

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)
SIERRA FIRE PROTECTION DISTRICT (SFPD)**

TUESDAY

9:00 A.M.

JUNE 16, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Bob Lucey, Commissioner

Jaime Deller, Deputy Clerk
Paul Lipparelli, Legal Counsel
Charles Moore, Fire Chief

ABSENT:

Jeanne Herman, Commissioner

The Washoe County Board of Fire Commissioners convened at 9:05 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

15-0100F **AGENDA ITEM 3** Public Comment

There was no response to the call for public comment.

CONSENT ITEMS 4A THROUGH 4D

15-0101F **4A** Approval of minutes from Board of Fire Commissioners meetings April 21, 2015 and May 19, 2015.

15-0102F **4B** Approval of a Cooperative Agreement between the Truckee Meadows Fire Protection District and the Reno Sparks Indian Colony.

15-0103F **4C** Approve a Resolution to donate a surplus used fire apparatus, one (1) 1995 Freightliner Type I Engine VIN# IFV6HLCBXSL656164 in "as is" condition from the Truckee Meadows Fire Protection District to Washoe County; if approved, authorize the Chairman to execute Resolution for same.

15-0104F **4D** Board of Fire Commissioners approval of a Memorandum of Understanding to permit IAFF Local 3895 the use of storage lockers for uniforms and apparel.

There was no response to the call for public comment on consent items.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Herman absent, it was ordered that the Consent Agenda Items 4A through 4D be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 4A through 4D are attached hereto and made a part hereof.

15-0105F **AGENDA ITEM 5** Fire Chief Report

Chief Moore stated the County was at two months with no structure fires, except for a mobile home fire in Sun Valley which did not count as a structure fire.

Commissioner Hartung asked Chief Moore to elaborate on the mutual aid for May when the County rendered aid to the City of Reno twice. Chief Moore explained that when two agencies showed up on one call they considered it mutual aid.

Erin Holland, TMFPD Purchasing Agent, clarified that the two incidents were vehicles accidents.

Chief Moore stated the Sparks Fire Chief gave him a summary of mutual aid between the City of Sparks and the TMFPD since July 1, 2012 through the end of 2014, and that summary would be passed on to the Board.

15-0106F **AGENDA ITEM 6** Authorize the renewal of the Property and Liability Insurance Policy for the Truckee Meadows Fire Protection District with the Nevada Public Agency Insurance Pool for one year beginning July 1, 2015 for an annual premium of \$116,387.32.

Chief Moore explained the premium represented a 5 percent increase which was largely due to the new fire stations and new apparatus in place. He believed the premium increase was justified and reasonable.

Commissioner Hartung asked what the dollar volume of the policy represented. Stephen Romero, Wells Fargo Insurance Services, stated the pool policy of 116 members carried a \$10 million liability limit (membership limit), and on the property side there was a \$300 million aggregate limit for all members. Mr. Romero added there was an increase this year for flood and earthquake coverage, which equaled \$150 million in coverage to all members. He explained that Wells Fargo did not expect entities to have a 100 percent total loss in a policy period. The \$300 million property coverage was based on a modeling, as was the \$150 million flood and earthquake coverage where the most concentrated areas of incidents were. He provided an example of a mass event during the

2007 – 08 policy period when eight to nine entities received a total loss of around \$9 million, which included the Fernley flood and the Wells earthquake.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried with Commissioner Herman absent, it was ordered that Agenda Item 6 be approved.

15-0107F **AGENDA ITEM 7** Authorize the Truckee Meadows Fire Chief, in conjunction with the Washoe County District Attorney’s office and the Washoe County Property Program Manager, to begin negotiation on the potential acquisition of a subject property APN 021-461-27, for an Administration and Logistics Facility located at 4835 Longley Lane; further, if staff is able to achieve an acceptable acquisition price, authorize the Fire Chief to perform any due diligence as needed, including an appraisal and a survey, and if the acquisition is acceptable staff shall return to the Board of Fire Commissioners for review of the terms and final approval of the acquisition.

Chief Moore stated that the current logistics facility was “miserable”, and they were looking for a long-term solution. He noted a facility on Longley Lane was suitable for what the TMFPD needed and for future light-fleet maintenance. He said he would propose moving the administrative staff away from the County building to the facility on Longley Lane when completed. He stated the current payment to the County was \$134,000 per year for the space they currently occupied in Building D of the County complex and the savings of that amount would offset the cost of the new facility over the long term.

Commissioner Lucey commented this would be of great benefit to the County and the TMFPD regarding the service and accessibility of all stations, and would grow the County’s property portfolio in a beneficial way that was cost effective.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried with Commission Herman absent, it was ordered that Agenda Item 7 be approved.

15-0108F **AGENDA ITEM 8** Authorize the Fire Chief in conjunction with the Washoe County District Attorney’s office, and Washoe County Property Program Manager to enter into a Purchase and Sale Agreement for a 3.00 acre (+/-) parcel of a portion of APN 044-300-10 to be used as a replacement location to accommodate Fire Station #14 located in the vicinity of Foothill Road and S. Virginia Street, and to authorize the

opening of escrow by deposit of the amount of \$50,000 as called for in the Purchase and Sale Agreement; fiscal impact not to exceed \$1,307,000 for acquisition.

Chief Moore reported Station 14 was a bit dilapidated and was located in a shopping center that was difficult to get in and out of. He stated the TMFPD had done due diligence on the acquisition of the new property by having an architect study the layout, and a topographic survey and utilities study completed.

Chief Moore mentioned there were changes in the Agreement which had been reviewed and agreed to by Legal Counsel and the seller. He stated the seller would like an additional \$50,000 to be placed in escrow after the due diligence period was completed July 31, 2015. The TMFPD had 45 days to complete the soils test in phase 1 and if any issues were found, the TMFPD could back out of the deal. He said if the Board authorized this item, the TMFPD would get started with the soils report and the phase 1 assessment. He stated the seller asked the TMFPD to accept the preliminary title report that was provided on May 27, 2015 as part of the contract, which was reviewed by Legal Counsel and Dave Solaro, Community Services Director. He said the seller would also like to do a 1031 Exchange, which needed to be stated in the Purchase and Sale Agreement (PSA).

Chief Moore said if the Board approved this item, they would move to acquire the land and begin the architectural planning on this station, and construction would start in a year to 18 months.

Commissioner Hartung asked Chief Moore if he was comfortable with the 45 days. Chief Moore stated he was since the TMFPD already completed its due diligence. Commissioner Hartung asked for clarification regarding the soils test, and if there was a contingency plan in place in case something happened beyond the control of either party. Chief Moore stated if the TMFPD found something that could really impact them then they could have a conversation with the seller, but there was nothing in the PSA that would provide a legal remedy or to continue the due diligence period.

Chair Berkgler asked Chief Moore about the land the current fire station sat on. Chief Moore stated the developer of the shopping center was eager to acquire the existing fire station. He said the TMFPD wanted to maintain a presence there until the new facility was ready. He indicated the TMFPD would continue to stay in the current facility during the architectural planning and build-out of the new station, and would sell it back to the developer prior to its completion.

Commissioner Lucey commended Chief Moore regarding the time and effort that was put into this item.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried with Commissioner Herman absent, it was ordered that Agenda Item 8 be approved.

15-0109F **AGENDA ITEM 9** Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda.

Chief Moore announced the Legislature passed a law related to fire sprinklers and said the law matched what the Board wanted to do in respect to the size of the residential structures required to have fire sprinklers. The Legislature set the minimum threshold at 5,000 square feet, so any home 5,000 square feet or larger would require sprinklers. He stated the Legislature allowed existing jurisdictions to maintain current codes, but he would like to discuss with each Commissioner what the current code said and the modifications he would like to propose. He advised we had to balance that with the requirements of the Wild Land Urban Interface Code, which could require sprinklers in high hazard areas for structures less than 5,000 square feet. He said he wanted to know what the Commissioners’ desired. He stated if there was an amendment to the Wild Land Urban Interface Code, the TMFPD could bring any code amendments back to the Commissioners in a month or two.

Commissioner Hartung said he would like to sit with the Chief to give him his ideas, which revolved around having flexible two-man rescues that would assist with smaller incidents. He said that would give the TMFPD the ability to cover stations or to have a five-man crew in the event of a major structure fire, or to flex staff to create a seven-man crew. He said he also believed the TMFPD’s paramedics should train with the Regional Emergency Medical Services Authority (REMSA) to ensure they stayed up on the latest technologies and were trained for “deeper” incidents. Commissioner Hartung stated the TMFPD crews were not seeing heart-attacks or those types of issues on a daily basis like REMSA did, so potentially the TMFPD could work with REMSA to help with the staffing issues, which would create a symbiotic relationship.

Chair Berkgigler supported Commissioner Hartung’s statements, and indicated she was going to speak to Chief Moore about placing a two-man rescue crew in areas where there were many medical events; such as, Sun Valley, Hidden Valley, and/or Spanish Springs. She stated she would like Chief Moore to investigate the two-man crew idea further.

Commissioner Hartung clarified the flexed staff would not be housed in a particular station and there could be peak hours when the two-man crews could be flexed in and out. Chief Moore replied there was data the TMFPD could easily obtain from their incident reporting software that could be used to study peak periods and locations. Commissioner Hartung stated the highest number of incidents for emergency medical services (EMS) calls occurred in Sun Valley and Spanish Springs.

Commissioner Jung added the reason for that was those were “best effort” areas for REMSA and the County was subsidizing REMSA by providing the coverage in those areas. She stated the County had spent many resources in “best effort” areas, which REMSA should be providing, so the taxpayers were paying double.

Chief Moore added to Commissioner Jung’s comments stating there was a process with the County Health Department to re-draw the “best effort” areas and he would report back regarding how the discussions were going. Commissioner Jung stated that “best effort” should be based on density and not on how a private, non-profit company could make more money.

15-0110F AGENDA ITEM 10 Public Comment

There was no public comment on this item.

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9:58 a.m. There being no further business to come before the Board, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Michael Siva, Deputy County Clerk*