

BOARD OF FIRE COMMISSIONERS
Alexis Hill – Commission District 1 (Vice-Chair)
Mike Clark – Commission District 2
Mariluz Garcia – Commission District 3
Vaughn Hartung – Commission District 4 (Chair)
Jeanne Herman – Commission District 5

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Wade Carner



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, March 7, 2023

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION
 - A. Recommendation to approve the meeting minutes from the February 7, 2023 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 2023-02-07 Draft Meeting Minutes](#)

B. Recommendation to approve a Cooperative Agreement between the Truckee Meadows Fire Protection District and North Lyon County Fire Protection District to continue the practice of automatic and mutual aid between the Districts. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B 2022 NLCPD Cooperative Agreement Staff Report](#)
[Item #5B 2022 NLCPD Cooperative Agreement](#)

C. Recommendation to approve an agreement to retain Eide Bailly LLP to perform independent audit services for Truckee Meadows Fire Protection District for the Fiscal Year 2022-2023 in an amount of \$60,000 plus federal expenditure audit fee of \$8,000 per major program, if required. Audit Services are professional in nature and therefore exempt from competitive bidding requirements pursuant to NRS 332.115. This audit is being done to satisfy NRS 354.624, which requires each local government to provide for an annual audit of financial statements by a certified public accountant registered in the State of Nevada and to notify the state of this engagement by March 31st of each fiscal year. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Eide Bailly Audit Services Staff Report](#)
[Item #5C Audit Eide Bailly 2023 Engagement Letter](#)

D. Recommendation to approve the donation of one surplus 2012 Palm Harbor Manufactured Home, Serial Number NVPH2010590AB, in an “as is - where is” condition from the Truckee Meadows Fire Protection District to Washoe County and, if approved, authorize Chairman to execute a Resolution for same. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #5D Manufactured Home Donation Staff Report](#)
[Item #5D Manufactured Home Donation Resolution TM01-2023](#)

End of Consent

6. Presentation regarding Washoe County’s deployment of new evacuation software and the challenges faced with community-wide evacuation actions. This item will also include discussion about evacuations specific to wildfire incidents. (All Commission Districts) FOR DISCUSSION ONLY

Attachments: [Item #6 Evacuation Presentation Staff Report](#)

7. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

8. Fire Chief Report: FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of November 2022 and December 2022 to include the following items:

1. Strategic Plan Update
2. Red Fire-Retardant
3. Fire Code Issues (Deputy Chief Way)
4. Capital Projects Update and Service Level Discussion

B. Review of recent critical calls response statistics for January 2023

Attachments: [Item #8A Chiefs Monthly Report for March 2023](#)
[Item #8B January 2023 Response Statistics](#)

End of Fire Chief Report

9. Presentation, discussion, and direction to staff on the configuration of a new ladder truck for the district. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 Aerial Presentation](#)

10. Recommendation to approve retroactive and continued purchases for needed supplies and services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: Flyers Energy, LLC, Interstate Oil Company, and Purcell Tire & Rubber. Amounts to be paid to Flyers Energy, LLC and Purcell Tire & Rubber shall not exceed \$150,000. Amounts to be paid to Interstate Oil Company, shall not exceed \$250,000. The supplies and services to be provided by each include, but are not limited to, equipment, equipment repairs, fuel, supplies, tires and installation. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 Vendors in Excess of \\$100K Staff Report](#)

11. Recommend authorizing the payment of up-front expenses in a total amount not to exceed \$1,086,000 for the purchase of two (2) Type V wildland fire engines (\$275,000 each), one (1) wheeled chipper (\$100,000), one (1) tractor/transport with trailer (\$400,000), one (1) drone (\$30,000), and new herbicide application equipment (\$6,000) as outlined in the NV Energy contract for services approved by the Board of Fire Commissioners in December, 2022; vendors to be determined. These upfront costs will be reimbursed under the Hazardous Fuels Management and Standby Services Agreement with NV Energy for fire suppression and project work. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 NV Energy Equipment Purchase Staff Report](#)

12. Discussion and possible approval of the annual evaluation process for Fire Chief, Charles A. Moore including questions and a proposed list of evaluators and a possible discussion of goals and objectives for next year's review. The results of the evaluation will be presented at the April 4, 2023, regular meeting of the Board of Fire Commissioners. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 CM Evaluation Staff Report](#)

13. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

14. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

15. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment