

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

MONDAY

8:30 a.m.

MAY 18, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner *

Nancy Parent, County Clerk
John Slaughter, County Manager
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 8:30 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

8:33 a.m. Commissioner Lucey arrived.

15-0062F AGENDA ITEM 2 – PUBLIC COMMENT

Agenda Subject: “Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no response to the call for public comment.

PUBLIC HEARING – BUDGETS

8:36 a.m. The Board convened as the Truckee Meadows Fire Protection District (TMFPD) Board of Fire Commissioners for the following agenda item.

15-0063F AGENDA ITEM 3

Agenda Subject: “Discussion and action on the Truckee Meadows Fire Protection District Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2015-16. This item may be continued on Tuesday, May 19, 2015 at 10:00 AM.”

Fire Chief Charles Moore opened the public hearing for anyone wishing to speak for or against the budget. Hearing none, he closed the public hearing. He said there were three things the public needed to know about the Truckee Meadows Fire Protection District (TMFPD) budget. The TMFPD had no debt, was financially sound for the short-term as well as the long term, and they would maintain 100 percent staffing of all of the stations for the next year.

Vicky Van Buren, TMFPD Fiscal Officer, stated the TMFPD's total General Fund revenues were estimated at \$24,910,227, which included the approximate \$6.7 million payment from the Sierra Fire Protection District (SFPD) to pay for their operations. The total General Fund expenditures for the TMFPD/SFPD consolidation operations were budgeted at \$23,321,555 and the General Fund balance was at the Board's established 25 percent of the expenditure level, at approximately \$5.9 million. She explained the TMFPD's total expenditure for Fiscal Year 2015-16 for all governmental fund types was \$31,699,555 and for the Proprietary Funds, the total expenditures were budgeted for \$1,611,030. The changes from the tentative budget were due to finalizing the tentative estimates from revenues. The total changes were approximately \$9,000 to \$10,000.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion carried, it was ordered that Agenda Item 3 be adopted.

15-0064F AGENDA ITEM 4

Agenda Subject: "Discussion and action on the Sierra Fire Protection District Tentative Budget, as well as possible changes to the adoption of the Final Budget for Fiscal Year 2015-16. This item may be continued on Tuesday, May 19 at 10:00 AM."

8:36 a.m. The Board convened solely as the Sierra Fire Protection District (SFPD) Board of Fire Commissioners for the following agenda item.

Vicky Van Buren, Sierra Fire Protection District (SFPD) Fiscal Officer, stated their revenues had stabilized, the total General Fund revenues were budgeted at \$7,062,335 and the expenditures were budgeted at \$7,527,140, leaving a fund balance of approximately \$1.1 million. She reported there was a one-time capital expenditure budgeted for \$500,000 for building improvements at the Joy Lake Station. The total expenditures for the Fiscal Year 2015-16 SFPD budget for governmental fund types were \$8,172,140, and the changes from the tentative budget were due to finalizing the budget estimates.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion carried, it was ordered that Agenda Item 5 be adopted.

Commissioner Hartung commented that during the recent legislative session, the County would have the ability to combine the TMFPD and the SFPD. He questioned if the fund balance from SFPD would go into the fund balances with TMFPD. Fire Chief Charles Moore responded the first thing that would happen was the Board would need to administratively dissolve the SFPD and then the TMFPD would assume the border boundary of SFPD; resulting in only one District. He said the budgets would not blend until Fiscal Year 2016-17 and the question of how the budgets would meld would be answered at that time. Essentially, he explained, they were really one budget now.

Commissioner Hartung said operations were already being moved from one side to the other and it should be a seamless transition. Chief Moore concurred stating it would be a paper transition, but there would be some work to be done with the County Assessor and the County Treasurer to change the tax bills. Commissioner Hartung inquired if the name would remain the same. Chief Moore stated he was not planning to change the name. He said the cost of changing the name could amount to about \$80,000 and he saw no reason for that expenditure. He noted that in the event a regional district was formed, then there might be a reason to change the name. Commissioner Hartung asked if they would change the color of the trucks or change the logos. Chief Moore stated none of that would change because they were all marked as TMFPD. He noted the only change would be a transfer of some assets from SFPD to TMFPD. Commissioner Hartung stated he was just making sure there would be no budgetary issues when the two merged. Chief Moore stated there should not be anything other than staff time.

15-0065F AGENDA ITEM 5 – PUBLIC COMMENT

Agenda Subject: “Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.”

There was no public comment on this item.

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8:55 a.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Jaime Deller, Deputy County Clerk*