

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, February 2, 2021

**In Person and Online Viewing.** Effective September 8, 2020, the public will be allowed in the Commission Chambers, not to exceed a total number of 25 persons within the Chambers at any given time. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 029), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/83557329970>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 25-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/83557329970>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.us](mailto:Washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the January 5, 2021 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2020-01-05 Draft Meeting Minutes](#)

B. Recommendation to approve the estimate from Silver State International and authorize repairs to Water Tender #45 (FD112) in the estimated amount of \$116,159, but not to exceed \$175,000, in accordance with NRS 332.115(c), which exempts from competitive solicitation contracts for repairs and maintenance of equipment which may be more efficiently repaired by a certain entity. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B Engine Repair Staff Report](#)  
[Item #5B Preliminary Estimate 9.8.2020](#)  
[Item #5B SSI Estimate 8.12.2020](#)  
[Item #5B Updated Estimate 11.12.2020](#)

C. Recommendation to approve a memorandum of understanding between Truckee Meadows Fire Protection District and Washoe County through Technology Services for use of the Accela software platform to allow for issuance of permits and collection of fees as authorized by Washoe County Code Chapter 60. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5C Accela MOU Staff Report](#)  
[Item #5C Accela Tech Services MOU TMFPD-WC](#)  
[Item #5C Accela Use Tech Services WC MEMO For Fire Permits with TMFPD](#)

D. Recommendation to approve and accept the Truckee Meadows Fire and Rescue 2021 Report to the Community. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5D 2020 Community Report Staff Report](#)  
[Item #5D 2020 Report to the Community](#)

End of Consent

6. Recommendation to accept and show sincere appreciation to New West Distributing Company for their donation of a 2004 Utility Trailer (VIN # 1HHDMT3254M000074) to Truckee Meadows Fire Protection District's Fleet and Logistics Division. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #6 New West Distributing Company Donation Staff Report](#)

7. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

8. Promotional Announcements and introduction of New Employees. FOR DISCUSSION ONLY

Introduction of New Employees:

Fire Mechanics

~Tom Gleason

~Dillion Meade

Logistics Coordinator

~Robert Stults

Crew Members

~Colton Hughes

~Tomas Soucek

~Collin Thompson

~Stephen Grissette

~Austin Rauh

Squad Boss

~Adam Crichton

Promotional Announcement:

Division Chiefs

~Joe Schum

Battalion Chiefs

~Ryan Rizzuto

Captains

~Jonathon Milam

~Derek Hirsch

~Nicholas Remington

~Michael Lambert

Engineers

~Casey Marvin

~Jose Rodriguez

9. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of January and February 2021 to include the following items:

1. Report on Burn Permit Process
2. Update and Timeline on Fire Station Development and the sale of 5445 Pelham
3. Update on Black Springs Fire Station Conversion to a Museum
4. Update on the next strategic plan period 2021-2024 Cycle
5. Quarterly Budget Update

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for December 2020 to include Mutual and Auto Aid for our regional partners.

**Attachments:** [Item #9 Chiefs Monthly Report for February 2021](#)  
[Item #9A.5 General Fund Fiscal 2021 Update 2nd quarter Feb 2021](#)  
[Item #9B Commissioner Request DashBoard](#)  
[Item #9C December 2020 - Response Report](#)

End of Fire Chief Report

10. Recommendation to adopt a Resolution directing the Clerk to notify the Washoe County Debt Management Commission of the District's proposal to issue its Truckee Meadows Fire Protection District's General Obligation (Limited Tax) Capital Improvement Bonds (additionally secured by pledged revenues) in the maximum principal amount of \$7,000,000 to finance the acquisition of properties for stations and administration authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #10 DMC Notice of Resolution for DMC Staff Report](#)  
[Item #10 DMC Notice of Resolution Exhibit B Revenue Study](#)  
[Item #10 Notice to DMC Resolution TM02-2021](#)

11. Recommendation to approve a proposal for professional services in the amount of \$296,920 for Architectural and Engineering Services between Truckee Meadows Fire Protection District and TSK to provide professional design services for Truckee Meadows Fire Protection District station 37 (Hidden Valley), which services include the preparation of construction and civil design plans for remodeling 5335 Pelham as crew quarters and a new apparatus bay and parking as defined in Attachment A of the proposal dated November 18, 2020 and direction to staff to prepare Professional Services Agreement reflecting these terms. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:** [Item #11 TSK Design Proposal Staff Report](#)  
[Item #11 TSK Proposal Exhibit A](#)

12. Recommendation to approve a proposal for professional services with Savini Group, PLLC in the amount of \$120,350 for Fiscal Year 20/21 for Project development and Construction Management Services for the Washoe Valley Fire Station Project, Station #37 Remodel and Addition Project and Barron Way Due Diligence, Remodel and Addition Project as defined in Attachment A of the proposal dated December 23, 2020 and direction to staff to prepare Professional Services Agreement reflecting these terms. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:** [Item #12 Savini Group PLLC Construction Mgmt. Staff Report](#)  
[Item #12 Savini Construction Mgmt. Proposal](#)

13. Recommendation to approve TM03-2021 - Truckee Meadows Fire Protection District Resolution to augment the district's FY 20/21 General Fund in the amount of \$541,425 and TM04-2021 Truckee Meadows Fire Protection District Resolution to augment the district's FY 20/21 Capital Projects Fund in the amount of \$813,800 and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #13 Budget Augmentation Staff Report](#)  
[Item #13 General Fund Budget Augmentation Resolution](#)  
[TM03-2021](#)  
[Item #13 Capital Projects Budget Augmentation Resolution](#)  
[TM04-2021](#)

14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment