

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
SIERRA FIRE PROTECTION DISTRICT**

TUESDAY

9:00 a.m.

AUGUST 18, 2015

PRESENT:

Marsha Berkbigler, Chair
Kitty Jung, Vice Chair
Vaughn Hartung, Commissioner
Jeanne Herman, Commissioner
Bob Lucey, Commissioner

Nancy Parent, County Clerk
David Watts-Vial, Legal Counsel
Charles Moore, Fire Chief

The Board convened at 9:01 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada, and conducted the following business:

15-0126F AGENDA ITEM 3 Public Comment.

Cathy Brandhorst spoke about matters of concern to herself.

15-0127F CONSENT ITEM 4 Approval of minutes from the Concurrent Meeting on June 15, 2015 and the Board of Fire Commissioners meeting on July 21, 2015.

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that the Consent Agenda Item 4 be approved.

15-0128F AGENDA ITEM 5 Presentation of Truckee Meadows Fire Protection District new employees.

Charles Moore, Fire Chief, introduced the following new Truckee Meadows Fire Protection District (TMFPD) employees: Kim Paholke, Account Clerk; Gregory Cates, Firefighter Paramedic; Brandon Meredith, Firefighter Paramedic; Andrew Mann, Firefighter Paramedic; David Rathburn, Firefighter Paramedic; and Nikolaus Raw, Firefighter Paramedic. There were six new firefighter paramedics; however, one was not present. He stated with the addition of Ms. Paholke, the TMFPD was now self-contained with respect to their financial processes. He noted the TMFPD was operating at 100 percent as all positions had been filled.

15-0129F **AGENDA ITEM 6** Fire Chief Report: A) Report and discussion related to fire district operations. B) Report/update related to Station 14. C) Career Statistics' and Report for July 2015. D) Volunteer Statistics' and Report for July 2015.

Chief Moore mentioned California received a lot of federal resources to combat wildfires. He stated the County had been fortunate despite the lightning storms in the area and he was hopeful the County would reach the end of October without more fires. He noted as the area was getting drier, the County's fire indices were becoming critical. In response to Chair Berkgigler, Chief Moore indicated there were seven to eight TMFPD firefighters deployed across the western United States to assist in firefighting efforts.

Commissioner Hartung asked if statistics for the Wadsworth volunteer firefighters were available and if they had responded to calls outside of the Truckee Meadows. He stated it was important to acknowledge them for their good work.

Chief Moore indicated there were not any statistics regarding the Wadsworth volunteer firefighters as they had not yet responded to calls within the Truckee Meadows. He added the volunteer firefighters who operated the Wadsworth fire station agreed to service both the Truckee Meadows and the tribal areas.

Chief Moore stated TMFPD purchase of the property for Fire Station 14 would be completed in September. He mentioned the hiring of a design professional and obtaining a Special Use Permit. He expected Fire Station 14 to be occupied in about a year-and-a-half.

15-0130F **AGENDA ITEM 7** Presentation, discussion and possible direction to staff regarding an update on Computer Aided Dispatch (CAD) to CAD link between Reno, Washoe County, Sparks and REMSA dispatch centers.

Chief Moore stated completion of the Tiburon upgrade was required for the Regional Emergency Medical Service Authority (REMSA) to have the Computer Aided Dispatch (CAD) link with the City of Reno, City of Sparks and the County. He noted the ongoing programming for automatic aid was another reason the CAD link was delayed. Upon completion of both the Tiburon upgrade and the automatic aid agreement in October, the CAD link would enhance the ability for each entity to view information such as patient updates, improve firefighter safety, increase response effectiveness, and address law enforcement concerns.

Chair Berkgigler asked if the Tiburon upgrade was necessary for automatic aid. Chief Moore replied for automatic aid between the fire agencies to work efficiently it was necessary for the Tiburon upgrade to be completed.

Chief Moore, in response to Commissioner Hartung, said CAD would not work with Storey County since they did not have the Tiburon upgrade. Service calls to

Storey County regarding the East Truckee Canyon would have to be done manually. He also noted he would communicate with the Storey County Fire Chief, Gary Hames, regarding the Tahoe-Reno Industrial Center (TRIC) fire station being outfitted with CAD system and would report back to the Board in September.

Cathy Brandhorst spoke about matters of concern to herself.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 7 be accepted.

15-0131F **AGENDA ITEM 8** Presentation, discussion and possible action to accept a presentation from the 2015 Kids Fire Camp Leadership Committee.

Christopher Black, Truckee Meadows Fire Protection District (TMFPD) Captain, stated the Kids Fire Camp was a success. Participation in the camp increased from last year's number of 30 kids to 38 kids; however, the goal was to have 40 kids. He thanked the Commissioners, Chief Moore, the Parks Administration for donating the Camp WeChMe facilities, Camp WeChMe Park Ranger John Keesee, and the firefighter association members who had donated their time as camp counselors or donated supplies. A Kids Fire Camp video was shown which mentioned teaching 11 to 14 year olds about safety and rescue techniques, survival and emergency skills, and self-confidence. A DVD with the video was placed on file with the Clerk.

Commissioner Hartung and Commissioner Jung thanked the TMFPD firefighters and Local 3895 for their participation.

On motion by Commissioner Hartung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 8 be accepted.

15-0132F **AGENDA ITEM 9** Presentation, discussion and possible direction to staff regarding an update on District Ash Can Program.

Chief Moore displayed photographs of a home fire caused by charcoal briquettes and a home fire caused by oily rags. He stated such fires could be avoided by utilizing ash cans to safely store fireplace ash, charcoal briquettes and oily rags. The Truckee Meadows Fire Protection District (TMFPD) had 30 ash cans in stock and planned on ordering an additional 200 for distribution. He wanted to target senior citizens for ash can distribution and then make the left over ash cans available to the general public. He said the Ash Can Program was meant to heighten fire awareness. He also said a little knowledge plus a \$10 ash can could prevent thousands of dollars' worth of fire damage.

Commissioner Hartung stated he frequently utilized his ash can and it provided him with a level of comfort.

Chief Moore and Chair Berkbigler thanked Commissioner Hartung for initiating the Ash Can Program.

There were no Board member comments.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 9 be accepted.

15-0133F **AGENDA ITEM 10** Public Hearing and possible action to approve a Lease Agreement between Truckee Meadows Fire Protection and the United States Bureau of Land Management for property located at 1105 Longview Drive, Reno NV., APN 081-040-01.

The following was heard solely by the Sierra Fire Protection District Board of Fire Commissioners.

Chief Moore stated the Agenda Item should state the agreement was between the Sierra Fire Protection District (SFPD) and the Bureau of Land Management (BLM). He noted staff wanted to withdraw action on the lease since the BLM no longer had interest in leasing the property to the County.

David Watts-Vial, Legal Counsel, noted Nevada Revised Statute (NRS) 277.050 required the Board to conduct a hearing prior to leasing property. Since a hearing had already been scheduled, he recommended the Board open a hearing and then close it.

The Chair opened the public hearing by calling on anyone wishing to speak for or against the Lease Agreement.

In response to the call for public comment, Cathy Brandhorst spoke about matters of concern to herself.

15-0134F **AGENDA ITEM 11** Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

Chief Moore restated the agreement for automatic aid and Computer Aided Dispatch (CAD) programming would be completed by October. He thanked Marsha Cardinal from the Technology Services Department for her assistance in identifying the time it would take fire crews to travel to particular areas of the County. Her analysis would help the Truckee Meadows Fire Protection District (TMFPD) to determine how it deployed automatic aid.

Commissioner Lucey requested a report on the volunteer firefighter program at the next meeting.

Commissioner Jung thanked Chief Moore and staff for attending the Sun Valley Community forum. She said those in attendance received an ash can and a smoke detector.

15-0135F **AGENDA ITEM 12** Public Comment

Cathy Brandhorst spoke about matters of concern to herself.

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9:41 a.m. There being no further business to come before the Board, on motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, the meeting was adjourned.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

*Minutes Prepared By:
Michael Siva, Deputy County Clerk*