

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Alexis Hill, Vice-Chair

Bob Lucey

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

9:00 a.m.

Tuesday, December 13, 2022

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:
 - A. Recommendation to approve the meeting minutes from the November 1, 2022 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2022-11-01 Draft Meeting Minutes](#)

- B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting scheduled for January 3, 2023, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B Notice of Cancellation Staff Report](#)
[Item #5B 01-03-2023 Notice of Cancellation](#)

- C. Recommendation to approve a Cooperative Agreement between the Truckee Meadows Fire Protection District and North Lake Tahoe Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C NLTFPD 2022 Cooperative Agreement Staff Report](#)
[Item #5C NLTFPD 2022 Cooperative Agreement](#)

D. Recommendation to approve a Cooperative Agreement between the Truckee Meadows Fire Protection District and Carson City on behalf of Carson City Fire Department. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Carson City 2022 Cooperative Agreement Staff Report](#)
[Item #5D 2022 Carson City Cooperative Agreement](#)

E. Recommendation to retroactively accept a grant award from the Leary Firefighters Foundation for 18 Seek Thermal Imagers, 18 Gear Keepers, and Charging Stations valued at \$19,368.00, and, if accepted, approve the Fire Chief and District Chief Financial Officer to sign on behalf of the chair. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E Leary Firefighters Foundation Grant Staff Report](#)
[Item #5E Leary Firefighters Foundation Grant Award Notice](#)

End of Consent

6. Resolution to Recognize and Express Appreciation for Truckee Meadows Fire Protection District Board of Fire Commissioner Bob Lucey - FOR POSSIBLE ACTION

Attachments: [Item #6 Bob Lucey Resolution TM 12-2022](#)

7. Resolution to Recognize and Express Appreciation for Truckee Meadows Fire Protection District Board of Fire Commissioner Kitty Jung - FOR POSSIBLE ACTION

Attachments: [Item #7 Kitty Jung Resolution TM 13-2022](#)

8. Recommendation to accept and express thoughtful appreciation for four monetary and commodity donations in support of the Truckee Meadows Fire Protection District's 50th Anniversary Celebration: \$5000 from Waste Management Corporation, \$2500 from LP Insurance, \$5000 from Tom and Jackie Daly, event design services and décor in the approximate amount of \$2000 from JoAnn Moore, Wedding Design and Event Planning, and coffee estimated at \$500 from Blind Dog Coffee; and if approved, approve a resolution amending the Truckee Meadows Fire Protection District General Fund Budget. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #8 Donations in Support of TM 50th Anniversary Staff Report](#)
[Item #8 Donation Resolution TM14-2022](#)

9. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

10. Fire Chief Report

A. Informational briefing on operational matters and activities for the month of November 2022 and December 2022 to include the following items:

1. Summary of the 2022 Green Waste Collection Program
2. Capital Projects Update and Debt Financing
3. Recruitment Update

B. Review of recent critical calls response statistics for August, September and October 2022.

Attachments: [Item #10A Chiefs Monthly Report for December 2022](#)
[Item #10B.1 August 2022 Response Report](#)
[Item #10B.2 September 2022 Response Report](#)
[Item #10B.3 October Response Report](#)

End of Fire Chief Report

11. Recommendation to approve the purchase of twenty (20) Self Contained Breathing Apparatus and associated equipment from Allstar Fire Equipment Inc. in the amount of \$176,950.00 using NRS 332.115 (1)(s) exemption from the competitive bidding process the purchase of personal safety equipment for use by a response agency which will be used in responding to emergencies. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 SCBA Purchase Staff Report](#)
[Item #11 AllStar Fire Equipment SCBA quote](#)

12. Recommendation, discussion, and possible approval of an estimated fee proposal between Wood Rodgers and Truckee Meadows Fire Protection District for an estimated fee proposal for Entitlement and SUP Services, Survey and Mapping, and preliminary Civil Engineering for the development of the Washoe Valley Consolidated Fire Station located at 0 Pelican Road (APN 050-220-61 through 66) in an estimated amount of \$76,400. (Commission District 2) FOR POSSIBLE ACTION

Attachments: [Item #12 Wood Rodgers Design Services Consolidated Station Staff Report](#)
[Item #12 Washoe Valley SUP Scope](#)

13. Recommendation, discussion, and possible approval of an estimated fee proposal between H+K Architects and Truckee Meadows Fire Protection District for an estimated fee proposal for preliminary architectural design and development of the Special Use Permit documentation for the development of the Washoe Valley Consolidated Fire Station located at 0 Pelican Road (APN 050-220-61 through 66) in an estimated amount of \$47,800. (Commissioner District 2) FOR POSSIBLE ACTION

Attachments: [Item #13 H+K Design Services Consolidated Station Staff Report](#)
[Item #13 Preliminary Design and Entitlements Proposal](#)

14. Recommendation to approve a 3-year contract in accordance with NRS 474.580 with NV Energy for the purpose of elimination of wildland fire related hazardous fuels to be paid to Truckee Meadows Fire Protection District on a “time and materials basis” which includes personnel and equipment costs in an estimated amount of approximately \$15,467,286.36. The final amount will vary depending on services rendered. Services to be performed by Truckee Meadows Fire Protection District will consist of vegetation management of fuels in NV Energy Right of Ways, stand-by services, and emergency response. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #14 NV Energy Fuels Reduction Agreement Staff Report](#)
[Item #14 NV Energy Hazardous Fuels Mgmt Contract](#)
[Item #14 EXHIBIT A TMFPD and NV Energy Contract Scope of Work](#)
[Item #14 EXHIBIT B Apparatus-Personnel Rates](#)
[Item #14 EXHIBIT C TMFPD Hazardous Fuel Mgmt & Stand By Services Proposal](#)

15. Recommendation to accept Truckee Meadows Fire Protection District’s Audited Financial Statements for the Fiscal Year ended June 30, 2022 as presented; approve the re-appropriation of \$2,271,363 for the fiscal year 2023 budget, consisting of \$424,184 in the General Fund and \$1,847,179 in the Capital Projects Fund for purchase order encumbrances committed in fiscal year 2022 and authorize the District to proceed with distribution of the Financial Statements for public record, as required by law. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #15 Audited Financial Statements Staff Report](#)
[Item #15 Audited Financial Report](#)
[Item #15 Auditors Required Communications to BOFC](#)
[Item #15 Audited Financial Encumbrance Roll](#)

16. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

17. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment