

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Alexis Hill, Vice-Chair

Bob Lucey

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

10:00 a.m.

Tuesday, September 6, 2022

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items. FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the July 5, 2022 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2022-07-05 Draft Meeting Minutes](#)

B. Recommendation to authorize staff to submit a request for reimbursement on a quarterly basis from the Washoe County, Nevada Other Post-Employment Benefits Trust Fund for the cost of retiree health insurance premiums for Fiscal Year 2022-23 at an estimated amount of \$247,700. This Trust was established to provide a funding source for current and future retiree health costs. Monies transferred from this Trust will be placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B OPEB Reimbursement Staff Report](#)

C. Recommendation that the Board of Fire Commissioners ratify Fiscal Year 2021-22 reimbursements from the Washoe County, Nevada Other Post-Employment Benefits Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums in the amount of \$163,648. Monies transferred from this trust have been placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C OPEB Ratify Reimbursement Staff Report](#)

D. Recommendation to approve a policy in concept and adopt the district's current procedure regarding emergency incidents including out of District assignments as outlined in Truckee Meadows Firefighters Association Local 2487 Supervisory Unit CBA Article 15 - Overtime Section D "Overtime and callback as a result of all emergency incidents including out of District assignments and mutual aid, shall be paid from the moment of notification until return to the station from which dispatched including rest periods, standby periods, meal breaks, etc.". (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Emergency Response Billing Policy and Procedure Staff Report](#)

E. Recommendation to retroactively approve effective August 22, 2022, a Personal Leave of Absence request from Crew Member Jose Gonzalez to allow him to attend the district sponsored Paramedic Program. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5E Gonzalez Personal Leave Staff Report](#)

F. Recommendation to retroactively approve Joinder Provision of the one-year extension to the original Request for Proposal (RFP) No. 3086-19 for Medical Services-Washoe County Personnel, ARC Health and Wellness Centers, in the estimated annual amount of \$157,000, and authorize the Fire Chief to execute a one-year extension, July 1, 2022, through June 30, 2023, and if approved, approve a corresponding resolution authorizing the transfer of \$46,800 from the General Fund Contingency Account to the General Fund Medical Services and Supplies Account. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5F ARC Joinder Contract Staff Report](#)
[Item #5F ARC Joinder Contract Staff Report Transfer Resolution TM09-2022](#)
[Item #5F Joinder Letter 2022 Extension - Final Signed](#)

End of Consent

6. New Hire Introductions and Promotional Announcements - FOR DISCUSSION ONLY

Promotional Announcements

Battalion Chief Christopher Black

Battalion Chief Shane Akerson

Captain Ben Kleinbach

Captain Edwin Martin

Captain Brad Steelman

Engineer Shane Parker

Engineer Nick Zuccarini

New Hire Introductions

Accountant AR and Grants Specialist Thelesa Montoya-Neves

7. Presentation of Awards - FOR DISCUSSION ONLY

Life Saving Medal - November 7th, 2021

Captain Steve Walker

Engineer Tom Ames

Firefighter Paramedic Ryen Scannell

Firefighter Paramedic Ryan Arnaud

Life Saving Medal - June 14th, 2022

Captain Jeffrey Knox

Engineer Vincent Murgolo

Firefighter Paramedic David Watson

Life Saving Medal - February 4th, 2022

Captain Scott Fenley

Engineer Vincent Murgolo

Fire Fighter Paramedic Ryan Rutter

8. International Association of Fire Fighters Local 2487 Report. FOR DISCUSSION ONLY

9. Fire Chief Report. FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of August 2022 and September 2022 to include the following items:

1. Fall Green Waste Collection Days
2. Curbside Chipping
3. Ladder Truck Acquisition
4. Capital Projects Update
5. EMS Program Update
6. DRAFT 2022 Report to the Community
7. Review of Current Wildfire Conditions

B. Review of recent critical calls response statistics for June 2022.

Attachments: [Item #9A Chiefs Monthly Report for September 2022](#)
[Item #9A.5 EMS Presentation](#)
[Item #9B June 2022 Response Report](#)

End of Fire Chief Report.

10. Recommendation to retroactively approve Amendment NO. 2 to an Employment Agreement between Truckee Meadows Fire Protection District and Loren D. Way, Deputy Chief, to extend the current contract term from December 31, 2023 to December 31, 2025, reflecting a new annual Salary of \$217,672.00 and clarify vacation accrual rates and time frames effective July 1, 2022, and if approved, approve a corresponding resolution authorizing the transfer of \$30,201 from the General Fund Contingency Account to the General Fund Employee Benefits account in the amount of \$7,064 and to the Salary and Wages Account in the amount of \$23,137. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 Amendment NO. 2 to Way Employment Agreement Staff Report](#)
[Item #10 Amendment NO. 2 to Way Employment Agreement Transfer Resolution TM10-2022](#)
[Item #10 Way Amendment NO 2 Employment Agreement](#)
[Item #10 Way Employment Agreement - Fully Executed](#)
[Item #10 Way Amendment NO 1 Employment Agreement - Fully Executed](#)

11. Recommendation to approve Amendment No. 5 to the Employment Agreement between Truckee Meadows Fire Protection District and Charles A. Moore, Fire Chief to extend the current contract term to December 6, 2024, and to outline payment of sick leave accrual upon termination or death of the employee according to Washoe County Code 5.225 and NRS 281.155. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 Amendment NO. 5 Moore Employment Agreement Staff Report](#)
[Item #11 Amendment NO. 5 Moore Employment Agreement](#)
[Item #11 Moore Employment Agreement - Fully Executed](#)
[Item #11 Moore Amendment NO. 1 to Employment Agrmnt - Fully Executed](#)
[Item #11 Moore Amendment NO. 2 to Employment Agreement - Fully Executed](#)
[Item #11 Moore Amendment NO. 3 to Employment Agrmnt - Fully Executed](#)
[Item #11 Moore Amendment NO. 4 to Employment Agreement - Fully Executed](#)

12. Discussion and possible direction to staff regarding the status of Bowers Fire Station 30 and options for re-deployment of personnel and equipment, repair of Bowers Station 30 and associated costs, and to direct the Fire Chief and Deputy District Attorney to discuss the terms of the lease and possible termination of the lease with the State of Nevada. Staff will provide a status report on the development of the consolidated Washoe Valley Fire Station and Apple Fire Station and also review the 2019 Deployment Plan. (Commission District 2) FOR POSSIBLE ACTION

Attachments: [Item #12 Bowers Fire Station Staff Report](#)
[Item #12 2011 Standards of Cover- Abbreviated \(1st 7 pages\) - Attachment A](#)
[Item #12 2019 Deployment Plan Report - Attachment B](#)
[Item #12 2016 Bowers Lease - Attachment C](#)
[Item #12 Drive Time Stations to TM30 - Attachment D](#)
[Item #12 Drive Time Lightning W Ranch Rd - Attachment E](#)
[Item #12 Rough Costs Email - Attachment F](#)

13. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment