#### TMFPD – Fire Protection Permits

**Citizen Permit Entry or Lookup:** For the Citizen creating a permit, go to the <u>ONENV.us</u> One Regional Licensing & Permits site.

Create an account if you don't have one. If you have a login for Building permits, then use that login.

#### **Create a Fire Protection Permit**

Go to Fire->Create Application by Address.

Create an Application by Address here



Or here



Enter Work Location (Street No. and Street Name) and Search. Select the address from the search result list.

### **Enter Work Location**

*Street No.:	Directi	on:		*Street Na	me:	Street Type:				
From - To	Selec	t 🔻				Select	•			
Unit Type:	U	nit No.:								
Select	· ·									
City:	State:	7	Zip:							
	Select	•								
Search Clear										
Address	Description	City	State	Zip	Parcel	Owner	Action			
0 VIRGINIA FOOTHILLS DR RENO NV 89521		RENO	NV	89521	016-461-21	EDWARDS, CONNIE J	Select			
0 VIRGINIA FOOTHILLS DR RENO NV 89521		RENO	NV	89521	016-490-31	MCEACHIN, MICHAEL G	Select			
0 VIRGINIA FOOTHILLS DR RENO NV 89521		RENO	NV	89521	016-490-32	TRUCKEE MEADOWS WATER	Select			

Then choose the permit type. Continue Application

#### 🕶 Fire

- TMFPD Fire Protection Permits
- □ TMFPD Site / Fire Flow Review
- TMFPD Alternate Materials & Methods Review

Verify the Address, Parcel, Owner. Continue Application

Add New or Look Up Licensed Professional information. \* Be sure to enter an email address.

*License Type:	*St	ate License Number:	
Contractor	• 010	)1	
*First:	Middle:	*Last:	
Buddy		Dog	
Name of Busine	ess: E	Business License #:	
*Address Line 1	L:		
123 Main St			
Address Line 2:			
*Cibe	* State:	*Zin:	Country
Reno	NV	89502	United States
	Mobile	e Phone:	
Home Phone:			
Home Phone: (775) 999-9999			
Home Phone: (775) 999-9999 E-mail			

Add a Point of Contact by Select from Account or Add New

## **Point of Contact**

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.



# Select Contact from Account

Select a contact to attach to this application.

If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

	Category	Туре	Name
۲	Associated Contact	Individual	Buddy Dog
0	Associated Owner		TRUCKEE MEADOWS WATER AUTHORITY
Co	ontinue	Discard Changes	

**Continue Application** 

Step 2 Choose Permit Type and enter Job Value and Project Information. Continue Application

Permit Type - Choose One						
PERMIT TYPE						
* PERMIT TYPE:	Select					
SYSTEM TYPE:	Select Automatic Fire-Extinguishing Systems Battery Systems					

### Attachment – Add a signed Service Contract

doudnihatichmicmdie	allowed is 1000 MB.		
re disallowed file types	to upload.	1,11(111,1113,15P,Jat,J3,J3	e,ub,uik,iiide,ii
test_doc.txt		100%	

Select a document type from the drop down and enter a description. Save and Continue Application.

*Туре:						
SERVICE CONTRACT						
File:						
test_doc.txt						
100%						
*Description:						
Test doc						
Save Add Remove All						
Continue Application »						

Review application. Check the box to certify and Continue Application.



The Application is complete, and a permit number is created.

#### Confirmation

 $\oslash$ 

Your application(s) and/or complaint(s) has been successfully submitted. Please print your record(s) and retain a copy for your records.

#### 0 VIRGINIA FOOTHILLS DR RENO NV 89521



TMFPD will receive an email notification to review the contract. The applicant will then be notified to Pay Fees Due. Fees can be paid from the One site, <u>onenv.us</u>, by logging in and paying.

12/22/2020	TMFPD20-0096	TMFPD Automatic Fire- Extinguishing System	In Review	Pay Fees Due
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#### **Scheduling Inspections**

Inspections can be scheduled in <u>ONENV.us</u> once the Plan Review is Approved, the fees have been paid, and the Record Status is Accepted. For Building permits the Record Status must be Issued.

Date	Record Num	per Record Typ	e	Description	Proje	ect Name	Expiration Date	Status	Action	Short	Notes
08/22/2021	L TMFPD21-00	41 TMFPD - Fi Protection	re Permits					Accepted			
Date	Record Number	Record Type	Project Nam	ne Address		Status	Action	Agency	Description	Expiration Date	Short Notes
01/26/2021	WBLD21- 100005	Residential New, Addition or Remodel Permit	Fire Test	340 BLO WAY WAS COUNTY	oming Sage Hoe NV 89441	Issued		WASHOE	Fire Test Record	01/21/2022	

Click on the Record Number and then Inspections from the drop down in Record Info

Record TMFPD21-0041: TMFPD - Fire Protection Permits Record Status: Accepted						
Record Info 🔻	Payments 🔻	Custom Compo				
Record Details		1				
Processing Status						
Related Records	OTHILLS DR, RENO, N	V 89521				
Attachments						
Inspections	articus					
Insp	ections					

In the Inspections view click on Actions then Schedule

# Inspections



There are no completed inspections on this record.

A calendar will pop-up with available days highlighted in Blue. Click on the desired day and choose All Day then Continue.

### Schedule/Request an Inspection

×

×

calendar below:

Oct 2021						Nov 2021								Dec 2021							
Su	Мо	Tu	We	Th	Fr	Sa		Su	Мо	Tu	We	Th	Fr	Sa		Su	Мо	Tu	We	Th	F
					1	2			1	2	3	4	5	6					1	2	
3	4	5	6	7	8	9		7	8	9	10	11	12	13		5	6	7	8	9	1
10	11	12	13	14	15	16		14	15	16	17	18	19	20		12	13	14	15	16	1
17	18	19	20	21	22	23		21	22	23	24	25	26	27		19	20	21	22	23	2
24	25	26	27	28	29	30		28	29	30						26	27	28	29	30	14
31																					
« Pre	v																				



Verify the Location and Contact information; Change if needed. Click Continue.

## Schedule/Request an Inspection

Inspection type: 205 - 13 Final

#### **Location and Contact**

Verify whether the location and contact person for the selected inspection are correct.

Location 14190 VIRGINIA FOOTHILLS DR, RENO, NV 89521

Contact Buddy Dog (775) 999-9999

Change Contact 🗸



Click Finish on the next window to Confirm the Inspection.

### Confirm Your Selection

Please confirm the details below and click the Finish button to schedule the inspection.

Inspection Type:	205 - 13 Final
Date and Time:	10/12/2021
Location:	0 VIRGINIA FOOTHILLS DR, RENO, NV 89521
Contact:	Buddy Dog (775) 999-9999

### Include Additional Notes



Back Cancel

A Truckee Meadows Fire Inspector will contact you with an inspection time.