

BOARD OF FIRE COMMISSIONERS

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FIRE CHIEF

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DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

10:00 a.m.

Tuesday, January 4, 2022

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

#### End of Consent

A. Recommendation to approve the meeting minutes from the December 14, 2021 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2021-12-14 Draft Meeting Minutes](#)

B. Recommendation to approve a four-year Right-of-Entry Agreement between Truckee Meadows Fire Protection District and the State of Nevada acting through the Division of State Lands and the State Land Registrars to authorize Truckee Meadows Fire Protection District to enter Washoe Lake State Park for the purpose of wildland fire and hazardous fuels mitigation. (Commission District 2)  
FOR POSSIBLE ACTION

**Attachments:** [Item #5B Right of Entry Washoe Park Project Agreement Staff Report](#)  
[Item #5B Right of Entry Grantee Signature Request](#)  
[Item #5B Right of Entry Washoe Park Project Agreement](#)

C. Recommendation to approve a Cooperative Agreement between Truckee Meadows Fire Protection District and Reno-Tahoe Airport Authority. If approved the agreement would be retroactively effective January 1, 2022. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5C Reno-Tahoe Airport Authority Coop Agreement Staff Report](#)  
[Item #5C Reno-Tahoe Airport Authority 2022 Coop Agreement](#)

D. Recommendation to approve an updated Truckee Meadows Fire Protection District salary matrix for non-represented staff to include two salary change recommendations for the Logistics Coordinator from \$45,073 - \$58,344, pay grade 703 to \$51,147 - \$66,414, new pay grade 706 and salary range recommendation for the Human Resources Support Specialist of \$58,156 - \$75,691, pay grade 715, and one reclassification/salary change recommendations from Administrative Assistant I to Executive Assistant to include an increase in the salary range from \$58,156 - \$75,691, pay grade 715 to \$62,254 - \$80,891, pay grade 725 as evaluated by Korn Ferry retroactively to January 1, 2022.(All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #5D Korn Ferry Salary Study Staff Report](#)  
[Item #5D Non-Represented Salary Schedule](#)

E. Discussion and possible direction to staff to approve a modified logo for use during the District's Golden Anniversary. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5E Golden Anniversary Logo Staff Report](#)  
[Item #5E Golden Anniversary Logo](#)

F. Recommendation to accept a donation of a "Poulan PRO 50cc/PP5020AV" chainsaw from Washoe County Resident William Cummings in support of the Truckee Meadows Fire Protection District Fuels Program, and if accepted express sincere appreciation for the thoughtful contribution. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5F Chainsaw Donation Staff Report](#)

6. International Association of Fire Fighters Local 2487 Report - Introduction of new Board President

7. Promotional and new hire introductions, badge pinning and swearing in. FOR DISCUSSION ONLY

A. Promotional Badge Pinning

Chad Perkins, Squad Boss

Juan Saldana, Squad Boss

Gregory Jackson, Fire Management Officer

B. New hire introduction and/or badge pinning

De'Mel Bullock, Crew Member

John Dryden, Crew Member

Cody Hoag, Crew Member

Logan Nordyke, Crew Member

Kody Weil, Crew Member

Thomas Witzmann, Crew Member

Chase Hunwardsen, Heavy Equipment Operator

Robert Harper, EMS Coordinator

Marissa Giampaoli, Volunteer Program Assistant

8. Fire Chief Report: FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of December 2021 and January 2022 to include the following items:

1. TMFR 50th Anniversary

2. Discussion and possible direction on the September 4, 2021 Broken Hill Fire and Regional Response

B. Review of recent critical calls response statistics for November 2021 to include Mutual and Auto Aid for our regional partners.

**Attachments:** [Item #8A Chiefs Monthly Report for January](#)  
[Item #8A.2 Broken Hill Letter to Chief Cochran](#)  
[Item #8A.2 Broken Hill Letter Response from Chief Cochran](#)  
[Item #8A.2 RFD-TMFR Existing Auto Aid Overview](#)  
[Item #8A.2 RFD-TMFR Potential Auto Aid Overview](#)  
[Item #8B November 2021 Response Report](#)

End of Fire Chief Report

9. Discussion and possible direction to staff regarding recommendations for future service level improvements, including additions to existing fire stations, development of new fire stations in Washoe Valley and along the Interstate 80 corridor (Apple), hiring of firefighting staff, and acquisition of an additional ladder truck - and timelines and related costs and funding for implementing the improvements. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 Service Level Improvements 2022 Staff Report](#)

10. Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Allstar Fire Equipment, Sierra Electronics Inc., Interstate Oil Company, Stryker Sales Corporation, and Purcell Tire & Rubber. Amounts to be paid Sierra Electronics Inc., Stryker Sales Corporation, and Purcell Tire & Rubber, respectively, shall not exceed \$150,000. Amounts to be paid to Allstar Fire Equipment and Interstate Oil Company, respectively, shall not exceed \$200,000. The supplies, fuel, materials, equipment and contractual services to be provided by each include but are not limited to equipment, equipment repairs, supplies, tires and installation. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 Vendors in Excess of \\$100K Staff Report](#)

11. Recommendation to approve the purchase of a Dispatch Fire Station Alerting system to include software, hardware and installation costs in an amount not to exceed 1,030,000. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #11 Dispatch Alerting System Staff Report](#)  
[Item #11 E911 11-18-21 Staff Report - Fire Station Alerting](#)  
[Item #11 BCC 12-14-21 - Staff Report - 911 Reimbursements](#)

12. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
13. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment