

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Alexis Hill, Vice-Chair

Bob Lucey

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

*****Special Time and Location*****

9:00 a.m.

Tuesday, October 4, 2022

3663 Barron Way, Reno, Nevada 89511

Zoom (viewing only): <https://us02web.zoom.us/j/85476193149>

Public comment may be made in-person at the meeting location

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, Truckee Meadows Fire Protection District Headquarters are accessible and those requiring accommodation for this meeting should notify Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Route 54 serves this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the September 6, 2022 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2022-09-06 Draft Meeting Minutes](#)

B. Recommendation to acknowledge receipt of the Truckee Meadows Fire Protection District's Debt Management Policy as of June 30, 2022. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Item #5B Debt Management Policy Staff Report](#)
[Item #5B Debt Management Policy 6-30-22](#)

C. Recommendation to approve a Sub-Grant Agreement between Truckee Meadows Fire Protection District and Washoe County to provide for purchase of sixteen (16) cyanokits retroactive to July 1, 2022 through June 30, 2023 as part of the Fiscal Year 2023 United we Stand Grant, from the Nevada State Emergency Response, passed through from Washoe County in the amount of \$16,987.00. If approved, authorize the Fire Chief or his designee to sign the grant award documents; and to make the necessary budget amendments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Cyanokits SubGrant Award Staff Report](#)
[Item #5C Cyanokits Subgrant Resolution TM11-2021](#)
[Item #5C Cyanokits SubGrant Award - PARTIALLY EXECUTED](#)

D. Recommendation to approve the purchase of sixty (60) P25 compliant Tri-Band handheld radios to include miscellaneous accessories at an estimated cost of \$138,025.09 from L3Harris Technologies, Inc. 221 Jefferson Ridge Parkway Lynchburg, Virginia 24501 in accordance with Washoe County/Harris Corporation (Now L3Harris Technologies) Agreement MBP#19829. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D P25 Compliant Radio Purchase Staff Report](#)
[Item #5D Harris P25 Compliant Radio Purchase Quote](#)

E. Recommendation to approve the re-classification of one (1) Administrative Assistant I position at a salary range of \$60,632.00 to \$78,894.40 to an Administrative Assistant II position at an annual salary range of \$64,916.80 to \$84,302.40 to provide specified administrative services to the District. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E Admin Asst Reclassification Staff Report](#)

F. Recommendation to approve a Cooperative Agreement and corresponding Operating Plan between the Truckee Meadows Fire Protection District and Storey County Fire Department. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5F Storey County Cooperative Agreement Staff Report](#)
[Item #5F Storey County 2022 Cooperative Agreement](#)
[Item #5F Storey County 2022 Annual Operating Plan](#)

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report. FOR DISCUSSION ONLY

7. Fire Chief Report. FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of September 2022 and October 2022 to include the following items:

1. 2022 Report to the Community - final draft for review and comment prior to publication.
2. Capital projects update including a status report on the Spanish Springs Station, Hidden Valley Station, Apple Station, Washoe Valley Consolidated Station, Barron Way Headquarters and a possible report on the Bowers Station bat infestation.
3. Debt financing update including a discussion on projects, costs, amounts, timing of debt issuance and process, debt service payments and a due diligence study for district revenues and expenditures.

B. Review of recent critical calls response statistics for July 2022.

Attachments: [Item #7A Chiefs Monthly Report for October 2022](#)
[Item #7A.1 Report to the Community 2022 Final](#)
[Item #7A.3 Debt Summary as of 6-30-22](#)
[Item #7A.3 Consoildated Tax Graphs](#)
[Item #7A.3 2023 \\$10 Million Preliminary Bond](#)
[Item #7A.3 2023 \\$12 Million Preliminary Bond](#)
[Item #7A.3 2023 \\$14 Million Preliminary Bond](#)
[Item #7B July 2022 Response Report](#)

End of Fire Chief Report

8. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
9. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment