters.

John Slaughter, County Manager, said he attended the graduation event and thought it was great. Chairman Humke commented Kid's Camp was on the list of positive things the Board was fortunate to be a part of and he thought it was very rewarding. Mr. Slaughter mentioned that Washoe County Television (WCTV) created a video about the event and it would be posted on the County website. Chief Moore said he would make sure it was on the Truckee Meadows Fire Protection District (TMFPD) website as well.

Chief Moore reported the Insurance Service Office (ISO) completed its audit of the Gerlach Volunteer Fire Department and the rating was improved by almost two points. He was pleased with his staff's hard work and said they would continue to work on making improvements.

Chief Moore announced the second battalion would be coming online on October 11th, which would be a significant improvement to District operations. He explained they had been operating with only one Battalion Chief in the Arrowcreek Fire Station and since most fires seemed to happen in the north it became problematic for the Battalion Chief to respond from his location in the south. He said the current Battalion Chief was recently relocated north to the Sun Valley Fire Station with a crew of four firefighters. With the addition of a second Battalion Chief in the Arrowcreek station there would be four firefighters in the south as well, which would benefit Hidden Valley and Verdi because they would have access to reserve firefighters. He stated the addition of a second Battalion Chief would improve response time, safety and the amount of time dedicated to operations management.

Chief Moore announced the placement of 54 new 800 Mhz radios, which were purchased to meet new Federal Communications Commission (FCC) standards. He said he was asked by Commissioner Berkgigler to follow up on an issue reported in the *Reno Gazette Journal* (RGJ) regarding Township 22 boundary lines. He reviewed two maps, which were placed on file with the Clerk. The first map showed the Palomino Valley area. He explained everything north of the boundary line was in the unincorporated County and everything south of the line was in the TMFPD. He said the concern was that people north of the boundary line were receiving roughly the same amount of service from the Palomino Valley Fire Station as those in the south but were

not paying taxes for it. The next map Chief Moore talked about showed the Red Rock area where he said there was a similar situation. Although concerns were primarily focused on the issue in Palomino Valley, the Chief thought the Board might want to consider making boundary adjustments in both areas. He suggested having a community meeting at the Palomino Valley Fire Station to explain the situation to citizens and commented he thought a boundary line adjustment was a reasonable solution, which would provide for fairness in taxation. Chief Moore asked the Board for direction on the matter.

Chief Moore said Commissioner Hartung asked him to look at making improvements to the Wadsworth Fire Station and reported he discussed the issue with Don Pelt, Emergency Manager of the Pyramid Lake Paiute Tribe Volunteer Fire Department. He said the Pyramid Lake Paiute Tribe had seven volunteers in Wadsworth and another four people expressed interest in becoming volunteers at a recent meeting. Mr. Pelt proposed an idea to improve the fire response in Wadsworth, which would involve an Interlocal agreement. He explained the idea was for TMFPD to lease the Wadsworth fire station to the Pyramid Lake Paiute Tribe for \$1.00 per year and to provide them with some equipment and training in exchange for making the initial response to a fire in the area. He thought it made a lot of sense because Pyramid Lake was close and could begin fire suppression operations before any other fire departments arrived. He thought by tightening up and expanding the mutual-aid relationship the problem could be solved without trying to create a whole new volunteer fire department. Chief Moore asked for Board direction regarding the proposal.

Commissioner Hartung thought the proposal was a good idea, but had concerns about an Interlocal Agreement which included equipment; therefore, he would like to see requirements added to ensure equipment would be maintained properly. He said he had concerns about the existing agreement with Storey County and wanted to know how the additional fire station, which Apple was supposed to provide, would play into everything. He thought Chief Moore was heading down the right path; however, he thought there were some housekeeping items to deal with.

Commissioner Jung asked about the volunteer report because it was not included in her packet. Chief Moore said computer issues impacted the ability to produce the report and he would come back with it the following month. Commissioner Hartung asked for clarification regarding the number of calls reported. He asked if they were counted by incident or by number of responders. Chief Moore explained that each 911 call was counted as one incident. He said it was not their practice to count by the number of vehicles, no matter how aggressive the response. Commissioner Hartung thought it would be a good idea to assign unique identifiers to each incident and Chief Moore agreed.

Chairman Humke asked for a report regarding which stations were browned out. Chief Moore said there had only been two instances of station closure since July 1, 2012 and, on both occasions, for only a matter of a few hours. Chairman Humke thought that was a great record.

There was no action taken or public comment on this item.

**14-0135F      AGENDA ITEM 4**

**Agenda Subject: “Approval of an Amendment (Amendment No.2) to the existing Interlocal Agreement between Truckee Meadows Fire Protection District (TMFPD) and Sierra Fire Protection District (SFPD) for fire service and consolidation. (All Commission Districts)”**

Fire Chief Charles Moore said this agenda item was meant to clarify how money went back and forth between the Sierra Fire Protection District (SFPD) and the Truckee Meadows Fire Protection District (TMFPD). He thought it was the Board’s intention to combine both budgets; however, Nevada Revised Statutes (NRS) required an agreement to be in place before money could be transferred from one district to another. He said both the internal and external auditors found a need for clarity in the agreement. Chief Moore did not think there was any downside to the amendment and stated it was purely for the purpose of adding precision to the contract so auditors and budgetary regulations were satisfied. He explained the amendment would authorize TMFPD to pay for staffing Station #30 (Bowers) in Washoe Valley, which was an SFPD fire station. He said the system worked when the budgets were combined together.

Commissioner Jung asked if the new language satisfied the concerns of the internal auditor. Allison Gordon, Washoe County Internal Auditor, stated she did not have the opportunity to read it and could not comment. Chief Moore said he thought Ms. Gordon had seen the changes and apologized to the Board. Commissioner Jung said she was not willing to vote on the item without clarity from the internal auditor and asked to see a dashboard so she could confirm the corrections were made and the internal auditor approved them.

Commissioner Berkbigher agreed with Commissioner Jung and stated she would feel more comfortable if the internal auditor reviewed the amendment to see if it addressed the concerns. She suggested pulling the item from the agenda so the auditor would have time to review it.

Chairman Humke asked if the outside auditor had given a statement indicating that the agreement was a prudent budgetary move. He wondered about the role of the internal auditor and thought it was the Board’s job to direct the auditor to look at different departments. Vicki Van Buren, TMFPD Senior Accountant, reported the auditors at Kafouri, Armstrong & Co. reviewed the proposed change, which was clarification of an issue brought forward by Allison Gordon.

John Slaughter, County Manager, addressed Chairman Humke’s question about the role of the internal auditor. He said the work plan for the auditor was reviewed by the Internal Audit Committee, which received direction from the Board. He stated this item was a continuation and partial closure of an internal audit of the TMFPD, which was conducted by Allison Gordon.



Commissioner Hartung thought it was incumbent upon the Board to ask Ms. Gordon how long it would take her to review the agreement and Ms. Gordon stated she could get back to the Board at the next Fire Board meeting.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Jung, which motion duly carried with Commissioner Hartung voting “no”, it was ordered that agenda Item 4 be brought back to the Board on the next agenda.

**14-0136F      AGENDA ITEM 5**

**Agenda Subject: “Discussion and possible action to approve an analysis of Truckee Meadows Fire Protection District (TMFPD) and Sierra Fire Protection District (SFPD) by the Washoe County Internal Audit Division and LSM-Government Financial Management to determine the District cost per medical call. (All Commission Districts”**

Fire Chief Charles Moore said this item was requested by Commissioner Hartung to determine how much money the Truckee Meadows Fire Protection District (TMFPD) spent for medical calls. He said Regional Emergency Medical Services Authority (REMSA) was given authority by the District Board of Health to charge a surcharge for every transport so Wadsworth could be protected by a full-time ambulance. He looked at the financials and found the amount collected by REMSA was significant; therefore, he proposed having LSM-Government Financial Management conduct a study. He said the study would have a two-fold goal, to determine TMFPD’s medical-response costs and to determine how much was being generated by REMSA’s surcharge.

Commissioner Hartung thought it was important to obtain the information and review the agreement with REMSA because people were being forced to use their services. He said in Wadsworth and south Washoe Valley there were other agencies capable of responding much faster than REMSA and he thought it was the County’s responsibility to ensure people were being served quickly. He thought in some situations REMSA should relinquish authority and let Storey County or Lyon County provide transport if they were closer. He said it might be difficult to obtain true numbers from REMSA, but he thought they were substantive and he appreciated the Board’s consideration.

Chairman Humke said the information could be valuable for citizens and political subdivisions. He thought people wondered about the average cost of a medical call versus a structure or wildland fire call and asked if other fire departments would be interested in such an audit, since the information might be helpful to them as well. Chief Moore replied that he had not asked the other fire departments but, since operational costs of the other departments were different, the analyst would have to look at each of them individually, which could affect the dollar amount proposed on the staff report.

Chairman Humke asked if LSM-Governmental Financial Management was out-of-state. Chief Moore said the company was local and was familiar with fire department operations. Chairman Humke asked the Chief if the audit would include a look at the cost of sending paramedic firefighters to assist REMSA in providing medical aid and Chief Moore confirmed it would.

Commissioner Jung wanted to know if the audit would take into account workers' compensation costs. Chief Moore answered that he was unaware of any workers' compensation costs incurred by TMFPD, but he knew the City of Reno had. Commissioner Jung wondered if the City of Reno would care to share their data and asked Chief Moore to inform the auditor that was of interest to the Board.

Chief Moore said there were some policy decisions to make regarding providing assistance to REMSA on medical calls. He related a case in which there was a REMSA supervisor on scene who could have assisted in transportation; however, a firefighter assisted instead. He said in a case like that he would need to give staff policy direction as far as when to go and when not to go. He talked about a stabbing which occurred in an area where multiple ambulances responded and injuries were critical and said the decision to help was clear because life was on the line. He said there was a need for a conversation with REMSA and the District Board of Health Oversight Board because; if REMSA was going to be the transport agency they should not rely on the fire department in 99 out of 100 transports. He thought the study would provide some hard and fast numbers to quantify costs so they could take the next step and make a policy decision.

Commissioner Hartung thought it was important for REMSA to understand the situation was about equity for taxpayers because there was a cost for TMFPD to provide assistance when REMSA should be doing the job. He commented about the REMSA supervisor who did not assist, which forced a fire engine out of service, and said that was a scenario that should be highlighted and brought to the forefront. He said he was not making pejorative statements, but there was a need for a conversation about equity. Chief Moore said it was fortunate they had the opportunity to engage REMSA through the District Board of Health Oversight Board so they could bring these types of problems out in to the open and find some common ground. He thought the Board should consider possible reimbursement costs from REMSA for the additional help. Chairman Humke asked about the timeframe for the audit. Chief Moore said he did not know but plans were to get started quickly. Chairman Humke thought it might take a couple of months and said \$8,000 for the audit was a reasonable fee.

**1:09 p.m.** Commissioner Jung left the meeting.

Chairman Humke commented about a meeting he had with Reno Fire Chief, Mike Hernandez, at which the Chief discussed his interpretation of the Affordable Care Act (ACA). Chief Hernandez thought it provided for fire agencies to have the ability to charge for certain medical emergency and transport services. Chairman Humke wondered if the audit would lead to the same conclusion. Commissioner Hartung said

there were numerous agencies in California which charged insurance companies for services and that it was a recognized way to deal with those issues. He thought there was an ability to recover costs through the ACA and the Board should look into that.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Chairman Humke, which motion duly carried with Commissioner Jung absent, it was ordered that Agenda Item 5 be approved.

**14-0137F      AGENDA ITEM 6**

**Agenda Subject: “Approval of an amended Interlocal Agreement for continued participation in the Washoe County Regional Communication System for radio communications between the County of Washoe, the Washoe County School District, the Nevada Department of Transportation, the City of Reno, the City of Sparks and the Truckee Meadows Fire Protection District and the Sierra Fire Protection District effective October 2014 through October 2029.”**

Fire Chief Charles Moore said the Interlocal Agreement would allow for the Truckee Meadows Fire Protection District (TMFPD) to continue it’s participation in the 800 Mhz radio system and share in the cost and maintenance of system infrastructure.

Commissioner Berkbigler wanted to know if this would allow for direct communication with the Regional Emergency Medical Services Authority (REMSA). Chief Moore stated it would not because they were not connected to the system. He said it was a big issue discussed during negotiations of the new franchise agreement and eventually they would have to participate because of certain FCC regulations.

**1:13 p.m.**      Commissioner Jung returned to the meeting.

Chairman Humke pointed out Exhibit C of the Interlocal Agreement listed REMSA as a sponsored agency and he wanted to know if they were invited to participate in the agreement. Chief Moore did not have an answer to the question but believed REMSA might have relationships outside of the Interlocal Agreement, which might give them the ability to communicate on 800 Mhz. Chairman Humke asked if there would be any detriment to holding off on approval of the amendment until all the parties could be brought in. Chief Moore thought there could be and said his recommendation would be not to withhold TMFPD’s participation in the agreement and suggested that a discussion could be had with the manager of the system to see if there was a way to bring REMSA into it. Chairman Humke said the issue should be brought up to the Board that was policing the Franchise Agreement with REMSA. He asked Chief Moore if all the firemen had the use of the alternate radio system so they could communicate with REMSA and Chief Moore confirmed they did. Chairman Humke thought additional costs were incurred because REMSA did not have industry standard equipment. He said he understood the Chief’s position and suggested moving forward with Board approval.

Commissioner Berkbigler moved to approve Item 6; Commissioner Jung seconded the motion.

Commissioner Hartung asked Chief Moore what peril there would be in having a conversation with the District Board of Health prior to ratification of the agreement. Chief Moore said it was hard to answer that question but he did not want TMFPD to be out of contract. Commissioner Hartung stated his concern was REMSA would continue not to participate.

Chief Moore recalled that the Joint Operating Committee for the 800 Mhz system discussed looking at a technological solution to bridging Ultra High Frequency (UHF) and 800 Mhz communications between REMSA and other agencies. He said he would try to report back to the Board with more information. He recommended the Board ratify the agreement adding direction for him to work towards bringing REMSA into the communication system.

Commissioner Hartung asked Commissioner Berkbigler if she would amend the motion and she agreed to do so. She added an amendment to the motion which included direction to staff to work towards resolving the communication issue with REMSA; the seconder agreed.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 6 be approved and directed. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

**1:25 p.m.** Commissioner Weber left the meeting.

**14-0138F      AGENDA ITEM 7**

**Agenda Subject:** “Possible Closed Session for the purpose of discussing labor negotiations with Truckee Meadows Fire Protection District per NRS 288.220.”

**1:27 p.m.** On motion by Commissioner Hartung seconded by Commissioner Berkbigler, which motion duly carried with Commissioner Weber absent, it was ordered that the meeting recess to a closed session after the meeting was adjourned for the purpose of discussing with management representatives labor matters and negotiations.

There was no public comment on this item.

**1:28 p.m.** Commissioner Weber returned.

**14-0139F      AGENDA ITEM 8**

**Agenda Subject:** “Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item.”

Fire Chief Charles Moore said he would come to the Board twice in October to tie up remaining business and would bring the external audit to the Board in November. He did not think there would be anything to bring to the Board in December.

Commissioner Hartung stated he would like to see an audit of the Wadsworth fire hydrants.

Commissioner Jung thought there was a Board request for an audit of every fire hydrant and asked if that could be done.

Commissioner Hartung said the Truckee Meadows Water Authority (TMWA) oversaw many of the fire hydrants for the City of Reno and Sparks; however, he wanted the Truckee Meadows Fire Protection District (TMFPD) to maintain an audit of the hydrants as well.

Commissioner Weber asked for the issues regarding both the Palomino Valley and the Red Rock areas to be brought back before the Board at a later date.

Commissioner Berkbigler said she thought it was appropriate to adjust boundary lines and she thought the issue needed to be brought back to the Board as well.

**14-0140F      AGENDA ITEM 9**

**Agenda Subject:** “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no response to the call for public comment.

\* \* \* \* \*

**1:38 p.m.** There being no further business to come before the Board, on motion by Commissioner Hartung, seconded by Commissioner Berkbiger, which motion duly carried, the meeting was adjourned.

---

**DAVID HUMKE**, Chairman  
Truckee Meadows Fire  
Protection District and Sierra  
Fire Protection District

**ATTEST:**

---

**NANCY PARENT**, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District and Sierra Fire  
Protection District

*Minutes Prepared By:  
Cathy Smith, Deputy County Clerk*

*Washoe County Regional Communication System  
Interlocal Agreement*

As Amended October 2014

**INTERLOCAL AGREEMENT  
WASHOE COUNTY REGIONAL COMMUNICATIONS SYSTEM**

**Table of Contents**

<b>SECTION</b>	<b>SUMMARY</b>	<b>PAGE</b>
<b>1.</b>	<b>Purpose and Intent of Agreement</b>	<b>1</b>
<b>2.</b>	<b>Definitions</b>	<b>1</b>
<b>3.</b>	<b>Regional Public Safety Trunked Radio Communications System Goals</b>	<b>1</b>
<b>4.</b>	<b>WCRCS Participants</b>	<b>2</b>
<b>5.</b>	<b>Additional Participants</b>	<b>2</b>
<b>6.</b>	<b>Performance Goals</b>	<b>3</b>
<b>7.</b>	<b>WCRCS Access Priorities</b>	<b>3</b>
<b>8.</b>	<b>WCRCS Governance</b>	<b>4</b>
<b>9.</b>	<b>Joint Operating Committee Roles and Responsibilities</b>	<b>4</b>
<b>10.</b>	<b>User Committee Roles and Responsibilities</b>	<b>6</b>
<b>11.</b>	<b>Washoe County Technology Services</b>	<b>7</b>
<b>12.</b>	<b>Agency Costs</b>	<b>8</b>
<b>13.</b>	<b>Point of Demarcation for Responsibility of Equipment</b>	<b>10</b>
<b>14.</b>	<b>Purchase of WCRCS Compatible Equipment</b>	<b>10</b>
<b>15.</b>	<b>Indemnification</b>	<b>10</b>
<b>16.</b>	<b>Insurance</b>	<b>10</b>
<b>17.</b>	<b>Term of Agreement</b>	<b>10</b>
<b>18.</b>	<b>Agreement Modification; Entire Agreement</b>	<b>10</b>
<b>19.</b>	<b>Termination of Participation</b>	<b>11</b>
<b>20.</b>	<b>Alternate Dispute Resolution</b>	<b>11</b>



## **1. Purpose and Intent of Agreement**

- 1.1 The regional communications system was established and has been operated in accordance with the terms and provisions of the original Interlocal Agreement dated October, 1999 which agreement was amended on July 1, 2002. The original agreement is due to terminate by its terms in October, 2014. This Amended Interlocal Agreement, dated October 2014, between the County of Washoe, the Washoe County School District, the Nevada Department of Transportation, the City of Reno, the City of Sparks and the Truckee Meadows Fire Protection District provides for the continued development and operation of the Washoe County Regional Communications System (WCRCS).
- 1.2 The participating agencies have operated and do now operate a trunked radio communication system for public safety and other services in the County of Washoe.
- 1.3 The participating agencies need to maintain and upgrade this existing radio communication system to address new technology requirements and aging/availability issues, radio coverage, mutual aid interconnection, etc.
- 1.4 It is believed that each of the participating agencies and the public will benefit if the participating agencies upgrade and/or expand the existing radio communication system as a joint effort.
- 1.5 NRS 277.180 provides that public agencies may contract to perform any governmental service, activity, or undertaking.
- 1.6 Nothing in this Agreement is intended to lessen the participating agencies' jurisdictional authority over, and responsibility for, events occurring within their jurisdictions.

## **NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:**

## **2. Definitions**

- 2.1 Participating agencies shall refer to those public sector organizations participating in the WCRCS at the time this Agreement is adopted.
- 2.2 Sponsored agencies shall refer to a public or private provider sponsored into the WCRCS by a participating agency for the purpose of enhancing radio communication capabilities for all Parties and agencies.

## **3. Regional Public Safety Trunked Radio Communications System Goals**

- 3.1 The original goal of the Washoe County Regional Communications System (WCRCS) was to replace the participating non-public safety and public safety agencies' existing radio communication systems throughout Washoe County with a modern, trunked radio system.
- 3.2 A goal of the WCRCS is to provide effective and reliable radio communications for routine intra-agency operations as well as inter-agency communications throughout the region during mutual aid and disaster operations.
- 3.3 Facilitating mutual aid is a goal of the WCRCS. Consequently appropriate talk groups on the trunked system will be established to support inter-agency communications.
- 3.4 A goal of the WCRCS is to design the trunked radio system to support the requirements of participating public safety and non-public safety agencies.
- 3.5 It is a goal of the WCRCS that, in the future, the jurisdiction of the governance established by this agreement is to be extended to available systems, other than 800Mhz, in order to provide effective, reliable, and continuously up-to-date communications for routine intra-agency operations as well as inter-agency



communications throughout the region and throughout the State of Nevada during mutual aid and disaster operations to the fullest extent possible.

#### **4. WCRCS Participating Agencies**

- 4.1 All participating and sponsored agencies may own and provide for the maintenance, repair, and replacement of their own end user equipment (mobile/portable radios, desktop base stations, dispatch consoles, etc.).
- 4.2 As part of implementing this agreement, participating agencies shall co-license or transfer any currently allocated Public Safety frequencies to the County of Washoe for use in the WCRCS. Any new licenses for Public Safety frequencies to be utilized for the WCRCS will be co-licensed to the County of Washoe.
- 4.3 No actions by any of the participating agencies may be so broad in nature that they negatively affect or impact the legal integrity of the participating agencies.

#### **5. Additional Participants**

- 5.1 As system capacity permits, the Joint Operating Committee, upon the recommendation of the Users Committee, may approve other agencies joining the WCRCS on a case-by-case basis subsequent to the date of adoption of this Agreement, see current agency listing, attached hereto and incorporated herein as Exhibit C.
- 5.2 Priority consideration shall be given to agencies with licensed, public safety/non-public safety frequencies that can be co-licensed or transferred to the WCRCS, if such action can result in enhanced radio communications capabilities for all participants.
- 5.3 The one-time costs and the ongoing annual costs for new agencies joining the WCRCS are identified within Section 12 of this Agreement.
- 5.4 Any Party or agency may apply to the WCRCS to increase its use and related obligations in the WCRCS for the purpose of sponsoring a private provider into the WCRCS. Such an application is subject to a review process as described below, subject to the recommendations of the WCRCS Users Committee, and finally subject to the discretion of, and any approval conditions imposed by, the WCRCS Joint Operating Committee. Applications that offer to provide physical resources, particularly licensed public safety/non-public safety frequencies that can be co-licensed or transferred to the WCRCS, shall be given preference if approval of all or part of such an application can produce enhanced radio communication capabilities for all Parties and agencies.
- 5.5 A Party or agency must submit an application to the WCRCS Users Committee, care of the Washoe County Technology Services Department, Regional Services Division at P.O. Box 11130, Reno, NV 89520-0027, to request an increase in its respective use and obligations in the WCRCS necessitated by sponsoring a private provider. An application shall include descriptive, technical, property, and cost information concerning the requested increase as well as all helpful documentation. The application shall also include information about the private provider's principals and its business, as well as a copy of the related draft contract between the sponsoring Party or agency and the private provider. This draft contract, submitted with an application, must contain provisions for adequate insurance from and indemnifications by the private provider, and further contain warranties that the private provider (i) understands that its proposed participation in WCRCS is indirect, only as sponsored by the Party or agency, only as approved, and confers no third party beneficiary rights to it under the Agreement; (ii) has read the Agreement and agrees to abide by its terms and conditions, as amended from time to time, as well as these rules, regulations, and policies issued under the WCRCS; and (iii) understands and agrees that it cannot serve as a member of nor have any vote in the WCRCS.
- 5.6 Washoe County Technology Services (WCTS) shall promptly review applications and prepare its recommendations for approval or rejection, in whole or in part, and any cost apportionments, taking into



consideration the impact of the requested increase in use upon the WCRCS. WCTS shall request that the application be placed upon the agenda of the next Users Committee meeting, to be scheduled pursuant to Paragraph 10.4 of this Agreement, and distribute copies of the application and recommendations to all committee members as soon as practicable prior to the meeting. The Chairman of the Users Committee will then request that the matter be scheduled for consideration at the earliest possible Joint Operating Committee meeting pursuant to Paragraph 9.8 of this Agreement. The Users Committee shall recommend approval (and cost apportionments) or rejection of the application in whole or in part at that meeting.

- 5.7 The Users Committee recommendation, together with a copy of the application, shall be delivered to each member of the Joint Operating Committee. The Joint Operating Committee shall approve or reject the application in whole or in part at its scheduled meeting and then notify the sponsoring Party or agency in writing on or before the fifth (5th) business day after such meeting. In the event of approval of the application, and prior to commencement of the private provider's use of the WCRCS, the sponsoring Party or agency shall notify WCTS in writing as soon as practically possible whether it accepts the approval as defined by the Joint Operating Committee. Failure to so notify WCTS within ninety (90) calendar days of such Joint Operating Committee meeting shall constitute automatic rejection by the sponsoring Party or agency of the Joint Operating Committee's approval. If the sponsoring Party or agency timely notifies WCTS that it accepts the approval, then that Party or agency shall promptly deliver to WCTS a copy of the final, executed contract between the sponsoring Party or agency and the private provider, and shall further take all reasonable steps without unnecessary delay to satisfy the terms and conditions of approval as defined by the Joint Operating Committee. WCTS shall ensure that this final contract complies with the terms of approval. The sponsoring Party or agency shall thereafter be solely responsible and liable for the activities, liabilities, and obligations associated with the private provider's activities in the WCRCS.

## **6. Performance Goals**

- 6.1 The WCRCS shall be designed to provide a high level of service and responsiveness as defined by the J.O.C.
- 6.2 The design goals for the performance of public safety communications equipment, and the quality of coverage provided shall be as defined in Exhibit A.
- 6.3 The WCRCS shall be designed to meet the loading requirements of the anticipated busiest hour for all planned users over the life of the system.
- 6.4 The costs of providing in-building coverage above and beyond the design goals specified in Section 6.2 of this Agreement shall be the sole financial responsibility of the WCRCS participating agencies desiring the enhanced in-building coverage.

## **7. WCRCS Access Priorities**

- 7.1 In the event that all radio channels in the WCRCS are busy, users wanting to speak shall be prioritized as follows, regardless of how long they have been waiting.
- 7.1.1 Priority One - Emergency Identification. An Emergency Identification is defined as the message received when a public safety agency calls for immediate assistance by activating an emergency button or switch on the user radio equipment.
- 7.1.2 Priority Two - Public Safety. Public Safety includes the normal daily radio transmissions of law enforcement, fire service, paramedic providers, and disaster preparedness personnel using the WCRCS. Public Safety also includes WCRCS users whose normal lower priorities have been temporarily changed to resolve an unusual occurrence or large-scale disaster.

- 7.1.3 Priority Three - Non-Public Safety, Special Event. Non-Public Safety, Special Event includes planned events involving non-public safety agency participants that are beyond the scope of their normal daily operations.
- 7.1.4 Priority Four - Non-Public Safety, Regular. Non-Public Safety, Regular includes the normal daily radio transmissions of non-public safety agencies using the system.

## **8. WCRCS Governance**

- 8.1 The overall goal in governing the WCRCS shall be to establish an operational and management structure that will provide the opportunity for participating agencies to participate in the ongoing administration and management of the system throughout the term of this Agreement.
- 8.2 The WCRCS Joint Operating Committee and Users' Committee are established by this Agreement. The duties and responsibilities of the Joint Operating Committee and the Users Committee are set forth in sections 9 and 10 of this Agreement.
- 8.3 The governance objectives include:
  - 8.3.1 Provide a structure that enables administrative and fiscal review of the operation and maintenance of the WCRCS system by the participating agencies.
  - 8.3.2 Establish an organization that facilitates decision-making.
  - 8.3.3 Leverage resources where appropriate.
  - 8.3.4 Develop an organization that will remain flexible and meet the needs of the participants over the term of this Agreement.
  - 8.3.5 Update future public safety communications systems as appropriate.
- 8.4 As required by Nevada law, Washoe County, Washoe County School District, and the Nevada Department of Transportation shall have ultimate legal and fiscal control over the WCRCS proportionate to their fiscal contribution to the construction of the microwave and radio frequency backbone. Subject to such ultimate control, Washoe County, Washoe County School District, and the Nevada Department of Transportation may delegate the fiscal and administrative review of the WCRCS to the Joint Operating Committee.

## **9. Joint Operating Committee Roles and Responsibilities**

- 9.1 Each of the participating agencies which have signed this agreement desires to participate in the governance of the WCRCS as a member of the Joint Operating Committee to be formed under the provisions of this Agreement.
- 9.2 The Joint Operating Committee shall have responsibility for, and shall provide administration of, components of the WCRCS that are common to all participating agencies.
- 9.3 The Joint Operating Committee shall serve as the executive committee of the WCRCS.
  - 9.3.1 The City Managers of Sparks and Reno, the Washoe County Manager, the Washoe County School Superintendent and the Assistant Director Operations for the Nevada Department of Transportation shall serve on the Joint Operating Committee. Representatives to the Joint Operating Committee shall serve at the pleasure of their respective appointing authority. Each participating agency shall appoint one of their staff to serve as an alternate for respective appointees to the Joint Operating Committee.
- 9.4 The Joint Operating Committee shall be responsible for the following:



- 9.4.1 Organizing and administering the continuing mission of the WCRCS;
  - 9.4.2 Approve the following fiscal years operating and maintenance budgets for the WCRCS microwave and radio frequency backbone. (Nothing within this section shall lessen the authority and responsibility of WCTS to maintain the WCRCS in sound operating condition as defined within Section 11.7, and the responsibility of each participating agency to pay their proportionate cost thereof as provided for in Section 12 of this Agreement);
  - 9.4.3 Approve capital outlay using the process identified in Exhibit B to this Agreement.
  - 9.4.4 Review and recommendation of the five-year capital improvement plan for the microwave and radio frequency backbone as prepared by WCTS.
  - 9.4.5 Review, approve, and modify operating policies and procedures for the WCRCS including those identified in Exhibits A and B to this Agreement.
  - 9.4.6 Establish subcommittees of staff from participating agencies to ensure technical issues are thoroughly researched.
  - 9.4.7 Oversee the development of long-range plans.
  - 9.4.8 Adopt by-laws to govern the Joint Operating Committee's operations.
  - 9.4.9 Make recommendations to the County Manager (or his/her designee) regarding the operation, maintenance, and repair of the WCRCS.
  - 9.4.10 As part of implementing this agreement, make provision for and oversee effective training for individual users.
- 9.5 Each participating agency shall be entitled to one representative on the Joint Operating Committee.
  - 9.6 Representatives to the Joint Operating Committee shall serve at the pleasure of their respective appointing authority. Each participating agency shall appoint one of their staff to serve as an alternate for appointees to the Joint Operating Committee.
  - 9.7 The Joint Operating Committee shall elect a chairman, vice-chairman, and secretary at its first meeting and thereafter at its first meeting at the beginning of each calendar year. In the absence or inability of the chair to act, the vice chair shall act as the chair. The chair, or in his/her absence the vice-chair, shall preside at and conduct all meetings of the Joint Operating Committee.
  - 9.8 Regular Meetings of the Joint Operating Committee. The Joint Operating Committee shall conduct regular meetings, holding at least one regular meeting every quarter. The Joint Operating Committee may provide for additional meetings as may be needed depending upon the pressure of business or as may reasonably be requested by a majority of the members. The date and hour of any regular meeting shall be scheduled by order of the Joint Operating Committee.
  - 9.9 Minutes. The secretary of the Joint Operating Committee shall keep minutes of meetings in accordance with NRS Chapter 241, Nevada's Open Meeting law. As soon as possible after each meeting, a copy of the minutes shall be provided to each of the members.
  - 9.10 Quorum. A simple majority of the Joint Operating Committee constitutes a quorum for the transaction of business, except that a lesser number may adjourn for lack of a quorum. All decisions shall require a simple majority of the members present.
  - 9.11 Members of the WCRCS Joint Operating Committee and any sub-committees shall vote on all items on the basis of one vote per participating agency.
  - 9.12 A participating agency may not designate another participating agency to be its proxy for voting purposes.
  - 9.13 In the case of Joint Operating Committee actions, an alternate member shall only have a voting right in the absence of the regular member.
  - 9.14 An alternate member may be elect to serve as an office of the committee. That person automatically becomes the primary appointee of that agency.



- 9.15 In order to ensure the continued smooth and efficient governance of the WCRCS while this Agreement is in effect, the JOC is authorized to issue opinion letters to resolve questions that arise from the interpretation of this Inter-local Agreement, from time to time, as the need arises. The JOC may consider any issue that arises upon its own action or upon the suggestion of the User Committee. The JOC shall consult with counsel for the WCRCS before issuing an opinion letter. Any opinion letter that is adopted and issued by the JOC shall be an action taken by the JOC, upon an agenda item, properly noticed in accordance with NRS Chapter 241. All such opinion letters shall be accumulated in reverse date time sequence in Exhibit D to this Interlocal agreement.

## **10 User Committee Roles and Responsibilities**

- 10.1 The Washoe County Regional Communications System Users Committee shall have responsibility for the following:
- 10.1.1 Review and recommend to the Joint Operating Committee an annual operating and maintenance budget for the WCRCS, as proposed by WCTS;
  - 10.1.2 Review and recommend capital outlay for facility improvements, system hardware, and system software to the Joint Operating Committee;
  - 10.1.3 Review and recommend goals and objectives of the WCRCS to the Joint Operating Committee;
  - 10.1.4 Review and recommend long-range plans to the Joint Operating Committee;
  - 10.1.5 Review and recommend additional agencies to the WCRCS to the Joint Operating Committee;
  - 10.1.6 Recommend adoption and modification of operating policies and procedures to the Joint Operating Committee; and
  - 10.1.7 Adopt by-laws to govern the Users Committee's operations.
- 10.2 Each participating agency shall be entitled to three representatives on the User Committee.
- 10.3 Users Committee membership.
- 10.3.1 Members of the Users Committee shall consist of public safety managers (i.e., Police Chief, Fire Chief, Sheriff, etc.) and general government managers (e.g., Public Works Director) or their designee.
  - 10.3.2 Each member of the Users Committee shall serve at the pleasure of the appointing authority of the participating agencies, which may replace the members as it wishes in accordance with applicable law. In the event of removal, resignation, or death of a member, the appointing governing body shall promptly appoint a successor to fill the position. The City Managers, County Manager, School Superintendent, and the Assistant Director Operations for the Nevada Department of Transportation or their designees shall inform the secretary of the Users Committee of the names of the members for their respective agencies.
  - 10.3.3 The Users Committee shall elect a chairman, vice-chairman, and secretary at its first meeting and thereafter at its first meeting at the beginning of each calendar year. In the absence or inability of the chair to act, the vice chair shall act as the chair. The chair, or in his/her absence the vice-chair, shall preside over, act, and conduct all meetings of the Users Committee.
- 10.4 Regular Meetings of the Users Committee. The Users Committee shall conduct regular meetings, holding at least one regular meeting every quarter. The Users Committee may provide for additional meetings as may be needed depending upon the pressure of business or as may reasonably be requested by a majority of the members. The date and hour of any regular meeting shall be scheduled by order of the Users Committee.
- 10.5 Minutes. The secretary of the Users Committee shall keep minutes of meetings in accordance with NRS

Chapter 241, Nevada's Open Meeting law as soon as possible after each meeting, a copy of the minutes shall be provided to each of the members.

- 10.6 Quorum. A simple majority of the constituent members of the Users Committee constitutes a quorum for the transaction of business, except that a lesser number may adjourn for lack of a quorum. All decisions shall require a majority of the members present.
- 10.7 Members of the WCRCS Users Committee and any sub-committees shall vote on all items on the basis of one vote per agency.
- 10.8 A participating agency may not designate another participating agency to be its proxy for voting purposes.
- 10.9 In the case of Users Committee actions, an alternate member shall only have a voting right in the absence of the regular member.

## **11. Washoe County Technology Services (WCTS)**

- 11.1 All personnel and contractors necessary to maintain, operate, and repair the radio frequency and microwave backbone of the WCRCS shall be under the direction of WCTS and shall be responsible to the County Manager (or his/her designee).
- 11.2 WCTS staff shall serve as an advisor and provide staff functions to the Joint Operating Committee and the Users Committee.
- 11.3 WCTS staff shall manage the day-to-day operation of the WCRCS, subject to the input of the Joint Operating Committee and the Users Committee.
- 11.4 WCTS staff shall provide support as necessary, but shall not have a voting right on any business before the Joint Operating Committee or the Users Committee, or any sub-committees.
- 11.5 WCTS staff shall perform the functions necessary to ensure that specific system performance goals are maintained throughout the term of the agreement.
- 11.6 As the manager and operator of the WCRCS, WCTS shall have the responsibility to:
  - 11.6.1 Provide appropriate staff support to the WCRCS Joint Operating Committee and the Users Committee as requested, within budgetary restraints.
  - 11.6.1 Obtain WCRCS Users Committee review and Joint Operating Committee approval of major policy decisions related to the WCRCS.
  - 11.6.3 Develop contracts with vendors and submit to WCRCS Joint Operating Committee and Users Committee for review.
  - 11.6.4 Implement the regional Public Safety radio frequency and microwave backbone.
  - 11.6.5 Retain employees and agents.
  - 11.6.6 Acquire, hold, or dispose of property necessary to operate the WCRCS.
  - 11.6.7 Charge participating agencies for expenses incurred in ongoing maintenance, repair and operation, and capital outlay required for the WCRCS.
  - 11.6.8 Implement policy as it pertains to the radio frequency and microwave backbone.
  - 11.6.9 Monitor and maintain WCRCS performance.
  - 11.6.10 Obtain WCRCS Users Committee review and Joint Operating Committee approval of the annual WCRCS budget.
  - 11.6.11 Reassign WCRCS priorities in extraordinary circumstances and make emergency repairs and capital outlay as required.
  - 11.6.12 Provide information as necessary to the WCRCS Joint Operating Committee and Users Committee.
  - 11.6.13 Provide operating reports and technical information as necessary to assist the WCRCS Joint Operating Committee and Users Committee.



- 11.6.14 Establish and maintain accounts and records, including personnel, property, financial, project manager, and other records deemed necessary by the WCRCS Joint Operating Committee to ensure proper accounting for all ongoing operations and maintenance costs.
- 11.6.15 Use the records to justify any adjustment to agency expense charges.
- 11.7 WCTS shall be responsible for the maintenance, operation, and repair of the WCRCS microwave and radio frequency backbone required to keep it in sound operating condition in accordance with recognized standards for such facilities.
- 11.8 On or before February 15<sup>th</sup> of each fiscal year, WCTS shall prepare a proposed budget for the maintenance, operation, repair, and capital outlay for the WCRCS microwave and radio frequency backbone for the ensuing fiscal year. The proposed budget shall then be submitted to the Users Committee for review and recommendation and to the Joint Operating Committee for review and approval. The Joint Operating Committee will then submit that budget to each member's respective governing bodies for their review, consideration, and adoption.

## **12. Agency Costs**

### **12.1 Costs for agencies joining subsequent to adoption of this Agreement:**

- 12.1.1 If the end user equipment loading presented by an agency joining the WCRCS subsequent to the adoption of this Agreement would adversely impact the ability of the WCRCS to meet the performance goals specified in Section 6.2 of this Agreement, at the discretion of the Joint Operating Committee, the joining agency may bear the full or portion of the financial responsibility for the costs of upgrading of the microwave and radio frequency backbone.
- 12.1.2 If the area of system coverage presented by an agency joining the WCRCS subsequent to the adoption of this Agreement would require expansion of the WCRCS infrastructure to meet the performance goals specified in Section 6.2 of this Agreement, at the discretion of the Joint Operating Committee, the joining agency may bear the full or portion of the financial responsibility for the costs of upgrading of the microwave and radio frequency backbone.

### **12.2 Ongoing operating, maintenance, repair, and capital outlay costs for the radio frequency and microwave backbone shall be shared equitably by the participating and sponsored agencies and shall be based on the proportionate number of radios in use by each the participating agency as a percentage of the total number of radios in use by all agencies participating in the WCRCS. These numbers are to be determined by the System Administrator each Fiscal Year.**

### **12.3 Monthly Operating, Repair, Maintenance, and Capital Outlay Charges:**

- 12.3.1 The costs of ongoing operations, maintenance, repair, and capital outlay of the radio frequency and microwave backbone shall be allocated to the participating agencies on a per radio basis as noted in Section 12.3 of this Agreement.
- 12.3.2 Radios temporarily added by an agency to handle a disaster or emergency shall not be a part of determining the agency's ongoing WCRCS costs unless the radios are retained for normal operations following resolution of the disaster or emergency.
- 12.3.3 After resolving which participating agencies are participating and determining the actual number of radios to be included, the cost per agency shall be finalized by WCTS.
- 12.3.4 The final cost shall be in effect for a period of one fiscal year and shall be adjusted annually to reflect actual costs.



12.3.5 Costs and expenses that are considered to be shared by the participating agencies are those incurred by WCTS for the benefit of all of the participating agencies as it pertains to the radio frequency and microwave backbone. These costs shall include the following at a minimum:

- 12.3.5.1 Authorized personnel salaries and fringe benefits;
- 12.3.5.2 Services and supplies such as utilities, parts, contractual services, etc;
- 12.3.5.3 Authorized capital outlay expenditures;
- 12.3.5.4 County-wide overhead charges;
- 12.3.5.5 Depreciation charges for testing and maintenance equipment used to maintain the radio frequency and microwave backbone, and the physical plant utilized by WCTS; and
- 12.3.5.6 Other approved expenditures recommended by the Joint Operating Committee.

12.3.6 Each participating agency shall bear, at its own expense, the operating, repair, maintenance, and capital outlay costs incurred solely for the benefit of a participating agency (e.g., enhancing in-building coverage).

12.3.7 Replacement costs of end user equipment (mobile/portable radios, desktop base stations, dispatch consoles, etc.) are the sole financial responsibility of the participating agencies.

12.4 Revenue received from other public or private agencies (other than the participating agencies of WCRCS) for the rental of WCRCS facilities such as towers, radio shelters, etc., shall only be used to enable Washoe County, Washoe County School District, and the Nevada Department of Transportation to retire the debt incurred to construct the WCRCS. The payment shall be allocated to the Washoe County, Washoe County School District, and the Nevada Department of Transportation based on their proportionate fiscal contribution to the construction of the microwave and radio frequency backbone.

12.5 Unless otherwise agreed, maintenance and repair of agency-owned end user equipment (mobile/portable radios, desktop base stations, dispatch consoles, etc.) shall be the sole responsibility of each participating agency.

12.6 Unless otherwise determined by separate agreement, each participating agency shall be responsible for the operating, maintenance, and repair costs associated with connecting to the WCRCS backbone from the point of demarcation to the participating agency radio system equipment.

12.7 WCTS shall be responsible for the maintenance, repair, and operation of the radio frequency and microwave backbone.

12.8 The monthly operating, maintenance and repair costs shall be apportioned among the participating agencies by WCTS as described in Section 12.2 of this Agreement, and WCTS shall invoice each participating agency on a monthly basis for its proportionate share.

12.9 Each participating agency shall make payment to WCTS within thirty (30) calendar days of receipt of the invoice. A five percent (5%) late charge shall be imposed upon payments not received by WCTS within fifteen (15) calendar days following the scheduled dates for payment. An additional five percent (5%) late charge shall be imposed if payment is not made within an additional fifteen (15) calendar days. If a charge is not paid in full within sixty (60) calendar days following any scheduled due date, the participating agency shall be in default and subject to immediate and automatic termination in accordance with Section 20 of this Agreement.

12.10 The City of Reno's contribution to the WCRCS.

12.10.1 The City of Reno's contribution to the WCRCS shall include the acquisition and funding of the computer-aided dispatch/record management system/corrections management system including (a) all interfaces, data conversion, system changes,, and customization for the record management system, including the automated report module, and (b) all interfaces, data conversion, system changes,, and customization for the corrections management system.

- 12.11 The City of Sparks contribution to the WCRCS will be the provision, operation, and funding of the operation of the backup dispatch center, and trade-in of the existing Sparks Motorola Public Safety trunked radio system backbone and end-user equipment for a \$300,000 credit towards purchase of the WCRCS backbone and public safety radios.

### **13. Point of Demarcation for Responsibility of Equipment**

- 13.1 Unless otherwise determined by separate agreement, the demarcation point between WCRCS responsibility for maintenance, repair, and operation and each participating agency responsibility shall be the microwave radio channel bank or network routing equipment termination blocks for the Cities of Reno and Sparks, the Washoe County School District, and the Nevada Department of Transportation.

### **14. Purchase of WCRCS Compatible Equipment**

- 14.1 Each participating agency agrees to meet WCRCS Public Safety trunked radio specifications, including brands and models when appropriate, for associated equipment used to interconnect to the WCRCS as defined by the J.O.C.
- 14.2 Participating agencies agree to comply with the specifications of radio system-related equipment orders as defined by the J.O.C.

### **15. Indemnification**

- 15.1 To the fullest extent of Nevada Revised Statutes Chapter 41 liability limitations, the participating agencies agree to hold harmless, indemnify, and defend each other, their respective officers, agents, employees, and volunteers from any loss or liability, financial or otherwise, including but not limited to reasonable attorneys' fees and costs, resulting from any claim, demand, suit, action or cause of action based upon bodily injury, including death, or property damage caused by any action either direct or passive, the omission, failure to act or negligence on the part of the participating agencies or their respective employees, agents, or representatives arising out of their performance of work under this Agreement which may impact the other.

### **16. Insurance**

- 16.1 Each MEMBER shall rely on its own self-insurance or insurance for coverage and relief of any and all kind regarding the purposes and operations under this AGREEMENT.

### **17. Term of Agreement**

- 17.1 The term of this agreement is for fifteen years from the date of this Agreement with two additional automatic extensions of ten years each.

### **18. Agreement Modification; Entire Agreement**

- 18.1 This Agreement may only be amended with the approval of each of the original governing bodies to this Agreement and the Nevada Attorney General. Prior to processing an amendment, a recommendation shall be requested from the WCRCS Users Committee.



- 18.2 This Agreement constitutes the entire agreement of the parties and any previous oral or written agreements are hereby superseded.

## **19. Termination of Participation**

- 19.1 In order to terminate participation prior to the end of the term, the withdrawing agency must provide written notice of intent to terminate participation. This notice must be provided to WCTS by October 1 for termination in the following fiscal year.
- 19.2 Termination shall be granted provided that the withdrawing party:
- 19.2.1 Returns to the WCRCS all equipment or the value that the WCRCS Joint Operating Committee determines is required to maintain the WCRCS for all remaining users; and,
  - 19.2.2 If an agency that brought frequencies to the WCRCS opts to terminate, the WCRCS Joint Operating Committee shall negotiate a settlement that either returns the same or equivalent operable frequencies, or provides equitable compensation if frequencies are left with the WCRCS.
- 19.3 Any agency wishing to withdraw from this Agreement, but still use the microwave and radio frequency backbone, remains responsible for paying its share of the annual operating, maintenance, repair, and capital outlay costs as defined in Section 12.
- 19.4 Washoe County retains the right to seek legal redress, if necessary, to obtain payment on amounts due from other participating agencies.
- 19.5 A participating agency terminated for late or non-payment forfeits any claim to any assets of the WCRCS.
- 19.6 Funding Out Clause. If a participating agency fails to obligate requisite funds for any ensuing year(s) for payment of amounts due under this Agreement, necessitating cancellation of the participation in the WCRCS of that participating agency, said participating agency shall notify WCTS by April 15<sup>th</sup> of the non-appropriation of funds. In the case of the Nevada Department of Transportation, said notice shall be given by June 15<sup>th</sup> in a legislative year, unless the Legislative session is extended, in which case notice will be given upon the end of the session.

## **20. Alternate Dispute Resolution**

- 20.1 In the event of a dispute arising out of this agreement, such a dispute will be settled by means of a mutually agreeable method of Alternate Dispute Resolution prior to the commencement of any court action.
- 20.2 No party to a dispute resolved in accordance with a mutually agreeable alternative dispute resolution method and no party to a dispute which is resolved as a result of an action filed in a court of competent jurisdiction is entitled to an award of attorney's fees even if said party is deemed to be the prevailing party. Costs of court may be awarded in accordance with law.

IN WITNESS WHEREOF, the parties hereto do affix their signatures:

**Washoe County**

**Date:**\_\_\_\_\_

**By:**\_\_\_\_\_  
**Chairman, Washoe County Commission**

**Approved as to form and legality:**

\_\_\_\_\_  
**District Attorney**

**Recommended for Approval:**

**Date:**\_\_\_\_\_

**By:**\_\_\_\_\_

**State of Nevada, Department of Transportation**

**Date:**\_\_\_\_\_

**By:**\_\_\_\_\_

**Approved as to form and legality:**

\_\_\_\_\_  
**Deputy Attorney General**

**Recommended for Approval:**

**Date:**\_\_\_\_\_

**By:**\_\_\_\_\_

**City of Reno**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Mayor**

**Approved as to form and legality:**

\_\_\_\_\_  
**City Attorney**

**Recommended for Approval:**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

\_\_\_\_\_  
**City Clerk**

**City of Sparks**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**Mayor**

**Approved as to form and legality:**

\_\_\_\_\_  
**City Attorney**

**Recommended for Approval:**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Washoe County School District**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_  
**President, Board of Trustees**

**Approved as to form and legality:**

\_\_\_\_\_  
**School District Attorney**

**Recommended for Approval:**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Truckee Meadows and Sierra Fire Protection Districts**

**Date:** September 23, 2014

**By:**   
**Chairman, Truckee Meadows and Sierra Fire Protection Districts**

**Approved as to form and legality:**

  
**District Attorney**

**Recommended for Approval:**

**Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

## **Exhibit A - Performance Goals of the WCRCS**

1. Outdoor coverage, for portable radios, will be provided with a reliability of 97%.
2. Indoor coverage, for portable radios, in buildings in the unincorporated portions of Washoe County, will be provided with a reliability of 95% in buildings which generate signal losses of 15 dB or less.
3. Indoor coverage, for portable radios, in buildings within the cities of Reno and Sparks, will be provided with a reliability of 95% in buildings which generate signal losses of 21 dB or less.
4. A grade of service of 2% or better shall be maintained (in a normal busy hour, no more than 2 PTT's out of 100 shall be queued).



## **Exhibit B - Process for Approval of Capital Outlay for the WCRCS**

The Joint Operating Committee shall approve capital outlay in excess of \$5,000 to the WCRCS microwave and radio frequency backbone.

Capital outlay in excess of \$25,000 shall be approved by the Joint Operating Committee prior to expenditure of funds for that capital outlay.

Capital outlay in excess of \$5,000 but less than \$25,000 may be approved retroactively by the Joint Operating Committee, after the expenditure of funds for that capital outlay.

Nothing in this Section shall lessen the authority of the WCTS to make emergency capital outlay purchases in the event of system failure of the WCRCS microwave and radio frequency backbone without the prior approval of the Joint Operating Committee, and the responsibility of each participating agency to pay their proportionate cost thereof as provided for in Section 13 of this Agreement.



## **Exhibit C**

### **Participating Agencies:**

Reno Tahoe Airport Authority  
Nevada Air National Guard Fire Department  
United States Drug Enforcement Administration  
Incline Village General Improvement District  
Nevada Department of Transportation  
North Lake Tahoe Fire Protection District  
Pyramid Lake Paiute Tribe  
City of Reno  
Reno Sparks Indian Colony  
Sierra Fire Protection District  
City of Sparks  
Truckee Meadows Community College  
Truckee Meadows Fire Protection District  
Truckee Meadows Water Authority  
University of Nevada Reno  
United States Department of Veterans Affairs Police Department  
Washoe County  
Washoe County School District

### **Sponsored Agencies:**

Regional Emergency Medical Services Authority  
Carson City, Nevada  
United States Federal Bureau of Investigation  
Storey County, Nevada  
Douglas County, Nevada  
Placer County, California  
Washoe County Health Division - Hospitals



## **Exhibit D – Adopted Opinion Letters**

