

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

9:00 a.m.

Tuesday, November 10, 2020

**In Person and Online Viewing.** Effective September 8, 2020, the public will be allowed in the Commission Chambers, not to exceed a total number of 25 persons within the Chambers at any given time. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 029), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/81412483942>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 25-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/81412483942>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.us](mailto:Washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the October 6, 2020 Board of Fire Commissioners Meeting ( FOR POSSIBLE ACTION)

**Attachments:** [Item #5A 2020-10-06 Draft Meeting Minutes](#)

B. Recommendation to authorize the sale of 2 surplus 1996 HME Fire Engines in "as is" condition from the Truckee Meadows Fire Protection District to the Storey County Fire Protection District in the amount of \$10,000 each for a total of \$20,000. These fire engines have reached the end of their useful life pursuant to the District's fire engine replacement schedule. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B Storey County Engine Purchase Agreement Staff Report](#)  
[Item #5B Storey County Engine Purchase Agreement](#)

C. Recommendation to approve a Notice of Cancellation for the regularly scheduled Truckee Meadows Fire Protection District Board of Fire Commissioners meeting on December 1, 2020 at 10 a.m. and reschedule the meeting for December 15, 2020 at 9 a.m. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #5C Notice of Cancellation Staff Report](#)  
[Item #5C December 1 2020 Notice of Cancellation](#)

D. Recommendation to approve Public Records policy and Fee Schedule which allows for the recoupment of actual costs as provided in NRS Chapter 239. (All Commission Districts) FOR

POSSIBLE ACTION

**Attachments:** [Item #5D Public Records Policy Staff Report](#)

[Item #5D Public Records Policy](#)

[Item #5D TMFPD Fee Schedule 2020](#)

End of Consent

6. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

7. Awards, Recognition and Promotional Announcements and introduction of New Employees. FOR DISCUSSION ONLY

Award and Recognition:

Lifesaving Medal

Firefighter/Paramedic Travis Johnson

Fire Engineer Christopher McNaught

Fire Captain Brad Noble

Medal for Bravery

Fire Captain Brad Noble

Chief's Medal of Commendation

Hector Henriquez, Q&D Construction

Promotional Announcement and Badge Pinning:

Division Chiefs

Chris Ketring

Joe Schum

Battalion Chiefs

Martin Johnson

Derek Reid

Introduction of New Employees and Badge Pinning:

Crew Members

Joe Eguen

Juan Saldana

Chad Perkins

Cameron Moore

Adrian Martinez

Lauren Im

Jose Gonzalez

Squad Boss

Nick Welsh

James Murphy (Promoted from Crew Member)

Crew Boss

John McInturff (Promoted from Squad Boss)

## Fire Chief Report: FOR DISCUSSION ONLY

8. A. Informational briefing on operational matters and activities for the month of October and November 2020 to include the following items:
  1. Fire Station Development Update
  2. Quarterly Budget Update
  3. Delivery of Type V Brush Engines and 3000 Gallon Water Tender
  4. Report on the 911 System Impairment
- B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief
- C. Review of recent critical calls response statistics for September 2020 to include Mutual and Auto Aid for our regional partners.

**Attachments:** [Item #8 Chiefs Monthly Report for November 2020](#)  
[Item #8A.2 Quarterly Fund Update](#)  
[Item #8A.5 911 System Impairment](#)  
[Item #8B Commissioner Request DashBoard](#)  
[Item #8C September 2020 - Response Report](#)

## End of Fire Chief Report

9. Discussion and possible direction to staff to approve approximately 40 hours of staff time and hiring of professional services to research and complete a report regarding annexation and its effect on District sustainability. (All Commission Districts) FOR POSSIBLE ACTION  
  
**Attachments:** [Item #9 Annexation Staff Time Authorization Staff Report](#)  
[Item #9 Annexation Maps](#)
10. Recommendation to approve a Health Benefits Program for District employees, dependents and retirees and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the approved Health Benefits Program. (All Commission Districts) FOR POSSIBLE ACTION  
  
**Attachments:** [Item #10 2021 Health Benefits Package Staff Report](#)  
[Item #10 TMFPD Analysis 2021 LP Insurance](#)  
[Item #10 Prominence 2021 Rate Summary w-Cochlear](#)  
[Item #10 Guardian Dental Renewal 2021](#)  
[Item #10 Standard Life Renewal 2021](#)  
[Item #10 Pandemic Support Program Renewal Cover Letter](#)

PUBLIC HEARING: (Due to public Testimony and Discussion, Time expended on this item can vary)

11. Recommendation to approve a Resolution authorizing a short term (less than 12 months) interfund Loan not to exceed \$1,000,000 from the General Fund to the Emergency Fund for the purpose of funding emergency event costs pending receipt of state and local reimbursements and direct the staff to make the appropriate adjustments. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #11 Interfund Loan - Emergency Fund Staff Report](#)  
[Item #11 Interfund Loan - Emergency Fund Resolution TM](#)  
[17-2020](#)

End of Public Hearing

12. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
13. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment