

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

10:00 a.m.

Tuesday, July 6, 2021

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item: "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

10:00 a.m.

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:
  - A. Recommendation to approve the meeting minutes from the June 1, 2021 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2021-06-01 Draft Meeting Minutes](#)

- B. Recommendation to approve an agreement between the University of Nevada Reno (UNR) and Truckee Meadows Fire Protection District to provide assistance to UNR with entry into and maintenance in the IQS and IROC systems. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B TM-UNR Interlocal Agreement Staff Report](#)  
[Item #5B TM-UNR Interlocal Agreement](#)

- C. Recommendation to authorize Truckee Meadows Fire Protection District to prefund its Bi-Weekly Payroll in an amount of the estimated payroll amount and other payroll obligations up to 10 days before the execution of the final payroll. (All Commission Districts) FOR POSSIBLE ACTION.

**Attachments:** [Item #5C Prefund Payroll Staff Report](#)

D. Authorization to sell a surplus 2008 Pierce Contender VIN # 4P1CC01A28A008660 (FD505) Reserve Engine with 30,156 miles, in “as is” condition from the Truckee Meadows Fire Protection District to the Reno Tahoe Airport Authority Fire Department in the amount of \$1. This apparatus has reached the end of its useful life pursuant to the district’s fire engine replacement schedule. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5D Sale of Engine FD505 to Airport Staff Report](#)  
[Item #5D Engine Sales Agreement \(FD505\)](#)

E. Recommendation to approve an interlocal agreement between Truckee Meadows Fire Protection District and Washoe County for the provision of services during the fire season, to include training and coordination of resources during the fire season. The interlocal shall become effective upon approval of the authorized official of the governing body of each agency and shall remain in effect until April 1, 2025. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**    [Item #5E WC-TMFPD Interlocal Agreement for Fire Services Staff Report](#)  
[Item #5E WC-TMFPD Interlocal Agreement for Fire Services](#)

F. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting scheduled for August 3, 2021, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5F Notice of Cancellation Staff Report](#)  
[Item #5F Notice of Cancellation](#)

End of Consent

6. Promotional and New Hire Badge Pinning. FOR DISCUSSION ONLY

New Hires

Alexander Bizzack, Firefighter/EMT  
Jeffrey Bode, Firefighter/EMT  
Kason Clary, Firefighter/EMT  
Ian Lopez, Firefighter/EMT  
Blake Miller, Firefighter/EMT  
Anthony Sacci, Firefighter/EMT  
Bernard Trejo, Firefighter/EMT  
Michael Visentin, Firefighter/EMT  
Daniel Moriarty, Firefighter/Paramedic  
Jaden Protain, Firefighter/Paramedic  
Cameron Okuma, Crew Member  
Shawn Goetz, Heavy Equipment Operator

Promotions

Tomas Soucek, Squad Boss  
Brian Harter, Firefighter/Paramedic  
Leslie Parawan, Firefighter/Paramedic  
Martin Rowson, Firefighter/Paramedic  
Beau Retzer, Firefighter/Paramedic  
Nikki Stowe, Fire Captain  
Brittany Lemon, Fire Prevention Captain

7. Employee Awards and Recognition - FOR DISCUSSION ONLY

The following employees are being recognized for a field baby delivery:

- Probationary Firefighter/Paramedic Beau Retzer
- Probationary Firefighter/Paramedic Leslie Parawan
- Probationary Firefighter/Paramedic Tyler Johnson

The following employees are being recognized for a cardiac event life save:

- Captain Ryan Whitlock
- Engineer Brian Haley
- Firefighter/Paramedic Brandon Meredith
- Probationary Firefighter/Paramedic Bryan Harter

The following employees are being awarded a Medal of Bravery:

- Fire Engineer Greg Jackson
- Firefighter/Paramedic Kyle Endres

The following employees are being awarded a Meritorious Conduct Medal:

- Captain Shane Akerson
- Captain Mark Thyer

8. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of June and July 2021 to include the following items:

1. Petrilla Fire Review
2. Wildland and Fuels Update
3. Draft Strategic Plan
4. Deployment of Type 1 Engines

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief.

C. Review of recent critical calls response statistics for May 2021 to include Mutual and Auto Aid for our regional partners.

**Attachments:**    [Item #8A Chiefs Monthly Report for July](#)  
[Item #8A.1 Petrilla Jurisdiction Map](#)  
[Item #8B Commissioner Request Dashboard](#)

End of Fire Chief Report

9. Recommendation to approve a renewal of a three-year Cooperative Agreement between Truckee Meadows Fire Protection District and City of Reno for automatic and mutual aid. If approved the agreement would be retroactively effective July 1, 2021. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 Reno Coop Agreement Staff Report](#)  
[Item #9 Reno Cooperative Agreement](#)

10. Recommendation to approve a purchase and sale agreement for the acquisition of property located at 3663 Barron Way (APN 164-352-26) with an approximate close of escrow date sixty days upon the execution of the Purchase and Sale Agreement, and approval of documents in support thereof. The purchase is in an amount not to exceed \$6,290,000 plus closing costs, less \$50,000 in an earnest money deposit, and authorize the Chair to execute final documents after the sale of bonds. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:** [Item #10 Purchase Sale Agreement - 3663 Barron Way Staff Report](#)  
[Item #10 Preliminary Title Report - 3663 Barron Way](#)  
[Item #10 Purchase Sale Agreement - 3663 Barron Way](#)

11. Recommendation to approve the purchase of one hundred ten sets (110) of structural firefighting protective clothing for career employees from AllStar Fire Equipment Inc, 2552 Barrington Court, Hayward, California 94545 in the amount of \$276,540 pursuant to NRS 332.115 (b), Exemptions to Requirements for Competitive Bidding. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #11 PPE Turnout Purchase Staff Report](#)  
[Item #11 Sole Source Letter - Allstar Fire 2021](#)  
[Item #11 PPE Turnout Quote](#)

12. Recommendation pursuant to NRS 332.195(1) to join in Nevada State Contract Bid #99SWC-S490 and approve the purchase of six (6) new light duty trucks and one (1) new light duty SUV for the purpose command and general staff use not to exceed the amount of \$52,142 per vehicle for a total purchase price of \$365,000 (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #12 Command Vehicle Purchase Staff Report](#)

13. Recommendation to approve an agreement between TMFPD and REMSA to provide dispatching services to TMFPD, in an annual amount, of \$607,750 in the first year, with a 2% annual increase that would rise to a total cost of \$632,303.32 per year if extended through the proposed 3-year duration. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #13 REMSA-TMFPD Dispatch Service Agreement Staff Report](#)  
[Item #13 REMSA-TMFPD Dispatch Service Agreement](#)

14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment