

**BOARD OF FIRE COMMISSIONERS  
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

TUESDAY

9:00 A.M.

MAY 17, 2022

PRESENT:

**Vaughn Hartung, Chair**  
**Alexis Hill, Vice Chair, via Zoom**  
**Bob Lucey, Commissioner**  
**Kitty Jung, Commissioner**  
**Jeanne Herman, Commissioner**

**Catherine Smith, Chief Deputy County Clerk**  
**Charles Moore, Fire Chief**  
**Mary Kandaras, Chief Deputy District Attorney**

The Board convened at 9:00 a.m. in special session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, Chief Deputy County Clerk Catherine Smith called roll and the Board conducted the following business:

**22-084F**      **AGENDA ITEM 3** Public Comment.

There was no response to the call for public comment.

**22-085F**      **AGENDA ITEM 4** Announcements/Reports.

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore informed there would be visible smoke in the Dog Valley area that day due to a 90- acre understory burn done by the United States Forest Service (USFS). The TMFPD had an engine in the Dog Valley area that day to assist the USFS. He explained the TMFPD had 12 personnel and 1 engine out on deployments to Florida, Michigan, Colorado, and New Mexico. He noted the Western United States was experiencing a large number of fires, however, the TMFPD was at the maximum number of resources it was able to send out.

Chair Hartung commented there had been high winds the past couple of days, and he was grateful for the extra help the TMFPD was able to provide in Dog Valley.

Vice Chair Hill mentioned she attended a Federal Emergency Management Agency training in Emmitsburg, Maryland, and appreciated that Chief Moore allowed TMFPD Operations Division Chief Chris Ketring to attend. The training, she explained, was an incredible experience and showed how the region worked together to respond to emergencies.

**22-086F**      **AGENDA ITEM 5** Recommendation to approve resolution TM07-2022 authorizing the creation of an enterprise fund pursuant to NRS 354.612 and defined by NRS 354.517 to be known as the “Truckee Meadows Fire Protection District Emergency Medical Services Fund” to account for the revenues and expenses related to providing emergency medical services, including but not limited to ambulance services, to the District and surrounding areas. (All Commission Districts)

TMFPD Chief Charles Moore said a presentation was available if the Board needed it. He reminded the fund was being recommended to enable the TMFPD to track its expenses related to ambulance transport. Chair Hartung opined it was wise to have a dedicated account set up for those expenses to prevent the co-mingling of funds.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 5 be approved. The Resolution for same is attached hereto and made a part of the minutes thereof.

**22-087F**      **AGENDA ITEM 6** Public Hearing discussion and possible action on the Truckee Meadows Fire Protection District Tentative Budget, including possible changes to the adoption of the Final Budget for Fiscal Year 2022-2023 (FY22/23). This item may be continued to Tuesday, May 24, 2022 at 9:00 AM. Estimated FY22/23 general fund revenues are \$42,894,810, and estimated general fund expenditures are (\$41,986,369), the proposed budget also includes expenditures from the following 7 other funds: Capital Projects Fund (\$3,496,677); Emergency Fund (\$2,080,202); Sick, Annual, and Comp Benefits Fund (\$500,000); Stabilization Fund (\$550,000); Debt Service Fund (\$1,004,060); Worker’s Comp Internal Service/Proprietary Fund (\$257,500); and Emergency Medical Services (EMS) Enterprise/Proprietary Fund (2930,923). Total estimated expenditures under the general fund and additional 7 funds in this proposed budget is approximately \$52,805,731 plus an additional \$400,000 contingency. (All Commission Districts)

TMFPD Chief Fiscal Officer Cynthia Vance noted the tentative budget had been discussed previously so she would not be doing a full presentation that day. The biggest change, she explained, was related to the union agreement which would come before the Board for adoption the following month. The final budget had increased by \$300,000 for salaries and benefits. The services and supplies amount increased by \$100,000 due to a correction of costs for an item. The ending fund balance changed to 13.3 percent which was still in the desired 10 to 17 percent range. She stated the changes to the General Fund did not impact the new Emergency Fund.

Ms. Vance explained the debt issuance estimated payment was included in the budget, but it was just a note that was in consideration. The TMFPD would start the debt process because the process would take six months. In the meantime, the TMFPD would continue to research grant opportunities and the infrastructure fund. The debt process could be stopped at any time if grants were received.

TMFPD Chief Charles Moore said that based on the feedback from the Board at the previous meeting, the TMFPD would try to finish the consolidated Washoe Valley Station and the Hidden Valley Station. He was researching the floor plans and was in discussions with the architect and the Seymour contractor to see whether the cost of the Washoe Valley station could be decreased. A decrease in the cost would enable the TMFPD to finish both stations the following year.

Chief Moore mentioned that Senator Catherine Cortez Masto said there was infrastructure grant money available and told him she would direct her staff to contact him regarding the grants. He said the federal government's grant process moved slowly, so the TMFPD would keep the momentum moving on the projects by continuing work on the architecture and planning. The projects would not proceed until the TMFPD had answers regarding grants and direction from the Board.

Chair Hartung recalled there was a tranche of money available with a caveat that counties and municipalities had to be shovel-ready within a short period of time. He was unsure whether those funds were still available or if the TMFPD would qualify for them. He thought Commissioner Lucey, as President of the National Association of Counties, would have more information on the grants. Commissioner Lucey explained the requests for those funds had been due a month or two ago. Chair Hartung opined the deadline had been extended and Commissioner Lucey said he would research the matter.

Vice Chair Hill asked Chief Moore whether he had researched the project labor agreement. It was her understanding that the infrastructure funding was for backed projects, and she wondered whether the TMFPD's projects would qualify. She opined the TMFPD needed to aggressively research what a project labor agreement would look like. Chief Moore said he had not started that research, but he noted that the TMFPD had to pay union scale. Vice Chair Hill explained the project labor agreement was a pre-hire collective bargaining agreement with labor organizations. She opined using project labor agreements would help make the projects more competitive. She believed some of the Coronavirus Aid, Relief, and Economic Security Act funding had not been able to be used for the Cares Campus because the County needed to go through labor-backed projects. She thought Chief Moore should research the matter to ensure the TMFPD had viable, federally funded projects. Chief Moore stated he would look into the matter.

Commissioner Lucey researched the community project funding for fiscal year 2023 that Chair Hartung had mentioned. Commissioner Lucey said congressional members had up to 15 projects they could bring forward, however, the projects had to be filed on April 27 for the House of Representatives and May 12 for the Senate. He noted

there were different guidelines for different areas, but the only ones that had not passed the deadlines were: labor, health, and human services; homeland security; well and interior.

Chair Hartung was appreciative of the monies allocated for the Peer Support Program and the Green Waste Program. He asked for an update on the Green Waste Program during the final announcements of the meeting. He asked Chief Deputy District Attorney Mary Kandaras whether the motion should be for adoption. Attorney Kandaras responded yes.

There was no response to the call for public comment.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried on a 5-0 vote, it was ordered that Agenda Item 6 be adopted.

**22-088F**      **AGENDA ITEM 7** Announcements/Reports.

TMFPD Chief Charles Moore said the TMFPD collected 260 loads of green waste for Washoe Valley and 80 loads for Palomino Valley. The collection for Spanish Springs, he noted, would occur the coming weekend and would mark the end of the green waste collection until the fall. He said the TMFPD would use tub grinders to process the green waste instead of burning it. Chair Hartung asked whether the incinerating machine was used to process the green waste. Chief Moore explained the incinerating machine was used for tree stumps but was not effective for big piles because it took a long time to burn. Chair Hartung asked whether the green waste was given away after it was processed. Chief Moore responded that the majority of the processed green waste was used by the Nevada Division of Forestry and a small amount was composted.

Commissioner Lucey noted the TMFPD information sheet of fire stations in each district had not been updated after the recent redistricting. He asked for the information to be updated.

**22-089F**      **AGENDA ITEM 8** Public Comment.

There was no response to the call for public comment.

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**9:21 a.m.**      There being no further business to discuss, the meeting was adjourned without objection.

  
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VAUGHN HARTUNG, Chair  
Truckee Meadows Fire  
Protection District

ATTEST:



*Catherine Smotl, Chief Deputy*  
JANIS GALASSINI, Washoe County Clerk  
and Ex-Officio Clerk, Truckee Meadows  
Fire Protection District

*Minutes Prepared By:*  
*Evonne Strickland, Deputy County Clerk*