

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Special Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, December 14, 2021

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the November 2, 2021 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2021-11-02 Draft Meeting Minutes](#)

B. Recommendation to amend the Employment Agreement between Truckee Meadows Fire Protection District and Charles A. Moore, at Section 12(B) to allow compensation at employee's current rate for annual leave accrued in excess of 240 hours in a calendar year and approve payment of compensation into Charles Moore's 457 Deferred Compensation account, which represents compensation for annual leave in excess of 240 that could not be used this year. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Amendment #4 Moore Contract Staff Report](#)
[Item #5B Amendment No. 4 Moore Contract](#)

C. Recommendation to approve a Sub-Grant Agreement between Truckee Meadows Fire Protection District and Washoe County to provide for purchase of twenty sets of Ballistic Plates retroactive from July 1, 2021 to June 30, 2022 as part of the FFY 2022 United we Stand Grant, from the Nevada State Emergency Response, passed through from Washoe County in the amount of \$15,122.50. If approved, authorize the Fire Chief or his designee to sign the grant award documents; and to make the necessary budget amendments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Ballistic Plate Sub-Grant Award Staff Report](#)
[Item #5C Subgrant Resolution TM19-2021](#)
[Item #5C Subgrant Agreement - County Signed](#)

D. Recommendation to retroactively approve an equipment lease agreement for one Type III Ambulance from Regional Emergency Medical Services Authority (REMSA) to Truckee Meadows Fire Protection District (TMFPD) to assist REMSA in patient transport for a base amount of \$0 a month. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D REMSA Ambulance Lease Staff Report](#)
[Item #5D Remsa Ambulance Lease Agreement - FULLY EXECUTED](#)

End of Consent

6. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of November and December 2021 to include the following items:

1. Green Waste Program Update
2. Dispatch Transition Update
3. NDF and Forest Service Pile Burning Plans. (Chief Isernhagen)

B. Review of recent critical calls response statistics for October 2021 to include Mutual and Auto Aid for our regional partners.

Attachments: [Item #6A Chiefs Monthly Report for December](#)
[Item #6A.1 Southwest Vistas Letter](#)
[Item #6B October 2021 Response Report](#)

End of Fire Chief Report

7. Recommendation to accept Truckee Meadows Fire Protection District's Audited Financial Statements for the Fiscal Year ended June 30, 2021 as presented; approve the re-appropriation of \$904,324 for the fiscal year 2022 budget, consisting of \$450,884 in the General Fund and \$453,440 in the Capital Projects Fund for purchase order encumbrances committed in fiscal year 2021 and authorize the District to proceed with distribution of the Financial Statements for public record, as required by law. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #7 Audited Financial Statements Staff Report](#)
[Item #7 Audited Financial Statements - Required Auditor Communications](#)
[Item #7 Audited Financial Statements - Encumbrance Roll](#)
[Item #7 Audited Financial Report](#)

8. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
9. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
10. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment