

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, December 15, 2020

In Person and Online Viewing. Effective September 8, 2020, the public will be allowed in the Commission Chambers, not to exceed a total number of 25 persons within the Chambers at any given time. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 029), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/81798958147>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment. Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 25-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/81798958147>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to Washoe311@washoecounty.us. The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the November 10, 2020 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2020-11-10 Draft Meeting Minutes](#)

B. Recommendation to approve amending the existing Collective Bargaining Agreement between Truckee Meadows Fire Protection District and Truckee Meadows Firefighters Association IAFF Local 2487 Non-Supervisory Unit for the purpose of modifying several provisions related to staffing requirements of the District's ambulances. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Ambulance Staffing MOU Staff Report](#)
[Item #5B Ambulance Staffing MOU](#)

C. Recommendation to accept a CARES Act Subgrant award in the amount of \$45,000 from Washoe County to reimburse costs, salaries, benefits and supplies related to providing COVID 19 testing and vaccines and administering flu vaccine PODS and authorize Finance to make appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Cares Act Subgrant award Staff Report](#)
[Item #5C Cares Act Subgrant award - Budget Aug Resolution TM 18-2020](#)

End of Consent

6. Recommendation to accept a donation from Nor Cal EVI in the amount of \$3,251.00 for the emergency light package build up on the District's Polaris General 4 1000 Deluxe Ride UTV and approve a resolution directing staff to make the necessary budget adjustments and express appreciation for the thoughtful contribution. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #6 Nor Cal EVI Light Package Donation Staff Report](#)
[Item #6 Nor Cal EVI Light Package Donation Resolution TM 19-2020](#)

7. Recommendation to accept and express thoughtful appreciation for a monetary donation in the amount of \$1,000.00 from private citizen J. Edward Trapp in operational support to Truckee Meadows Fire Protection District Foothill Fire Station #33 and if accepted, direct Finance Department to make appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #7 J Edward Trapp Donation Staff Report](#)
[Item #7 J Edward Trapp Donation Resolution TM 20-2020](#)
[Item #7 J Edward Trapp Donation](#)

8. National Weather Service Winter Outlook presented by Chris Smallcomb. FOR DISCUSSION ONLY

Attachments: [Item #8 NWS Winter Outlook](#)

9. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

1. General Status Update
2. Letter of Appreciation for Fire Commissioner Marsha Berkbigler

10. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of November and December 2020 to include the following items:

1. Fire Station Development Update
2. Revenue Update
3. Green Waste Collection Summary
4. Delivery of Chip Trucks
5. Public Safety Outage Plan
6. TMFR Medic Response
7. Flu and COVID Vaccinations Update
8. Open Burning
9. Purchase of Barron Way Building and Other Capital Projects Financing

B. Commissioner DashBoard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for October 2020 to include Mutual and Auto Aid for our regional partners.

Attachments: [Item #10 Chiefs Monthly Report for December 2020](#)
[Item #10A.5 Public Safety Outage Plan Memo](#)
[Item #10B Commissioner Request DashBoard](#)
[Item #10C October 2020 - Response Report](#)

End of Fire Chief Report

11. Commissioner Marsha Berkgigler Resolution of Appreciation. FOR POSSIBLE ACTION

Attachments: [Item #11 Marsha Berkgigler Resolution TM 21-2020](#)

12. Recommendation to accept Truckee Meadows Fire Protection District's Audited Financial Statements for the Fiscal Year ended June 30, 2020 as presented; approve the re-appropriation of \$4,302,608.56 for the fiscal year 2020 budget, consisting of \$133,940.72 in the General Fund and \$4,168,667.84 in the Capital Projects Fund for purchase order encumbrances committed in fiscal year 2020 and authorize the District to proceed with distribution of the Financial Statements for public record, as required by law. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Audited Financial Statements Staff Report](#)
[Item #12 Audited Financial Statements](#)
[Item #12 Audited Financial Statements - Required Auditor Communications](#)
[Item #12 Audited Financial Statements - Encumbrance Roll](#)

13. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment