

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, October 6, 2020

Washoe County Administrative Complex, Commission Chambers

1001 E. Ninth Street, Reno, Nevada

In Person and Online Viewing. Effective September 8, 2020, the public will be allowed in the Commission Chambers, not to exceed a total number of 25 persons within the Chambers at any given time. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 029), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at: <https://us02web.zoom.us/j/81636178980>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 25-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/81636178980>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail or email to Washoe311@washoecounty.us. The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at: <https://tmfpd.us/agendas-minutes/>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the September 1, 2020 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION.

Attachments: [Item #5A 2020-09-01 Draft Meeting Minutes](#)

B. Recommendation to amend the Employment Agreement between Truckee Meadows Fire Protection District and Alex Kukulus, Deputy Chief, to provide "Call Back-Pay" or "Compensatory Time" when Deputy Chief Kukulus is required to respond to emergency situations outside of his 40-hour workweek. Any "Compensatory Time" or "Call-Back Pay" must be authorized by the Fire Chief. This Amendment shall be effective retroactively to July 1, 2020. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Amendment NO 1 to DC Kukulus Employment Agreement Staff Report](#)
[Item #5B Amendment NO 1 to DC Kukulus Employment Agreement](#)

C. Recommendation to amend the Employment Agreement between Truckee Meadows Fire Protection District and Dale Way, Deputy Chief, to provide “Call Back-Pay” or “Compensatory Time” when Deputy Chief Way is required to respond to emergency situations outside of his 40-hour workweek. Any “Compensatory Time” or “Call-Back Pay” must be authorized by the Fire Chief. This Amendment shall be effective retroactively to July 1, 2020. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Amendment NO 1 to DC Way Employment Agreement Staff Report](#)
[Item #5C Amendment NO 1 to DC Way Employment Agreement](#)

D. Recommendation to approve an increase in the salary range for the Chief Fiscal Officer (CFO) job classification from \$85,800-\$111,508 to \$102,960 - \$133,810 and authorize a 10% salary adjustment from \$111,508 to \$122,659 for the current CFO retroactively to July 1, 2020 based on the recommendations of the Korn Ferry/Hay Group, which was engaged to perform an analysis of the scope of the CFO’s current job duties and pay data to ensure the recommended range is fair when compared to similar positions. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Item #5D CFO Salary Range Amendment Staff Report](#)

E. Recommendation to acknowledge the communications and reports received by the Washoe County Clerk on behalf of the Truckee Meadows Fire Protection District’s Board of Fire Commissioners, included in the category “Additional Documents”. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E C&R Acknowledge Staff Report](#)
[Item #5E C&Rs 2020-10-06](#)

End of Consent

6. Awards and recognition of Truckee Meadow Fire Protection District Personnel. FOR DISCUSSION ONLY

Golden Axe Award - Captain Derek Reid

Veterans of Foreign War National Firefighter of the Year Award - Captain Derek Reid

7. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

8. Fire Prevention Month Proclamation. FOR POSSIBLE ACTION

Attachments: [Item #8 2020 Fire Prevention Month Proclamation](#)

9. Fire Chief Report. FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of September and October 2020 to include the following items:

1. Hidden Valley Fire Station (37) Development Update
2. Green Waste Collection Dates
2. Fuels Division Update
4. Shooting Range Development

B. Commissioner DashBoard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for July and August 2020 to include Mutual and Auto Aid for our regional partners.

Attachments: [Item #9 Chiefs Monthly Report for October 2020](#)
[Item #9A.1 TMPD Station 37 Hidden Valley Scheme A](#)
[Item #9A.3 Fuels Quarterly Memo](#)
[Item #9B Commissioner Request DashBoard](#)
[Item #9C July 2020 - Response Report](#)
[Item #9C August 2020 - Response Report](#)

End of Fire Chief Report

10. Recommendation to authorize acceptance of a grant in an amount not to exceed \$1.2 million dollars from the Nevada Division of Forestry (NDF) for the purpose of increasing fire suppression work in accordance with NRS 474.580 and authorize Fire Chief to execute necessary documents. The grant will be used to expand the fire suppression work TMFPD performs with NV Energy by increasing personnel and equipment. The equipment and personnel will also be used to assist with TMFPD's firefighting mission. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 NDF Grant \(for NV Energy Work\) Staff Report](#)

11. Recommend authorizing the payment of up-front expenses in a total amount not to exceed \$500,000 for the purchase of two (2) Type V fire apparatus from US Fire Equipment in accordance with bid ITB 3132 and two (2) "Chipper Dump Trucks" with vendor to be determined. These upfront costs will be reimbursed under the Hazardous Fuels Management and Standby Services Agreement with NV Energy or Nevada Division of Forestry Grant for fire suppression work. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 Type 5 Brush Engines and Chipper Dump Trucks Staff Report](#)

12. Recommendation to adopt a Resolution authorizing the issuance of General Obligation (Limited Tax) Capital Improvement Bonds (Additionally Secured by Pledged Revenues) in the maximum principal amount of \$2,100,000 to defray wholly or in part the cost of acquisition of properties for stations authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property. The proposal to issue these bonds was approved by the Washoe County Debt Management Commission per NRS 350.014 et. seq. on February 28, 2020. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Issuance of Bonds Staff Report](#)
[Item #12 Issuance of Bond Resolution TM16-2020](#)
[Item #12 Issuance of Bond Compiled Certificate](#)
[Item #12 Issuance of Bond Bid Summary](#)

13. Recommendation to accept a Federal Emergency Management Agency (FEMA) Staffing for Adequate Fire and Emergency Response (SAFER) Grant award, # EMW-2019-FF-01534, in the estimated amount of \$1,038,799.62 for the purpose of hiring three (3) additional Firefighter/Paramedic positions to enhance the District's current staffing levels and authorize Finance to make appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 2020 SAFER Grant Award Staff Report](#)

14. Recommendation to approve a Health Benefits Program for District employees, dependents and retirees and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the approved Health Benefits Program. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #14 2021 Health Benefits Package Staff Report](#)
[Item #14 Guardian Dental Renewal 2021](#)
[Item #14 Standard Life Renewal 2021](#)
[Item #14 Pandemic Support Program Renewal Cover Letter](#)
[FL.WA.CA](#)
[Item #14 TMFPD Analysis 2021 LP Insurance](#)

15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment