

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Alexis Hill, Vice-Chair

Bob Lucey

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, June 7, 2022

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. National Weather Service 2022 Summer Weather outlook Presented by Chris Smallcomb. - FOR DISCUSSION ONLY
6. Truckee Meadows Water Authority 2022 Summer Water outlook Presented by Bill Hauck. - FOR DISCUSSION ONLY
7. Consent Items: FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the May 3, 2022 and May 17, 2022 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #7A 2021-05-03 Draft Meeting Minutes](#)
[Item #7A 2021-05-17 Draft Meeting Minutes](#)

B. Recommendation to approve a revised benefit package effective July 1, 2022 for unclassified, non-represented confidential and administrative employees that follows the Truckee Meadows Fire Protection District Supervisory Collective Bargaining Agreement as outlined in Attachment One. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #7B Non-represented Employee Benefit Staff Report Item](#)
[#7B Non-Represented Benefits Recommendation Summary Item](#)
[#7B Non-Represented Employee Benefits Outline](#)

C. Recommendation to approve the addition of 1 Battalion Chief position, to meet the needs a specialist position for radio, Mobile Data Terminal, data analysis and software management as approved in the FY 22/23 Budget. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #7C Battalion Chief Position Staff Report](#)

End of Consent:

8. International Association of Fire Fighters Local 2487 Report. - FOR DISCUSSION ONLY

9. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of May 2022 and June 2022 to include the following items:

DISCUSSION ITEMS

1. Future Employee Development (Succession Planning)
2. Capital Projects Update
3. Big Box Fires

INFORMATIONAL ITEMS (NO PRESENTATION)

4. USFS Controlled Burning
5. NDF Wildfire Season Response
6. TMFR 50th Anniversary
7. Green Waste Collection

B. Review of recent critical calls response statistics for April 2022.

Attachments: [Item #9 Chiefs Monthly Report for June 2022](#)
[Item #9A.1 Fire and EMS Training Facility Development Letter](#)

End of Fire Chief Report

10. Recommendation to approve two Collective Bargaining Agreements between the Truckee Meadows Fire Protection District and the Truckee Meadows Fire Protection District Firefighters Association, IAFF Local 2487 Supervisory and Non-Supervisory Unit, each for a two-year term effective July 1, 2022 with a combined approximate increase over the current Collective Bargaining Agreements of \$1,704,711 in FY22/23 and an additional \$1,297,980 in FY23/24, and if approved authorize the Chair to sign on behalf of the Board. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 2022-2024 2487 Supervisory and Non Supervisory CBA Staff Report](#)
[Item #10 2022-2024 Local 2487 Non-Supervisory Agreement - Redline](#)
[Item #10 2022-2024 Local 2487 Non-Supervisory Agreement - Redline Accepted](#)
[Item #10 2022-2024 Local 2487 Supervisory Agreement - Redline 2022-2024 Local 2487 Supervisory Agreement - Redline Accepted and Articles in Order](#)

11. Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment, and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Allstar Fire Equipment, Interstate Oil Company, Stryker Sales Corporation, Spectrum, Arc Health and Wellness, Harris Corporation, LN Curtis, Regional Emergency Medical Services (REMSA) and Zoll Medical Corporation. Amounts to be paid shall not exceed \$300,000. The supplies, fuel, materials, equipment, and contractual services to be provided by each include but are not limited to equipment, equipment repairs, supplies, broadband services and personal protective gear. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 Vendors in Excess of \\$100K Staff Report](#)

12. Recommendation to approve the Property and Liability Insurance and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District for one year beginning July 1, 2022 for a total estimated annual premium of \$1,552,697 and authorize purchase of insurance based upon the Proposal. The Proposal includes Property, Casualty, Professional and Excess Liability Insurance to be provided by VFIS/American Alternative and will include Crime/Employee Theft Insurance through Travelers Bond & Specialty, Network Security/Privacy, and Workers' Compensation through 7710 Insurance Company. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Property and Liability Insurance Policy Staff Report](#)
[Item #12 Property and Liability Insurance Summary](#)

13. Recommendation to award a bid and approve an Agreement with Houston Smith Construction, Inc. for the Hidden Valley Station #37 Remodel/Addition Project to remodel the residence location at 5355 Pelham Drive for a crew residence in the amount of \$493,000. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #13 Station 37 Remodel Bid Award Staff Report](#)
[Item #13 Station 37 Construction Agreement HSCI](#)
[Item #13 Exhibit A - TMFPD Station 37 Insurance Specifications](#)
[Item #13 Bid-Package-Analysis](#)
[Item #13 Houston Smith Bid Package TMFPD Station 37](#)
[Item #13 Sentinel Builders LLC Bid Package TMFPD Station 37](#)

14. Discussion and direction to staff to prepare a report analyzing critical issues and possible improvements to dispatch, emergency medical services, and fire services based on regional solutions, including centralized dispatch and utilization of closest responsive agency. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #14 Regionalization Discussion Staff Report](#)

15. Discussion and possible direction to staff regarding annexation issues, including its effect on District revenues, operations, fire station locations, and possible solutions including legislation, local regional planning remedies and regionalization of fire service and related public safety services. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #15 Annexation Staff Report](#)

16. Recommendation to accept the 2022 annual performance evaluation of Fire Chief Charles Moore to include a discussion of results, goals, and objectives; and approve a merit increase of up to 5% to the Chief's current salary as provided in Section 3 of his employment contract and, if approved, authorize the Staff to make all necessary adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #16 Charles Moore Evaluation Staff Report](#)
[Item #16 Participant List and Summary Response Report](#)
[Item #16 Goals and Objectives 2022](#)
[Item #16 Charles Moore Benefit Page](#)

17. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

18. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

19. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment