

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)
SIERRA FIRE PROTECTION DISTRICT (SFPD)**

TUESDAY

9:00 a.m.

APRIL 19, 2016

PRESENT:

Bob Lucey, Vice Chair
Marsha Berkgigler, Commissioner
Vaughn Hartung, Commissioner

Nancy Parent, County Clerk
David Watts-Vial, Legal Counsel
Charles Moore, Fire Chief

ABSENT:

Kitty Jung, Chair
Jeanne Herman, Commissioner

The Board convened at 9:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

16-030F AGENDA ITEM 3 Public Comment.

Ian Satterfield, International Association of Firefighters Local 3895 President, stated Local 3895 participated in the Shamrock Shave which raised more than \$20,000 for the Northern Nevada Children's Cancer Foundation. They also participated in a pre-shave event at Station 36. He added Local 3895 donated \$150 to the Valley Providence Little League; \$150 to the Vertical Drop Challenge, which raised money for the Wildland Firefighters Foundation; and \$1,500 to the American Red Cross for the Fire Hurts campaign, which worked towards placing smoke detectors in every home. He also thanked Local 3895's Honor Guard who participated in former SFPD Chief Michael Green's memorial service.

CONSENT ITEMS

16-031F 4A Approval of minutes from the March 15, 2016 meeting.

16-032F 4B Recommendation to approve an Amended and Restated Lease between the State of Nevada, acting through the Division of State Lands for the Division of Forestry (Lessor) and Truckee Meadows Fire Protection District on behalf of itself and the Sierra Fire Protection District to allow continued use and occupancy of Station 30 located at 4001 Old

Highway 395 in Washoe Valley; and if approved, authorize the Chair to execute the Lease.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried, it was ordered that the Consent Agenda Items 4A through 4B be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 4A through 4B are attached hereto and made a part of the minutes thereof.

16-033F **AGENDA ITEM 5** Presentation – Firefighter of the Year Captain Wayne Cirone; Presented by Senior Vice Commander Danny Waldrop, VFW Post 10053, Verdi.

Chief Moore introduced Senior Vice Commander Danny Waldrop and Dave Armstrong, National Aide-de-Camp.

Senior Vice Commander Waldrop presented the Firefighter of the Year award and a \$200 check to TMFPD Captain Wayne Cirone.

Captain Cirone said he was very honored by the award but the Veterans of Foreign Wars should be receiving the recognition for all they had done. He stated he would match the monetary award and donate it to the Adopt a Vet Dental Program in Reno.

Acting Chair Lucey commended Captain Cirone for his donation to the Adopt a Vet Dental Program.

There was no public comment or action on this item.

16-034F **AGENDA ITEM 6** Presentation – 2016 Kids Camp; Presented by Captain Black.

Christopher Black, TMFPD Captain, stated he was serving as the Kids Camp's public information officer for a second year. He said planning had begun for the 3rd Annual Kids Camp which would be held June 13th through the 15th at Camp WeChMe. He acknowledged the importance of the support by the County's Parks Department since having a facility was imperative to the camp's success. He noted in 2015 there were approximately 40 kids in attendance and he hoped to match that number in 2016. He mentioned TMFPD employees volunteered their time and efforts to make the camp a success. The camp taught the participants how to perform first aid and cardiopulmonary resuscitation, and how to use fire extinguishers. There were also special appearances by the Regional Aviation Enforcement Program and Care Flight. He stated the first two years were very successful and he invited the Commissioners to attend camp

events. He acknowledged the TMFPD employees, Chief Moore, and the Commissioners for all of their assistance.

There was no public comment or action on this item.

16-035F **AGENDA ITEM 7** Presentation and badge pinning of New Employees and Promotions by Chief Moore.

Chief Moore introduced the following employees to the Board and swore them in:

New Employees:

Thomas Ames
Jonathan Bernard
Gary Garrett
Peter Larsen
Edwin Martin
Nicole Stowe

Chief Moore announced the promotions of the following employees:

Promotions:

Christopher Mc Naught – FF/Paramedic
David Corbit – FF/Paramedic
Patrick Scheffer – Operator
Shane Akerson – Operator
Greg Lompa – Captain
Jaime Rivera – Captain

Chief Moore recognized the following reserve firefighters who were previously sworn in and were unable to attend the meeting. He noted reserve firefighters were usually stationed at Fire Station 17 in Spanish Springs and Fire Station 37 in Hidden Valley. A photograph of the individuals who were sworn in was displayed and placed on file with the Clerk.

Reserve Members

Edward Genochio
Forrest Shepherd
Zach Pigg
Anthony Schiro
Taylor Browning
Robert Tremblay

Commissioner Lucey commended all the firefighters for their service.

Ian Satterfield, International Association of Firefighters Local 3895 President, stated he looked forward to the efforts the firefighters would bring and he appreciated their dedication.

16-036F **AGENDA ITEM 8** Fire Chief Report: A) Report and discussion related to fire district operations. B) Career Statistics and Report for February 2016. C) Volunteer Statistics and Report for February 2016 2015.

Chief Moore noted a typographical error and said 2015 should be stricken from Item C since the report was only for 2016. He stated the TMFPD issued over 1,000 open burning permits and he anticipated open burning would conclude at the end of the month due to drier environmental conditions. He said the TMFPD had selected CORE Construction, as their Construction Management at Risk (CMAR) contractor, who would be working with TSK Architects to develop the design of Fire Station 14. In order to allow CORE Construction and TSK Architects time to work on the design, he said the submission of the Special Use Permit (SUP) application would be delayed; however, the TMFPD would still be on track to occupy Fire Station 14 at the end of 2017. He remarked that the benefits of the CMAR process were that it eliminated any change orders through the construction process and it gave the TMFPD a guaranteed maximum cost for the Station. He stated as the architecture designs were developed, he would provide the Board with more presentations. He added the SUP application for Fire Station 37 had been submitted. He noted the TMFPD needed another three to five year extension on the modular building until it could relocate Fire Station 37 to a more permanent site.

Commissioner Hartung inquired as to why the public was no longer able to obtain open burning permits at the fire stations.

Chief Moore explained that fire crews were not always present at the fire stations; therefore, the TMFPD made obtaining opening burning permits an online process. He mentioned staff at the fire stations had been instructed to assist citizens with the process. Citizens could still pick up open burning permits from the fire stations.

16-037F **AGENDA ITEM 9** Approve a Resolution of the Truckee Meadows Fire Protection District Board of Fire Commissioners declaring its intent to lease property at 3405 White Lake Parkway, Reno Nevada, APN 087-141-24 to the United States Bureau of Land Management for a minimum of \$12,000.00 annually and to set a public meeting on May 10, 2016 at 10:00 a.m. at which objections to the lease may be made by the electors of the Truckee Meadows Fire Protection District.

Chief Moore stated the subject station was vacated by the Cold Springs Volunteers, who self-excluded themselves during the volunteer transition. He said the TMFPD was happy to propose a partnership with the Bureau of Land Management (BLM) since there was already an excellent automatic aid relationship between the two entities. The BLM would lease the station year-round. He mentioned the Cold Springs and North Valleys areas were active with lightening throughout the summer and he

believed the partnership was a good situation for that district. With approval of the resolution, the TMFPD would move forward with a public hearing.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that Agenda Item 9 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

16-038F **AGENDA ITEM 10** Recommendation to approve a two-year Interlocal Agreement between Washoe County for and on behalf of the Washoe County Sheriff's Office and the Truckee Meadows Fire Protection District for dispatch services in an amount not to exceed \$675,000 for fiscal year 2016/2017 and \$825,000 for Fiscal Year 2017/2018.

Chief Moore stated the Sheriff's Office proposed a modest price increase for dispatch services. There had not been a price increase during the first four years of the partnership. He noted the increase seemed reasonable as it would provide more dispatchers. Once approved it would go before the Board of County Commissioners for approval.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 10 be approved. The Interlocal Agreement for same is attached hereto and made a part of the minutes thereof.

16-039F **AGENDA ITEM 11** Discussion and action on Truckee Meadows Fire Protection District Resolution to transfer \$350,000 from the General Fund Contingency Account to the General Fund Gerlach Fire Services internal order for the purpose of paying temporary staffing costs for Gerlach emergency services.

Chief Moore said this was simply an augmentation of the TMFPD's budget so it would not overspend their authority. The funds would be paid by the County to the TMFPD. He noted the TMFPD needed to increase its budget authority until the completion of the project on June 30, 2016.

Commissioner Berkbigler asked when there would be a final resolution to the situation.

Chief Moore replied June 30th. He stated the County was working on hiring two individuals to assume full-time duties in Gerlach. He noted the job specifications had been written, and all the County had to do was post the positions and conduct interviews. He said the TMFPD would assist the County with assessing the

candidates. The TMFPD would also assist with the process of finding volunteers to assist the Gerlach staff.

There was no public comment on this item.

On motion by Commissioner Berkbigler, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 11 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

16-040F **AGENDA ITEM 12** Discussion and possible approval to award Request for Proposals 16-001 for two (2) new Water Tenders to Burton's Fire Inc., 1301 Doker Drive, Modesto, CA 95351 for a total award amount of \$687,066.

Chief Moore stated the water tenders, which were an integral part of fire protection and suppression services, acted as mobile fire hydrants. Since the TMFPD was a rural operation, it had to bring water to areas not served by fire hydrants. The new water tenders would replace two aging ones. The new water tenders would provide pump-and-roll capability, which would allow firefighters to introduce water, via a remote control nozzle operated from inside a cab, on a fire as they were moving down a road.

In response to Commissioner Hartung's question as to where the water tenders would be kept, Chief Moore replied they would be kept at Fire Station 16 in East Washoe Valley and at Fire Station 18 in Cold Springs.

There was no public comment on this item.

On motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried, it was ordered that Agenda Item 12 be approved.

16-041F **AGENDA ITEM 13** Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters and negotiations.

There was no need for closed session.

16-042F **AGENDA ITEM 14** Announcements/Reports.

Acting Chair Lucey thanked Chief Moore and Chief Moore's wife for putting together a wonderful celebration at Fire Station 36 for the late and former SFPD Chief Michael Green. He stated he attended a fundraising event with Ian Satterfield, International Association of Firefighters Local 3895 President, which was well-attended by firefighters and their families. He said he was very proud of Local 3895 and the firefighters as they continually did good work throughout the community.

Chief Moore stated the TMFPD's budget was completed and it had been submitted to the State. He indicated he would be presenting the budget at the meeting in May. He thanked Vicki Van Buren, TMFPD Chief Fiscal Officer, for her hard work on the budget.

16-043F **AGENDA ITEM 15** Public Comment.

There was no response to the call for public comment.

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9:39 a.m. There being no further business to discuss, on motion by Commissioner Hartung, seconded by Commissioner Berkbigler, which motion duly carried, the meeting was adjourned.

KITTY K. JUNG, Chair
Truckee Meadows Fire
Protection District and Sierra
Fire Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District and Sierra Fire
Protection District

Minutes Prepared By:
Michael Siva, Deputy County Clerk